

Monday, January 31st, 2022

Minutes of the Regular Public Meeting of Council held on Monday, January 31st, 2022 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Stephanie Blake
Councillor G. Blackwood
Councillor S. Budgell
Councillor D. Howell
Councillor M. Nippard
Clerk/Manager Dianne Goodyear

Absent: Councillor Hayward Morgan

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4908-22-Councillor S. Budgell/Councillor G. Blackwood**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of January 13th, 2022 which had been circulated to all members.

Motion-4909-22-Councillor S. Budgell/Deputy Mayor Blake
Resolve that the Minutes of the Regular Public Council Meeting of January 13th, 2022 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Water Usage- Leak Detection

Efforts to detect waterline leaks are ongoing. Consultation is ongoing with the Town Engineering and the contractor who did the upgrade at the Chlorination Chamber with regard to reducing the excessive daily water usage/flow

Committees:

Finance:

4th Quarter 2021 Financial Reports

The 4th Quarter 2021 Financial Reports were presented to and reviewed by members. The Town's Financial Status is in good standing.

Audit

The Town Audit is scheduled for February 2nd, 2022.

Collections – Write off

Motion-4910-22-Councillor D. Howell/Councillor G. Blackwood

Resolve that Town Account TCWO-0122 – Poll Tax - in the amount of \$786.52 be written off as the person is deceased and the tax cannot be transferred so it is not collectable.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Town Website

Motion-4911-22-Deputy Mayor Blake/Councillor S. Budgell

Resolve to authorize the Town's Internet Technician to completely revise the Town's website as it has now become obsolete.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Finance:

Tables – Chambers

Members were in agreement that they are no longer interested in purchasing the tables from the Town of Gander.

Public Works:

Water Report

The Water Report from Government Services from samples taken on January 11th, 2022 was satisfactory and within guidelines.

Water Systems Report Form

The Water System Report Form was completed with input from members.

Chlorine Readings

Chlorine Readings for the month of January were presented to and reviewed by members. Readings were all within guidelines.

Water Usage/Flow Data

The average water usage for the month of January was 271,152 gallons per day which is still extremely high.

Fire Dept:

FES Funding Application 2022

Motion-4912-22-Deputy Mayor Blake/Councillor S. Budgell

Resolve to complete the FES Funding Application 2022 for the purchase of 1 SCBA for the Fire Department.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Pumper (Pump inspection/repairs)

Motion-4913-22-Councillor S. Budgell/Councillor D. Howell

Resolve to proceed with repairs to the Pump/Pumper as per the quote of \$1,112.04 from Central Technical Services. Further to purchase the foam that is required.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

NL Power	\$ 513.61 – Hydro – Fire Hall (Paid)
NL Power	\$ 222.93 – Hydro – Booster Stn. (Paid)
NL Power	\$ 521.05 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 136.99 – Hydro – Chlor. Chamber (Paid)
NL Power	\$ 398.64 – Hydro – Garage (Paid)
NL Power	\$ 45.83 – Hydro – Lift Station (Paid)
Rockwater	\$1,494.08 – Chlorine
Thomas Coffey Technical Services	\$1,483.49 – Annual Pump Test – Pumper
K & D Pratt	\$ 310.80 – FD BA Annual Service
TRIO	\$ 333.57 – Health Premiums (Paid)
Carmanville Value Grocer	\$ 24.65 – Kitchen Supplies
Computer Shack	\$ 471.45 – Printer Toners
Computer Shack	\$ 57.50 – Laptop Servicing
Kean’s Pump Shop	\$3,329.25 – Chemical Feed Pump
G & M Services	\$ 488.93 – Gas
Receiver General for Canada	\$ 96.26 – Remittance (2021) (Paid)
Bell Aliant	\$ 317.89 – Phone/Fax/Internet
NL Power	\$1,820.54 – Hydro – Street Lighting
Bell Mobility	\$ 36.45 – Phone – Cell
NAPE	\$ 89.62 – Union Dues
CIBC Mellon	\$ 594.42 – Pension Premiums
Receiver General for Canada	\$4,190.57 – Payroll Remittance (Jan.)

Motion-4914-22-Councillor D. Howell/Councillor S. Budgell

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
RCMP	Online Survey	Mayor & Clerk/Manager

Members

Business: Leave of Absence

Motion-4915-22-Councillor D. Howell/Deputy Mayor Blake

Resolve to approve a Paid Leave of Absence for Councillor Hayward Morgan for the period January 24, 2022 to April 15, 2022 due to work commitments out of Province.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

MNL Committees 2022

If any member is interested in joining an advisory committee under MNL, they should notify the office.

Tree Ornaments

A town picture was submitted to the website below as they are obtaining pictures from different communities and making tree ornaments for sale. Tree ornaments can be viewed and ordered from: <https://newfieshop.ca/collections/newfoundland-town-tree-ornaments>

Members

Business: Webinar: Municipal Liability in Negligence

Mayor Howell attended a virtual webinar earlier today and gave members an overview of things Council can be liable for.

Janitor Retirement

The Town Janitor has submitted her resignation. Donna Wagg has been with the town since 2007. Notices of the position have been posted with a closing date of February 4, 2022.

Motion-4916-Councillor G. Blackwood/Councillor S. Budgell

Resolve to give Donna Wagg a \$50 gift card in recognition and appreciation for 15 years of service.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Adjournment:

Motion-4917-22-Councillor S. Budgell/Councillor G. Blackwood

Resolve that Council do now adjourn to meet again on Monday, February 14th, 2022 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 8:35 p.m.

Thursday, January 13th, 2022

Minutes of the Regular Public Meeting of Council held on Thursday, January 13th, 2022 in Council Chambers.

Attendees:

Mayor Keith Howell (Chair)
Deputy Mayor Stephanie Blake (Virtual)
Councillor Gordon Blackwood (Virtual)
Councillor Shawn Budgell (Virtual)
Councillor Dale Howell
Councillor Mitchell Nippard (Virtual)
Clerk/Manager Dianne Goodyear

Absent:

Councillor Hayward Morgan

Call to Order:

Chair @ 7:35 p.m.

Agenda:

Motion-4899-22-Deputy Mayor Blake/Councillor S. Budgell

Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes:

Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of December 6th, 2021 which had been circulated to all members.

Motion-4900-22 – Councillor M. Nippard/Councillor S. Budgell

Resolve that the Minutes of the Regular Public Council Meeting of December 6th, 2021 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Water Usage- Leak Detection

Research is ongoing regarding the water usage and leak detection. Results will be brought back to the next meeting for further discussion.

MMSB Compost Bins

Motion-4901-22-Councillor G. Blackwood/Councillor S. Budgell

Resolve that the Town will purchase 40 Compost Bins from MMSB to sell to our residents at Cost.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Notices will be posted around town and on the website when the bins are available and the cost has been determined.

CNWM Board Rep

There is no member from Council available to represent the ward on the CNWM Board due to meeting schedule conflicting with work commitments.

Committees:

Finance:

Collections Reports

The Collection Reports for November and December were presented to and reviewed by Council.

Water Tax/Apartment

Motion-4902-22-Councillor S. Budgell/Councillor G. Blackwood

Resolve to reinstate the water tax on the basement apartment as the homeowner has informed the town that the basement is now rented.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Canada Summer Jobs – Application

Motion-4903-22-Councillor S. Budgell/Deputy Mayor Blake

Resolve that the Town will apply as in previous years.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Safe Grad Donation Request

Motion-4904-22-Councillor G. Blackwood/Councillor M. Nippard

Resolve that the Town will purchase 2 - \$25.00 gift cards for the Safe Grad.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works: Water Report

The water test report from Government Services for test conducted on December 7th, 2021 was satisfactory.

Public Works: Chlorine Readings

Chlorine Readings for the month of December were presented to and reviewed by members. Readings were all within recommended guidelines.

Water Usage & Flow Data

The Daily water usage for the month of December was 270,701 gallons per day which is extremely high. Leak Detection and research is ongoing. Results will be brought back to the next meeting.

Screen Cleaning

Pictures of the screen cleaning conducted on December 14th, 2021 were presented to and reviewed by members.

Water Resource Report

The latest water report from Water Resource Management was presented to and reviewed by members. THM's were 70.6 and the HAA's were 39.9 – both of which are excellent and well below the recommended guidelines.

Accounts

Payable:

Dooley's Trucking	\$ 72.42 – Courier Charges/BA Svc. (Paid)
Collabria Visa	\$ 890.10 – Hotel/MNL Conv. (Paid)
G & M Services	\$ 553.07 – Town 267.25; FD 285.82 (Paid)
Computer Shack	\$ 252.98 – Toners (Paid)
CIBC Mellon	\$ 446.88 – Pension Premiums (Paid)
NAPE	\$ 83.69 – Union Dues (Paid)
Receiver General for Canada	\$ 3,445.25 – Payroll Remittance (Paid)
TRIO	\$ 333.61 – Health Premiums (Paid)
Computer Shack	\$ 218.49 – Daily Backup Program (Paid)
NL Power	\$ 44.99 – Hydro – Lift Stn. (Paid)
NL Power	\$ 409.50 – Hydro – Fire Hall (Paid)
NL Power	\$ 180.86 – Hydro – Booster Stn. (Paid)
NL Power	\$ 394.63 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 151.14 – Hydro – Chlor. Cham. (Paid)
NL Power	\$ 222.24 – Hydro – Garage (Paid)

Rockwater	\$1,494.08 – Chlorine – Paid
ANW Construction	\$1,708.90 – Waterline Repair (Paid)
K & D Pratt	\$ 237.42 – BA Servicing (Paid)
Carmanville Value Foods	\$ 26.10 – Kitchen Supplies (Paid)
G & M Services	\$ 362.55 – Gas/Diesel (Paid)
G & M Services	\$ 322.28 – Gas/Diesel (Paid)
Pennell’s Service Station	\$ 195.44 – Battery Fire Van (Paid)
CNWM	\$2,014.16 – Tipping Fees – Dec.
Tulk’s Home Hardware	\$ 236.99 – Garage Door/Garage Supplies
Rockwater	\$1,494.08 – Chlorine
Collabria Visa	\$ 133.50 – Hotel Accom. Re training
Municipal Assessment Agency	\$3,074.50 – 1 st Quarter Assess Fees
MNL	\$ 984.20 – Membership Fees
PMA	\$ 168.30 – Membership Fees
FCM	\$ 334.68 – Membership Fees
Townsuite Municipal Software	\$4,101.72 – Annual Support Fees
Dooley’s Trucking	\$ 83.55 – Courier Service (BA Servicing)
NL Power	\$1,822.05 – Hydro - Street Lighting
Bell Aliant	\$ 76.70 – Phone – Fire Dept.
Bell Aliant	\$ 308.08 – Phone/Fax/Internet – Office
Bell Mobility	\$ 36.45 – Phone – Cell
G & M Services	\$ 257.68 – Gas – Town
Car Quest	\$ 10.01 – Garage Supplies – Oil Filters
Car Quest	\$ 614.10 – Town Pickup Running Boards
Stewart McKelvey	\$ 408.25 – Legal re Land Seizures
Stewart McKelvey	\$ 138.00 – Legal re: Land Seizures
HiTech Communications	\$ 303.16 – FD Pagers (Repair)
Central Office Equipment	\$ 77.26 – Office Supplies

Motion-4905-22-Councillor S. Budgell/Deputy Mayor Blake

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard
Opposed:	0	
Abstaining:	0	

Motion Carried.

Correspondence:

From	Regarding	Action
MAA	Board of Directors	Info Only

New Business: Development Permit

Motion-4906-22-Councillor G. Blackwood/Councillor D. Howell

Resolve that the Development Permit for Main Street South (first lot) be approved pending approval of all other relevant government departments.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business: Insurance Update – Members

Members are asked to bring in a copy of their driver's license to be covered under the Town Insurance.

Adjournment: Motion-4907-22-Councillor D. Howell/Councillor G. Blackwood

Resolve that Council do now adjourn to meet again on Monday, January 31st, 2022 in Council Chambers.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor S. Budgell
	Councillor D. Howell	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 8:10 p.m.