

Monday, February 28th, 2022

Minutes of the Regular Public Meeting of Council held on Monday, February 28th, 2022 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Stephanie Blake
Councillor Gordon Blackwood
Councillor Shawn Budgell
Councillor Dale Howell
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Absent: Councillor Hayward Morgan (Leave of Absence)

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4929-22-Councillor G. Blackwood/Councillor M. Nippard**
Resolve that the Agenda be adopted as circulated.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of February 17th, 2022 which had been circulated to all members.

Motion-4930-22-Councillor S. Budgell/Deputy Mayor Blake
Resolve that the Minutes of the Regular Public Council Meeting of February 17th, 2022 be adopted as circulated.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Chemical Feed Pump

Silicone grease was recommended by Hefford’s Contracting to coat the bolts used in the Chemical Feed Pump so they wouldn’t corrode which has previously ruined several pumps beyond repair. Councillor Blackwood suggested Food grade grease might also be acceptable. Further research is required regarding the safety of both as the pump is used for drinking water.

Year of the Garden

Information on 2022 Communities in Bloom was emailed to members February 15th, 2022 for their perusal.

Community Cleanup Project

Mayor Howell reviewed the criteria for this project and presented his findings to members for discussion. The information will be forwarded to the Habitat Committee for their perusal.

Committees:

Finance:

NAPE Negotiations (Privileged)

Motion-4931-22-Councillor G. Blackwood/Councillor S. Budgell

Resolve to enter into a “Privileged Session” to discuss this topic.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

Discussion

Motion-4932-22-Councillor D. Howell/Councillor S. Budgell

Resolve that the meeting return to an “Open Session”.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

A “Privileged Meeting” was set for Thursday, March 3rd, 2022 at 7:30 for NAPE Negotiations.

Finance:

W.S. Project 17-GI-21-00034 Change Order # 7

(Councillor G. Blackwood left the meeting at 8:00 p.m. and returned at 8:05 p.m.)

Motion-4933-22-Councillor M. Nippard/Councillor D. Howell

Resolve to approve Change Order # 7 up to \$73,328.49 as presented from Engineer J. Harty. Change Order was required due to an increase in estimated quantities such as flag person wages, supply and place sods, extra main line excavation, extra service line excavation, extra service pipe – water and sewer, extra 250 mm valve, extra 150 mm valve and restraints, and extra asphalt replacement. Further, that approval is given to Mayor Howell to sign Change Order # 7 on behalf of the Town of Carmanville.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor D. Howell
Councillor M. Nippard

Opposed: Councillor S. Budgell

Abstaining: 0

Motion Carried.

Active NL Funding

Motion-4934-22-Councillor D. Howell/Councillor S. Budgell

Resolve to apply for the Active NL Funding to repair the Ball Field as cost involved is too high for the Rec. Committee to absorb.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

CCNL Internship Program

Motion-4935-22-Deputy Mayor Blake/Councillor M. Nippard

Resolve to apply for the CCNL Internship Program for 12 weeks for the Interpretation Center with the Town contributing \$3,000 towards wages with CCNL funding 60%.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell

Councillor D. Howell

Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works: Mitre Saw

Town has purchased a new Mitre Saw. The old saw will be put on tender noting that it is unsafe for use in its current condition. Notices will be posted and sealed bids will be opened at the next Council meeting on March 14th, 2022.

Fire Dept: Pump Compartment Heater

A quote has been received from Thomas Coffey Technical Services to repair the pump heater which keeps the pumps and pipes from freezing in the winter time while travelling to a call. Two more quotes will be obtained (if possible) and results will be brought back for further discussion.

Accounts

Payable:

| | |
|---------------------------------|--|
| NL Power | \$ 460.32 – Hydro – Fire Hall (Paid) |
| NL Power | \$ 227.13 – Hydro – Booster Stn. (Paid) |
| NL Power | \$ 520.21 – Hydro – Mun. Bldg. (Paid) |
| NL Power | \$ 167.27 – Hydro – Chlor. Chambers (Paid) |
| NL Power | \$ 261.64 – Hydro – Garage (Paid) |
| NL Power | \$ 46.40 – Hydro – Lift Stn. (Paid) |
| Newfoundland Exchequer Account | \$ 460.00 – W.S. Infill- Outfall - Env. (Paid) |
| Rockwater | \$1,494.08 – Chlorine |
| NL Association of Fire Services | \$ 402.50 – FD Membership Dues |
| K & D Pratt | \$ 163.88 – FD Service BA's |
| Central Technical Services | \$1,112.04 – FD – Pumper Foam Repair |
| Bell Mobility | \$ 36.45 – Phone – Cell |
| CIBC Mellon | \$ 475.24 – Pension Premiums |
| NAPE | \$ 71.34 – Union Dues |
| Receiver General for Canada | \$2,969.16 – Payroll Remittance |
| NL Power | \$1,815.29 – Hydro – Street Lighting |

Motion-4936-22-Councillor S. Budgell/Councillor M. Nippard

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Correspondence:

| From | Regarding | Action |
|---|---|-------------------------------------|
| RNC Central NL Health Authority Mayor | Crime Prevention Guide Board Meeting | Info only Proclamation signed by |
| MMSB members | Recycling | Meeting info emailed to |

Members

Business: **Driver's License (Reminder)**
Members were reminded to provide a copy of their driver's license for Insurance purposes.

Adjournment: **Motion-4937-22-Councillor D. Howell/Deputy Mayor Blake**
Resolve that Council do now adjourn to meet again on Monday, March 14th, 2022 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Meeting adjourned at 8:40 p.m.

Thursday, February 17th, 2022

Minutes of the Regular Public Meeting of Council held on Thursday, February 17th, 2022 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Stephanie Blake
Councillor Gordon Blackwood
Councillor Shawn Budgell
Councillor Dale Howell
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Absent: Councillor Hayward Morgan (Leave of Absence)

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4918-22-Deputy Mayor Blake/Councillor G. Blackwood**
Resolve that the Agenda be adopted as circulated.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of January 31st, 2022 which had been circulated to all members.

Motion-4919-22-Deputy Mayor Blake/Councillor M. Nippard
Resolve that the Minutes of the Regular Public Council Meeting of January 31st, 2022 be adopted as circulated.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Water Usage/Leak

The water leak has been located. Members were in agreement to wait until spring to do the repairs and the Town Worker will monitor and advise of any change.

Concrete Reuse – Outfall

A letter of support has been received from Service NL following their site visit to inspect the concrete and the proposed location for disposal. The application to Water Resource Management will be forwarded as soon as possible.

Committees:

Finance:

W. S. Project - Credit Change Order

Motion-4920-22-Councillor G. Blackwood/Councillor M. Nippard

Resolve that as per Municipal Infrastructure Policy, the Town of Carmanville shall recover \$500 per installed service for each residential dwelling completed under the current contract with the Contractor. The approval of servicing to within 1.5 meters of residential dwellings in the amount of \$500.00 per residential dwelling shall be deducted from the Contractors Contract Amount but the Town of Carmanville shall pay the full amount to the Contractor in keeping with the department’s policy.

Residential services installed totals 22, therefore \$500 x 22 services equals \$11,000.00. While this Credit Change Order reduces the contract value payable to the Town of Carmanville, the Town is obligated to pay the Contractor the cost to service these residential dwellings in the amount of \$11,000.00. This is being done to record in MSIS that the cost recovery has occurred and that the town has completed the requirements set forth in the policy attached to their approval letter.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

Finance:

Water Tax Exemption & Agreement Proposals – Privileged

Motion-4921-22-Councillor G. Blackwood/Councillor S. Budgell

Resolve to enter into a “Privileged Session” to discuss these topics.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |

Councillor D. Howell Councillor M. Nippard
Opposed: 0
Abstaining: 0
Motion Carried.

Discussion

Motion-4922-22-Councillor G. Blackwood/Deputy Mayor Blake
Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Blake
 Councillor G. Blackwood Councillor S. Budgell
 Councillor D. Howell Councillor M. Nippard
Opposed: 0
Abstaining: 0
Motion Carried.

Water Tax Exemption

Motion-4923-22-Councillor S. Budgell/Councillor M. Nippard
Resolve that the Water Tax be removed from the property as the building is being demolished and Water Tax is not charged on Vacant Land. Further, the existing water line will be capped off as per policy.

In favour: Mayor Howell Deputy Mayor Blake
 Councillor G. Blackwood Councillor S. Budgell
 Councillor D. Howell Councillor M. Nippard
Opposed: 0
Abstaining: 0
Motion Carried.

Finance:

Agreement Proposals

Motion-4924-22-Councillor D. Howell/Councillor M. Nippard
Resolve that the Agreement Proposals on Accounts TC-AGR-01 and TC-AGR-02 be accepted as presented ensuring the accounts are monitored monthly and water shut off if the agreement is not fully adhered to.

In favour: Mayor Howell Deputy Mayor Blake
 Councillor G. Blackwood Councillor S. Budgell
 Councillor D. Howell Councillor M. Nippard
Opposed: 0

Abstaining: 0

Motion Carried.

Collections Report

The Collections Report for January was presented to and reviewed by members.

Public Works:

Water Report

The Water Report from Service NL from samples tested on February 7th, 2022 was satisfactory.

Chop Saw

Motion-4925-22-Councillor S. Budgell/Councillor G. Blackwood

Resolve to purchase a 10 inch Chop Saw at the cheapest price available. Further that the broken Chop Saw be brought down to the Town Office as it cannot be used due to a safety concern.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

Screen Cleaning

Screens were cleaned on February 1, 2022. The report and pictures were presented to and reviewed by members.

Public Works:

Chemical Feed Pump

The screws in the Chemical Feed Pump Head have corroded resulting in the pump being ruined beyond repair. This is the third or fourth time this has happened. We followed the advice of the supplier and changed out the screws with the diaphragm every 6 months but the problem is still occurring. Research is ongoing with regard to a coating for the screws to prevent corrosion and whether we could purchase different types of screws or purchase the screws separately and change them out more frequently. Results will be brought back to the next meeting for further discussion. The new Chemical Feed Pump purchased as back-up is now in service.

Fire Dept:

Municipal Emergency Plan

The Municipal Emergency Plan is due for revision to include the updates to contacts. This will be done as soon as possible.

Accounts Payable:

| | |
|------------------------------------|--|
| Bell Aliant | \$ 76.70 – Phone – Fire Dept. (Paid) |
| Collabria Visa | \$ 282.44 – Tree Box Materials (Paid) |
| TRIO | \$ 338.57 – Health Premiums (Paid) |
| Workplace NL | \$3,349.26 – Workers Comp Premium |
| Air Liquide | \$ 415.80 – Cylinder Lease |
| CNWM | \$1,799.28 – Tipping Fees |
| Dooley’s Trucking | \$ 212.59 – Courier Servic |
| Perfect Pen & Stationery | \$ 43.70 – Pocket Calendars |
| Tulk’s Home Hardware | \$ 157.97 – Janitorial/COVID/WS Supplies |
| Tulk’s Home Hardware | \$1,747.67 – CEEP Gazebo/Front Steps |
| Derrick Butt | \$ 26.44 – CEEP Supplies (Paid) |
| G & M Services | \$ 746.72 – Gas/Diesel (Paid) |
| H. Wareham & Sons Limited | \$ 575.00 – Sewer Jet Rental/Manhole |
| Carmanville Value Grocer | \$ 120.21 – COVID/Janitorial Supplies |
| Atlantic Purification Systems Ltd. | \$ 782.23 – Chlorine Test Packets |
| Central Office Equipment | \$ 147.81 – Office Supplies |
| Pennell’s Service Station | \$ 34.50 – Sander/Spreader Adjustment |

Accounts

Payable:

Motion-4926-22-Councillor S. Budgell/Deputy Mayor Blake

Resolve that the outstanding accounts be paid in full as presented.

| | | |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell | Deputy Mayor Blake |
| | Councillor G. Blackwood | Councillor S. Budgell |
| | Councillor D. Howell | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

| From | Regarding | Action |
|----------------------|---------------------------|----------------------------|
| Communities in Bloom | Year of the Garden | Bring back to next meeting |
| Peter Julian MP | Bill C-229 | Info only |
| Minister Davis | Community Cleanup Project | Mayor will check out |

New Business:

Burning Prohibited Materials

A complaint was received that 2 residents have been burning materials in their backyards that may be on the list of prohibited materials for burning.

Motion-4927-22-Deputy Mayor Blake/Councillor D. Howell

Resolve to send letter to both residents as presented advising them to review the list of prohibited materials for burning and ensure they are not burning any of the items on the list.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business:

Janitor Position

Members were in agreement to repost the ad to fill the Janitor Position seeking an applicant with more experience in the related field.

Members

Business:

2021 Census

The 2021 Census states the population of Carmanville has increased from 740 (2016 Census) to 784.

Adjournment:

Motion-4928-22-Councillor S. Budgell/Deputy Mayor Blake

Resolve that Council do now adjourn to meet again on Monday, February 28th, 2022 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Blake
Councillor G. Blackwood Councillor S. Budgell
Councillor D. Howell Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 8:45 p.m.