

## Monday, July 20<sup>th</sup>, 2020

Minutes of the Regular Public Meeting of Council held on Monday, July 20<sup>th</sup>, 2020 at the Carmanville Recreation Center.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Shawn Budgell  
Councillor Dwight Day

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4586-20-Councillor G Blackwood/Councillor M. Wheaton**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**MIN1020:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on June 30<sup>th</sup>, 2020 which had been circulated to all members.

**Motion-4587-20-Councillor D. Howell/Deputy Mayor Peddle**  
Resolve that the Minutes of the Regular Public Council Meeting of June 30<sup>th</sup>, 2020 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**MIN1120:**

Mayor Howell asked if there were any errors or omissions to the Minutes of the Special Public Council Meeting held on July 7<sup>th</sup>, 2020 which had been circulated to all members.

**Motion-4588-20-Deputy Mayor Peddle/Councillor G. Blackwood**

Resolve that the Minutes of the Special Public Council Meeting of July 7<sup>th</sup>, 2020 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Noggin Cove Head Road**

We are working on engaging a Consultant to get price to repair.

**Playground**

We are waiting on information regarding type of bolts that can be used for equipment.

**Order**

Members were informed that the Order was delivered by Registered Mail on July 9<sup>th</sup>, 2020. Date to comply was July 16<sup>th</sup>, 2020.

**Fence @ Pond**

Members were in agreement to install a rod and clamps on one side of the post as the other was done with and to extend the fence on each side of the poles to the tree line (approx. 6 to 8 ft.)

**Committees:**

**Finance:**

**Community Enhancement Program**

Members were in agreement to apply for the Community Enhancement Program with the following activities.

- Finish deck at the Rec. – replace boards, install caps and step spindles/boards.
- Replace side boards at the Rink
- Trail work as identified by the Habitat Committee
- Replace flooring at the Town Building with commercial tiles

**Collections**

Members were in agreement to resume collection actions on delinquent accounts as per policy.

**Taxes (Privileged Session)**

**Motion-4589-20-Councillor M. Wheaton/Councillor G Blackwood**

Resolve to enter into a “Privileged Session” to discuss the next two items.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

*Discussion*

**Taxes (Privileged Session)**

**Motion-4590-20-Councillor G Blackwood/Councillor M. Wheaton**

Resolve to end the Privileged Session and return to an “Open Session”

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Motion-4591-20-Councillor M. Wheaton/Councillor G Blackwood**

**Item 1**

Resolve to accept the Proposal as presented provided an agreement is signed by the resident.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Item 2**

**Motion-4592-20-Deputy Mayor Peddle/Councillor D. Howell**

Resolve to offer a 25% discount on Business Taxes to Businesses that were forced to close during COVID-19.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Finance:**

**Community Garden Sign**

Further research is required to determine size, location and material for sign. Results will be brought back to the next meeting for further discussion.

**Public Works:**

**Water Report**

The Water Report from Government Services was satisfactory.

**Chlorine Readings**

Chlorine Readings for the month of June were presented to and reviewed by members and found to be within guidelines.

**Water Usage & Flow Data**

The Water Usage and Flow Data for the month of June were presented to and reviewed by members. The average water usage was 142,426 gallons per day.

**Screen Removal**

The safety aspect of the guard rail at the wet well with regard to worker still having to stand over the well during screen removal was discussed. Members were in agreement that the railing serves the purpose it was intended for. However, they agreed that worker removing the screens must use the harness and lanyard and be tied off. SOP is to be updated to reflect this safety implementation.

**Pickup Tires**

Several prices for new tires for the town pick up were presented to members. Members were in agreement that upon confirmation that the tires quoted from Pennell's Service Station at \$1,098.94 (tax in and installed) were LT 10 ply tires to proceed with the order.

**Fire Dept.**

**Privileged Session.** This item was moved to the final item on the Agenda for discussion.

**Rec. Committee:**

**Car wash & BBQ**

Members were in agreement to support a Car Wash and BBQ on the parking lot at the Municipal grounds if it is permissible. Further research is required

to determine if it is allowed and the rules and guidelines issued by the Chief Medical Officer of Health that must be followed.

### **Bingo**

Due to the physical distancing requirement, Bingo cannot be accommodated at the Rec. Center to allow enough patrons to yield a profit. Other avenues were discussed such as making it an outdoor event. Further research is required to determine the number of patrons permitted and all other rules governing an outdoor event as issued by the Chief Medical Officer of Health.

### **Accounts Payable:**

Municipal Assessment Agency	\$ 3,042.00 – Assessment Fees (Paid)
Abbotts AutoGraphics	\$ 75.87 – Trail COVID Signs (Paid)
TRIO	\$ 333.61 – Health Premiums (Paid)
Carmanville Value Grocer	\$ 55.47 – Kitchen/Janitorial (Paid)
Bell Aliant	\$ 76.70 – Phone Fire Hall (Paid)
APS	\$ 624.45 – Chlorine Test Reagent (Paid)
G & M Services	\$ 354.52 – Gas – Town
K & D Pratt	\$10,982.50 – SCBA – Confined Space (Paid)
Computer Shack	\$ 471.45 – Printer Toners (May) (Paid)
Computer Shack	\$ 471.45 – Toners (June) (Paid)
CNWM	\$ 2,395.68 – Tipping Fees (Paid)
Tulk’s Home Hardware	\$ 72.96 – Janitorial/COVID Sup. (Paid)
Rockwater	\$ 1,482.12 – Chlorine
G & M Services	\$ 286.19 – Town 175.19; FD 111.00
Smithy’s Road Service Ltd.	\$ 835.69 – Pumper Inspection

### **Motion-4593-20-Councillor G Blackwood/Councillor M. Wheaton**

Resolve that the outstanding accounts be paid in full as presented

In favour:    Mayor Howell                      Deputy Mayor Peddle  
                    Councillor M. Wheaton                      Councillor G. Blackwood  
                    Councillor D. Howell

Opposed:    0

Abstaining: 0

**Motion Carried.**

### **Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
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MAA	Update	Info Only
MAA	Clar Simmons Scholarship	Info Only
FUS	National Fire Chief Awards	Info Only

**Fire Dept:**

**(Privileged Session)**

**Motion-4594-20-Councillor M. Wheaton/Deputy Mayor Peddle**

Resolve to enter into a “Privileged Session” to discuss this item.

In favour: Mayor Howell Deputy Mayor Peddle  
 Councillor M. Wheaton Councillor G. Blackwood  
 Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

*Discussion*

**Motion-4595-20-Councillor M. Wheaton/Councillor G Blackwood**

Resolve to end the “Privileged Session”.

In favour: Mayor Howell Deputy Mayor Peddle  
 Councillor M. Wheaton Councillor G. Blackwood  
 Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Fire Dept:**

Members were in agreement that the Policy on out of town response vehicles, boundaries and the Mutual Aid agreement need to be changed. Clerk/Manager will contact FES and Town Insurance for guidance. Further to check for funding opportunities with regard to purchase of a Rescue Van.

**Adjournment:**

**Motion-4596-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that Council do now adjourn to meet again at the call of the Chair.

In favour: Mayor Howell Deputy Mayor Peddle  
 Councillor M. Wheaton Councillor G. Blackwood  
 Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:50 p.m.

**Tuesday, July 7<sup>th</sup>, 2020**

Minutes of a Special Public Council Meeting held on Tuesday, July 7<sup>th</sup>, 2020 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Shawn Budgell  
Councillor Dwight Day  
Councillor Dale Howell  
Councillor Gordon Blackwood (Remote Attendance)  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Michael Wheaton (provided vote by email)

**Call to Order:** Chair @ 7:40 p.m.

This meeting was called to discuss engaging an Engineer to complete the engineering design work associated with the project “Water and Sewer Services Phase 3 – 17-GI-21-00034.

**Motion-4584-20-Deputy Mayor Peddle/Councillor D. Howell**

Resolve that the Town of Carmanville wishes to engage “Harty Engineering Consultants Ltd.” to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project “Water and Sewer Services Phase 3 – 17-GI-21-00034”. Formal Engagement of “Harty Engineering Consultants Ltd.” through a Prime Consultant Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as required by PPA and have this available to PPA representatives if required in the future.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor D. Howell	
	Councillor G. Blackwood (Remote Attendance)	

Councillor M. Wheaton (Via E-mail)

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Adjournment:**

**Motion-4585-20-Councillor D. Howell/Councillor D. Day**

Resolve that Council do now adjourn to meet again at the call of the Chair.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor S. Budgell Councillor D. Day

Councillor D. Howell

Councillor G. Blackwood (Electronic)

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 7:45 p.m.