

## Monday, December 19<sup>th</sup>, 2022

Minutes of the Regular Public Meeting of Council held on Monday, December 19<sup>th</sup>, 2022 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Kimberly Blackwood  
Councillor Gordon Blackwood (arrived late)  
Councillor Dale Howell  
Councillor Tony Moyles  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Hayward Morgan

**Call to Order:** Chair @ 7:30 p.m.

**Presentation:** Mayor Howell presented a 12 year Long Service Award from Municipal Affairs to Councillor Dale Howell. Councillor Howell was congratulated by all members for her 12 years of service to the Town.

**Agenda:** **Motion-4691-22-Councillor M. Nippard/Councillor T. Moyles**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell DM Blackwood  
Councillor D. Howell Councillor T. Moyles  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of December 5<sup>th</sup>, 2022 which had been circulated to all members.

**Minutes:** **Motion-4692-22-Councillor M. Nippard/Councillor T. Moyles**  
Resolve that the Minutes of the Regular Public Council Meeting of December 5<sup>th</sup>, 2022 be adopted as circulated.

In favour: Mayor Howell DM Blackwood  
Councillor D. Howell Councillor T. Moyles  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:** Culvert Extension/Rink Entrance

Culvert extension and widening of the entrance to the Rink will be done this week if possible.

**Committees**

**Finance:**

**Budget 2023**

Discussion on the Budget was postponed until later in the meeting when Councillor G. Blackwood arrives.

**Collection Report Nov.**

The Collection Report for November was presented to and reviewed by members. Collection has been steadily progressing throughout the year.

**Rink Boards**

The Rink Boards will be and installed on January 9<sup>th</sup>, 2023.

**Public Works:**

**Water Report**

The water test results from samples taken by Government Services on December 6<sup>th</sup>, 2022 were satisfactory.

**Screen Cleaning**

The screens were cleaned on December 15<sup>th</sup>, 2022. The screen cleaning report was presented to and reviewed by members.

**Accounts**

**Payable:**

|                          |   |
|--------------------------|---|
| Collabria Visa           | \$ 1,062.93 – MNL Hotel/Sander/Web Fee (Paid) |
| CNWM                     | \$ 2,021.67 – Tipping Fees                    |
| Carmanville Value Grocer | \$ 574.11 – FD Christmas Turkeys              |
| Car Quest                | \$ 65.49 – Garage Supplies – Welding Rods     |
| TRIO                     | \$ 331.80 – Health Premiums                   |
| Computer Shack           | \$ 471.45 – Printer Toners                    |
| Central Office           | \$ 135.46 – Office Supplies                   |
| Dooley’s Trucking        | \$ 386.96 – Courier re: BA Servicing          |
| K & D Pratt              | \$ 405.89 – BA Servicing                      |
| Triple T Mechanics Ltd.  | \$ 293.54 – Pumper Valve Repairs              |
| G & M Services           | \$ 1,037.87 – Gas: Town: 709.87: FD 328.00    |
| K & D Pratt              | \$ 399.74 – BA Servicing                      |
| APS                      | \$ 829.15 – Chlorine Test Packets             |

**Motion-4693-22-Councillor M. Nippard/DM Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood  
Councillor D. Howell Councillor T. Moyles  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

*(Councillor G. Blackwood arrived at the meeting at 7:40 p.m.)*

**Budget 2023:**

**Motion-4694-22-Councillor G. Blackwood/Councillor M. Nippard**

Resolve to adopt the 2023 Budget balanced at \$897,801.00 with the Residential Mil Rate remaining at 5.75; the Commercial Mil Rate remaining at 8.25 and the Minimum Property Tax Rate at \$350.00. The Water and Sewer Tax Rate remains at \$400 and the Residential Water Only Tax Rate remains at \$300. All other taxes and fees remain unchanged and as stated on the attached 2023 Tax and Fee Structure.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor M. Nippard  
Opposed: Councillor D. Howell Councillor T. Moyles  
Abstaining: 0

**Motion Defeated.**

**Motion-4695-22-Councillor G. Blackwood/Councillor M. Nippard**

Resolve to rescind the above motion as the vote was taken without clarification and understanding by members of the budget being presented.

In favour: DM Blackwood Councillor G. Blackwood  
Councillor D. Howell Councillor T. Moyles  
Councillor M. Nippard  
Opposed: Mayor Howell  
Abstaining: 0

**Motion Carried.**

The proposed Budget for 2023 was further discussed and clarified so all members had a good understanding of the budget being presented as they should prior to the vote being taken.

**Motion-4696-22-Councillor T. Moyles/Councillor G. Blackwood**

Resolve to adopt the 2023 Budget balanced at \$897,801 with the Residential Mil Rate remaining at 5.75; the Commercial Mil Rate remaining at 8.25; and the Minimum Property Tax at \$350. The Water and Sewer Tax Rate remains at \$400 and the Residential Water Only Tax Rate remains at \$300. All other taxes and fees remain unchanged and as stated on the attached 2023 Tax and Fee Schedule.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard  
Opposed: 0  
Abstaining: 0

**Motion Carried.**

**Correspondence:  
From**

**Regarding**

**Action**

Town of Gander  
PMA

Changes to Healthcare  
Newsletter

Forward to all members  
Forward to all members

**Members**

**Business:**

**Christmas Hours**

Members were in agreement that the Office Hours during Christmas are as follows:

Closed Monday and Tuesday (Dec. 26<sup>th</sup> and 27<sup>th</sup>)

Open Wednesday to Friday (Dec. 28<sup>th</sup> to 30<sup>th</sup>)

Closed Monday, Jan. 2<sup>nd</sup>, 2023.

Notices will be posted to this effect.

**Adjournment:**

**Motion-4697-22-DM Blackwood/Councillor D. Howell**

Resolve that Council do now adjourn to meet again at the Call of the Chair.

|            |                         |                       |
|------------|-------------------------|-----------------------|
| In favour: | Mayor Howell            | DM Blackwood          |
|            | Councillor G. Blackwood | Councillor D. Howell  |
|            | Councillor T. Moyles    | Councillor M. Nippard |

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:30 p.m.

**Monday, December 5<sup>th</sup>, 2022**

Minutes of the Regular Public Meeting of Council held on Monday, December 5<sup>th</sup>, 2022 in Council Chambers.

**Attendees:**

Mayor Keith Howell (Chair)  
Deputy Mayor Kimberly Blackwood  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:**

Councillor Hayward Morgan  
Councillor Tony Moyles

**Call to Order:**

Chair @ 7:30 p.m.

**Agenda:**

**Motion-4686-22-Councillor G. Blackwood/Councillor M. Nippard**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:**

Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of November 23<sup>rd</sup>, 2022 which had been circulated to all members.

**Motion-4687-22-DM Blackwood/Councillor M. Nippard**

Resolve that the Minutes of the Regular Public Council Meeting of November 23<sup>rd</sup>, 2022 be adopted as circulated.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Culvert Extension/Rink Entrance**

Plans to extend the entrance to the rink by adding to the culvert on the down harbour side of the driveway are ongoing. Both sides will then need to be rocked up and the entrance widened as soon as the culvert extension is received.

**Assessment Review Commissioner**

Written notification has been sent to the Assessment Review Commissioner as appointed by Council. The rate of pay is \$150 per appeal as per the going rate.

**Committees**

**Finance:**

**Christmas Bonus**

*(Councillor M. Nippard and Clerk/Manager D. Goodyear both left the meeting at 7:45 p.m. due to a conflict of interest)*

Discussion

*(Councillor M. Nippard and Clerk/Manager D. Goodyear returned to the meeting at 7:50 p.m.)*

**Motion-4688-22-Councillor G. Blackwood/Councillor D. Howell**

Resolve that the Christmas Bonus for staff would be the same amount paid in the previous year.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0  
**Motion Carried.**

**Budget 2023**

Projected Expenditures and Revenue for 2023 Budget were discussed by members. *(Councillor M. Nippard left the meeting at 8:20 p.m. due to a conflict of interest for one of the items discussed)*

Discussion

*(Councillor M. Nippard returned to the meeting at 8:30 p.m.)*

The Budget will be prepared as discussed and agreed by members and brought back to the next meeting for adoption.

**Finance:**

**CEEP**

Members were in agreement that the Community Enhancement Workers would work on the ballfield while weather permits. They further agreed to contact the CEEP Administration to add building a storage unit/cabinet in the Fire Hall if the weather changes and the workers cannot continue working on the ballfield.

**Public Works:**

**Chlorine Readings**

Chlorine Readings for the month of November were presented to and reviewed by members. Readings were within the recommended guidelines.

**Monthly Usage/Flow Data**

The Monthly Usage and Flow Data for the month of November were presented to and reviewed by members. The average water usage was 119,104 gallons per day.

**Fire Dept:**

**Air Leak – Pumper**

Members were informed that there is an air leak in the lines of the Pumper that the Town Worker has been unable to locate. Members were in agreement to make an appointment at Triple T to get the air leak repaired.

**Accounts**

**Payable:**

|                             |  |
|-----------------------------|--|
| Receiver General for Canada | \$3,401.64 – Payroll Remittance          |
| NAPE                        | \$ 66.75 – Union Dues                    |
| CIBC Mellon                 | \$ 505.98 – Pension Premiums             |
| NL Power                    | \$1,817.38 – Hydro – Street Lighting     |
| Bell Aliant                 | \$ 314.87 – Phone/Fax/Internet           |
| Bell Aliant                 | \$ 81.36 – Phone – Fire Hall             |
| Bell Mobility               | \$ 51.40 – Phone – Cell                  |
| Computer Shack Inc.         | \$ 695.16 – Printer                      |
| Pennell’s Service Station   | \$1,232.63 – Tires Town PU: Sander fuses |
| Tulk’s Home Hardware        | \$1,238.46 – Rink & FD Equipment         |

**Accounts**

**Payable:** **Motion-4689-22-Councillor M. Nippard/Councillor D. Howell**  
Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

| <b>From</b>                 | <b>Regarding</b>   | <b>Action</b>       |
|-----------------------------|--------------------|---------------------|
| Telecommunications Alliance | 10 Digit Calling   | Info only           |
| S. Hounsell                 | Hounsell Municipal | ConsultingInfo only |

**Members**

**Business:**

**Christmas Tree Lighting**

Activities planned for the Christmas Tree Lighting were discussed by members. The Tree Lighting is scheduled for Friday, December 9<sup>th</sup>, 2022 at 7:00 p.m.

**Christmas Hours**

Christmas Office hours during the Christmas Holidays were discussed by members. Further research is required and results will be brought back to the next meeting for further discussion.

**Adjournment:**

**Motion-4690-22-Councillor D. Howell/DM Blackwood**

Resolve that Council do now adjourn to meet again on Monday, December 19<sup>th</sup>, 2022 at 7:30 p.m.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:10 p.m.