

## Monday, January 30<sup>th</sup>, 2023

Minutes of the Regular Public Meeting of Council held on Monday, January 30<sup>th</sup>, 2023 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Kimberly Blackwood  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Tony Moyles  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Hayward Morgan

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4709-23-Councillor T. Moyles/Councillor G. Blackwood**  
Resolve that the Agenda be adopted as circulated.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of January 16<sup>th</sup>, 2023 which had been circulated to all members.

**Motion-4710-23-Councillor M. Nippard/DM Blackwood**

Resolve that the Minutes of the Regular Public Council Meeting of January 16<sup>th</sup>, 2023 be adopted as circulated.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Rink Survey**

A draft copy of the Rink Survey was presented to and reviewed by members.

**Sewer Issues/Meeting**

The meeting with the citizens of Main Street South regarding their concerns with sewer issues has been scheduled for February 6<sup>th</sup>, 2023 at the Rec. Center at 7:30 p.m.

**Committees**  
**Public Works:**

**Water Report**

The results of water testing by Government Services on January 10<sup>th</sup>, 2023 were satisfactory.

**2023 Water/Wastewater Workshop**

The 2023 Water/Wastewater Workshop has been scheduled for March 28<sup>th</sup> to 30<sup>th</sup>, 2023 in Gander. Members were in agreement that the Maintenance Workers would attend as per past practice. Any member of Council wishing to attend should contact the office to get registered.

**Incident Report**

The plug-in for the trailer battery corroded and had to be replaced. Members were in agreement to alleviate this problem, the plug-ins for the pickup and trailer should be sprayed with rust check weekly. Further to ensure the spring loaded cover on the truck plug in is always in place when not in use.

**Fire Dept:**

**Poker Run**

The Fire Department Poker Run is tentatively scheduled for February 25<sup>th</sup>, 2023, weather and trail conditions permitting.

**Fire Dept:**

**Jr. Firefighting Program**

A proposal from Fire Department members to start a Junior Firefighting Program was presented to Council for consideration. While members fully support this venture, more information is required before the program can begin. The members involved in the program proposal will be contacted and once the required information has been submitted, they will be invited to the next meeting to present their proposal and provide any further clarification required.

**Training**

**Motion-4711-23-Councillor D. Howell/Councillor G. Blackwood**

Resolve to approve the request for Fire Members Tammy Moulard and Ryan Ellsworth to attend the Mental Health First Aid Course in Gander Bay on April 15-16, 2023 at the registration cost of \$80 per person.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Recreation:**

**New Members**

**Motion-4712-23-DM Blackwood/Councillor D. Howell**

Resolve to approve the request for the following new members to join the Rec. Committee: Trudy Landry; Wendy Parsons; Brittany Whalen; and Carly White.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Recreation:**

**Christmas Supper**

**Motion-4713-23-Councillor G. Blackwood/Councillor D. Howell**

Resolve that Council will cover the cost of the meal for the 2023 Christmas Dinner for all Committees under Council.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Rink**

Members were in agreement that hockey will be permitted on the new Skating Rink when the appropriate infrastructure has been put in place to provide protection to the residences in close proximity and the homeowners in that area have been notified of Council's decision.

**Youth Committee/Council**

From the explanation provided by DM Blackwood, the Recreation Liaison, the Rec. Committee's plan is to work with the school and have a youth committee set up at the school with the Chair and Vice Chair attending Rec. Committee meetings as youth representatives. Council has no objection to that request, nor was Council's approval required for this. In fact 2 Youth Representatives were already approved by the Rec. Committee two or three years ago, set up and they previously attended Rec. Meetings.

**Rec. Purpose/Role**

The Rec. Committee was set up as an arm of Council to provide recreational activities and promote a healthy and active lifestyle for residents of Carmanville and surrounding areas. The infrastructure is owned by the Town and the Committee's responsibility is the upkeep and maintenance of these facilities through fundraising – this is the substance of their Bingo application and license. The Mandate and Vision of the Rec. Committee

should be in their possession and if not, they can reach out to RNL for guidance

**Accounts**

**Payable:**

NL Power	\$1,812.43 – Hydro – Street Lighting (Paid)
NL Power	\$ 267.72 – Hydro – Garage (Paid)
NL Power	\$ 138.44 – Hydro – Chlor. Chamber (Paid)
NL Power	\$ 526.17 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 215.91 – Hydro – Booster Stn. (Paid)
NL Power	\$ 832.04 – Hydro – Fire Hall (Paid)
NL Power	\$ 45.79 – Hydro – Lift Stn. (Paid)
Bell Mobility	\$ 40.18 – Phone – Cell (Paid)
First Response Supply	\$ 642.85 – FD Gated Y
Wayne Hodder Surveys	\$1,610.00 – Rink Survey
Gander Repair Shop Limited	\$ 161.00 – Generator Repair
Northeast Electrical	\$ 613.45 – Lighting/Electrical – Rink
D & M Services	\$ 172.50 – Fill/Rink Culvert
DASIT Recharging	\$ 188.60 – FD Fire Extinguisher Recharge
TRIO	\$ 318.07 – Health Benefits
CarQuest	\$ 138.22 – Garage Supplies
Battlefield	\$ 806.09 – Rink Board Installation
Pennell’s Service Station	\$ 354.25 – Town Pickup/Trailer
Pennell’s Service Station	\$ 12.17 – Utility Trailer
G & M Services	\$ 456.95 – Town Gas
Bell Aliant	\$ 322.79 – Phone/Fax/Internet – Office
NAPE	\$ 94.54 – Union Dues
CIBC Mellon	\$ 497.26 – Pension Premiums
Receiver General for Canada	\$4,066.60 – Payroll Remittance

**Motion-4714-23-Councillor G. Blackwood/Councillor T. Moyles**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Adjournment:**

**Motion-4715-23-Councillor D. Howell/DM Blackwood**

Resolve that Council do now adjourn to meet again on Monday, February 13<sup>th</sup>, 2023 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0



**Motion Carried.**

**Business  
Arising:**

**Rink (Lighting)**

*(Deputy Mayor Blackwood and Councillor G. Blackwood arrived at the meeting at 7:35 p.m.)*

The Rink Boards have now been installed and the rink is ready to flood. There is work remaining to be done in the spring regarding the installation of lighting and levelling up the ground in front of the double door and the single door. A concrete pad will be placed in front of the double door in the spring. The rink surface can be painted if members were in agreement and the Town Engineer would let us know the type of paint required. In the meantime, temporary measures will be put in place to make the rink available for use this winter. This would include temporary lighting and a temporary pathway from the building to the single door to the rink.

**Motion-4699-23-Councillor G. Blackwood/Councillor T. Moyles**

Resolve to engage an electrician to install the lights we have on hand as a temporary measure.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Committees**

**Finance:**

**2023 Budget Revision**

**Motion-4700-23-DM Blackwood/Councillor G. Blackwood**

Resolve to follow the instructions of Municipal Affairs Analyst Michelle Kelly and amend the 2023 Budget balancing at \$846,916.00.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Finance:**

**CSJ Application**

**Motion-4701-23-Councillor G. Blackwood/Councillor T. Moyles**

Resolve to approve the application for the Canada Summer Student Jobs as submitted.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**4<sup>TH</sup> Quarter Financial Report**

The 4<sup>th</sup> Quarter Financial Report was presented to and reviewed by members.

**Collections Report**

The Collections Report for December was presented to and reviewed by members.

**Tax Sale/Interest (Privileged)**

**Motion-4702-23-DM Blackwood/Councillor M. Nippard**

Resolve to enter into a “Privileged” Session to discuss this topic.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Discussion.

**Motion-4703-23-Councillor G. Blackwood/Councillor T. Moyles**

Resolve to return to an “Open” Session for the remainder of the meeting.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Motion-4704-23-DM Blackwood/Councillor D. Howell**

Resolve that the proposal from the Resident regarding 374 Main Street be approved as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business Closure**

**Motion-4705-23-Councillor G. Blackwood/Councillor D. Howell**

Resolve that the 2023 Business Tax for the Green Depot be removed as per policy and as of the date written notification of the Business Closure

was received from the owner. 2022 Business Tax is still the responsibility of the owner.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Public Works:**

**Chlorine Readings**

Chlorine Readings for the month of December were presented to and reviewed by members. Readings were within the recommended guidelines.

**Water Usage/Flow Data**

The Water Usage and Flow Data for December were presented to and reviewed by members. The average water usage for December was 137,160 gallons per day.

**Public Works:**

**Garage Supplies**

A list of supplies needed for the garage was presented to and reviewed by members. Further research is required on one of the items listed and will be brought back for further discussion. The remaining items listed will be purchased as required.

**Fire Dept:**

**Incident Reports**

Fire Incident Reports were presented to and reviewed by members.

**Membership Application**

**Motion-4706-23-Councillor G. Blackwood/Councillor D. Howell**

Resolve to approve the application for membership from Faith Moulard as presented and recommended by the Fire Chief.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Recreation:**

**AGM Election of Officers**

Mayor Howell agreed to officiate the Election of Officers at the Recreation Committee's AGM on January 19<sup>th</sup>, 2023.

**Accounts**

**Payable:**

NL Power

\$ 309.63 – Hydro – Garage (Paid)

NL Power

\$ 117.55 – Hydro – Chlor Cham. (Paid)

NL Power	\$ 453.20 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 188.27 – Hydro – Booster Stn. (Paid)
NL Power	\$ 631.78 – Hydro – Fire Hall (Paid)
NL Power	\$ 45.10 – Hydro – Lift Station (Paid)
NL Power	\$1,814.46 – Hydro – Street Lighting (Paid)
Bell Aliant	\$ 314.66 – Phone/Fax/Internet (Paid)
Bell Aliant	\$ 81.36 – Phone – FH (Paid)
Bell Mobility	\$ 52.20 – Phone – Cell (Paid)
NAPE	\$ 98.60 – Union Dues (Paid)
CIBC Mellon	\$ 594.36 – Pension Premiums (Paid)
Receiver General for Canada	\$4,544.06 – Payroll Remittance (Paid)
Municipal Assessment Agency	\$3,081.00 – 1 <sup>st</sup> Quarter Assess Fee
Townsuite Municipal Software	\$4,383.08 – Annual Fee
PMA	\$ 168.30 – Membership Fee
MNL	\$ 984.20 – Membership Fee
Rockwater	\$1,622.88 – Chlorine
Dooley’s Trucking	\$ 276.63 – BA Servicing
Carmanville Valu Grocer	\$ 20.53 – Kitchen/Janitorial Supplies
Tulk’s Home Hardware	\$ 130.33 – Janitorial/Burlap-Trees/Garage Sup.
G & M Services	\$1,119.72 – Gas: Town: 942.70: FD 177.02
Central Cashier’s Office	\$ 115.00 – Lease/W.S. Property
K & D Pratt	\$ 672.75 – FD Emergency Sign
CNWM	\$1,667.36 – Tipping Fees Dec.
NL Assoc. of Fire Services	\$ 402.50 – FD Membership Dues 2023
Harty Engineering Ltd.	\$1,062.07 – Fees & Materials Purchased for Town

**Motion-4707-23-Councillor G. Blackwood/Councillor T. Moyles**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
MAA	Update	Info only
MMSB	Compost Bins	Info only

**New Business: Permit**

*(Councillor T. Moyles left the meeting at 8:40 p.m. due to a conflict of interest).*

The request to build an extension to the shed at 24 Main Street South was approved as per Town Policy and the Town’s Accessory Building Permit Regulations.

*(Councillor T. Moyles returned to the meeting at 8:45 p.m.)*

**Members**

**Business:**

**Male Allyship Workshop**

Any member interested in registering for this workshop can contact the town office.

**MNL Committees for 2023**

Any member interested in joining any of the MNL Committees can contact the town office.

**Adjournment:**

**Motion-4708-23-Councillor D. Howell/Councillor M. Nippard**

Resolve that Council do now adjourn to meet again on Monday, January 30<sup>th</sup>, 2023 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:50 p.m.