

## Thursday, December 17<sup>th</sup>, 2020

Minutes of the Regular Public Meeting of Council held on Thursday, December 17<sup>th</sup>, 2020 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle (Remote attendance)  
Councillor Dwight Day  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Shawn Budgell  
Councillor Gordon Blackwood  
Councillor Michael Wheaton

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4687-20-Councillor D. Day/Councillor D. Howell**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor D. Howell

Abstaining: 0  
Opposed: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on December 7<sup>th</sup>, 2020 which had been circulated to all members.

**Motion-4688-20-Councillor D. Day/Councillor D. Howell**

Resolve that the Minutes of the Regular Public Council Meeting of December 7<sup>th</sup>, 2020 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor D. Howell

Abstaining: 0  
Opposed: 0

**Motion Carried.**

**Business**

**Arising:** Driveway (access to hydrant)

Due to paperwork involved regarding Safe Work Plan, etc. and time restraints on budget and end of year requirements the work has not been started. Weather permitting, it will be done in the new year.

### **Sea Containers**

Contractor has been waiting for good weather and driving conditions to pick up the sea container.

## **Committees:**

### **Finance:**

#### **Budget**

#### **Motion-4689-20-Councillor D. Howell/Councillor D. Day**

Resolve to adopt the 2021 Budget balanced at \$854,330 with the Residential Mil Rate remaining at 5.75; the Commercial Mil Rate remaining at 8.25 and the Minimum Property Tax remaining at \$325. The Water and Sewer rate remains at \$400 and the Residential Water Only remains at \$300. All other taxes and fees remain unchanged and as stated on the attached 2021 Tax and Fee Structure.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor D. Howell  
Councillor M. Wheaton (written submission attached)

Abstaining: 0

Opposed: 0

**Motion Carried.**

#### **Gas Tax Funds**

#### **Motion-4690-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that the application and subsequent approval for Project # 40-2017-6275 in the amount of \$90,478.73 be cancelled as Gas Tax Funding could not be used on this project due to Federal Funding provided. The project was completed without the use of Gas Tax Funding.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor D. Howell

Abstaining: 0

Opposed: 0

**Motion Carried.**

#### **Motion-4691-20-Councillor D. Day/Councillor D. Howell**

Resolve to reduce each of the following projects to the actual amount spent resulting in unused Gas Tax Funding in the amount of \$29,507.30.

Project Number	Project Description	Approved	Actual Cost	Remaining Balance
40-2010-1243	Road Upgrade	\$71,030.62	\$49,861.02	\$21,169.60
40-2013-2543	Energy Efficient Upgrades – Town Hall	\$58,349.70	\$52,598.00	\$5,751.70
40-2013-2545	PSAB Compliance	\$18,895.50	\$16,309.00	\$2,586.00

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor D. Howell

Abstaining: 0

Opposed: 0

**Motion Carried.**

**CEEP Amendment**

**Motion-4692-20-Deputy Mayor Peddle/Councillor D. Howell**

Resolve to accept the amendment to the Community Enhancement Program for an extra \$7,500 bringing the total allocation to \$19,500.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor D. Howell

Abstaining: 0

Opposed: 0

**Motion Carried.**

**Public Works: Water Report**

The water results from Government Services for testing on December 1, 2020 was satisfactory.

**Accounts**

**Payable:**

Collabria	\$ 62.42 – Postage – Flyers (Paid)
TRIO	\$ 333.61 – Health Premiums (Paid)
Carmanville Habitat Committee	\$ 479.04 – Unused Funds (Paid)
Eastern Medical Supplies	\$ 315.10 – Defib Repl. Parts FD/Rec
Dooley’s Trucking	\$ 149.74 – Courier – Service BA’s
Carmanville Value Grocer	\$ 11.97 – Kitchen Supplies
G & M Services	\$ 359.50 – Gas/Diesel
NAPE	\$ 95.70 – Union Dues – Dec.
CIBC Mellon	\$ 458.00 – Pension Premiums – Dec.

Receiver General for Canada \$3,550.86 – Payroll Remittance – Dec.  
Pretty SAFE Enterprises \$ 450.80 – First Aid Cert – FD

**Motion-4693-20-Deputy Mayor Peddle/Councillor D. Day**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor D. Howell

Abstaining: 0

Opposed: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
Heritage NL	Grant to Heritage NL	Info only
MNL	Membership Renewal	Info only

**Members**

**Business:**

**Tree Lighting**

A Virtual Community Tree Lighting is scheduled for Monday, December 21<sup>st</sup>, 2020 at 7:00 p.m.

**Adjournment:**

**Motion-4694-20-Councillor D. Howell/Councillor D. Day**

Resolve that Council do now adjourn to meet again on Monday, January 11<sup>th</sup>, 2021 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor D. Howell

Abstaining: 0

Opposed: 0

**Motion Carried.**

Meeting adjourned at 7:50 p.m.

**Monday, December 7<sup>th</sup>, 2020**

Minutes of the Regular Public Meeting of Council held on Monday, December 7<sup>th</sup>, 2020 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Shawn Budgell  
Councillor Dwight Day  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Presentation:** Mayor Howell presented Deputy Mayor Marlene Peddle with a Long Service Award for Elected Officials. The Certificate from Municipal Affairs represented 12 years of service as an elected official with the Town of Carmanville.

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4675-20-Deputy Mayor Peddle/Councillor S. Budgell**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on November 23<sup>rd</sup>, 2020 which had been circulated to all members.

**Motion-4676-20-Councillor M. Wheaton/Councillor S. Budgell**  
Resolve that the Minutes of the Regular Public Council Meeting of November 23<sup>rd</sup>, 2020 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Positons for Council Approval/Complaint and Fire Call/Incident**

**Motion-4677-20-Councillor M. Wheaton/Deputy Mayor Peddle**

Resolve to enter into a “Privileged Session” to discuss these topics.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Members were updated on the status and outcome of the above topics.

**Motion-4678-20-Councillor G. Blackwood/Councillor M Wheaton**

Resolve the meeting be returned to an “Open Session”.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Driveway (access to hydrant)**

**Motion-4679-20-Councillor D. Howell/Councillor S. Budgell**

Resolve to contact Service NL and proceed with installation as per Trans and Works specifications.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Cutting Edges-Loader**

Members were informed that the Cutting Edges for the Loader received twice from Toromont Cat were the wrong size and they have been ordered through Traction at the cost of \$435.00 plus tax.

**Sea Containers**

**Motion-4680-20-Councillor S. Budgell/Councillor G. Blackwood**

Resolve to purchase a Sea Container from NIL Group Ltd. located in Argentina at the cost of \$4,375 plus tax. Further that the transportation and offloading of container be awarded to Tulk's Trucking at the cost of \$1,200 plus tax as per quotes received.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

**Motion Carried.**

Contractor picking up the container must ensure the doors close properly and there are no leaks, gashes or holes in the container at time of pickup.

**Business**

**Arising:**

**Rink Repairs**

Due to the condition of the rink and repairs required, members decided the gate would be locked and it would be closed this winter. Further that in the spring, we would look for funding for a new rink in a different location.

**Solar Lighting Generator Shed**

Deputy Mayor Peddle offered to donate a sensory solar lighting kit to try out at the Generator Shed.

**Summer Student Program**

*(Deputy Mayor Peddle left the meeting at 8:10 p.m. due to a conflict of interest).*

**Motion-4681-20-Councillor M. Wheaton/Councillor S. Budgell**

Resolve to enter into a "Privileged Session" to discuss this topic.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day

Councillor M. Wheaton                      Councillor G. Blackwood  
Councillor D. Howell

Opposed:        0

Abstaining:    0

**Motion Carried.**

Discussion

**Motion-4682-20-Councillor M. Wheaton/Councillor S. Budgell**

Resolve to return the meeting to an “Open Session”

In favour:        Mayor Howell                      Deputy Mayor Peddle  
                         Councillor S. Budgell              Councillor D. Day  
                         Councillor M. Wheaton              Councillor G. Blackwood  
                         Councillor D. Howell

Opposed:        0

Abstaining:    0

**Motion Carried.**

*(Deputy Mayor Peddle was invited back to the meeting and resumed her seat at 8:30 p.m.)*

## **Business**

### **Arising:**

#### **COVID-19 Stimulus Program**

Mayor Howell reviewed the COVID-19 Stimulus Program application guidelines. The town considered applying for an upgrade to the rink but did not apply as the time constraints did not allow enough time to determine the cost associated with the upgrade. It was also noted that an engineer would be required to complete the estimate which could not be accommodated at this time.

### **Committees:**

#### **Finance:**

#### **Budget Preparation/Meeting**

A Budget Preparation Meeting with the Finance Committee and Clerk/Manager has been tentatively scheduled for Tuesday, December 8<sup>th</sup> at 7:30 p.m.

#### **CEEP extension and Janitor’s Closet**

Verbal response regarding our request for extra hours has been received from MHA Derrick Bragg. Written notification should be received within a couple of days.



Clerk/Manager requested and received approval from Municipal Affairs to build a Janitor's Closet at the Rec. Center under the current CEEP Program with the town covering the expense of the materials.

Duties to be added under the CEEP extension include:

- Foundation and Bird Blind – repair or replace
- Install steps to the Town Garage
- Painting walls and baseboards at the Rec;
- Painting walls and baseboards in the meeting room and office at the Fire Hall
- Painting walls and baseboards on all interior areas of the Municipal Building.

**Finance:**

**Water Tax**

**Motion-4683-20-Councillor D. Howell/Councillor M. Wheaton**

Resolve to enter into a "Privileged Session" to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Discussion

**Motion-4684-20-Councillor M. Wheaton/Councillor G Blackwood**

Resole to return the meeting to an "Open Session"

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

The property at 19 Burry's Lane meets the criteria for vacant houses that are disconnected from all other services be exempt from Water Tax. Exemption was approved as per policy.

**Public Works:**

**Water Report**

The water test results from Government Services conducted on November 17<sup>th</sup>, 2020 were satisfactory.

**Chlorine Readings**

Chlorine Readings for the month of November were presented to and reviewed by members and found to be within guidelines.

**Public Works:**

**Water Usage/Flow Data**

The Monthly Water Usage and Flow Data for the month of November was presented to and reviewed by members. The average water usage was 122,573 gallons per day.

**Abandoned Car – Safety issue**

Pictures of a car tipped on its side were presented to and reviewed by members. The vehicle is located on private property and the town has no authority to remove a vehicle from private property; therefore, no action was taken on this matter.

**Accounts**

**Payable:**

Bell Aliant	\$ 302.23 – Phone/Fax/Internet – Mun. Bldtg.
Bell Aliant	\$ 76.70 – Phone – Fire Dept.
Bell Mobility	\$ 44.10 – Phone – Cell
Carmanville Value Grocer	\$ 26.02 – Janitorial/Kitchen Supplies
Carmanville Value Grocer	\$ 7.78 – Kitchen Supplies
EMCO	\$1,034.77 – Waterline Supplies
NL Power	\$1,794.67 – Hydro – Street Lighting
Central NL Waste Management	\$1,632.00 – Tipping Fees
NAPE	\$ 78.71 – Union Dues
Receiver General for Canada	\$3,342.75 – Payroll Remittance
CIBC Mellon	\$ 482.36 – Pension Premiums
Pennell’s Service Station	\$ 91.89 – Town Pickup Oil Change
G & M Services	\$ 561.54 – Gas: Town 399: FD 163
Tulk’s Home Hardware	\$ 959.93 – FD Batteries/Rink Repairs
Computer Shack	\$ 471.45 – Toners

**Motion-4685-20-Councillor G. Blackwood/Councillor D. Howell**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell

Deputy Mayor Peddle

Councillor S. Budgell                      Councillor D. Day  
Councillor M. Wheaton                      Councillor G. Blackwood  
Councillor D. Howell

Opposed:        0

Abstaining:    0

**Motion Carried.**

**New Business:        Fence Heights**

A request for Council to initiate a by-law regarding fence heights was presented to discussed by members. Members were in agreement that there are no by-laws currently in place and they have no intention to put them in place.

**Waterline Leak**

The possible source of a waterline leak at 22 Noggin Cove Road was discussed by members. Members were in agreement to first determine the source of the leak then members would decide how to proceed from there.

**Members**

**Business:**

**S.C. Drive Through**

A Notice and Safe Work Procedure to host a Santa Claus Drive Through on December 12<sup>th</sup>, 220 adhering to all COVID-19 guidelines was presented to and approved by members.

**Tree Lighting**

Councillors will try to get a tree this week. The date for a Virtual Tree Lighting is yet to be determined.

**Christmas Holidays**

Members were in agreement that the Town Office would be closed on Christmas Eve and New Year's Eve as per past practice.

**Christmas Bonus**

*(Clerk/Manager left the meeting at 9:50 p.m. re conflict of interest)*

Discussion

*(Clerk/Manager was invited back to the meeting at 9:55 p.m.)*

**Members**

**Business:**

**Christmas Bonus**

Members were in agreement that the Christmas Bonus for Staff would be the same as in the previous year.

**Adjournment:**

**Motion-4686-20-Councillor D. Howell/Councillor D. Day**

Resolve that Council do now adjourn to meet again on December 21<sup>st</sup> or at the call of the Chair.

In favour: Mayor Howell  
Councillor S. Budgell  
Councillor M. Wheaton  
Councillor D. Howell

Deputy Mayor Peddle  
Councillor D. Day  
Councillor G. Blackwood

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting was adjourned at 10:00 p.m.