

Monday, January 21st, 2019

Minutes of the Regular Public Meeting of Council held on Monday, January 21st, 2019 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Shawn Budgell
Councillor Dwight Day
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Councillor Michael Wheaton

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4399-19-Councillor S. Budgell/Councillor D. Howell**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Public Council Meeting of January 7th, 2019 which had been circulated to all members.

Motion-4400-19-Councillor S. Budgell/Councillor D. Day

Resolve that the Minutes of the Public Council Meeting of January 7th, 2019 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising: **Order – Appeal & Motion from Privileged Meeting of Jan. 14/19**
(Motion-4398-19-*from the Privileged Meeting of January 14/19 brought forward for adoption*).

Motion-4398-19-Councillor D. Howell/Councillor G. Blackwood

Resolve that a letter be written to the Contractor that the Material stored at 113 Main Street be removed immediately as stated in the Order dated December 10th, 2018.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

Motion-4401-19-Deputy Mayor Peddle/Councillor S. Budgell

Resolve to enter into a “Closed Session” to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

(Notice of Appeal and information requested was discussed by members)

Motion-4402-19-Councillor S. Budgell/Deputy Mayor Peddle

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

**Business
Arising:**

Order - Appeal and Motion from Privileged Meeting of Jan. 14/19

Members were in agreement to provide all information as requested.

CIP Approval/Garage Electrical Quote/Award

Approval has been received from the Gas Tax Secretariat in the amount of \$10,145.67 for the electrical upgrade at the Town Garage.

Quotes received to complete the electrical upgrade as follows:

- Northeast Electrical – \$11,472.82(including HST)
- David Parsons - \$18,500
- Cull’s Electrical Inc. - \$28,879.00

Motion-4403-19-Councillor D. Howell/Councillor G. Blackwood

Resolve to award the contract for the Town Garage Electrical Upgrade to the lowest bidder, Northeast Electrical for the amount of \$11,472.82 (HST included).

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

Curbside Collection Agreement

The current Curbside Collection Contract is in effect until August 15, 2019. A feasibility study will be done and information brought back to a future meeting for further discussion.

Call in Operator

Motion-4004-19-Councillor D. Howell/Councillor S. Budgell

Resolve to accept David Moyles for the Part-time Casual Call-in Backhoe/Loader Operator position. Further that an Emergency List be generated in case the call in operator is not available when required.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

Committees

Finance:

4th Quarter Financial Reports

The 4th Quarter Financial Reports were presented to and reviewed by members.

4th Quarter Collection Report

The 4th Quarter Collection Report was presented to and reviewed by members.

NAPE Negotiations

Mayor Howell and Clerk/Manager will meet with the worker and Union Representative on Thursday, January 24th, 2019 at 1:00 p.m. to commence the NAPE Negotiations.

Budget

Acknowledgement received from Municipal Affairs that the 2019 Budget has been received and accepted.

Public Works:

Water Report

Satisfactory.

Chlorine Readings

Chlorine Readings for the month of December was presented to and reviewed by members. Readings are within guidelines.

Flow Meter/Usage Reports

The average daily usage for December was 116,019 gals/day.

Incident Report

An incident report regarding the Loader was presented to and reviewed by members. Further research is required and results will be brought back to future meeting for consideration.

W/S Regulations

Tabled to a future Special Meeting to review. Date to be determined.

Clean & Safe Drinking Water Workshop

The Clean & Safe Drinking Water Workshop is scheduled for March 26 to 28, 2019 in Gander. Outside Worker and Part-time Worker will be registered for this workshop. Any member wishing to attend should contact the Clerk/Manager to be registered.

Fire Dept:

FES – Fire & Life Safety Educator of the Year

Information on Fire and Life Safety Educator of the Year was presented to and reviewed by members.

Habitat

Committee:

New member request

Members were in agreement to accept the application from Darren Goodyear to join the Habitat Committee.

Accounts

Payable:

CNWM	\$1,481.04 – Tipping Fees
Dooley’s Trucking	\$ 103.88 – Courier Charges
Pennell’s Service Station	\$ 177.57 – Trailer/FD bulbs
MNL	\$ 980.21 - Membership Fees
PMA	\$ 168.30 – Membership Fees
Stewart McKelvey	\$ 897.00 – Legal Fees
Stewart McKelvey	\$ 920.00 – Legal Fees
TRIO Benefits	\$ 256.14 – Health Premiums
Concrete Concepts	\$ 681.63 – Pond (Gate)
K & D Pratt	\$ 830.23 – BA Testing/Repair/Fill
Central Office Equipment	\$ 33.64 – Office Supplies
TownSuite	\$3,837.90 – Annual Fee
Municipal Assessment Agency	\$3,035.50 – 1 st Quarter Assessment Fee
FCM	\$ 371.20 – Membership Fee
G & M Services	\$ 806.15 – Town 702; FD 104
NL Power	\$ 43.91 – Hydro – Lift Station
NL Power	\$ 765.73 – Hydro – Fire Hall
NL Power	\$ 222.48 – Hydro – Booster Station
NL Power	\$ 513.76 – Hydro – Mun. Bldg.

NL Power \$ 120.59 – Hydro – Chlor. Chamber
NL Power \$ 392.18 – Hydro – Garage

Motion-4005-19-Deputy Mayor Peddle/Councillor S. Budgell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business:

OH&S Committee Meeting

Members were informed that the new OH&S Committee has held their first meeting. Inspection of town buildings and Muster Areas are the first topics on their Agenda.

Adjournment:

Motion-4306-19-Councillor D. Howell/Councillor D. Day

Resolve that Council do now adjourn to meet again on Monday, February 4th, 2019 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:10 p.m.

Monday, January 7th, 2019

Minutes of the Regular Public Meeting of Council held on Monday, January 7th, 2019 in Council Chambers.

Attendees:

Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Shawn Budgell
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent:

Councillor Gordon Blackwood

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4389-19-Councillor S. Budgell/Deputy Mayor Peddle**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes Dec. 10: Mayor Howell asked if there were any errors or omissions to the Minutes of the Public Council Meeting of December 10th, 2018 which had been circulated to all members.

Motion-4390-19-Councillor D. Howell/Councillor S. Budgell
Resolve that the Minutes of the Public Council Meeting of December 10th, 2018 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes Dec. 20: Mayor Howell asked if there were any errors or omissions to the Minutes of the Special Public Council Meeting of December 20th, 2018 which had been circulated to all members.

Motion-4391-19-Deputy Mayor Peddle/Councillor S. Budgell
Resolve that the Minutes of the Special Public Council Meeting of December 20th, 2018 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising: **Order & Waterline Leak/Shut Off (Privileged Sessions)**
Motion-4392-19-Councillor S. Budgell/Councillor M. Wheaton
Resolve to enter into a Privileged Session to discuss these two topics.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor D. Howell

Opposed: 0
Abstaining: 0
Motion Carried.

Discussion on both the Order and Waterline Leak/Shut Off.

Motion-4393-19-Councillor S. Budgell/Councillor D. Howell

Resolve to end the Privileged Session and return to an Open Meeting for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor D. Howell

Opposed: 0
Abstaining: 0
Motion Carried.

**Business
Arising:**

Order (Privileged Session)

Deadline for Order was December 27, 2018. Members were in agreement to check with Legal for options available to council at this time. Results will be brought back to the next meeting.

Waterline Leak/Shut off (Privileged Session)

Motion-4394-19-Deputy Mayor Peddle/Councillor D. Howell

Resolve to send letter as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor D. Howell

Opposed: Councillor M. Wheaton
Abstaining: 0
Motion Carried.

Chairs – Rec. Center

Research regarding Chairs for the Rec. Center is still ongoing. Results will be brought back to a future meeting when reasonable prices have been found.

Inspection List Update

Councillor Day brought forward a list from the previous year and wanted an update. Remaining items included:

- Back bridge/roof demolition (roof has not yet been dismantled as CEEP workers do not have a fall arrest course. The town workers recently completed the course but the equipment has not yet been purchased because this equipment must also meet the Confined Space requirement and that Policy/Program is currently being researched and developed.)
- Undercoating gun for town vehicles (vehicles have not yet been undercoated - scheduled for spring)

- Chainsaw course – use of brush saw (chainsaw course cost approximately \$800 per person; research requirement verses cost of course or hiring chainsaw operator when required)
- Hoisting and Rigging course (unable to locate source for this training – suggestion – check IBEW in St. John’s.
- Gate for Pond (built but not yet installed – scheduled for spring)
- Screens for Pond (research regarding mesh still ongoing)

Committees

Finance:

Summer Student Application

Motion-4395-19-Deputy Mayor Peddle/Councillor S. Budgell

Resolve to submit a Canada Summer Student Application as in previous years.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Remuneration

Councillor Day returned his 4th Quarter Remuneration cheque as he did not ask for or expect a *Paid* Leave of Absence for this quarter; he just requested a Leave of Absence, not a Paid Leave as was granted.

Curbside Collection

Clerk/Manager was asked to request a copy of the town’s agreement with Central Waste Management regarding Curbside Collection. Results will be brought back to the next meeting for further discussion.

NAPE Negotiations

The Union Representative has requested a meeting with the Mayor and Clerk/Manager to present their proposal. A meeting will be set up within the next week. Results will be brought back to next meeting.

Fire Dept:

Firettes

A request has been received from an individual expressing interest to set up Firette’s to fund raise for the Fire Department. Clerk/Manager was asked to write the individual requesting her to submit a proposal to council for consideration outlining her goals and vision for the Fire Department. Results will be brought back to the next meeting.

Accounts

Payable:

CNWM	\$2,161.52 – Curbside Collection (Paid)
CIBC Mellon	\$ 521.34 – Pension Premiums (Paid)
Car Quest	\$ 32.14 – Welding Rods (Paid)

Dooley's Trucking	\$ 61.04 – Courier Charges (Paid)
NAPE	\$ 108.00 – Union Dues (Paid)
NL Power	\$ 484.13 – Hydro – Garage (Paid)
NL Power	\$ 115.10 – Hydro – Chlor. Chambers (Paid)
NL Power	\$ 486.68 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 708.18 – Hydro – Fire Hall (Paid)
NL Power	\$ 42.50 – Hydro – Lift Station (Paid)
NL Power	\$ 198.20 – Hydro – Booster Station (Paid)
Receiver General for Canada	\$8,348.49 – Payroll Remittance (Paid)
Rockwater	\$1,482.12 – Chlorine (Paid)
Swyrich Corporation	\$ 880.57 – Town Pins (Paid)
G~M Services	\$ 213.50 – Gas – Town (Paid)
Central Office Equipment	\$ 57.48 – Office Supplies
Receiver General for Canada	\$ 15.95 – Payroll Remit Adjustment
Bell Mobility	\$ 37.66 – Phone – Cell
Bell Aliant	\$ 76.70 – Phone – Fire Dept.
Bell Aliant	\$ 298.00 – Phone/Fax/Internet – Office
Tulk's Home Hardware	\$ 380.90 – Gate/Garage/Tree
NL Power	\$1,775.52 – Hydro – Street Lighting
Carmanville Value Grocer	\$ 19.49 – Janitorial Supplies

Motion-4396-19-Deputy Mayor Peddle/Councillor D. Howell

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Adjournment:

Motion-4397-19-Councillor D. Howell/Councillor S. Budgell

Resolve that Council do now adjourn to meet again on Monday, January 21, 2019 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:10 p.m.