

Monday, October 26th, 2020

Minutes of the Regular Public Meeting of Council held on Monday, October 26th, 2020 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Councillor Shawn Budgell

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4647-20-Councillor M. Wheaton/Councillor G Blackwood**
Resolve that the Agenda be adopted as circulated.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on October 13th, 2020 which had been circulated to all members.

Motion-4648-20-Councillor M. Wheaton/Councillor D. Day
Resolve that the Minutes of the Regular Public Council Meeting of October 13th, 2020 be adopted as circulated.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Arising:

Community Garden Sign

We are still waiting on response from staff at Phoenix Academy.

Rink

The metal siding on the building has been repaired. The deck, rails and boards will be repaired within the next couple of weeks. Councillor Day will meet with the workers with regards to replacing the bolts in the concrete support for the outside walls.

Town of Gander – ATV Trail

Tabled to next meeting.

Building Inspections

Storage - Members were in agreement to check into 40 ft. shipping containers that could be used for storage and bring results back to next meeting.

Picnic Tables – members agreed that the workers could stack tables on pallets (2 per pallet) and make teepee around them and wrap with tarp for winter storage.

Garage – steps to be installed to the side door.

Rec – Members were in agreement to check the price of assembled storage cabinets and cost to build and bring results back to next meeting.

Interpretation Center and Shed – the floor in the shed and the steps to the shed will be repaired under the Community Enhancement Program.

Fire Hall – Members were in agreement that the office would be cleaned out and used to store the dead man apparatus used to dry the bunker gear and the gear would be dried there.

Fire Hall – Propane Tank(s) – Members were in agreement for the town workers to build a small cage outside of the Fire Hall to store propane tank(s) safely.

Chlorination Chambers – Generator Shed – members were in agreement to check out solar battery operated lights and solar sensory operated lights and bring results back to next meeting.

Business

Arising:

Interest Charges (Privileged)

Motion-4649-20-Councillor M. Wheaton/Councillor G Blackwood

Resolve to enter into a “Privileged Session” to discuss this topic.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Discussion

Motion-4650-20-Councillor M. Wheaton/Councillor G Blackwood

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-4651-20-Councillor M. Wheaton/Councillor D. Howell

Resolve that when the principal is paid, penalty will be forgiven.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Noggin Cove Head Road

Mayor Howell stepped down from Chair and Deputy Mayor Peddle assumed Chair @ 8:10 p.m. so Mayor could participate in discussion.

After some discussion, it was agreed to table this item until the next meeting. Mayor Howell resumed Chair at 8:20 p.m.

Committees:

Public Works:

Water Report

The results of the Water testing by Government Services on October 6th, 2020 were all satisfactory.

Quarterly Water Reports

The spring 2020 water results from Water Resource Management were slightly above the recommended guidelines for both HAA's and THM's.

Boil Water Advisory

The Boil Water Advisory was issued by Government Services on October 19th, 2020 due to the waterline distribution undergoing maintenance – swabbing and flushing of main waterlines.

Line Swabbing/Flushing

Councillor Day gave a report of and presented a video of the waterline swabbing on Main Street South on October 19th, 2020. The results of the swabbing were excellent and members were in agreement to up the swab size for Main Street South in the spring and swab the remaining areas that can be done in the spring. There were issues identified with the setup for the tripod and the use of the generator that needs to be worked out before the next swabbing occurs.

Screen Cleaning

A report and pictures of the screen cleaning on October 22nd, 2020 were presented to and reviewed by members.

Chlorination Chamber Upgrade

The parts are ordered for the Chlorination Chamber Upgrade and the upgrade is tentatively scheduled for a month’s time. Contractor will advise a date to allow time to mail out notices to homeowners as the water must be turned off for a few hours to complete the upgrade.

Fire Dept:

PPE – Gloves/Hoods

Motion-4652-20-Deputy Mayor Peddle/Councillor M. Wheaton

Resolve that the town would reimburse the Fire Department for the cost of PPE they recently purchased.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Drafting Pond

Members were in agreement to order the Drafting Pond provided the Fire Department provided 3 quotes and it was within the budgeted amount.

Batteries

Motion-4653-20-Councillor M. Wheaton/Deputy Mayor Peddle

Resolve to order batteries for the Fire Department Flashlights.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton

Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Positons for Council Approval

Members were in agreement to contact the Fire Department to provide their minutes to Council. Further to ask for detailed reports on incidents responded to over the past year, to get the Fire Chief and Deputy Chief’s recommendations and evaluations on members current responsibilities and performance as it hard to evaluate or approve new positions without this information.

Fire Dept:

Training – Donation

Motion-4654-20-Councillor M. Wheaton/Councillor G Blackwood

Resolve that the town would provide donations towards the Fire Training breaks on November 7th and 8th, 2020.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Rec. Committee:

Fall Fair SOP

The Fall Fair SOP was presented to and reviewed by members. An incident involving adding a table and increasing the seating above approved capacity at Bingo was discussed by members. Clerk/Manager was instructed to send a letter to the Recreation Committee advising that strict adherence to the rules must be followed and if not, Bingo will be shut down. Further that the tables must not be moved for the Fall Fair and strict adherence to the SOP must be followed or it will also be shut down. Members will be checking on both activities.

Accounts Payable:

Hi-Tech Communications	\$1,977.95 – Radios/Headsets
Dooley’s Trucking	\$ 60.64 – Courier
Carmanville Value Grocer	\$ 6.20 – Janitorial Supplies
Carmanville Value Grocer	\$ 13.14 – Kitchen Supplies
NL Power	\$ 36.60 – Hydro – Lift Stn.
NL Power	\$ 96.58 – Hydro – Fire Hall

NL Power	\$ 141.60 – Hydro – Booster Stn.
NL Power	\$ 190.59 – Hydro – Mun. Bldg.
NL Power	\$ 66.93 – Hydro – Chlor. Chambers
Economy Printing Limited	\$ 163.30 – Permits

Payable: Motion-4655-20-Deputy Mayor Peddle/Councillor M. Wheaton

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

New Business: Permit Request

Members were in agreement that the request to move a shed to 117 Main Street South be approved as per policy and the Town’s Accessory Building Permit Regulations provided.

CEEP Applications

Members reviewed the CEEP applications and chose the workers to be forwarded to Municipal Affairs for approval. Members were in agreement to contact the MHA for extra hours if possible to allow us to hire one more worker and use all our approved hours.

Complaint

Members were informed of a recent complaint to Councillor Howell regarding storage of oxygen tanks along the side of the road. A letter was written to the resident instructing the immediate removal of the tanks – the resident immediately complied.

Members

Business: MNL Virtual Convention

Deputy Mayor Peddle and Clerk/Manager will be registering for the MNL Virtual Convention on November 5th to 7th, 2020. Any other member wishing to register should contact the office as soon as possible to get registered. Sessions will be available to view for 30 days following the convention.

Members

Business: 2021 Calendars

Information regarding 2021 Calendars was presented to members for consideration to order for our town. However, the pictures were American. If the pictures can be changed to Canadian at no extra cost, it will be brought back for further discussion.

Adjournment: **Motion-4656-20-Councillor D. Howell/Councillor G Blackwood**
Resolve that Council do now adjourn to meet again on Monday, November 9th, 2020 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:15 p.m.

Tuesday, October 13th, 2020

Minutes of the Regular Public Meeting of Council held on Tuesday, October 13th, 2020 in Council Chambers.

Attendees: Councillor Shawn Budgell (Chair)
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Clerk/Manager Dianne Goodyear

Absent: Mayor Keith Howell
Deputy Mayor Marlene Peddle
Councillor Dale Howell

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4639-20-Councillor M. Wheaton/Councillor G Blackwood**
Resolve that the Agenda be adopted as circulated.

In favour: Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes:

Councillor S. Budgell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting held on September 28th, 2020 which had been circulated to all members.

Motion-4640-20-Councillor M. Wheaton/Councillor G Blackwood

Resolve that the Minutes of the Regular Public Council Meeting of September 28th, 2020 be adopted as circulated.

In favour: Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Community Garden Sign

There has been no response to date to the town's request to have a community garden sign designed by students in K – Grade 6.

Boathouse/Wharf App.

Requested information has not been received from resident. Resident responded that he is in no hurry to build and it will probably be mid-November before the information is submitted to the town. Central Lands Office will be notified that Council cannot move forward on this matter until the required paperwork is received from the resident.

Roof – Town Garage

Motion-4641-20-Councillor M. Wheaton/Councillor G Blackwood

Resolve to accept the quote of \$7,500 (labour, materials and tax included) from Skyline Roofing to shingle the Garage Roof.

In favour: Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood

Opposed: 0

Abstaining: 0

Motion Carried.

Rink

- Councillor D. Day reported the following problems he observed at the Rink:
- nuts and washers not installed properly along the front rink sides that need to be replaced and tightened, approx.. 20 nuts/washers required.
 - bit of rot in the front wall but could be repaired
 - gouges in the walls caused by snow clearing with the loader can be repaired – approx.. 6 sheets of plywood would be required.
 - damage to the rails – need to be replaced using 2 x 6 instead of 2 x 4
 - metal sticking out of rink building that needs to be repaired
 - storage building has holes in siding that needs to be repaired.

Motion-4642-20-Councillor G. Blackwood/Councillor D. Day

Resolve to do the above repairs on rink for this winter usage.

In favour:	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood

Opposed: 0

Abstaining: 0

Motion Carried.

Pictures and information of the new Gambo Rink were presented to and reviewed by members. Funding for a new rink could be available through Gas Tax Funding. Members were in agreement that if a new rink were to be considered, the location needed to be changed. Further research is required regarding available land either behind the rink or on town property on Noggin Cove Road which would provide an opportunity to sell the land the rink is currently located on. Adequate parking and lighting would also be required at a new location.

Mask/BA

Members were advised that price of the mask that are required for the Honeywell brand BA’s that the Fire Department are currently using have increased from \$500 per mask to \$1,500 per mask. Members were in agreement that the order be cancelled due to the price increase and the fact that Honeywell brand BA’s have been discontinued. Further members were informed that Masks are not required for every individual fireman and that normally Fire Departments have the same number of mask as they have BA’s. However, it is still recommended that each fire member be fit tested.

Town of Gander – ATV Trail

Councillor S. Budgell will check with Deputy Mayor Peddle regarding status and bring results back to next meeting.

Business

Arising:

Citizen Complaints

A letter outlining items covered in the previous meeting was sent to the citizen as approved by council via email. Mayor Howell and Councillor D. Howell did a drive through the community and identified 3 new street lights that were out and not previously reported. All other lights that were out had been reported. They also reported a couple of street signs that need to be replaced – one was already on site – the others are in the process of being ordered.

Committees:

Finance:

CEEP Approval/Amended Application

Motion-4643-20-Councillor M. Wheaton/Councillor G Blackwood

Resolve to accept the offer of funding for Project # 17-CEEP-21-104: Municipal Property Improvements from the Community Enhancement Employment Program for \$12,000.00 and to submit an amended application with the following revised duties:

- Complete Deck to Rec Center – replace boards, install caps on post and install spindles/boards on step railing.
- Remove old flooring tiles and install new commercial tiles in Lobby, Kitchen and Bathroom at the Municipal Building.
- Replace section of floor in Shed at Interpretation Center.
- Spread mulch on trails.
- Decorate Christmas Tree and Decks at Mun. Bldg. and Rec. Center.

In favour: Councillor S. Budgell Councillor D. Day
 Councillor M. Wheaton Councillor G. Blackwood

Opposed: 0

Abstaining: 0

Motion Carried.

3rd Quarter Financial Reports

Third quarter financial reports were presented to and reviewed by members and found to be on par with previous years.

Finance:

Collection Reports

Second and Third quarter collection reports were presented to and reviewed by members. Collections are progressing as well as can be expected during COVID-19.

Public Works:

Chlorine Readings

Chlorine Readings for the month of September were presented to and reviewed by members. Readings were within guidelines for the period covered.

Water Usage & Flow Data

Water usage and flow data reports were presented to and reviewed by members. The average water usage for September was 123,821 gallons per day.

Class A

Members were informed of a complaint received from a contractor regarding a recent purchase of Class A from an outside contractor. Members were in agreement that the purchase was handled properly.

Fire Dept:

Incident Report

An incident report was presented to and reviewed by members.

OH&S

Committee:

Building Inspections

Building inspections were conducted on all town buildings by the OH&S Committee and the report was presented to members to review and will be brought back to the next meeting for further discussion/actions.

Accounts

Payable:

NL Power	\$1,789.69 – Hydro Street Lights (Paid)
Bell Aliant	\$ 76.70 – Phone FD (Paid)
K & D Pratt	\$1,188.28 – BA Annual Servicing
Rockwater	\$1,482.12 – Chlorine
Carmanville Public Library	\$ 100.00 – Annual Donation
Phoenix Academy	\$ 50.00 – Scholarship Fund/ AD
CNWM	\$2,239.92 – Tipping Fees
G & M Services Ltd.	\$ 683.48 – Gas/Diesel
TRIO	\$ 333.61 – Health Premiums
Tulk’s Home Hardware	\$ 903.18 – Chl. Door/Paint/Fence-Pond
Collabria	\$ 941.63 – Culvert/Website Renewal Fee

Motion-4644-20-Councillor M. Wheaton/Councillor G Blackwood

Resolve that the outstanding accounts be paid in full as presented.

In favour: Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
ATIPP	Statutory Review	Info only

New Business: Interest Charges

This item will be brought back to the next meeting as there were not enough members to deal with this item. Decisions regarding taxes require 2/3 vote of councillors in office.

Waterline extension

Motion-4645-20-Councillor G. Blackwood/Councillor D. Day

Resolve to approve the extension to install the new waterline provided the installation is complete by June 4th, 2021. An agreement must be signed by the homeowner that should any trouble occur with water issues due to the current set up, the cost of repairs will be the responsibility of the homeowner.

In favour: Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood

Opposed: Councillor M. Wheaton

Abstaining: 0

Motion Carried.

Members

Business:

MNL Virtual Conference

Members were reminded the MNL Virtual Conference is scheduled for November 5 – 7, 2020 and registrations are still being accepted. If anyone is interested in registering they should contact the office as soon as possible.

Noggin Cove Head Road

An estimate of \$2,500 (maximum) was received from Engineer J. Harty to determine the cost to upgrade the road using Gas Tax Funding. The estimate included surveyor wages to take shots, drafting cost and engineering cost to do the estimate.

The upgrade would include a 60 ft. area (road 6 meters plus 1 meter per shoulder and 2 meters per ditching). The road would have to be moved in all the way down and ditching and culverts would be required as well as 1 ft. minimum fill for the road and there is rock to be removed and disposed of.

Members were in agreement that the road should be condemned due to it being unsafe to use and too costly to bring up to standard. Clerk/Manager was asked to check the Limit of Service with Municipal Affairs to find out

if it is possible to have the road condemned. Results will be brought back to the next meeting for further discussion.

Adjournment:

Motion-4646-20-Councillor D. Day/Councillor G. Blackwood

Resolve that Council do now adjourn to meet again on October 26th, 2020 at 7:30 p.m.

In favour:	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:40 p.m.