

Monday, November 23rd, 2020

Minutes of the Regular Public Meeting of Council held on Monday, November 23rd, 2020 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Shawn Budgell
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Councillor Dwight Day

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4667-20-Deputy Mayor Peddle/Councillor M. Wheaton**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on November 9th, 2020 which had been circulated to all members.

Motion-4668-20-Councillor S. Budgell/Deputy Mayor Peddle
Resolve that the Minutes of the Regular Public Council Meeting of November 9th, 2020 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Positons for Council Approval/Complaint

Motion-4669-20-Councillor M. Wheaton/Councillor S. Budgell

Resolve to enter into a “Privileged Session” to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Discussion

Motion-4670-20-Councillor M. Wheaton/Councillor S. Budgell

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Several position recommendations and an internal complaint were received from Fire Chief White and presented to Council for consideration.

Fire Dept:

Positions for Council Approval/Complaint

The following positions were approved by Council with the stipulation that each person must be fully aware of the new roles and responsibilities and capable of performing these new duties as identified. These positions will be reassessed in 6 months.

- Captain – Jason Mouland
- Lieutenant – Tammy Mouland
- Lieutenant – David Greene
- Secretary – Craig Boone.

The internal complaint will be investigated as per protocol outlined in the Fire Department Handbook with respect to policy and procedures adopted.

Driveway (access to hydrant)

Motion-4671-20-Councillor D. Howell/Deputy Mayor Peddle

Resolve to provide access road to the Fire Hydrant at 66 Main Street.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Incident Report/Generator Shed

Members were informed that the Generator Shed has been repaired.

Rec/Fall Fair

The normal protocol for any event at the Rec. Center states “no peanuts permitted” due to allergies. The Rec. Committee were asked if they could sell baked goods at the Fall Fair which contained peanuts. Members were in agreement to approve the request provided the baked goods were securely wrapped and labeled to identify it contained nuts.

Committees:

Finance:

COVID-19 Stimulus Program

Mayor Howell will review the package presented and bring results back for Council consideration.

Public Works:

Cutting Edges-Loader

Members were informed that Cutting Edges for the Loader had been ordered through Toromont CAT. Councillor Blackwood agreed to check other options for purchase of universal cutting edges.

Fire Dept:

Citizen Complaint

Members were informed that during a recent power outage there was a fire call that did not go through the pager system or the Cell Phone App. Upon checking the telephone answering service, it was noted that the battery was dead. A new battery was immediately purchased and the service restored for power outages. A trickle charger has also been installed to keep the battery charged.

Fire Call/Incident

An incident from a recent fire call was brought to Council’s attention. The incident will be investigated as per protocol outlined in the Fire Department Handbook with respect to policy and procedures adopted.

S.C. Parade

Members were in agreement that there will not be a Santa Claus Parade due to COVID-19. However, members agreed that a drive through at the Fire Hall might be an option. If this comes to fruition, there would be a separate entrance and exit - manned by fire members and only allow one vehicle at a time to stop and the children’s loot bag could be delivered to the vehicle. Further research is required – results will be brought back for further discussion.

Habitat:

Summer Student Program

(Deputy Mayor Peddle left the meeting at 8:45 p.m. due to a conflict of interest)

A letter from the summer students outlining issues encountered during the summer student program was presented to members for their review and response.

The issues will be investigated as per protocol outlined in the Town Employee Handbooks with respect to policies and procedures adopted.

(Deputy Mayor Peddle was invited back to the meeting at 8:00 p.m.)

Accounts Payable:

Dooley’s Trucking	\$ 149.12 – Courier Charges
D & M Services	\$ 263.35 – Class A
Pennell’s Service Station	\$ 195.44 – Battery FD Phone/Ans.
Carmanville Value Grocer	\$ 14.16 – Kitchen Supplies
Carmanville Value Grocer	\$ 3.43 – FD Training/snacks
Carmanville Value Grocer	\$ 19.30 – Lights/Mun. Bldg./FH
NL Power	\$ 42.21 – Hydro – Lift Station
NL Power	\$ 291.04 – Hydro – Fire Hall
NL Power	\$ 181.23 – Hydro – Booster St.
NL Power	\$ 360.42 – Hydro – Mun. Bldg.
NL Power	\$ 87.70 – Hydro – Chlor. Chambers
NL Power	\$ 110.65 – Hydro – Garage
Rockwater	\$1,482.12 – Chlorine

Motion-4672-20-Councillor G. Blackwood/Councillor S. Budgell

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Action	Action
Prov. Gov't	Capacity Grant Program	Info Only
MP Churence Rogers	Safe Restart Funding	Info Only
Children's Wish	RCMP Wish Trees	See Motion below:

Motion-4673-20-Councillor G. Blackwood/Councillor M Wheaton
Resolve to donate \$50.00 on an annual basis for the RCMP Wish Tree.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business:

MNL Virtual Convention

Members were given information for their perusal and retention - obtained from the MNL Virtual Convention online sessions:

“Negligence Claims re COVID-19 – (Stewart McKelvey Law) “COVID-19 Best Practices” – (Workplace NL) and
“Harassment & OH&S” – (Stewart McKelvey Law).

Adjournment:

Motion-4674-20-Councillor D. Howell/Councillor G. Blackwood

Resolve that Council do now adjourn to meet again on Monday, December 7, 2020 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:10 p.m.

Monday, November 9th, 2020

Minutes of the Regular Public Meeting of Council held on Monday, November 9th, 2020 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Shawn Budgell
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood

Call to Order: Chair @ 7:35 p.m.

Agenda: **Motion-4657-20-Deputy Mayor Peddle/Councillor S. Budgell**
Resolve that the Agenda be adopted as circulated.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on October 26th, 2020 which had been circulated to all members.

Motion-4658-20-Councillor D. Howell/Deputy Mayor Peddle
Resolve that the Minutes of the Regular Council Meeting of October 26th, 2020 be adopted as circulated.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Community Garden Sign

Teachers at Phoenix Academy are interested in designing a sign for the Community Garden and will submit 1 sign design per class – K to Grade 6. The designs will be submitted by the end of February. Suggested prize for the winning class was a small gift card for the purchase of books for their classroom.

Town of Gander – ATV Trail

Deputy Mayor Peddle has been in contact with the Town of Gander representative regarding towns in our area to get together to apply for funding to extend the ATV/Ski-doo trails around the loop.

They are currently waiting to hear back from some of the towns involved.

Noggin Cove Head Road

Clerk/Manager contacted Municipal Affairs and presented considerations to Council with regard to condemning Noggin Cove Head Road.

Motion-4659-20-Deputy Mayor Peddle/Councillor S. Budgell

Resolve not to condemn Noggin Cove Head Road based on the research through Municipal Affairs. Further that the road be repaired and to move the road in at the dangerous area to make it safe.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Members were in agreement to have the Town Worker ditch along the inside of the road and that boulders from the W.S Project would be dumped over the bank to build up and reinforce the area with the steep drop. It was further agreed to place more boulders along the road where there are currently boulders placed.

Business

Arising:

Positons for Council Approval

We are still waiting on a response from the Fire Department regarding Council's request for details, evaluations, responsibilities, etc. before any decisions are made.

CEEP Update/Roof Interp Shed

Members were informed that the Rec. Deck has been completed. The flooring in the Shed at the Interpretation Center has been repaired. There was a problem with ants in the shed that has also been dealt with. Members were also informed that the damage to the floor was caused in part by a leak in the roof around the chimney. Town workers will check out and repair that since Fall Arrest is required to work on the roof.

Members agreed that the tiles in the lobby, kitchen and bathroom at the Municipal Building should be taken up before the new tiles are laid.

Motion-4660-20-Councillor D. Howell/Councillor S. Budgell

Resolve that the Town will purchase new commercial tiles for Council Chambers like the tiles being installed in the rest of the building.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Committees:

Finance: Provincial Funding \$43,485 – COVID Restart Program

The funding announced by Government has not yet been received.

Public Works: Boil Water Advisory Lifted

The Boil Water Advisory was lifted on October 28th, 2020 as per results from Government Services. Notices were posted to this effect.

Public Works: Water Report

The water report from Government Services on samples taken on October 26th, 2020 was satisfactory.

Monthly Water Usage & Flow Data

The monthly water usage and flow data reports were presented to and reviewed by members. The average water usage for October was 120,575 gallons per day.

Chlorine Readings

The Chlorine readings for the month of October were presented to and reviewed by members. Readings were all within guidelines.

Driveway (access to hydrant)

Further research is required on this topic. Mayor Howell and Councillor Budgell will check it out and bring findings back to the next meeting for further discussion.

Incident Report

An incident report and pictures of a hole burnt in the wall from the exhaust at the Generator Shed was presented to and reviewed by members. Members were in agreement that the generator must be fastened to the floor and the vent must be steel plated. The damaged plywood and siding must be replaced as well. Councillor Budgell will meet with town workers to discuss repairs.

Fire Dept:

Forestry Back Tank

Motion-4661-20-Councillor D. Howell/Councillor S. Budgell

Resolve to allow the Frederickton Local Improvement Committee to borrow the Forestry Back Tank to use in their Community Enhancement Program.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Defibrillator

Motion-4662-20-Councillor S. Budgell/Deputy Mayor Peddle

Resolve to purchase the defibrillator pads and battery pack for the Fire Department. Further to replace the defibrillator pads and battery pack at the Rec. Center if it's outdated as well.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Training Response

A response from the Wings Point Fire Department thanking Council for their donation of snacks for the fire training on November 7th and 8th was presented to members.

Habitat

Committee:

AGM

Members were informed that the Habitat Committee's AGM will take place on November 19th, 2020 at the Recreation Center.

Community Garden

A letter was presented from the Habitat Chairperson requesting the Community Garden be separated from the Habitat Committee and set up as a new Community Garden Committee.

Motion-4663-20-Deputy Mayor Peddle/Councillor S. Budgell

Resolve the Community Garden will stay under the Habitat Committee as there is no logical reason the Community Garden should be a separate entity.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts Payable:

NL Power	\$1,796.54 – Hydro – Street Lighting
Bell Aliant	\$ 302.73 – Phone/Fax/Internet – Office
Bell Aliant	\$ 76.70 – Phone – Fire Hall
Bell Mobility	\$ 36.45 – Phone/Mobility
Central NL Waste Management	\$2,386.80 – Tipping Fees
Computer Shack Inc.	\$ 471.45 – Toners – Printer
Computer Shack Inc.	\$ 57.50 – Set up network
G & M Services	\$ 498.41 – Gas: FD 162/Town 336
Tulk's Home Hardware	\$ 193.72 – Garage Sup/Janitorial/Flag Pole
NAPE	\$ 118.25 – Union Dues
CIBC Mellon	\$ 583.74 – Pension Premiums
Receiver General for Canada	\$4,309.93 – Payroll Remittance
K & D Pratt	\$ 276.00 – FD - Service BA's
TRIO	\$ 333.61 – Health Premiums
Central Office Equipment	\$ 68.89 – Office Supplies

Motion-4664-20-Deputy Mayor Peddle/Councillor S. Budgell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
CNWM	2021 Budget	Info only

New Business: Development Permit

A development application from Mercer’s Ambulance to build a residence with a bay to store an ambulance on Howell’s Avenue was presented to Council. The application was approved pending approval of all other relevant government departments.

Members

Business:

Christmas Tree

Members were in agreement that due to COVID-19 restrictions, an inside event for our Christmas Tree Lighting cannot take place. Members agreed that the town would still have a Community Christmas Tree this year and several options were discussed such as virtual tree lighting ceremony or a drive by event with everyone remaining in their vehicles. Deputy Mayor Peddle will do further research and bring findings back to another meeting for further discussion.

SC Parade

There has not yet been an announcement from FES regarding a Santa Claus Parade for this year. However, even if the parade cannot take place, members were in agreement that Santa could still give out the loot bags providing the proper restrictions were set up and adhered to.

Motion-4665-20-Councillor D. Howell/Deputy Mayor Peddle

Resolve that the Town will purchase supplies for the Christmas Loot Bags.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

It was noted that the town will not be providing loot bags this year for the community tree lighting as it cannot take place. It was further noted that Councillor Howell would have to visit vendors for donations (sometimes requiring a second and third trip) and due to COVID-19 it was felt she should not have to do that this year.

MNL Virtual Conference

Information from the MNL Virtual Conference will be brought forward at the next Council meeting.

Meeting with RCMP Staff Sargent

Members are reminded that there is a meeting with RCMP Staff Sargent scheduled for Thursday, November 12th, 2020 at the Recreation Center at 6:30 p.m.

Adjournment:

Motion-4666-20-Councillor D. Howell/Councillor S. Budgell

Resolve that Council do now adjourn to meet again on November 23rd, 2020 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:15 p.m.