

Monday, October 18th, 2021

Minutes of the Regular Public Meeting of Council held on Monday, October 18th, 2021 in Council Chambers.

Attendees: Mayor Keith Howell (via Remote Attendance)
Deputy Mayor Stephanie Blake (Chair)
Councillor S. Budgell
Councillor G. Blackwood
Councillor M. Nippard
Councillor D. Howell
Councillor H. Morgan
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4844-21-Councillor D. Howell/Councillor G. Blackwood**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0
Abstaining: 0

Motion Carried.

Minutes: Deputy Mayor Blake asked if there were any errors or omissions to the Minutes of the Elections for Mayor and Deputy Mayor and the First Meeting of the New Council on October 4th, 2021 which had been circulated to all members.

Motion-4845-21-Councillor S. Budgell/Councillor H. Morgan
Resolve that the Minutes of the Elections for Mayor and Deputy Mayor and the First Meeting of the New Council held on October 4th, 2021 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0
Abstaining: 0

Motion Carried.

Business
Arising:

Sewer Snake (200 ft.)
Motion-4846-21-Councillor S. Budgell/Councillor G. Blackwood

Resolve to purchase the 200 ft. Sewer Snake from EMCO at the cost of \$669.31 as recommended by the Town Engineer.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0

Abstaining: 0

Motion Carried.

Town Pickup Seat

Motion-4847-21-Councillor S. Budgell/Councillor H. Morgan

Resolve to purchase the bottom seat for the town pickup from Hickman's at the cost of \$445.61 as presented.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0

Abstaining: 0

Motion Carried.

Business Arising:

Rink Concrete

Concerns were brought forward by a resident that the concrete at the Rink could not be used for fill at the outfall site. Research was conducted and it was determined that the concrete can be used in the area the town designated for fill.

Committees: Finance:

3rd Quarter Financial Reports

The 3rd Quarter Financial Reports were presented to and reviewed by members.

Collections Report

The Collections Report for September was presented to and reviewed by members.

Water Tax (Privileged)

Motion-4848-21-Mayor Howell/Councillor G. Blackwood

Resolve to enter into a "Privileged Session" to discuss this topic.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0
Abstaining: 0
Motion Carried.

Discussion

Motion-4849-21-Councillor D. Howell/Councillor G. Blackwood
Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0
Abstaining: 0
Motion Carried.

Motion-4850-21-Councillor D. Howell/Councillor G. Blackwood
Resolve that the request for water tax exemption be approved as the apartment will not be rented out in the future. Further, if circumstances change, the water tax will be reinstated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0
Abstaining: 0
Motion Carried.

Fire Dept:

Membership Applications

Motion-4851-21-Councillor S. Budgell/Councillor M. Nippard
Resolve that the Fire Department applications for membership for CarolAnne Brinson and Shane Roberts be approved as presented.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0
Abstaining: 0
Motion Carried.

Recreation:

New Members

Motion-4852-21-Councillor D. Howell/Councillor S. Budgell
Resolve to approve membership for Christina Tulk Hancott, Alissa Park and Spencer King to join the Recreation Committee as presented.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0
Abstaining: 0

Motion Carried.

Accounts Payable:

Rockwater	\$1,494.08 – Chlorine
Tulk's Home Hardware	\$ 209.74 – Garage Sup/Jan/Mun. Bldg.
Carmanville Value Grocer	\$ 67.33 – Kitchen/Janitorial
Battlefield	\$ 114.84 – Garage Supplies
Computer Shack	\$ 126.49 – Printer Toner
Carmanville Public Library	\$ 100.00 – Annual Donation
Phoenix Academy	\$ 50.00 – Annual Scholarship Donation
Municipal Assessment Agency	\$3,068.00 – 4 th Quarter Assess Fees
CNWM	\$2,366.04 – Tipping Fees
Collabria Visa	\$ 165.46 – Website Annual Fee
G & M Services	\$ 646.40 – Gas
PMA	\$ 287.50 – Training/Registration

Motion-4853-21-Councillor G. Blackwood/Councillor S. Budgell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0
Abstaining: 0

Motion Carried.

New Business:

RCMP Meeting – Update

Councillor D. Howell and Councillor S. Budgell met with officials from the RCMP on October 12th, 2021 and were advised that Corporal Ellis will no longer be residing in the community. The decision was made by the RCMP to relocate her to Gander. There is also a Constable residing in Gander that is assigned to our area. We are under District policing and will still have 2 members patrolling our area.

Members

Business:

MNL Convention/Premier's Forum

Motion-4854-21-Councillor D. Howell/Mayor Howell

Resolve to approve both Councillor M. Nippard and Councillor H. Morgan to attend the Premier's Forum at the MNL Convention on November 6th, 2021.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0

Abstaining: 0

Motion Carried.

SAM Fall Meeting

The SAM Fall Meeting will be held in Deer Lake on October 22nd and 23rd, 2021. Councillor M. Nippard and Councillor S. Budgell will advise the office within the next day or so if they are available to attend.

Committee Requirements

Motion-4855-21-Councillor S. Budgell/Councillor D. Howell

Resolve that effective immediately a Code of Conduct is required for all Fire Department, Recreation Committee and Habitat Committee members and a copy must be provided to the Town Office by November 30th, 2021.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-4856-21-Councillor D. Howell/Councillor H. Morgan

Resolve that all Fire Department Members are required to provide either a Driver's Abstract or a Letter of Good Standing from their insurance company to the Town Office by November 30th, 2021.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell
Councillor H. Morgan

Opposed: 0

Abstaining: 0

Motion Carried.

Adjournment:

Motion-4857-21-Councillor D. Howell/Councillor G. Blackwood

Resolve that Council do now adjourn to meet again on Monday, November 1st, 2021 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor G. Blackwood
Councillor M. Nippard Councillor D. Howell

Councillor H. Morgan

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 8:45 p.m.

Monday, October 4th, 2021

Minutes of the Elections for Mayor and Deputy Mayor and the First Meeting of the New Council for 2021 – 2025 held on Monday, October 4th, 2021 in Council Chambers.

Attendees: Keith Howell
Hayward Morgan
Stephanie Blake
Mitchell Nippard
Dale Howell
Gordon Blackwood (via Remote Attendance)
Returning Officer Dianne Goodyear

Swearing in of New Council:

All members completed an “Oath of Office” which will be attached to the official Minutes. Each member will receive a copy for their personal files.

Mayor Election:

Returning Officer conducted the Election for position of Mayor.

Keith Howell was nominated by Gordon Blackwood and seconded by Hayward Morgan. He accepted the Nomination.

Stephanie Blake was nominated by Shawn Budgell and seconded by Mitchell Nippard. She accepted the Nomination.

There were no other nominations for Mayor so the Returning Officer declared Nominations Closed and a vote was taken by Secret Ballot.

The results were:

5 Votes for Keith Howell for Mayor

2 Votes for Stephanie Blake for Mayor.

Keith Howell was declared Mayor.

Deputy Mayor Election:

Returning Officer conducted the Election for the position of Deputy Mayor.

Stephanie Blake was nominated by Gordon Blackwood and seconded by Shawn Budgell. She accepted the Nomination.

Gordon Blackwood was nominated by Keith Howell and seconded by Hayward Morgan. He declined the Nomination.

Hayward Morgan was nominated by Keith Howell and seconded by Stephanie Blake. He declined the Nomination.

There were no other Nominations for the position of Deputy Mayor.

Stephanie Blake was declared Deputy Mayor by Acclamation.

Campaign Disclosure Statements;

The Campaign Disclosure Statements will be completed within the next couple of meetings as the Town Clerk/Manager is waiting on “Commissioner of Oaths” status as required to witness.

Annual Disclosure Statements:

Annual Disclosure Statements will also be completed within the next couple of meetings. They will then be reviewed by members and filed as per the Municipalities Act requirements.

All Members were given Binders containing the Municipalities Act, Councillor’s Handbook and information relevant to conducting Council Business. A brief overview of the information contained was presented to members.

The Election requirements concluded at 8:10 p.m. and the Chair was passed to Mayor Keith Howell to begin the Regular Public Meeting of Council.

Monday, October 4th, 2021

Minutes of the Regular Public Meeting of Council held on Monday, October 4th, 2021 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Stephanie Blake
Councillor Shawn Budgell
Councillor Hayward Morgan
Councillor Mitchell Nippard
Councillor Gordon Blackwood (via Remote Attendance)
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 8:10 p.m.

Agenda:

Motion-4839-21-Councillor S. Budgell/Deputy Mayor Blake
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor H. Morgan
Councillor M. Nippard Councillor G. Blackwood
Councillor D. Howell

Opposed:0

Abstaining:0

Motion Carried.

Minutes:

Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of September 13th, 2021 which had been circulated to all members.

Motion-4840-21-Councillor S. Budgell/Councillor D. Howell
Resolve that the Minutes of the Regular Public Council Meeting of September 13th, 2021 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake
Councillor S. Budgell Councillor H. Morgan
Councillor M. Nippard Councillor G. Blackwood
Councillor D. Howell

Opposed:0

Abstaining:0

Motion Carried.

Business

Arising:

Rink Dismantle (concrete - outfall)

Members were in agreement that the concrete from the Rink Dismantle be used as fill at the Outfall site.

Playground

A letter was received from the Assistant Deputy Minister of the Department of Education stating that they are currently tendering for a new piece of equipment for the playground. Further that when the tender is awarded, they will see if the successful bidder would be willing to install the existing equipment along with the new equipment. The Town was encouraged to continue to work with NLESD on this project.

Committees:

Finance:

Committee Liaisons

Members volunteered as Committee Liaisons as follows:

Finance Committee

- Councillor M. Nippard
- Deputy Mayor Blake
- Councillor D. Howell

Fire Department

- Councillor H. Morgan
- Councillor S. Budgell

Habitat Committee

- Councillor M. Nippard
- Councillor S. Budgell

Public Works Committee

- Councillor G. Blackwood
- Councillor H. Morgan

Recreation Committee

- Deputy Mayor Blake
- Councillor G. Blackwood

Economic Development

- Councillor D. Howell
- Councillor S. Budgell

Signing Authorities

The new signing authorities are the Mayor, Deputy Mayor or Councillor D. Howell along with the signature of the Clerk/Manager or Admin. Clerk is required for all cheques issued by the Town.

Capital Works 2021/2022

The Capital Works 2021-2022 application for Phase 4 of the Water and Sewer Project was not approved.

Public Works:

Water Report

The water test from Government Services taken on September 21, 2021 was satisfactory. However, the Partial Boil Order is to continue as there is Maintenance Work still occurring in the area.

Sewer Snake (200 ft.)

Clerk/Manager will check with the Engineer regarding the distance between manholes on Main Street South. Results and Prices will be brought back to the next meeting.

Alders

Transportation and Works have been contacted regarding alders that need to be removed at the intersection at Howell's Avenue. They advised they will be checking this week. It was also brought forward that the alders along the side of the road on Main Street South need cutting. Transportation and Works will be advised.

Public Works:

Salt/Sand Container – Army Road

(Deputy Mayor Blake left the meeting at 8:40 p.m. due to a Conflict of Interest)

Motion-4841-21-Councillor D. Howell/Councillor G. Blackwood

Resolve to purchase a Salt/Sand 1000 lb capacity container to store the salt/sand mixture at Army Road.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor H. Morgan	Councillor M. Nippard
	Councillor G. Blackwood	Councillor D. Howell

Opposed:0

Abstaining:0

Motion Carried.

It was agreed that the container is to be kept full and removed during the summer months. The Residents at Army Road can check on it as well and inform the town if it needs to be refilled.

(Deputy Mayor Blake was invited back to the meeting at 8:45 p.m.)

Chlorine Readings

The Chlorine Readings for the month of September were presented to and reviewed by members. Readings are within guidelines.

Monthly Water Usage

The Monthly Water Usage average for September was 195,899 gallons per day. This is considerably higher than normal. Several causes for the increase were discussed and the water usage will be monitored and compared to October's readings at the end of the month.

Flow Data Chart

The Flow Data Chart for the month of September was presented to and reviewed by members.

Fire Dept:

Incident Report

A Fire Incident Report was presented to and reviewed by members.

Training School

Due to the rising COVID case numbers, the Fire Training School that was scheduled in Gander is cancelled. The information has been passed on to the Fire Department.

Accounts Payable:

NL Power	\$1,790.61 – Hydro – Street Lighting (Paid)
Bell Aliant	\$ 305.75 – Phone/Fax/Internet (Paid)
Bell Mobility	\$ 36.45 – Phone – Cell (Paid)
Rockwater	\$1,494.08 – Chlorine (Paid)
Modern Printing	\$ 217.35 – Ballots (Paid)
Professional Tire	\$ 158.58 – Loader Tire Repair (Paid)
Canadian First Aid	\$ 172.50 – First Aid Recert (Paid)
Pretty SAFE Enterprises	\$ 345.00 – Instructor Recert (Paid)
Pennell's Service Station	\$ 167.67 – Town Pickup (Paid)
Outdoors (1983) Ltd.	\$1,650.00 – Trash Pump (Paid)
Carmanville Value Grocer	\$ 479.24 – Kitchen/Jan 50; FD BBQ 429 (Paid)
Dooley's Trucking	\$ 44.85 – Courier Charges (Paid)
DASIT Recharging	\$ 711.00 – Fire Extinguishers (Paid)
Computer Shack	\$ 471.45 – Toners (Paid)
TRIO	\$ 333.61 – Health Premiums (Paid)
MNL	\$ 89.54 – Election Materials (Paid)

Central Office Equipment \$ 111.40 – Office Supplies (Paid)
CNWM \$2,216.80 – Tipping Fees (Paid)
G & M Services \$ 833.69 – Town 661; FD 172 (Paid)

Motion-4842-21-Councillor S. Budgell/Councillor H. Morgan
Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Blake
 Councillor S. Budgell Councillor H. Morgan
 Councillor M. Nippard Councillor G. Blackwood
 Councillor D. Howell

Opposed:0
Abstaining:0

Motion Carried.

Correspondence:

From	Regarding	Action
MAA	Central Regional Director	Info Only

Members

Business: Councillor Orientation Training

All members will be registered to attend the Councillor Orientation Training in Gander on November 10th, 2021.

MNL Conference

The MNL Conference is scheduled from November 4th to 6th, 2021 in Corner Brook. Councillor H. Morgan and Councillor M. Nippard will be registered to attend.

Adjournment:

Motion-4843-21-Councillor S. Budgell/Deputy Mayor Blake
Resolve that Council do now adjourn to meet again on October 18th, 2021 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Blake
 Councillor S. Budgell Councillor H. Morgan
 Councillor M. Nippard Councillor G. Blackwood
 Councillor D. Howell

Opposed:0
Abstaining:0

Motion Carried.

Meeting adjourned at 9:15 p.m.