

Monday, March 25th, 2019

Minutes of the Regular Public Meeting of Council held on Monday, March 25th, 2019 in Council Chambers.

Attendees: Mayor Keith Howell
Deputy Mayor Marlene Peddle
Councillor Shawn Budgell
Councillor Dwight Day
Councillor Michael Wheaton (arrived late)
Councillor Gordon Blackwood (arrived late)
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4335-19-Deputy Mayor Peddle/Councillor D. Howell**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Public Meeting of Council held on Monday, March 4th, 2019 which had been circulated to all members.

Motion-4336-19-Councillor D. Day/Councillor D. Howell

Resolve that the Minutes of the Public Council Meeting of March 4th, 2019 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

(Councillor M. Wheaton arrived at the meeting at 7:34 p.m.)

Business Arising:

FD Tanker/Water Truck

Research is ongoing.

Screens

Research of vendors and quotes is ongoing.

Safety Program

Motion-4337-19-Deputy Mayor Peddle/Councillor D. Howell

Resolve to adopt the following Safety Programs as listed below with items 3 to 8 reviewed and amended by the Municipal Safety Council:

1. Carmanville Fire Department Membership Application – Rev. 1
2. Internal Complaint Policy
3. Working Alone – Health and Safety Policy/Program
4. Fall Protection – Health and Safety Policy/Program
5. Confined Space Entry – Health and Safety Policy/Program
6. Confined Space Entry Permit
7. Respiratory Protection Program
8. De-Energization and Lockout – Health and Safety Policy/Program

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell

Opposed: Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton

Abstaining: 0

Motion Defeated.

RCMP Detachment

A meeting has been scheduled with the RCMP Commanding Officer, Chesley Parsons on March 28th, 2019 at 6:30 p.m. to discuss the future of the RCMP Detachment in Carmanville.

Committees

Public Works:

Water Report

Satisfactory.

Wastewater Operator Training

Members were in agreement to register both Outside Workers for the Wastewater Collection Basic course scheduled for June 18th, 2019 in Gander.

Public Works:

Screen Cleaning

Screens were cleaned on March 14/19. Report and pictures were presented to and reviewed by members.

Waterline Repair

Motion-4338-19-Councillor M. Wheaton/Councillor D. Howell

Resolve that the cost of repairs to the waterline at 149 Main Street will be covered by the town.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Roads

Members were informed that Transportation & Works Shift Supervisor was contacted about the potholes. He advised they will be here within the next day or so to repair the potholes.

Fire Dept:

Pumper & Van Inspection

Members were in agreement to send the Pumper and Van for Inspection.

2019 FES Fire Training School

The 2019 FES Fire Training is scheduled in Clarendville for May 25 – 31, 2019. The course information has been passed on to the Fire Department for their consideration/interest.

Rec. Committee:

New Member

Members were in agreement that approval be given for Cheryl Blackwood to rejoin the Recreation Committee.

Accounts

Payable:

CNWM	\$1,595.14 – Tipping Fees
H. Wareham & Sons Limited	\$ 690.00 – Waterline Repair
H. Wareham & Sons Limited	\$1,725.00 – Sewerline Repair
Dooley’s Trucking	\$ 117.35 – Courier Charges
TRIO	\$ 256.14 – Health Premiums
Bell Aliant	\$ 76.70 – Phone – FD
EMCO Corporation	\$ 798.42 – Waterline Supplies
NL Power	\$ 491.42 – Hydro – Mun. Bldg.
NL Power	\$ 700.89 – Hydro – Fire Hall
NL Power	\$ 450.60 – Hydro – Garage
NL Power	\$ 41.39 – Hydro – Lift Station
NL Power	\$ 221.70 – Hydro – Booster Station
NL Power	\$ 129.57 – Hydro – Chlor. Chambers
Canada Revenue Agency	\$ 187.25 – Payroll Remit/Remuneration

Motion-4339-19-Councillor S. Budgell/Councillor M. Wheaton

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

(Councillor G. Blackwood arrived at the meeting at 8:00 p.m.)

Correspondence:

From	Regarding	Action
MNL	EnviroFest 2019	Pass on to Habitat Committee
CSC	Volunteer Week 2019	Info Only
Town of Gander	Multiplex Facility	Send Letter of Support

New Business: **Land Development/Crown Lands**
Members reviewed application # RSN 233520 for Crown Lands and had no objections to the application.

Members Business: **Disclosure Statements**
Disclosure Statements were completed and submitted by all members.

MNL Central Regional Meeting
MNL Central Regional Meeting is scheduled for April 12 and 13 in Gander. Clerk/Manager was instructed to book 2 rooms. Any member wishing to attend is to contact the office to get registered.

Members Business: **SAM Spring Meeting**
The SAM Spring Meeting is scheduled for May 10 and 11 in Pouch Cove.

MNL Symposium
MNL Symposium is scheduled for May 2 to 4 in Gander. Two rooms will be booked. Any member wishing to attend is asked to contact the office to get registered.

MP Churence Rogers
Members were informed that MP Churence Rogers will be visiting the office on Thursday, March 28th, 2019 around noon or shortly after. Any member wishing to speak with him is welcome to drop by.

Adjournment: **Motion-4340-Councillor D. Howell/Councillor D. Day**
Resolve that Council do now adjourn to meet again on Monday, April 8th, 2019 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor S. Budgell Councillor D. Day
 Councillor M. Wheaton Councillor G. Blackwood
 Councillor D. Howell

Opposed: 0
Abstaining: 0

Motion Carried.

Meeting adjourned at 8:30 p.m.

Monday, March 4th, 2019

Minutes of the Regular Public Meeting of Council held on Monday, March 4th, 2019 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle (arrived late)
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Councillor Shawn Budgell

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4324-19-Councillor G. Blackwood/Councillor D. Howell**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Public Meeting of Council held on February 18th, 2019 which had been circulated to all members.

Motion-4325-19-Councillor M. Wheaton/Councillor D. Day
Resolve that the Minutes of the Public Council Meeting of February 18th, 2019 be adopted as circulated.

In favour: Mayor Howell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising: **Property Tax (Privileged) & NAPE Negotiations (Privileged)**
Motion-4326-19-Councillor M. Wheaton/Councillor D. Howell
Resolve to enter into a "Privileged" Session to discuss these two topics.

In favour: Mayor Howell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0
Abstaining: 0
Motion Carried.

(Deputy Mayor Peddle arrived at the meeting at 7:35 p.m.)

Discussion

Motion-4327-19-Councillor G. Blackwood/Councillor M. Wheaton
Resolve to return to an “Open” Session for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0
Abstaining: 0

Motion Carried.

Motion-4328-19-Councillor M. Wheaton/Councillor D. Howell
Resolve to adjust interest off account provided remainder is paid in full.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0
Abstaining: 0

Motion Carried.

NAPE Agreement is finalized. Representative will be here to sign contract on March 5/19.

**Business
Arising:**

Sewer Overflow

Members were in agreement to install a tub over the end of the Sewer Overflow in the spring and then rock in the overflow area.

Tool re: coupler/hoses

Price to purchase the tool to recouple hoses is \$12,444.32 as per quote from K & D Pratt. Members were in agreement not to purchase the tool at this time. Hoses have been sent out for repair.

Appeal re: Order

The Appeal Hearing is scheduled for April 10th, 2019. Clerk/Manager and Mayor Howell will be representing the town.

**Committees
Finance:**

Clerk/Manager Wage (Privileged)

Motion-4329-19-Councillor D. Howell/Councillor D. Day

Resolve to enter into a “Privileged” Session to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

(Clerk/Manager left the meeting at 7:50 p.m. re: conflict of interest)

Discussion

(Clerk/Manager was invited back to the meeting at 8:10 p.m.)

Motion-4330-19-Councillor D. Day/Councillor G. Blackwood

Resolve to return to an "Open" Session for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Finance:

Clerk/Manager Wage (Privileged)

Clerk/Manager had requested a wage increase to bring her current wage in line with Town Clerk/Manager wages from comparative towns in the surrounding area and had provided wages from 3 comparative towns.

Motion-4331-19-Councillor D. Howell/Councillor G. Blackwood

Resolve to bring Clerk/Manager's wage up Town # 3 wage rate as provided on list.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Debit/Credit Card

Members were informed that the Town Debit/Credit Mastercard will no longer exist after May 30th, 2019. Clerk/Manager will check options and cost for new Debit or Credit Cards through the Bank and bring results back to next meeting to decide what the town will apply for.

Screens

A price of \$2,418.45 was obtained from Competitive Edge to make up 6 new screen frames for the Wetwell at the Pond. The price of the Screens is yet to be determined. Members were in agreement not to have the frames

made up until a price was obtained for the screens. Results will be brought back to a future meeting for further discussion.

Garage Rewire

Members were informed that the Garage Rewire is complete and Power was connected today. Mayor Howell will check the site prior to paying contractor. If everything is in order, contractor will be paid as per quote and invoice received.

Public Works:

Chlorine Readings

Chlorine Readings for the month of February were presented to and reviewed by members. Readings were satisfactory and within guidelines. Research required as to the lack of readings at 2 sites during certain periods.

Public Works:

Water Usage/Flow Data

Water Usage and Flow Data for the month of February were presented to and reviewed by members. The average water usage was 176,653 gal/day.

Waterline Leaks

Members were informed of two waterline leaks. Members were in agreement that 1 leak is the responsibility of the property owner, the second will be brought back for further discussion to be done in Spring.

Fire Dept:

Poker Run March 9/19

The Poker Run is scheduled for March 9th, 2019.

Request to purchase Firefighter gloves

The request from the Fire Department to purchase firefighter gloves from their own funds was approved by members.

Fire Protection Vehicle Program

A request was received from Fire Chief White to apply for the FES Special Assistance Grant to purchase a used Tanker Truck through the Fire Protection Vehicle Program. The truck would supply water in fire suppression situations where hydrants are unavailable. Further research into an alternative portable drafting pond will be conducted by Councillor M. Wheaton. Results will be brought back for further discussion.

Junior Firefighters Program

Motion-4332-19-Councillor M. Wheaton/Councillor D. Day

Resolve to approve the Junior Firefighters Program as presented provided insurance provider is in agreement and the program is theory and demonstration only. Further, the only hands-on training would be for First Aid.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0
Abstaining: 0
Motion Carried.

Fire Dept:

Honeywell Titan SCBA safety notice

A notice was received from Honeywell regarding a potential problem with the Buddy System with regard to the Titan SCBA's. The information has been passed to Chief White to check our BA's against the serial numbers provided. Results will be brought back for further discussion.

Accounts

Payable:

NL Power	\$ 541.03 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 122.76 – Hydro – Chlor. Chambers (Paid)
NL Power	\$ 230.14 – Hydro – Booster Stn. (Paid)
NL Power	\$ 891.61 – Hydro – Fire Hall (Paid)
NL Power	\$ 44.17 – Hydro – Lift Stn. (Paid)
CIBC Mellon	\$ 416.54 – Pension Premiums (Paid)
NAPE	\$ 54.08 – Union Dues (Paid)
Receiver General	\$2,258.65 – Payroll Remittance (Paid)
Bell Aliant	\$ 296.88 – Phone/Fax/Internet Office/Lift Stn.
CNWM	\$2,214.00 – Curbside Collection Fees
NL Power	\$1,775.52 – Hydro – Street Lighting
NL Power	\$ 622.33 – Hydro – Town Garage
Rockwater	\$1,482.12 – Chlorine
DSI	\$ 158.70 – Receipt Paper
Central Office Equipment	\$ 78.60 – Office Supplies
APS	\$ 626.75 – Chlorine Test Packets
Phyllis Collins	\$ 15.96 – Mats – Mun. Bldg.
G & M Services	\$ 434.02 – Town 374; FD 60
Tulk's Home Hardware	\$ 144.59 – Garage 121; Janitorial 23.00
Bell Mobility	\$ 46.29 – Phone - Cell

Motion-4333-19-Councillor D. Day/Councillor M. Wheaton

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0
Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
MAA	Collaborative Initiative Fund	Info Only

New Business: RCMP Detachment

Council was informed that the RCMP Detachment in Carmanville may be closing. Members were in agreement to write the RCMP Commanding Officer to determine the accuracy of this information. Results will be brought back to next meeting for further discussion.

Members

Business:

Safety Program

This item is tabled to a Meeting on Monday, March 11th, 2019.

Municipal Awareness Day

Councillor D. Howell will coordinate the events for Municipal Awareness Day. The date has yet to be determined.

AED Training

The First Aid/CPR/AED Training has been scheduled for March 10th, 2019 at 9:00 a.m. at the Rec. Center.

Adjournment:

Motion-4334-19-Councillor D. Howell/Deputy Mayor Peddle

Resolve that Council do now adjourn to meet again on Monday, March 18th, 2019 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:45 p.m.