

## Monday, November 22, 2021

Minutes of the Regular Public Meeting of Council held on Monday, November 22, 2021 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Stephanie Blake  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Hayward Morgan  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Shawn Budgell

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4884-21-Councillor G. Blackwood/Councillor H. Morgan**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of November 15<sup>th</sup>, 2021 which had been circulated to all members.

**Motion-4885-21-Councillor H. Morgan/Councillor G. Blackwood**  
Resolve that the Minutes of the Regular Public Council Meeting of November 15<sup>th</sup>, 2021 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

### **Business**

**Arising:** **Municipal Affairs/Funding**

Members were in agreement to contact the Recreation Committee to see if they are interested in making their Summer Festival 2022 a "Come Home Year" Festival as there is money available from Municipal Affairs.

**Committees:**

**Finance:**

**Budget**

A Draft Budget was presented to and reviewed by members. Clerk/Manager was instructed to prepare the Budget as per Draft presented.

**Interest on Recovery Fees**

**Motion-4886-21-Councillor G. Blackwood/Councillor H. Morgan**

Resolve that the Interest on the 2021 Recovery Fees be waived since the fees were only invoiced in November.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Christmas Bonus**

*(Clerk/Manager D. Goodyear left the meeting at 8:15 p.m. due to a Conflict of Interest)*

**Discussion**

*(Clerk/Manager D. Goodyear returned to the meeting at 8:25 p.m.)*

**Motion-4887-21-Councillor G. Blackwood/Councillor M. Nippard**

Resolve that the 2021 Christmas Bonus be increased by \$25.00 for all employees.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Public Works:**

**Boil Order Lifted**

The Boil Water Advisory was lifted today as per test results from Government Services.

**Fire Dept:**

**FES Funding 2021**

The funding for a new SCBA for the Fire Department applied for in February 2021 has not been approved. FES advised the town can reapply in January 2022.

**S. C. Parade**

**Motion-4888-21-Deputy Mayor Blake/Councillor H. Morgan**

Resolve the date for the Santa Claus Parade will remain as December 11, 2021.

In favour: Mayor Howell Deputy Mayor Blake

Councillor G. Blackwood      Councillor D. Howell  
Councillor H. Morgan      Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

### **Incident Reports**

Two Incident Reports were presented to and reviewed by members.

#### **Recreation:**

#### **Pancakes with Santa**

#### **Motion-4889-21-Councillor D. Howell/Deputy Mayor Blake**

Resolve that the proposal for “Pancakes with Santa” be approved as presented adhering to all COVID-19 guidelines.

In favour:      Mayor Howell      Deputy Mayor Blake  
                    Councillor G. Blackwood      Councillor D. Howell  
                    Councillor H. Morgan      Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

#### **Recreation:**

#### **Rec Rentals/Full Capacity**

Members were in agreement that we have to follow COVID-19 Rules with regard to operating at full capacity. The Center is unable to accommodate any more than 50 people for any activity adhering to the physical distancing requirements with or without food being served or available.

#### **Accounts**

#### **Payable:**

CarQuest	\$ 118.55 – Diesel 10W30
Pennell’s Service Station	\$ 23.00 – Tire Repair/Trailer
NL Power	\$ 44.86 – Hydro – Lift Station
NL Power	\$ 375.76 – Hydro – Fire Hall
NL Power	\$ 166.83 – Hydro – Booster Station
NL Power	\$ 334.13 – Hydro – Municipal Bldg.
NL Power	\$ 127.17 – Hydro – Chlor. Chambers
NL Power	\$ 62.51 – Hydro – Garage
Rockwater	\$1,494.08 – Chlorine

#### **Motion-4890-21-Councillor G. Blackwood/Councillor H. Morgan**

Resolve that the outstanding accounts be paid in full as presented.

In favour:      Mayor Howell      Deputy Mayor Blake  
                    Councillor G. Blackwood      Councillor D. Howell  
                    Councillor H. Morgan      Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
PMA`	Training	Info only.

**Members**

**Business:**

**Christmas Eve/New Year's Eve**

**Motion-4891-21-Deputy Mayor Blake/Councillor M. Nippard**

Resolve that the Town Office will be closed on Christmas Eve and New Year's Eve as per past practice.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Newsletter**

A Draft Newsletter was presented to and reviewed by members. Members were in agreement that the newsletter be sent as presented.

**Adjournment:**

**Motion-4892-21-Councillor D. Howell/Councillor G. Blackwood**

Resolve that Council do now adjourn to meet again on Monday, December 6<sup>th</sup>, 2021 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Blake
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

Meeting adjourned at 9:00 p.m.

**Monday, November 15, 2021**

Minutes of the Regular Public Meeting of Council held on Monday, November 15, 2021 in Council Chambers.

**Attendees:**

Mayor Keith Howell (Chair)  
Deputy Mayor Stephanie Blake  
Councillor G. Blackwood

Councillor S. Budgell  
Councillor D. Howell  
Councillor H. Morgan (via Remote Attendance)  
Councillor M. Nippard  
Clerk/Manager Dianne Goodyear

**Call to Order:** Chair @ 7:45 p.m.

**Agenda:** **Motion-4871-21-Councillor S. Budgell/Councillor M. Nippard**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan  
Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of November 1, 2021 which had been circulated to all members.

**Motion-4872-21-Deputy Mayor Blake/Councillor S. Budgell**  
Resolve that the Minutes of the Regular Public Council Meeting of November 1, 2021 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan  
Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Business**

**Arising:**

**Committee Requirements**

*(Mayor Howell vacated the Chair and left the meeting at 7:50 p.m. along with, Councillor G. Blackwood and Councillor M. Nippard due to a Conflict of Interest. Deputy Mayor Blake assumed the position of Chair)*

**Motion-4873-21-Councillor S. Budgell/Deputy Mayor Blake**  
Resolve that the Town will cover the cost of obtaining a Code of Conduct and Driver's Abstract for all Fire Department Members. Further that the Deadline to provide both is March 31, 2022.

In favour: Deputy Mayor Blake Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan

Opposed:0

Abstaining:0

**Motion Carried.**

*(Mayor Howell, Councillor G. Blackwood and Councillor M. Nippard returned to the meeting at 7:55 p.m. Mayor Howell resumed the position of Chair)*

**Motion-4874-21-Deputy Mayor Blake/Councillor D. Howell**

Resolve that the Town will cover the cost of obtaining a Code of Conduct for both Recreation and Habitat Committees for long standing members and will reimburse the cost to new members after 6 months of service. Deadline to provide is March 31, 2022.

In favour:      Mayor Howell                      Deputy Mayor Blake  
                         Councillor G. Blackwood      Councillor S. Budgell  
                         Councillor D. Howell              Councillor H. Morgan  
                         Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Business  
Arising:**

**Concrete – Outfall**

Clerk/Manager is working with Service NL for approval to dispose of the concrete at the site for the future water treatment plant.

**Capital Works 2022-23 Application**

**Motion -4875-21-Councillor G. Blackwood/Councillor S. -  
Budgell**

Resolve to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$1,187,781.11 for the purpose of installing 16 Water and Sewer Services and a Regional School and put 14 dry sewers in service. The Town of Carmanville agrees to provide its share of the cost-shared funding \$107,712.00 for this project should it be selected for funding and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Carmanville.

In favour:      Mayor Howell                      Deputy Mayor Blake  
                         Councillor G. Blackwood      Councillor S. Budgell  
                         Councillor D. Howell              Councillor H. Morgan  
                         Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Committees:**

**Finance:**

**Cost Recovery Fees**

*(Councillor M. Nippard left the meeting at 8:10 p.m. due to a conflict of interest.)*

**Motion-4876-21-Councillor G. Blackwood/Deputy Mayor Blake**

Resolve to defer the Cost Recovery Fee to Residents on Dry Sewer until they are capable of connecting to the Town Sewer. Further, the option for them to pay in advance is available.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan

Opposed:0

Abstaining:0

**Motion Carried.** *(Councillor M. Nippard returned at 8:20 p.m.)*

**Finance:**

**Finance Committee Meeting**

A Finance Committee Meeting is scheduled for Wednesday, November 17<sup>th</sup>, 2021 at 7:00 p.m.

**Collections Report**

The Collections Report for October was presented to and reviewed by members.

**Donation Request**

*(Councillor M. Nippard left the meeting at 8:25 p.m. due to conflict of interest)*

**Motion-4877-21-Councillor D. Howell/Councillor G. Blackwood**

Resolve to donate \$100 to Phoenix Academy towards the PBIS program.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan

Opposed:0

Abstaining:0

**Motion Carried.**

*(Councillor M. Nippard came back to the meeting at 8:30 p.m.)*

**NAPE Negotiations**

Clerk/Manager will contact the Union Representative and inform her that Negotiations can commence in the New Year. Further to ask for their proposal in advance of the meeting.

**Public Works:**

**Water Report**

The water results from testing by Service NL on October 26<sup>th</sup>, 2021 were satisfactory.

**Chlorine Readings**

The Chlorine Readings for the month of October were presented to and reviewed by members. Readings were within guidelines.

**Public Works:**

**Monthly Usage & Flow Data**

The average daily water usage for the month of October was 249,021 gallons per day which is extremely high. Workers will check for leaks to try to determine if that is the problem.

**Motion-4878-21-Councillor D. Howell/Councillor M. Nippard**

Resolve that the Town will shut down the waterline at Eastern Fish Markets that is constantly running to the ocean as it is no longer required to keep the chlorine levels up.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan  
Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Square Tubing – Shelves**

**Motion-4879-21-Councillor S. Budgell/Councillor G. Blackwood**

Resolve to purchase the square tubing to build shelves in the Sea Container to store the water and sewer supplies at the lowest price of \$852.84 from Exploits Welding as per the quotes provided.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan  
Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Fire Dept:**

**S.C. Parade**

The Fire Department has scheduled the Santa Claus Parade for December 11<sup>th</sup>, 2021. The Community Tree Lighting is scheduled for December 10<sup>th</sup>, 2021.

**Recreation:**

**Kids Dart League and Liquor License**

The Recreation Committee will have to submit a proposal for both request stating their plans and controls for Council's consideration.

**Accounts**

**Payable:**

Bell Aliant

\$ 76.70 – Phone Fire Hall (Paid)

Collabria Visa (MNL Convention)

\$1,050.00 – In Person Registration

Collabria Visa (SAM Conference)	\$ 479.55 - Accommodations
Collabria Visa (Office of the High Sheriff)	\$ 75.00 – Registering Court Order
Collabria Visa (Single Source)	\$ 529.00 – Salt/Sand Container
CNWM	\$2,313.36 – Tipping Fees
Carmanville Value Grocer	\$ 24.13 – Janitorial Supplies
Carmanville Value Grocer	\$ 26.15 – Kitchen Supplies
Dooley’s Trucking	\$ 101.76 – Courier Service
TRIO Benefits	\$ 333.61 – Health Premiums
Central Office Equipment	\$ 112.75 – Office Supplies
G & M Services	\$ 579.99 – Gas

**Motion-4880-21-Councillor S. Budgell/Councillor M. Nippard**  
 Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Blake  
 Councillor G. Blackwood Councillor S. Budgell  
 Councillor D. Howell Councillor H. Morgan  
 Councillor M. Nippard

Opposed:0  
 Abstaining:0  
**Motion Carried.**

**Correspondence:**

From	Regarding	Action
MAA	Central Regional Director	Bring back to next meeting.
CNWM	2022 Budget	Info only

**New Business: Sawmill Shed Permit**  
 The application to build a shed for the saw mill at 392 Main Street was approved as per Policy and the Town Accessory Building Permit Regulations provided.

**Members Business: Disclosure Statements**  
 Disclosure Statements were completed by each Council Member and the Town Clerk Manager and reviewed by members.

**Members Business: Campaign Disclosure Statements**  
 Campaign Disclosure Statements were completed by each member of Council and will be kept on file with the Minutes as per the Municipal Elections Act requirement.

**CEEP**  
**Motion-4881-21-Councillor G. Blackwood/Deputy Mayor Blake**  
 Resolve to enter into a “Privileged Meeting” to discuss the applications received for the Community Enhancement Program.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan  
Councillor M. Nippard

Opposed:0  
Abstaining:0

**Motion Carried.**

Discussion

**Motion-4882-21-Councillor G. Blackwood/Councillor D. Howell**

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan  
Councillor M. Nippard

Opposed:0  
Abstaining:0

**Motion Carried.**

**Councillor Orientation Update**

Deputy Mayor Stephanie Blake, Councillor H. Morgan, Councillor M. Nippard and the Clerk/Manager attended a Councillor Orientation Training Session in Gander on November 10, 2021. All in attendance found the training to be very informative and well facilitated.

**Members**

**Business:**

**CNWM Regional Meeting**

Members were in agreement to continue to offer Council Chambers to the Central NL Waste Management for their Regional Meetings as per their request to host a Regional Meeting later this month or early December.

**Municipal Affairs/Funding**

Clerk/Manager will check into the criteria for the Come Home Year Funding offered by Municipal Affairs. Results will be brought back to the next meeting for further discussion.

**Adjournment:**

**Motion-4883-21-Councillor S. Budgell/Deputy Mayor Blake**

Resolve that Council do now adjourn to meet again on Monday, November 29<sup>th</sup>, 2021 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor G. Blackwood Councillor S. Budgell  
Councillor D. Howell Councillor H. Morgan  
Councillor M. Nippard

Opposed:0  
Abstaining:0

**Motion Carried.**

Meeting adjourned at 9:50 p.m.

**Monday, November 1, 2021**

Minutes of the Regular Public Meeting of Council held on Monday, November 1, 2021 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Stephanie Blake  
Councillor S. Budgell  
Councillor D. Howell  
Councillor H. Morgan  
Councillor M. Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor G. Blackwood

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4858-21-Councillor S. Budgell/Deputy Mayor Blake**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on October 18<sup>th</sup>, 2021 which had been circulated to all members.

**Motion-4859-21-Councillor S. Budgell/Councillor H. Morgan**  
Resolve that the Minutes of the Regular Public Council Meeting of October 18<sup>th</sup>, 2021 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Business  
Arising:**

**Committee Requirements**

Further research is required and results will be brought back to the next meeting for further discussion.

**Concrete – Outfall**

The location to dump the concrete at the outfall has been changed due to the amount of concrete. Clerk/Manager will check with Environment and bring results back to the next meeting for further discussion.

**Committees:**

**Finance:**

**2022-2023 Municipal Infrastructure Applications**

**Motion-4860-21-Deputy Mayor Blake/Councillor H. Morgan**

Resolve to apply for the 2022-2023 Capital Works Program Funding Phase 4 to continue the Water and Sewer Installation in the amount of \$1,099,256.41 as estimated by Harty Engineering Ltd.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Public Works:**

**Tail Light – Town Pickup**

**Motion-4861-21-Councillor S. Budgell/Councillor H. Morgan**

Resolve to purchase a new tail light for the town pickup at the lowest quote received.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Fire Dept:Incident Report**

An incident report regarding a fire call on October 21, 2021 was presented to and reviewed by members.

**Fire Dept:**

**Membership Application**

**Motion-4862-21-Councillor D. Howell/Councillor S. Budgell**

Resolve to accept the membership application from Brady Russell to join the Fire Department.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell

Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**CPR Recert Training**

**Motion-4863-21-Councillor S. Budgell/Deputy Mayor Blake**

Resolve the request to schedule CPR Recert. Training for the Fire Department on November 23<sup>rd</sup>, 2021 be approved.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Pump Operator Courses**

**Motion-4864-21-Councillor D. Howell/Councillor S. Budgell**

Resolve that the request from the Fire Department to host parts 2 and 3 of the Pump Operator Courses be approved.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Fire Dept:**

**Fire Apparatus Driver/Operator Training**

**Motion-4865-21-Councillor D. Howell/Councillor S. Budgell**

Resolve that the request for Jason Mouland and Justin Goodyear to attend the NFPA1002 Fire Apparatus Driver/Operator Training be approved.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Recreation:**

**VaxPass/Rentals**

**Motion-4866-21-Deputy Mayor Blake/Councillor H. Morgan**

Resolve that the "Rental Agreement and Proof of Vaccination (QR Codes) for the Carmanville Recreation Center be adopted as presented.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell

Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Accounts**

**Payable:**

NL Power	\$ 41.77 – Hydro – Lift Station (Paid)
NL Power	\$ 264.88 – Hydro – Fire Hall (Paid)
NL Power	\$ 199.09 – Hydro – Booster Stn. (Paid)
NL Power	\$ 219.01 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 98.28 – Hydro – Chlor. Chambers (Paid)
NL Power	\$ 35.04 – Hydro – Garage (Paid)
Carmanville Value Grocer	\$ 10.98 – Kitchen Supplies
Car Quest Auto Parts	\$ 77.61 – FV Master Switch
Bell Aliant	\$ 302.86 – Phone/Fax/Internet
Computer Shack	\$ 712.94 – Drums/Toners – Printer
NL Power	\$1,789.73 – Hydro – Street Lighting
Bell Mobility	\$ 38.46 – Phone – Cell
Rockwater	\$1,494.08 – Chlorine
Receiver General for Canada	\$4,552.27 – Remittance
NAPE	\$ 128.85 – Union Dues
CIBC Mellon	\$ 582.80 – Pension Premiums
Tulk’s Home Hardware	\$ 209.70 – Trailer/Lift Station Repairs/Jan.

**Motion-4867-21-Deputy Mayor Blake/Councillor S. Budgell**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
MA – Letter from Minister	Congratulations to New Council	Info Only

**New Business: Shed Permit**

*(Councillor S. Budgell left the meeting @ 8:10 p.m. due to a conflict of interest)*

**Motion-4868-21-Councillor D. Howell/Councillor M. Nippard**

Resolve that the request to build a shed at 164 Main Street be approved adhering to the Town’s Accessibility Building Permit Guidelines provided.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor D. Howell Councillor H. Morgan  
Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

*(Councillor S. Budgell returned to the meeting at 8:15 p.m.)*

**New Business:**

**Exploration Approval**

A letter was received from the Mineral Lands Division of the Department of Industry, Energy and Technology granting Exploration Approval for Sassy Resources on the Carmanville Property with conditions that they must apply to the Town for a development work permit with regard to accessing trails and drilling, etc.

Specific conditions that must be adhered to are:

- Drilling and Trail preparation will NOT be permitted within the Protected Watershed/Public Water Supply Area
- Drilling and Trail preparation will NOT be permitted within the Wetlands Management and Stewardship areas (Carmanville Pond Management Area)
- ATV use is NOT permitted on the local 4 km. long walking trail. Exploration in this area must not use, or infringe on the use of this trail.

**Members**

**Business:**

**Virtual MNL email/password**

An email address and password was provided to members to allow them to participate in the Virtual MNL Convention. The Login information will be provided as soon as it is received from MNL.

**In-person Municipal Training**

Municipal Affairs advised that effective October 22<sup>nd</sup>, 2021 anyone attending in-person municipal training events will be required to show proof of vaccination prior to entering the training facility.

**Code of Conduct**

Members were advised that the Municipal Code of Conduct legislation has been brought forward to the House of Assembly and is fully supported by MNL.

**SAM Fall Meeting Update**

Councillor S. Budgell gave an overview of the SAM Fall Conference that he and Councillor M. Nippard recently attended. Clerk/Manager will check with MMSB regarding free wood chipper and bring results back to the next meeting for further discussion.

**Members**

**Business:Christmas**

**Motion-4869-21-Councillor D. Howell/Councillor S. Budgell**

Resolve that the Town will host an Outdoor Tree Lighting Ceremony and gave approval for the Fire Department to host a Santa Claus Parade provided all COVID-19 guidelines are adhered to. Further that the Town would cover the cost of Loot Bags for the Santa Claus Parade.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

**Adjournment:**

**Motion-4870-21-Councillor S. Budgell/Deputy Mayor Blake**

Resolve that Council do now adjourn to meet again on Monday, November 15<sup>th</sup>, 2021 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Blake  
Councillor S. Budgell Councillor D. Howell  
Councillor H. Morgan Councillor M. Nippard

Opposed:0

Abstaining:0

**Motion Carried.**

Meeting adjourned at 9:05 p.m.