

Monday, October 21st, 2019

Minutes of the Regular Public Meeting of Council held on Monday, October 21st, 2019 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Shawn Budgell
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Marlene Peddle
Councillor Dwight Day

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4466-19-Councillor M. Wheaton/Councillor S. Budgell**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor S. Budgell
 Councillor M. Wheaton Councillor G. Blackwood
 Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of Council held on October 7th, 2019 which had been circulated to all members.

Motion-4467-19-Councillor S. Budgell/Councillor M. Wheaton
Resolve that the Minutes of the Regular Public Council Meeting of October 7th, 2019 be adopted as circulated.

In favour: Mayor Howell Councillor S. Budgell
 Councillor M. Wheaton Councillor G. Blackwood
 Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Garbage Collection – Harbour Authority

This item will be brought back to a future meeting as a 2/3 vote of councillors in office cannot be obtained with members present as Councillor Blackwood would have to leave during discussion and voting, leaving only 4 members when a vote of 5 is required.

Winch/Pulleys - Wet Well

Outside Worker brought forward for council’s consideration that he felt only 1 track and 2 pulleys were required at the Wet Well to change out the screens. Members were in agreement that the previous decision remains for safety, cleanliness and convenience reasons.

Trailer – Sander

Members were in agreement to check into building a ramp to store sander when not in use and when it is required to slide the sander into the pickup pan as is currently done in Lumsden. Research and pictures will be brought back to the next meeting.

Recycling Depot

(Councillor S. Budgell and Councillor G. Blackwood left the meeting at 7:38 p.m. due to a conflict of interest)

Motion-4468-19-Councillor D. Howell/Councillor M. Wheaton

Resolve that the Business Owner be charged the Minimum Business Tax.

In favour: Mayor Howell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

(Councillor S. Budgell and Councillor G. Blackwood were invited back to the meeting at 7:58 p.m.)

Playground update

The barricades have been delivered and need to be repositioned. Public Works Committee members will check the site to determine how many more are required to place 3 at the back of the parking lot.

Motion-4469-19-Councillor D. Howell/Councillor M. Wheaton

Resolve that for Municipal Awareness 2020 the K-6 students would be asked to paint the barricades (1 per class). Winning prize will be determined at a later date.

In favour: Mayor Howell Councillor S. Budgell
Councillor M. Wheaton Councillor G. Blackwood

Opposed: 0
Abstaining: 0

Motion Carried.

Fire Dept:

Fire Incident Reports

Fire Incident Reports were presented to and reviewed by members.

Fireman's Ball

We are still waiting on the Certificates and Bars from FES for the eligible firemen. The fire members are to provide their guest list, alternate dates and type of meal. When all information is received, the date, caterer and entertainment will be confirmed.

Fire Training Donation

Motion-4472-19-Councillor M. Wheaton/Councillor D. Howell

Resolve that the town will donate/provide up to \$100 for breaks at the fire training in Gander Bay this coming weekend as the registration fees were waived.

In favour: Mayor Howell Councillor S. Budgell
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0
Abstaining: 0

Motion Carried.

Accounts Payable:

Collabria	\$ 423.55 – Sam Con/Website Fee (Paid)
NL Association of Fire Services	\$ 319.70 – Svc. Pins/Fireman's Ball (Paid)
TRIO	\$ 256.14 – Health Premiums (Paid)
Feltham's Construction Limited	\$2,616.25 – Concrete barrier – Playground
Construction Signs Ltd.	\$ 230.00 – Bump Signs
Dooley's Trucking	\$ 196.63 – Courier Service (FD Supplies)
Battlefield Equipment Rentals	\$ 48.51 – Tyvek Coveralls – Garage
G & M Services	\$ 789.44 – Town 328; FD 299;D162
Sameday	\$ 111.61 – Courier (W.S. Supplies)
Dale Howell	\$ 26.38 – Supplies-Tree Lighting
Carmanville Value Grocer	\$ 6.49 – Kitchen Supplies
Pennell's Service Station	\$ 91.94 – Oil Change – Town P.U.

Motion-4473-19-Councillor D. Howell/Councillor S. Budgell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor S. Budgell
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
CSSD NL	Inclusion Grants	Info Only
Central Health	Board Meeting	Info Only
TRIO	Board Representative	Info Only

New Business: Potential Land Development

Council doesn't anticipate any problems with resident submitting an application to Crown Lands as presented.

Waterline Connection Request

Motion-4474-19Councillor M. Wheaton/Councillor G. Blackwood

Resolve to approve a new waterline connection straight from the Main Waterline to the Residence at 20 Main Street adhering to the Town's Water and Sewer Regulations.

In favour: Mayor Howell Councillor S. Budgell
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business: SAM Report

Tabled to next meeting as Deputy Mayor presenting the report was not present at the meeting.

PMA Fall Forum Report

The PMA Fall Forum Report and notes from the MNL Symposium and Municipal Affairs Session were presented to and reviewed by members. Any questions will be discussed at the next meeting.

Christmas Events

The date for the Tree Lighting is yet to be determined.

Motion-4475-19-Councillor D. Howell/Councillor M. Wheaton

Resolve that the Town purchase supplies for the Christmas Dinner at the Rec for the Town Committees and Fire Department volunteers.

In favour: Mayor Howell Councillor S. Budgell
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

MNL Convention

MNL Convention is scheduled for November 14-16, 2019 in St. John’s. Mayor and Councillor Howell will be attending. Mayor Howell will receive a 16 year long service award. Councillor Budgell will advise if he can attend. Any other councillor wishing to attend should contact the office. Deadline for registration is Oct. 25, 2019.

MAA Training

Municipal Assessment Training is scheduled for December 10th, 2019 in Gander. Any member wishing to attend should contact the office for registration.

Adjournment:

Motion-4476-19-Councillor D. Howell/Councillor S. Budgell

Resolve that Council do now adjourn to meet again on Monday, November 4th, 2019 at 7:30 p.m.

In favour: Mayor Howell Councillor S. Budgell
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:15 p.m.

Monday, October 7th, 2019

Minutes of the Regular Public Meeting of Council held on Monday, October 7th, 2019 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Shawn Budgell
Councillor Michael Wheaton
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Guest: Kim Blackwood, Carmanville Harbour Authority

Absent: Councillor Dwight Day
Councillor Gordon Blackwood

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4452-19-Councillor S. Budgell/Councillor M. Wheaton**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of Council held on September 23rd, 2019 which had been circulated to all members.

Motion-4453-19-Councillor S. Budgell/Councillor M. Wheaton

Resolve that the Minutes of the Regular Public Council Meeting of September 23rd, 2019 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Guest: **Kim Blackwood, Carmanville Harbour Authority**

Mayor Howell welcomed Kim Blackwood to the meeting to speak on behalf of the Carmanville Harbour Authority regarding their invoice for garbage collection. Kim stated their time frame for garbage collection was only 6 months of the year, basically April to October. She stated there was no garbage collection during the winter months, they notified the town June 11th that they would be collecting their own garbage and the town worker had only collected garbage twice up to that date. She further stated that they

had started their own collection in May 2019. Given the above, the Harbour Authority were willing to pay for the two trips the town collected but were invoiced for 6 months and did not feel that was appropriate since their season only began in May of this year. Council invoiced for 6 months as the service was offered during this period and the service ended upon written notification on June 11th.

Mayor Howell thanked Kim for her presentation and advised she would be notified when a decision was reached. Kim left the meeting at 7:50 p.m.

Motion-4454-19-Councillor D. Howell/Councillor S. Budgell

Resolve to charge the Carmanville Harbour Authority 28.6% of the annual fee for services rendered for garbage collection in 2019.

In favour: Mayor Howell Councillor S. Budgell
Councillor M. Wheaton Councillor D. Howell

Opposed: Deputy Mayor Peddle

Abstaining: 0

Motion Defeated as 2/3 Vote of Councillors in Office required.

Motion-4455-19-Deputy Mayor Peddle/Councillor S. Budgell

Resolve that **Motion-4446-19 of MIN1919** be rescinded as there were errors present in that Motion that were just recognized. The error being that Councillor G. Blackwood did not vote on Motion-4446-19 as he was not present, therefore the Motion was defeated as a 2/3 Vote of Councillors in Office was required to pass the Motion.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-4456-19-Deputy Mayor Peddle/Councillor M. Wheaton

Resolve to charge the garbage collection fee to the date the town was informed in writing that services were no longer required.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor M. Wheaton

Opposed: Councillor S. Budgell Councillor D. Howell

Abstaining: 0

Motion Defeated as 2/3 Vote of Councillors in Office is required.

This topic will be brought back to next meeting as it requires full council.

**Business
Arising:**

Confined Space Equipment

Confined Space Kit, Body Harness and Yoke have been received. The lift capacity is 300 lbs. Clarification is required to determine if that is standard

lifting capacity and that it will provide adequate coverage for our workers prior to paying invoice.

Winch/Pulleys - Wet Well

Members agreed we need two track systems meaning 2 winches are required and 4 pulleys along with the purse rope. Pulleys should be stainless steel. Quotations were received and reviewed by members. Members were in agreement to purchase from Mercer's Marine if they also carry the applicable pulleys. Members will be advised prior to order placed.

Playground (Barrier)

Distance required was confirmed as 60 ft. coverage. Members were in agreement we require 7 of the 8 ft. long, 3 ft. high barriers with 8" or less spacing.

Motion-4457-19-Councillor D. Howell/Deputy Mayor Peddle

Resolve to purchase the required barriers as per the lowest quote provided.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

**Business
Arising:**

Signs – replacement

Motion-4458-19-Councillor D. Howell/Councillor S. Budgell

Resolve to purchase signs as per the lowest quote received including freight charges.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

**Committees:
Finance:**

Banking – GIC's

Motion-4459-19-Deputy Mayor Peddle/Councillor D. Howell

Resolve to invest surplus funding into GIC's through the CIBC Bank as per quotes provided.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works: Trailer – Sander

Town workers suggest purchasing a trailer would be beneficial to the town to carry the sander due to using the pickup pan for recyclables during garbage collection. Purchase of a used pickup for sanding was also discussed. Members will research options available and this topic will be further discussed at the next meeting.

Public Works: Fall Clean-up/Ditches

Members were in agreement that the Fall Clean up and Ditches will be scheduled for October 28th. It was noted that the Clean-up will probably take 2 weeks due to the Transfer Station being closed on Mondays and Thursdays and regular garbage collection day is Wednesdays. *Notices will be mailed to this effect.*

Flushing Waterline

Motion-4460-19-Deputy Mayor Peddle/Councillor D. Howell

Resolve that Flushing only of the Main Waterline will be scheduled from October 21st to 25th.

In favour: Deputy Mayor Peddle Councillor S. Budgell
Councillor D. Howell

Opposed: Mayor Howell Councillor M. Wheaton

Abstaining: 0

Motion Carried. *Notices will be mailed to this effect.*

Screen Cleaning

Pictures and report for Screen Cleaning on September 30th were presented to and reviewed by members.

Chlorine Readings

Chlorine Readings for September were presented to and reviewed by members and found to be within guidelines.

Monthly Usage and Flow Data

The Monthly Usage report and Flow Data sheet for September were presented to and reviewed by members. The average water usage was 121,356 gallons per day.

Public Works: Waterline Leaks

Members were informed of two new waterline leaks, one of which has been repaired. However, the other leak is in the vicinity of 217 Main Street and appears to be coming from the old line that was not capped when the new installations were done in that area this summer.

Motion-4461-19-Councillor D. Howell/Deputy Mayor Peddle

Resolve to get a Contractor at the lowest quote to dig up and cap off the old waterline at 217 Main Street.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried. *It was agreed that in future when contractor is hired to install a new waterline, the old waterline must be dug up and capped off. This must be included in the contract.*

Habitat:

Community Garden Shed

Members were in agreement that the Community Garden Shed could be moved the width of itself to the side as per their original request and straight back towards the trees to allow more space for Community Gardens.

New Members

Motion-4462-19-Councillor D. Howell/Deputy Mayor Peddle

Resolve that the request for Vic and Megan Chant to join the Habitat Committee be approved as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts Payable:

CIBC Mellon	\$ 438.50 – Pension Premiums (Paid)
NAPE	\$ 96.00 – Union Dues (Paid)
Receiver General for Canada	\$3,502.17 – Payroll Remittance (Paid)
Bell Aliant	\$ 298.77 – Phone/Fax/Internet
Bell Aliant	\$ 76.70 – Phone – Fire Hall
Bell Mobility	\$ 36.45 – Phone – Cell
NL Power	\$1,764.41 – Hydro – Street Lighting
EMCO	\$3,844.14 – Hydrant
K & D Pratt	\$4,740.07 – BA Cylinders FD
K & D Pratt	\$ 276.00 – FD – Foam
K & D Pratt	\$ 992.59 – FD – Hose Repairs
Rockwater	\$1,482.12 – Chlorine
Tulk's Home Hardware	\$ 156.33 – Wet Well/Jan/W.S
Carmanville Public Library	\$ 100.00 – Annual Donation
Phoenix Academy	\$ 50.00 – Annual Scholarship Donation
CNWM	\$1,731.38 – Tipping Fees
Battlefield Equipment	\$3,097.93 – Confined Space Kit
EMCO	\$ 243.23 – Hydrant Markers
Municipal Assessment Agency	\$3,035.50 – 4 th Quarter Assess. Fees
EMCO	\$ 97.75 – Rubber for screens

Motion-4463-19-Deputy Mayor Peddle/Councillor D. Howell
Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
Gander Airport Authority	Board of Directors	Info Only
MMSB	Funding reduce, reuse, recycle	Info Only
OH&S Committee	Building Inspections	See Motion Below
OH&S Committee	Ltr. FD re Muster Stations	Info Only

OH & S Committee Correspondence Re: Building Inspections

Motion-4664-19-Councillor D. Howell/Councillor S. Budgell

Resolve to request the OH&S Committee conduct Building Inspections as recommended and submit their findings to Council.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor M. Wheaton
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

New Business:

Air B & B

An anonymous tip was received that a residence in town is being advertised as an Air B & B. Members were in agreement to contact the owner to determine if this is accurate. Results will be brought back to the next meeting for further discussion.

Recycling Depot

(Councillor S. Budgell left the meeting at 9:50 p.m. due to a conflict of interest)

A letter was received regarding plans to set up of a Recycling Depot at 164 Main Street. Council has no objections to opening a drop off depot for recyclables. However, further details are required to determine the tax status. Resident will be contacted in writing and the information acquired will be brought back to the next meeting for further discussion.

New Business:

(Councillor S. Budgell was invited back to the meeting and returned at 10:00 p.m.)

Adjournment:

Motion-4465-19-Deputy Mayor Peddle/Councillor D. Howell

Resolve that this meeting do now adjourn and the remaining items be tabled to the next meeting, October 21st, 2019 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor S. Budgell Councillor D. Howell

Opposed: Councillor M. Wheaton

Abstaining: 0

Motion Carried.

Tabled Items:

Members

Business:

SAM Report

PMA Fall Forum Report

Christmas Events

Training

Office Chair

Meeting adjourned at 10:10 p.m.