

## Monday, August 17<sup>th</sup>, 2020

Minutes of the Regular Public Meeting of Council held on Monday, August 17<sup>th</sup>, 2020 at the Carmanville Recreation Center.

**Attendees:** Mayor Keith Howell (Chair) (arrived late)  
Deputy Mayor Marlene Peddle  
Councillor Shawn Budgell  
Councillor Dwight Day  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Michael Wheaton

**Call to Order:** Acting Chair, Deputy Mayor Peddle called the meeting to order at 7:30 p.m.

**Agenda:** **Motion-4597-20-Councillor D. Howell/Councillor G. Blackwood**  
Resolve that the Agenda be adopted as circulated.

In favour: Deputy Mayor Peddle                      Councillor S. Budgell  
                    Councillor D. Day                              Councillor G. Blackwood  
                    Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Deputy Mayor Peddle asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on July 20<sup>th</sup>, 2020 which had been circulated to all members.

**Motion-4598-20-Councillor D. Howell/Councillor G. Blackwood**  
Resolve that the Minutes of the Regular Public Council Meeting of July 20<sup>th</sup>, 2020 be adopted as circulated.

In favour: Deputy Mayor Peddle                      Councillor S. Budgell  
                    Councillor D. Day                                      Councillor G. Blackwood  
                    Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Noggin Cove Head Road**

Engineer Jim Harty is working on an estimate to bring the road up to standard.

**Water-New Home**

**Motion-4599-20-Councillor D. Howell/Councillor S. Budgell**

Resolve that the town will install the waterline from the Fire Hydrant to driveway (distance of 430') to service new residence on Noggin Cove Head Road ensuring all Water and Sewer Regulations are met.

In favour: Deputy Mayor Peddle                      Councillor S. Budgell  
                    Councillor D. Day                      Councillor G. Blackwood  
                    Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

*(Mayor Howell arrived at the meeting at 7:45 and resumed the Chair)*

**W.S. Update (letter)**

**Motion-4600-20-Deputy Mayor Peddle/Councillor D. Howell**

Resolve to request approval from Municipal Affairs to service residential dwellings to within 1.5 meters of the structure due to a significant amount of rock in the area of the Water and Sewer Phase 3 Project.

In favour: Mayor Howell                      Deputy Mayor Peddle  
                    Councillor S. Budgell                      Councillor D. Day  
                    Councillor G. Blackwood                      Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Clerk/Manager was told to contact the Regional Engineer and advise him that Council is not in favour of accepting responsibility to remove and dispose of trees that are in the right of way prior to the water and sewer project starting. Further that the removal and disposal of such trees should go in the contract as the responsibility of the contractor as in past practices. Notices will be given to homeowners that any trees, shrubs, etc. that has to be removed because they are in the right of way will not be relocated or replaced, and they will not be compensated for the loss. Further, if the roots on a tree are damaged but the property owner does not want the tree

removed, the property owner must sign a waiver accepting responsibility of the fate of the tree. The town will not be held liable if the tree does not survive or becomes a safety issue in the future.

**Playground**

Town is waiting on the School Board Inspector to do a site visit to approve the location of equipment and advise the pea stone requirement for each piece of equipment, etc. before we can complete the job.

**Fence @ Pond**

The Fence at the Pond has been extended approximately 10 ft. on each side of the gate to prevent entrance to the area by unauthorized personnel or vehicles.

**Arising:**

**Community Garden Sign**

Members were in agreement to have a poster contest for students to design a sign for our community garden. Specs, guidelines, prizes, etc. will be determined at the next meeting.

**Committees:**

**Finance:**

**Audit**

**Motion-4601-20-Deputy Mayor Peddle/Councillor G. Blackwood**

Resolve to adopt the Audit of the 2019 Town’s Financial Statements as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**OH&S Inspection**

An OH&S Inspection was conducted on July 28<sup>th</sup>, 2020. As a result the following orders are to be completed by the given deadlines.

1.

0.

0.

- 0. Fire extinguishers require an annual inspection.
  - 1. Emergency numbers are to be posted at all town work locations.
  - 2. Submit proof of first aid training.

3. Submit proof of “WHMIS 2015” training and that other WHMIS 2015 protocols have been updated.
4. Submit proof of fit testing (expires every 2 years)
5. OHS Committee has to have a meeting.
6. Update harassment procedure to meet current legislation.
7. An assessment of violence must be conducted as per legislative requirements. This includes a risk assessment of various considerations.

Everything else covered by the inspection met code including the SOP’s, Policies and set- up of members and Co-Chairs for the OHS Committee.

**Public Works:**

**Chlorine Readings**

Chlorine Readings for the month of July were presented to and reviewed by members. Readings were within guidelines throughout the month.

**Monthly Water Usage/Flow Data**

The Monthly Water Usage and Flow Data reports for the month of July were presented to and reviewed by members. The average water usage was 142,556 gallons per day.

**Screen Cleaning**

The Screens were cleaned on July 30<sup>th</sup>, 2020. Pictures and the report were presented to and reviewed by members as per policy.

**Chlorination Chamber Door Box**

A picture of the Chlorination Chamber Door Box that had rusted out was presented to and reviewed by members.

**Motion-4602-20-Councillor D. Howell/Councillor G. Blackwood**

Resolve to replace the door box at the Chlorination Chambers with the same type door box.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Grandfather’s Pond Road-Culvert**

Members were informed that the Culvert on Grandfather’s Pond Road needs to be replaced and that the town has one on hand. Members were in

agreement to replace the culvert using the one on hand provided it is the same size or bigger than the culvert being replaced.

**Fire Dept:**

**Privileged Session**

**Motion-4603-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to enter into a “Privileged Session” to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried. (Discussion)**

**Motion-4604-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Motion-4604-20-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to pass on the information acquired from FES to the Fire Department Members and to advise that the Town Policy regarding Mutual Aid Response must be strictly adhered to.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor G. Blackwood  
Councillor D. Howell

Opposed: Councillor D. Day

Abstaining: 0

**Motion Carried.**

**Fire Prevention Week**

Fire Prevention Week is scheduled for Oct. 4 – 10, 2020. Information regarding providing public education on fire safety was passed on to the Fire Department for their perusal.

**Fire Dept:****Member Retirement**

Members were in agreement to host an outdoor event on Saturday to honor fire member Harvey Ellsworth provided all COVID-19 rules and guidelines are met. Harvey recently resigned from the Fire Department after serving 33 years as a Firefighter.

**Rec. Committee:****Damage @ Rink**

Members were informed that during the past weekend, a board was broken on the front deck rail and one of the spans outside the rink was broken.

**Accounts****Payable:**

Receiver General	\$3,572.24 – Payroll Remit. (Paid)
CIBC Mellon	\$ 453.20 – Pension Premiums (Paid)
Brinson’s Sand & Gravel	\$ 269.10 – Pit Run/Garden (Paid)
NL Power	\$ 19.39 – Hydro – Lift Stn. (Paid)
NL Power	\$ 11.60 – Hydro – Fire Hall (Paid)
NL Power	\$ 21.29 – Hydro – Booster Stn. (Paid)
NAPE	\$ 92.69 – Union Dues (Paid)
Pennell’s Service Station Ltd.	\$ 178.19 – Fire Van Steering Shift (Paid)
Pennell’s Service Station Ltd.	\$1,194.28 – Town PU Tires/Oil Chg.(Paid)
Bell Aliant	\$ 76.70 - Phone – Fire Hall (Paid)
Bell Aliant	\$ 302.17 - Phone /Fax/Internet –(Paid)
Bell Mobility	\$ 36.45 – Phone – Cell (Paid)
NL Power	\$1,460.21 – Hydro – St. Lighting (Paid)
Carmanville Value Grocer	\$ 24.96 – Kitchen/Janitorial (Paid)
CNWM	\$2,129.76 – Tipping Fees (Paid)
G & M Services	\$ 534.72 – Gas/Diesel Town: 400/FD 135 (Paid)
K & D Pratt	\$3,919.20 – Gas Detectors Set (Paid)
Collabria Visa	\$ 57.38 – Flowers (Mun. Bldg.) (Paid)
Tulk’s Home Hardware	\$ 575.94 – COVID Sup/Flower Box/Paint (Paid)
TRIO	\$ 333.61 – Health Premiums (Paid)
Lori Mercer	\$ 6,612.50 – Audit
P.J. Sports	\$ 52.79 – T-Shirts for Summer Students

**Motion-4605-20-Deputy Mayor Peddle/Councillor G. Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell

Deputy Mayor Peddle

Councillor S. Budgell                      Councillor D. Day  
Councillor G. Blackwood                  Councillor D. Howell

Opposed:            0

Abstaining:        0

**Motion Carried.**

## **Members**

### **Business:**

#### **Voting**

Members were reminded that they must vote on all matters brought before them whether it is by email or in person. Under the Municipalities Act, to abstain from voting must result in their seat being declared vacant.

### **Adjournment:**

#### **Motion-4606-20-Councillor G. Blackwood/Councillor D. Howell**

Resolve that Council do now adjourn to meet again on Monday, September 14<sup>th</sup>, 2020 or at the call of the Chair.

In favour:        Mayor Howell                                  Deputy Mayor Peddle  
                          Councillor S. Budgell                      Councillor D. Day  
                          Councillor G. Blackwood                  Councillor D. Howell

Opposed:            0

Abstaining:        0

**Motion Carried.**

Meeting adjourned at 9:20 p.m.