

## Monday, August 26<sup>th</sup>, 2019

Minutes of the Regular Public Meeting of Council held on Monday, August 26<sup>th</sup>, 2019 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Shawn Budgell  
Councillor Dwight Day

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4426-19-Deputy Mayor Peddle/Councillor M. Wheaton**  
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**MIN1519:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of Council held on July 25<sup>th</sup>, 2019 which had been circulated to all members.

**Motion-4227-19-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that the Minutes of the Regular Public Council Meeting of July 25<sup>th</sup>, 2019 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**MIN1619:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Special Meeting of Council held on August 1<sup>st</sup>, 2019 which had been circulated to all members.

**Motion-4428-19-Councillor G. Blackwood/Councillor D. Howell**

Resolve that the Minutes of the Special Council Meeting of August 1<sup>st</sup>, 2019 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor M. Wheaton    Councillor G. Blackwood  
Councillor D. Howell

Opposed:    0

Abstaining: 0

**Motion Carried.**

**Business  
Arising:**

**Confined Space Equipment**

Supplier advised that the Confined Space Kit previously ordered at \$2,500 is no longer available and the cost of a compatible kit is now \$4,225. Clerk/Manager will continue research to find a cheaper compatible kit. Further, no gas detector has been found that test for both chlorine and methane. Research will continue on this item.

**Garbage Collection – Harbour Authority**

*Councillor G. Blackwood left the meeting at 7:35 p.m. due to a conflict of interest but was invited back as there was no quorum for a decision on tax issues – Two thirds vote of councillors in office is required for exemption, remission or deferment of taxes.*

**Business  
Arising:**

**Curbside Collection**

Central Newfoundland Waste Management responded to the Town's decision not to renew the agreement for Curbside Collection effective August 15<sup>th</sup>, 2019. The Town began collecting garbage and recyclables on August 21<sup>st</sup>, 2019 with no changes to collection day (Wednesday's) or CNWM's rules and regulations. Research is required to ensure worker safety while standing on trailer throughout collection route of garbage/recyclables.

**Guard Rail/Wet Well**

Public Works Committee will visit the site and bring back recommendations regarding equipment required to safely extract screens for cleaning.

**Playground**

The handicap parking lot and road leading to the playground has been completed. The playground has been grubbed off and equipment sanded and painted. Dimensions are required for installation of equipment and pea stone is required around the equipment. Town workers will complete the remaining work after dimensions and approval has been received from the Inspector.

**Underground Powerline**

The replacement of the underground powerline damaged with the waterline installation has been scheduled for August 27<sup>th</sup>, 2019 adhering to requirements by Service NL.

**Committees:**

**Finance:**

**2019/2020 Capital Works Application**

**Motion-4429-19-Councillor M. Wheaton/Councillor G. Blackwood**

Resolve to reapply for the 2019-2020 Capital Funding for Water and Sewer Services Phase 3, Application # AP-MCW-19403 in the amount of \$1,106,134.44 as estimated by Harty Engineering Ltd.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Audit – Financial Statements 2018**

**Motion-4430-19-Councillor M. Wheaton/Councillor D. Howell**

Resolve to adopt the Audit of the 2018 Financial Statements as presented from Auditor Lori Mercer.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Collection Report/Write off's**

The Collection Report for January – June 2019 was presented to and reviewed by members.

**Motion-4431-Councillor G. Blackwood/Councillor D. Howell**

Resolve that the uncollectible taxes in the amount of \$8,993.25 be written off as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Public Works:**

**Monthly Water Usage/Flow Data**

The Monthly Water Usage and Flow Data was presented to and reviewed by members. The average water usage for July was 148,216 gallons per day.

**Chlorine Readings**

The Chlorine Readings for the month of July was presented to and reviewed by members and found to be within guidelines.

**Back-up camera/dash cam Town P/U**

After discussion of installing a back-up camera and dash cam in the Town Pickup, members agreed it is not feasible at this point in time.

**Wastewater Collection**

Members were informed of the results of the wastewater collection course taken by our outside workers.

**Fire Dept:**

**Incident Reports**

Three fire incidents were presented to and reviewed by members.

**2019 Fire Convention**

**Motion-4432-19-Councillor G. Blackwood/Councillor D. Howell**

Resolve to approve the request for firefighter Corey Boone to attend the 2019 Fire Convention in Gander on September 27<sup>th</sup> to 29<sup>th</sup>, 2019.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Accounts Payable:**

Receiver General for Canada	\$3,131.68 – Payroll Remittance (Paid)
CIBC Mellon	\$ 454.02 – Pension Premiums (Paid)
NAPE	\$ 80.46 – Union Dues (Paid)
NAPE	\$ 7.50 – Union Dues (Paid)
Newfoundland Power	\$1,767.65 – Hydro–St. Lights (Paid)
Bell Aliant	\$ 76.70 – Phone – Fire Dept. (Paid)
Bell Aliant	\$ 299.70 – Phone/Fax/Internet (Paid)
Collabria Visa	\$ 315.88 – Toners/Radio Lic. (Paid)
EMCO	\$1,622.21 – Waterline Supplies (Paid)
Carmanville Value Grocer	\$ 13.00 – Kitchen Supplies (Paid)
Red Line Signs	\$ 46.00 – Ref. Stickers UT (Paid)
Tulk’s Home Hardware	\$ 550.48 – Stain/Paint/WS (Paid)
EMCO Corporation	\$1,584.24 – Mesh – Screens (Paid)
TRIO	\$ 256.14 – Health Premiums (Paid)
CNWM	\$2,214.00 – Curbside Coll. (Paid)
CNWM	\$2,098.07 – Tipping Fees (Paid)
NL Power	\$ 30.53 – Hydro – Garage
NL Power	\$ 52.90 – Hydro – Chlor. Chamber
NL Power	\$ 112.96 – Hydro – Mun. Bldg.
NL Power	\$ 128.48 – Hydro – Booster Stn.
NL Power	\$ 153.23 – Hydro – Fire Hall
NL Power	\$ 30.41 – Hydro – Lift Stn.
Battlefield Equipment Rentals	\$ 330.97 – Respirators/Jack Hammer
Lori Mercer	\$6,497.50 – Audit
Rockwater	\$1,482.12 – Chlorine

Central Office Equipment	\$ 152.73 – Office Supplies
Carmanville Value Grocer	\$ 15.68 – Kitchen/Janitorial Sup.
G & M Services	\$ 495.56 – Gas - Town
G & M Services	\$ 148.10 – Diesel - Loader

**Motion-4433-19-Deputy Mayor Peddle/Councillor D. Howell**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
MNL	Wastewater Meeting	Notify TCM to register
CUPW	Postal Service	Info only
NL Power	Make the Switch	Info only

**New Business: Permit – Gazebo**

The request for a Permit to build a Gazebo at 216 Main Street was approved as per policy.

**Members**

**Business: MNL Central Meeting**

The MNL Central Regional Meeting is scheduled for September 20<sup>th</sup> and 21<sup>st</sup>, 2019 in Gander. Any member wishing to attend can contact the office to be registered.

**Adjournment: Motion-4434-19-Councillor D. Howell/Councillor G. Blackwood**

Resolve that Council do now adjourn to meet again on Monday, September 9<sup>th</sup>, 2019 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:15 p.m.

**Thursday, August 1<sup>st</sup>, 2019**

Minutes of a Special Meeting of Council held on Thursday, August 1<sup>st</sup>, 2019 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle (left early @ 8:25 p.m.)  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Dwight Day (by remote attendance @ 8:10 p.m.)  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Shawn Budgell  
Councillor Michael Wheaton

**Call to Order:** Chair @ 7:20 p.m.

This meeting was called to discuss issues that arose from the Waterline installation at 221 Main Street and the Chemical Feed Pump at the Chlorination Chambers.

### **Waterline Installation – Damage to Underground Powerline**

During the excavation to install the waterline at 221 Main Street, an undeclared, underground powerline was hooked and broken. Town workers spliced the powerline and re-buried it in an attempt to restore service. However, the powerline cannot be spliced or joined. Therefore, a new powerline must be installed as soon as possible.

#### **Motion-4423-19-Councillor G. Blackwood/Councillor D. Howell**

Resolve that effective immediately when digging on private property town worker must ask the homeowner if there are underground powerlines on their property and if so, the location of the lines. Homeowner must sign a declaration to this effect. Town will not be held responsible for damage resulting from unmarked or undeclared underground powerlines and cables.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor G. Blackwood	Councillor D. Howell
Opposed:	0	
Abstaining:	0	

#### **Motion Carried.**

It was further agreed that a letter be hand delivered to the homeowner to turn off power to the shed until the issue with the underground powerline is resolved. Failure to comply with this request releases Council from all responsibility as Council is working on resolving the issue legally as required by Service NL.

*Councillor Dwight Day joined the meeting electronically at 8:10 p.m.*

*Deputy Mayor Peddle left the meeting at 8:25 p.m.*

Clerk/Manager was instructed to obtain the services of the electrician that previously did the connection, if possible, to replace the powerline. Further to ensure the appropriate permits are obtained, inspection is completed and approval is received from Service NL as required.

### **Chemical Feed Pump**

#### **Motion-4424-19-Councillor D. Howell/Councillor G. Blackwood**

Resolve to purchase a new Chemical Feed Pump as per the pump currently in use.

In favour:	Mayor Keith Howell	Councillor G. Blackwood
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Opposed: Councillor D. Howell Councillor D. Day (remote)  
0  
Abstaining: 0

**Motion Carried.**

Further, Clerk/Manager was instructed to check the supplier to determine how often the diaphragm should be replaced, if the screws in the unit head should then be replaced and if this would prolong the life of the Chemical Feed Pump. If so, this will be included in the workers duties.

**Adjournment:**

**Motion-4425-19-Councillor D. Howell/Councillor G. Blackwood**

Resolve that the meeting be adjourned.

In favour: Mayor Howell Councillor G. Blackwood  
Councillor D. Howell Councillor D. Day (remote)  
Opposed: 0  
Abstaining: 0

**Motion Carried.**