

## Monday, March 28<sup>th</sup>, 2022

Minutes of the Regular Public Meeting of Council held on Monday, March 28<sup>th</sup>, 2022 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Councillor Gordon Blackwood  
Councillor Shawn Budgell  
Councillor Dale Howell  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Deputy Mayor Stephanie Blake  
Councillor Hayward Morgan (Leave of Absence)

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4952-22-Councillor S. Budgell/Councillor M. Nippard**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell                      Councillor Gordon Blackwood  
                    Councillor S. Budgell              Councillor D. Howell  
                    Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of March 14<sup>th</sup>, 2022 which had been circulated to all members.

**Motion-4953-22-Councillor S. Budgell/Councillor M. Nippard**  
Resolve that the Minutes of the Regular Public Council Meeting of March 14<sup>th</sup>, 2022 be adopted as circulated.

In favour: Mayor Howell                      Councillor Gordon Blackwood  
                    Councillor S. Budgell              Councillor D. Howell  
                    Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Garbage – Heavy Bags**

Members were in agreement that if the garbage bags are too heavy for the town workers, they are to leave them and report it to the Town Clerk/Manager to follow up on. OHS suggest 50 lbs. for lifting but that is just to lift, not to throw overhead. Town workers suggest 40 lbs. for the limit. Other options rather than lifting and throwing up over the rack of the trailer were discussed such as using the gates on the back of the trailer or cutting down the height of the trailer sides. The Public Works Committee will check out options and bring their results back for further discussion.

**Committees:**

**Finance:**

**NAPE Negotiations (Privileged)**

**Motion-4954-22-Councillor S. Budgell/Councillor M. Nippard**

Resolve to enter into a “Privileged Session” to discuss this topic.

In favour: Mayor Howell Councillor Gordon Blackwood  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Discussion

**Motion-4955-22-Councillor G. Blackwood/Councillor S. Budgell**

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Councillor Gordon Blackwood  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Insurance Renewal**

**Motion-4956-22-Councillor G. Blackwood/Councillor D. Howell**

Resolve to renew the Town Insurance Policy with Cal Legrow at \$33,414.05 as presented.

In favour: Mayor Howell                      Councillor Gordon Blackwood  
                    Councillor S. Budgell              Councillor D. Howell  
                    Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**W.S. Project Concerns**

Concerns with lawns and pavement cuts have been brought to the attention of the Town Engineer and Contractor. The Contractor looked at it and said he will return in the spring to check it out further.

**Public Works:**

**Water Problem**

A potential water leak was reported across from the United Church. Upon investigation, it was determined that there is no water leak but the problem with water build up on the side of the road is from poor drainage from the culvert. Transportation and Works have been notified and are assessing the situation with intent to correct the problem.

**Fire Dept:**

**Incident Report**

An incident report was presented to and reviewed by members.

**AED Pads and Batteries**

AED Pads and Batteries need to be replaced in the Fire Department's portable AED. The AED Pads are out of stock everywhere. There is still one set on hand and if that is used before they can be replaced, they can check the Rec. portable AED and if the pads match, can borrow a set from there.

**Accounts**

**Payable:**

NL Power	\$ 156.92 – Hydro – Chlor. Chambers
NL Power	\$ 322.75 – Hydro – Garage
NL Power	\$ 503.79 – Hydro – Mun. Bldg.
NL Power	\$ 218.87 – Hydro – Booster Stn.
NL Power	\$ 481.87 – Hydro – Fire Hall
NL Power	\$ 44.01 – Hydro – Lift Station
Carmanville Value Grocer	\$ 18.76 – Kitchen Supplies
Hefford's	\$ 318.50 – Service check/Pumps
Mercer's Marine	\$ 121.35 – Fed/Prov. Flags

G & M Services	\$ 489.86 – Gas: Town 364.84 FD 125.02
Bell Aliant	\$ 307.84 – Phone/Fax/Internet
Bell Mobility	\$ 36.45 – Phone – Cell
NAPE	\$ 82.40 – Union Dues
CIBC Mellon	\$ 465.46 – Pension Premiums
Receiver General for Canada	\$3,021.86 – Payroll Remittance
Rockwater	\$1,494.08 – Chlorine

**Motion-4957-22-Councillor S. Budgell/Councillor M. Nippard**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell                      Councillor Gordon Blackwood  
                     Councillor S. Budgell              Councillor D. Howell  
                     Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
Canadian Transplant Assoc.	Proclamation	Signed by Mayor

**Members**

**Business: MNL – Symposium**

Members were reminded of the MNL Symposium scheduled in Gander from May 5 – 7, 2022 and notify the office if they want to be registered. If members are not available to attend in person, council can register interested members at \$50 each or all of Council at \$200 for the virtual event.

**Adjournment: Motion-4958-22-Councillor S. Budgell/Councillor M. Nippard**

Resolve that Council do now adjourn to meet again on Monday, April 11<sup>th</sup>, 2022 at 7:30 p.m.

In favour: Mayor Howell                      Councillor Gordon Blackwood  
                     Councillor S. Budgell              Councillor D. Howell  
                     Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:35 p.m.

## **Monday, March 14<sup>th</sup>, 2022**

Minutes of the Regular Public Meeting of Council held on Monday, March 14<sup>th</sup>, 2022 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Stephanie Blake  
Councillor Shawn Budgell  
Councillor Dale Howell  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Gordon Blackwood  
Councillor Hayward Morgan (Leave of Absence)

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4938-22-Councillor S. Budgell/Councillor M. Nippard**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of February 28<sup>th</sup>, 2022 which had been circulated to all members.

**Motion-4939-22-Councillor S. Budgell/Deputy Mayor Blake**  
Resolve that the Minutes of the Regular Public Council Meeting of February 28<sup>th</sup>, 2022 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake



Discussion

**Motion-4942-22-Councillor S. Budgell/Deputy Mayor Blake**

Resolve the meeting be returned to an “Open Session”

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Council’s response will be forwarded to the NAPE Representative.

**Outside Workers Training**

Training for the Outside Workers will be scheduled as soon as possible including online training for whatever required courses are offered.

**Provincial Summer Student**

**Motion-4943-22-Councillor D. Howell/Councillor S. Budgell**

Resolve to apply for a Provincial Summer Student as per previous years.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Come Home Year Celebration Grant**

Official notification has been received from Municipal Affairs that the Town will receive \$2,000 towards the construction of the Gazebo.

**Insurance Renewal**

Members were in agreement to renew the Municipal Errors and Omissions Insurance and the Firefighters Insurance with the regular Insurance Renewal.

**Public Works:**

**Water Report**

The Water Report from Government Services for testing on March 2, 2022 was satisfactory.

**Chlorine Readings**

The Chlorine Readings for the month of February were presented to and reviewed by members and found to be within recommended guidelines.

**Water Usage/Flow Data**

The Water Usage and Flow Data Reports for the month of February were presented to and reviewed by members. The average water usage was 261,023 gallons per day.

**Water Resource Mgmt. THM's and HAA's**

The water testing results from Water Resource Management were presented to and reviewed by members. The THM's were 83.75 and the HAA's were 56.38; both of which are within the recommended guidelines.

**Clean & Safe Drinking Water Workshop**

Members were in agreement that the Outside Workers be registered for the clean and Safe Drinking Water Workshop for March 22<sup>nd</sup> to 24<sup>th</sup>, 2022.

**Garage Supplies**

**Motion-4944-22-Councillor S. Budgell/Councillor M. Nippard**

Resolve that the Town will purchase a Chop Saw for iron, a Drill Press and a set of Screwdrivers for the town garage as requested.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Public Works:**

**Garbage – Heavy Bags**

The Outside Workers have reported that sometimes garbage bags put out for collection are too heavy to throw up over the rack on the town pickup. Further research is required to determine the appropriate weight that would be allowed to ensure the safety for the workers. Results will be brought back for further discussion and policy.

**Fire Dept:**

**Lieutenant Position**

A letter was received from Lieutenant Jason Mouland informing council that he has stepped down as Lieutenant but is continuing in the role of Firefighter with the Fire Department.

**Motion-4945-22-Councillor S. Budgell/Deputy Mayor Blake**

Resolve to enter into a “Privileged Session” to discuss this topic.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard



Opposed: 0  
Abstaining: 0

**Motion Carried.**

Discussion

**Motion-4946-22-Councillor S. Budgell/Councillor D. Howell**

Resolve to return the meeting to an “Open Session”

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0  
Abstaining: 0

**Motion Carried.**

Members were in agreement to accept the decision of the Fire Department Member as presented in the letter.

**Fire Dept:**

**Funeral Retired Firefighter**

Approval was received via electronic means on the past weekend from council members for the Fire Department to participate in the funeral for retired firefighter Harvey Ellsworth who served on the department for over 30 years.

**Recreation:**

**Donation request**

A letter was received from the Rec. Committee Chair asking for a donation towards the upcoming summer festival. The Town annually donates \$900 towards the Fireworks for the Summer Festival. Members were in agreement that the donation will remain the same.

**New members**

**Motion-4947-22-Councillor S. Budgell/Deputy Mayor Blake**

Resolve to approve new membership to the Rec. Committee for the following as per request from the Rec. Chair:

- Brittany Landry
- Tammy Gillingham-Mouland
- Sherry Chaulk-Nippard
- Kayla Wells

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell

Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Code of Conduct – Liaison**

Members were in agreement that since the Rec. Committee Liaison is not a Rec. Member the Code of Conduct requirement would not be applicable to the Liaison. The Liaison attends Rec. meetings on behalf of Council to explain (as required) any decisions previously made by Council that have been already sent in writing to the Committee Chair. Any correspondence to and from the Rec Committee should always be sent to and from the town's email through the Town Clerk/Manager.

**Accounts**

**Payable:**

Ok Tire & Automotive	\$1,130.77 – Loader Tires (Paid)
EMCO	\$ 616.89 – Waterline Supplies
Bell Aliant	\$ 308.28 – Phone/Fax./Internet
Bell Aliant	\$ 76.70 – Phone – FD
CNWM	\$1,558.56 – Tipping Fees
Collabria Visa	\$ 240.35 – Impact Wrench
Carmanville Value Grocer	\$ 31.51 – Kitchen/Janitorial
Tammy Moulard	\$ 20.00 – Code of Conduct
Dooley's Trucking	\$ 143.03 – Courier re BA's
Rockwater	\$1,494.08 – Chlorine
Tulk's Home Hardware	\$ 125.95 – Garage Janitorial/Keys
EMCO	\$ 371.16 – Waterline Supplies
TRIO	\$ 338.57 – Health Premiums
G & M Services	\$ 935.82 – Gas/Diesel

**Motion-4948-22-Deputy Mayor Blake/Councillor D. Howell**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
NL Hydro	Take Charge	Info only
Dooley's Trucking	Fuel Surcharge increase	Info only

**New Business: New Business notification**

**Motion-4949-22-Deputy Mayor Blake/Councillor S. Budgell**

Resolve to approve the new Business "Alpha Roofing and Contracting" and that the Business would be charged the Minimum Business Tax.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Indoor Food Farm**

An inquiry was received regarding a location of Crown Land to house a metal building to be used for an indoor food farm. Agriculture is permitted under "Commercial Highway Zone" in the Town Plan. Members were in agreement to contact the individual and ask them to check with Crown Lands to pick a suitable location in that area and then submit their proposal to Council for consideration.

**Members**

**Business: COVID re: Mask in Public Buildings**

**Motion-4950-22-Councillor D. Howell/Councillor S. Budgell**

Resolve that Council will follow the Chief Medical Officer of Health's recommendation in that "wearing Masks is strongly recommended in indoor settings" in the town's public buildings.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Notices will be posted to this effect for all Town Public Buildings.

**MNL – Regionalization**

Members were invited to attend a “Central Call” on Thursday, March 17<sup>th</sup> at 7 – 8 p.m. to discuss regionalization. Members can also write a letter of support to the MHA voicing support for regionalization.

**Members**

**Business:**

**MNL – Symposium**

The Municipal Symposium is scheduled for May 5 – 7, 2022. Clerk/Manager will check out the virtual availability and bring results back to the next meeting for further discussion.

**Canada Day Celebrations**

Clerk/Manager will check with the Habitat and Recreation Committees to find out if they have any plans for Canada Day Celebrations. Results will be brought back to the next meeting for further discussion.

**Adjournment:**

**Motion-4951-22-Councillor S. Budgell/Councillor M. Nippard**

Resolve that Council do now adjourn to meet again on Monday, March 28<sup>th</sup>, 2022 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor S. Budgell	Councillor D. Howell
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:20 p.m.