

## Monday, September 28<sup>th</sup>, 2020

Minutes of the Regular Public Meeting of Council held on Monday, September 28<sup>th</sup>, 2020 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Shawn Budgell  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Dwight Day

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4624-20-Councillor G. Blackwood/Councillor M Wheaton**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Oppose: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting held on September 14<sup>th</sup>, 2020 which had been circulated to all members.

Councillor M. Wheaton pointed out that Councillor G. Blackwood was a little late attending the meeting of Sept. 14<sup>th</sup>, 2020 but it was not recorded in the minutes.

**Motion-4625-20-Councillor M. Wheaton/Councillor G Blackwood**

Resolve that the Minutes of the Regular Public Council Meeting of September 14<sup>th</sup>, 2020 be adopted as amended.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Oppose: 0

Abstaining: 0

**Motion Carried.**

## **Business**

### **Arising:**

#### **Community Garden Sign**

The school has been contacted to see if there is any interest in classes from 1 – 6 designing a sign for our Community Garden. The information has been passed on to the Teachers who will inform us of their decision.

#### **W.S. Project Servicing Fees & Update**

##### **Motion-4626-20-Deputy Mayor Peddle/Councillor D. Howell**

Resolve to accept the letter to Residents informing them of the Service Fee and requiring their signature of acceptance as required by Municipal Affairs and presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Oppose: 0

Abstaining: 0

**Motion Carried.**

#### **Water Tax (Privileged)**

##### **Motion-4627-20-Deputy Mayor Peddle/Councillor G Blackwood**

Resolve to enter a “Privileged Session” to discuss this item.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Oppose: 0

Abstaining: 0

**Motion Carried.**

Discussion

##### **Motion-4628-20-Councillor G Blackwood/Deputy Mayor Peddle**

Resolve that the “Privileged Session” end and return to an “Open Session”.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Oppose: 0  
Abstaining: 0

**Motion Carried.**

Previous decision and Town Policy on Water Tax Exemption remains in effect. Any future request for exemptions will be dealt with on an individual basis.

**Waterline Flushing**

Due to the Stat Holiday on October 12<sup>th</sup>, (Thanksgiving Day), the Waterline Flushing will be changed to October 19<sup>th</sup> to 23<sup>rd</sup>, 2020. Due to the procedure to insert the swab at the Pond and the valve closure at the Chlorination Chamber, the Confined Space equipment including the Tripod must be used by the town worker. A Generator must also be set up at the Pond for visual requirements while inserting the swab. The Chlorination Chamber must be done first, if possible, due to time restrictions after the swab has been inserted.

Councillor D. Day requested to let it be known (via email):

“The swab that’s going to be used; 6 in. foam swab engineered to expand and contract. When used in a town waterline will also gently sweep biofilms as well as other particle’s. After this procedure, the water line will continue to be flushed for a period of time thereafter, to remove any loose debris”.

**Business**

**Arising:**

**Town BA Agreement**

**Motion-4629-20-Councillor M. Wheaton/Councillor G Blackwood**

Resolve to accept the Town BA Agreement as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Oppose: 0  
Abstaining: 0

**Motion Carried.**

Clerk/Manager was asked to check the price of the Mask for the Town’s BA as the Part-time worker will require one if and when he has the BA Training. Council is also looking into the possibility of purchasing an extra mask for a fire department member so they can also avail of the BA.

**Rec. Roof**

**Motion-4630-20-Councillor S. Budgell/Councillor G. Blackwood**

Resolve to accept the quote from Skyline Roofing in the amount of \$7500 (tax, labour and material included) to re-shingle the new part of the Rec. Center Roof.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Oppose: 0

Abstaining: 0

**Motion Carried.**

**Boathouse/Wharf App.**

The information requested from the resident has not yet been received. A response from Central Lands Office advised that the application has been sent to Water Resource Management Division for their approval.

**Committees:**

**Public Works:**

**Water Report**

The water report from Government Services on test conducted on September 8<sup>th</sup>, 2020 was satisfactory.

**Sander Rack**

A request to widen and heighten the Sander Rack to allow keeping the rack on the truck when loading or unloading the sander was discussed by members. The request was denied as members felt the rack should not be left on the town truck permanently and the sander can't be properly loaded with the rack on the truck. It was noted that two workers are required to put the rack on and take it off but both workers are working on garbage days so there would be help available for that.

**Roof – Town Garage**

Clerk/Manager was asked to get quotes on re-shingling the Roof of the Town Garage and find out exactly where the leaks are.

**Fire Dept:**

**Incident Report**

An Incident Report from September 19<sup>th</sup>, 2020 was presented to and reviewed by members.

**Membership Application**

**Motion-4631-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to accept the Membership Application for Owen Blackwood to join the Fire Department.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor S. Budgell                      Councillor M. Wheaton  
Councillor G. Blackwood                  Councillor D. Howell

Oppose:            0

Abstaining:      0

**Motion Carried.**

**Fire Dept:**

**Radios with Headset**

**Motion-4632-20-Councillor S. Budgell/Councillor M. Wheaton**

Resolve to purchase the 2 Radios with Headsets as per quote provided there is no cost to program the radios.

In favour:      Mayor Howell                      Deputy Mayor Peddle  
                    Councillor S. Budgell              Councillor M. Wheaton  
                    Councillor G. Blackwood        Councillor D. Howell

Oppose:            0

Abstaining:      0

**Motion Carried.**

**Rec. Committee:**

**Rink**

Condition of the rink and repairs required was discussed by members. Further research is required and pictures of damage to the rink, building and rails is to be brought back to the next meeting for further discussion.

**Bingo**

**Motion-4633-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to approve the Rec. Committee's request to reinstate Bingo adhering to the COVID-19 guidelines and SOP presented.

In favour:      Mayor Howell                      Deputy Mayor Peddle  
                    Councillor S. Budgell              Councillor M. Wheaton  
                    Councillor G. Blackwood        Councillor D. Howell

Oppose:            0

Abstaining:      0

**Motion Carried.**

**Fund raising**

**Motion-4634-20-Councillor G. Blackwood/Councillor S. Budgell**

Resolve to approve the Painting/Craft Night and Virtual Halloween Contest as presented adhering to the COVID-19 guidelines.

In favour:      Mayor Howell                      Deputy Mayor Peddle

Councillor S. Budgell                      Councillor M. Wheaton  
Councillor G. Blackwood                  Councillor D. Howell

Oppose:                      0

Abstaining:                0

**Motion Carried.**

The request to host a Fall Flea Market at the Rink was denied at this time due to the condition of the Rink. Members suggested offering the Flea Market inside the Rec Center provided strict rules were put in place to adhere to the COVID-19 guidelines.

**Accounts**

**Payable:**

Abbott's AutoGraphics	\$227.70 – Muster Station Signs
Carmanville Value Grocer	\$ 27.30 – Fruit Basket – Admin. Clerk
Carmanville Value Grocer	\$ 29.01 – Kitchen Supplies
Central Office Equipment	\$ 68.89 – Office Supplies
Computer Shack Inc.	\$471.45 – Printer Toner
NL Power	\$ 33.87 – Hydro – Lift Station
NL Power	\$115.52 – Hydro – Fire Hall
NL Power	\$129.31 – Hydro – Booster Station
NL Power	\$136.48 – Hydro – Mun. Bldg.
NL Power	\$ 56.82 – Hydro – Chlor. Chambers
Pennell's Service Station Ltd.	\$312.33 – Trailer Tires/Plug Lawnmower
Brinson's Sand & Gravel Ltd.	\$501.40 – Class A
Bell Mobility	\$ 36.45 – Phone – Cell
CIBC Mellon	\$446.86 – Pension Premiums
NAPE	\$100.61 – Union Dues
Receiver General for Canada	\$3343.76 – Payroll Remittance
Bell Aliant	\$303.21 – Phone/Fax/Internet-Mun. Bldg.

**Motion-4635-20-Deputy Mayor Peddle/Councillor D. Howell**

Resolve that the outstanding accounts be paid in full as presented.

In favour:                      Mayor Howell                      Deputy Mayor Peddle  
   Councillor S. Budgell              Councillor M. Wheaton  
   Councillor G. Blackwood          Councillor D. Howell

Oppose:                      0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
Dept. of Trans/Infrastructure Town of Gander	Vehicle/Equip. Disposal ATV Trail	Info Only Deputy Mayor Peddle & Councillor S. Budgell

**New Business:**

**Citizen Complaints**

**Motion-4636-20-Councillor D. Howell/Councillor M. Wheaton**

Resolve to enter into a “Privileged Session” to discuss this item.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Oppose: 0

Abstaining: 0

**Motion Carried.**

Discussion

**Motion-4637-20-Councillor M. Wheaton/Deputy Mayor Peddle**

Resolve to end the “Privileged Session” and return to an “Open Session” for the remainder of the meeting.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Oppose: 0

Abstaining: 0

**Motion Carried.**

Clerk/Manager was asked to reply in writing to the citizen thanking him/her for their concerns and advise that Council will take the complaints/concerns into consideration.

**Members**

**Business:** MNL 2020 Virtual Conference

The MNL 2020 Virtual Conference is scheduled for November 5 – 7, 2020. Registration is now open. Agenda for the conference will be provided in the near future. Any member wishing to attend should contact the office to get registered.

**Adjournment:**            **Motion-4638-20-Councillor D. Howell/Councillor S. Budgell**  
Resolve that Council do now adjourn to meet again on Tuesday, October 13<sup>th</sup>, 2020 or at the call of the Chair.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Oppose:            0

Abstaining:      0

**Motion Carried.**

Meeting adjourned at 9:50 p.m.

## **Monday, September 14<sup>th</sup>, 2020**

Minutes of the Regular Public Meeting of Council held on Monday, September 14<sup>th</sup>, 2020 in Council Chambers.

**Attendees:**            Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle (arrived late)  
Councillor Dwight Day  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:**                Councillor Shawn Budgell

**Call to Order:**        Chair @ 7:40 p.m.

**Agenda:**                **Motion-4607-20-Councillor D. Howell/Councillor M. Wheaton**  
Resolve that the Agenda be adopted as circulated.



In favour: Mayor Howell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

## **Committees:**

### **Finance:**

#### **2021-2022 Municipal Infrastructure Applications**

##### **Motion-4610-20-Councillor M. Wheaton/Councillor G Blackwood**

Resolve to apply for the 2021-2022 Capital Works Program Funding Phase 4 to continue the Water and Sewer Installation.

In favour: Mayor Howell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

#### **W.S. Project Servicing Fees**

The Town has received approval from the Department of Environment, Climate Change and Municipalities to service residential dwellings to within 1.5 meters of the structure provided the homeowner agrees in writing to pay a cost recovery fee of \$500.00. Otherwise, the service lateral will only be installed to the edge of the road right-of-way. The maximum service lateral trench length covered by this cost recovery policy is 40 meters from the center of the main or the center of the road right-of-way, whichever is applicable or favors the homeowner. All other conditions of the policy must be strictly adhered to.

#### **Taxes/Statutory Limitation/Water Tax & Collections (Privileged)**

##### **Motion-4611-20-Councillor M. Wheaton/Councillor G Blackwood**

Resolve to enter into a "Privileged Session" to discuss these three items.

In favour: Mayor Howell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

*(Deputy Mayor Peddle arrived at the meeting at 8:10 p.m.)*

Discussion

**Taxes/Statutory Limitation/Water Tax & Collections (Privileged)**

**Motion-4612-20-Councillor G. Blackwood/Councillor D. Day**

Resolve to end the “Privileged Session”.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Taxes/Statutory Limitation**

**Motion-4613-20-Councillor M. Wheaton/Councillor G Blackwood**

Resolve to apply the statutory limitation to all tax receivable accounts.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Water Tax**

**Motion-4614-20-Councillor D. Howell/Councillor D. Day**

Resolve the request for water tax exemption be approved as per letter received outlining extenuating circumstances.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor M. Wheaton  
Councillor D. Howell

Opposed: Councillor G. Blackwood

Abstaining: 0

**Motion Carried.**

**Collections – Court Action**

**Motion-4615-20-Councillor G. Blackwood/Councillor D. Howell**

Resolve that the town proceed with Court Action on accounts TC-C0120 to TC-0620 as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G Blackwood  
Councillor D. Howell

Opposed: Councillor D. Day

Abstaining: 0

**Motion Carried.**

#### **Collections – Write off**

##### **Motion-4616-20-Deputy Mayor Peddle/Councillor M. Wheaton**

Resolve to write off the outstanding interest on account TC-W0120 in the amount of \$29.81 as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

#### **Collections – Payroll Deductions**

##### **Motion-4617-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that Payroll Deductions be initiated on account TC-P0120 as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

#### **Collections – Land Seizures**

##### **Motion-4618-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to initiate Land Seizures through Legal on accounts TC-L0120 to TC-L0320 as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor G. Blackwood Councillor D. Howell

Opposed: Councillor D. Day Councillor M. Wheaton

Abstaining: 0

**Motion Carried.**

**Public Works:**

**Water Report**

The Water Report from Government Services on August 12<sup>th</sup>, 2020 was satisfactory.

**Chlorine Readings**

Chlorine Readings for the month of August were presented to and reviewed by members. Readings were up slightly but still within guidelines.

**Monthly Water Usage/Flow Data**

The Monthly Water Usage and Flow Data for the month of August was presented to and reviewed by members. The average water usage was 134,223 gallons per day.

**Screen Cleaning**

Screens were checked and cleaning was not required at this time.

**Fall Clean up**

Fall Clean-up is scheduled for the week of September 28<sup>th</sup> to October 2<sup>nd</sup>, 2020. Notices will be mailed to residents with the schedule.

**Waterline Flushing**

**Motion-4619-20-Councillor D. Day/Councillor M. Wheaton**

Resolve to flush the waterlines on Main Street, Noggin Cove Road and Howell’s Avenue and to swab the waterlines on Main Street South using 1 – 6” swab during the week of October 11<sup>th</sup> to 17<sup>th</sup>, 2020.

In favour: Mayor Howell Councillor D. Day  
Councillor M. Wheaton Councillor G Blackwood  
Councillor D. Howell

Opposed: Deputy Mayor Peddle

Abstaining: 0

**Motion Carried.**

Deputy Mayor Peddle asked to let the record show that she was not in favour of swabbing the waterline as Water Resource Management previously advised against the use of swabs on our waterlines due to the waterline age and different sizes.

**Culvert - 15 ft. x 20 in. NC Road**

Members were in agreement to replace the culvert on Noggin Cove Head Road that was damaged during the installation of the waterline.

**Fire Dept:**

**FD Funding Application**

Notification was received from FES that the funding application for a new BA for the Fire Department was not approved.

**Town BA Agreement**

An agreement will be drafted to allow the Fire Department to use the Town BA purchased for Confined Space requirements. The agreement will include:

- The BA needs to be kept separate from the Fire Department BA's because it is not compatible with theirs.
- The BA must be checked on a regular basis as per their BA maintenance check schedule.
- The mask that came with the Town's BA is assigned to the Town worker who will be responsible for cleaning the mask.

Town worker must check whether the Fire Department masks will fit the Town BA. If not, the town worker will be the only person able to use the Town BA.

**Fire Dept:**

**Fit Testing**

**Motion-1420-20-Deputy Mayor Peddle/Councillor D. Howell**

Resolve to purchase new masks for Fire Department Members who are trained and capable of using BA's and to arrange fit testing through outside source for members.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Rec. Committee:**

**Rec. Roof**

Members were informed the roof on the new section of the Rec. Center needs to be replaced. One quote has been received so far and will be brought back to future meeting when other two quotes are received.

**Rec. Rentals – Central Health/Elections/CYS**

**Motion-4621-20-Councillor D. Howell/Councillor D. Day**

Resolve to allow Rental of the Rec. Center for Central Health, Elections and Child and Youth Services as requested as they have all committed to following the COVID-19 guidelines as issued by the Chief Medical Officer of Health.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Accounts**

**Payable:**

Receiver General for Canada	\$4,420.79 – Payroll Remit. (Paid)
TRIO	\$ 549.20 – Pension Premiums (Paid)
NAPE	\$ 112.08 – Union Dues (Paid)
Bell Mobility	\$ 36.45 – Phone-Cell (Paid)
Carmanville Value Grocer	\$ 44.32 – Janitorial/Kitchen (Paid)
Carmanville Value Grocer	\$ 301.45 – FD Retirement BBQ (Paid)
NL Power	\$1,797.19 – Hydro Street Lighting (Paid)
NL Power	\$ 34.85 – Hydro Mun. Bldg. (Paid)
NL Power	\$ 194.96 – Hydro Fire Hall (Paid)
NL Power	\$ 132.03 – Hydro Booster Stn. (Paid)
NL Power	\$ 31.41 – Hydro Lift Stn. (Paid)
NL Power	\$ 33.19 – Hydro Chlor. Chambers (Paid)
EMCO	\$1,920.78 – Waterline Supplies
EMCO	\$2,788.75 – Waterline
Carmanville Value Grocer	\$ 8.76 – Kitchen Supplies
Rockwater	\$1,482.12 – Chlorine
Central Office Equipment	\$ 77.11 – Office Supplies
Bell Aliant	\$ 76.70 – Phone – Fire Dept.
Bell Aliant	\$ 303.40 – Phone/Fax/Internet/Office
G & M Services	\$ 471.08 – Gas/Diesel – Town
Computer Shack	\$ 195.49 – Drum Kit/Printer
D.A.S.I.T. Recharging	\$3,329.27 – Fire Extinguisher/Inspection
CNWM	\$1,653.76 – Tipping Fees
Car Quest	\$ 424.49 – Hydraulic Hose/Oil – Loader
CNWM	\$1,476.18 – Jan Inv. Not received/paid
Toromont Cat	\$ 297.51 – Bucket Teeth – Loader
TRIO	\$ 333.61 – Health Premiums
Carmanville Value Grocer	\$ 7.59 – Kitchen Supplies

**Motion-4622-20-Deputy Mayor Peddle/Councillor D. Day**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
MAA	Update	Info Only

**New Business: Shed Permit**

The request for a shed permit at 166A Main Street was approved as per Policy and the Town's Accessory Building Permit Regulations provided.

**Powerline Easement App.**

An application for Crown Lands regarding a powerline easement on Main Street South was presented to members for recommendation. Council has no concerns and advised the work has already been completed.

**Boathouse/Wharf App.**

An application to build a boathouse and wharf was received from Crown Lands for Council's recommendation. The applicant has been asked for more information regarding the application and a copy must be sent to Water Resource Management with regards to the High Water Mark requirements. Information will be brought back for Council's consideration when it is received.

**Volunteer Certificates**

Certificates of Appreciation were received from Premier Dwight Ball for recognition of community contribution and volunteer service for several residents who had served 10 years or more on town run committees. Certificates were given to Mayor Howell and Councillor Gordon Blackwood and the remaining certificates will be mailed out.

**Members**

**Business: Mandatory Mask Order**

The Mandatory Mask Order as issued by the Chief Medical Officer of Health was emailed to all members for their information and retention.

**Adjournment: Motion-4623-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that Council do now adjourn to meet again on Monday, September 28<sup>th</sup>, 2020 at 7:30 p.m. in Council Chambers.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor D. Day  
Councillor G. Blackwood

Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 10:10 p.m.