

## Monday, November 26<sup>th</sup>, 2018

Minutes of the Regular Public Meeting of Council held on Monday, November 26<sup>th</sup>, 2018 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Shawn Budgell  
Councillor Michael Wheaton  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear  
Guest: Jim Harty, Town Engineer

**Absent:** Councillor Gordon Blackwood  
Councillor Dwight Day (Leave of Absence)

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4360-18-Councillor D. Howell/Councillor M. Wheaton**  
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Public Council Meeting of November 5<sup>th</sup>, 2018 which had been circulated to all members.

**Motion-4361-18-Councillor M. Wheaton/Councillor S. Budgell**

Resolve that the Minutes of the Public Council Meeting of November 5<sup>th</sup>, 2018 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Emergency Council Meeting of November 23<sup>rd</sup>, 2018 which had been circulated to all members.

**Motion-4362-18-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that the Minutes of the Emergency Council Meeting of November 23<sup>rd</sup>, 2018 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Guest:**

**Jim Harty, Town Engineer - W.S. Project Change Order**

Concerns were brought forward from the Regional Engineer at Municipal Affairs regarding the New Procurement Act and a Change Order on our Water and Sewer Project. Mr. Harty explained the change order included figures from the previous approved funding as well as the extension amount. Members were in agreement that as approval was received from the Minister to continue the project with the same contractor and engineer we followed protocol as required.

**Motion-4363-Councillor M. Wheaton/Deputy Mayor Peddle**

Resolve to send a registered letter to the Regional Engineer at Municipal Affairs with a copy of the Minister's approval letter.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Burry's Lane Turn-around**

Mayor Howell will check the site with outside workers to determine the amount of bog if any. Clerk/Manager will check with contractors for size of load.

**Business**

**Arising:**

**FD Pickup Mirror**

Fire Chief White reported they found a used mirror for the Fire Department pickup on ebay for \$136.00. Deputy Mayor Peddle suggested they check Standard Auto Glass to get a price on replacing the glass only.

**Pond – Gate/Fence**

Members were in agreement to begin the fencing and gate at the Pond as per the drawing provided by Mayor and Outside Worker as soon as weather permits.

**Property at 113 Main St. (Privileged Session)**

**Motion-4364-18-Councillor D. Howell/Councillor S. Budgell**

Resolve to enter into a Privileged Session to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor S. Budgell    Councillor M. Wheaton  
Councillor D. Howell

Opposed:    0

Abstaining: 0

**Motion Carried.**

*Discussion*

**Motion-4365-18-Councillor S. Budgell/Councillor M. Wheaton**

Resolve to return to an Open Meeting for the remainder of the meeting.

In favour:    Mayor Howell                      Deputy Mayor Peddle  
                  Councillor S. Budgell    Councillor M. Wheaton  
                  Councillor D. Howell

Opposed:    0

Abstaining: 0

**Motion Carried.**

**Business  
Arising:**

**Property at 113 Main Street**

**Motion-4366-18-Councillor S. Budgell/Councillor M. Wheaton**

Resolve to proceed with legal action as presented from Stewart McKelvey Law Firm.

In favour:    Mayor Howell                      Deputy Mayor Peddle  
                  Councillor S. Budgell    Councillor M. Wheaton  
                  Councillor D. Howell

Opposed:    0

Abstaining: 0

**Motion Carried.**

**Garage Rewire/Upgrade**

Two (2) quotes have been received regarding the Town Garage rewire. We are waiting to receive at least 1 more quote before bringing back to Council for their decision.

**Nuisance Calls – Fire Dept. Phone**

The Fire Dept. phone number was registered with the National Do Not Call List on November 8/18 which could take up to 30 days to take effect. This will be monitored up to Dec. 15<sup>th</sup> and results will be brought back to Council.

**OH&S Committee Training**

Clerk/Manager informed members that she did not attend the OH&S Committee Training due to work commitments and she designated the Safety Coordinator attend with the other member representative. Concerns were then raised by Councillor M. Wheaton and Deputy Mayor Peddle and discussed regarding the OH&S Committee Training and the Safety Program in general.

### **Christmas Tree Lighting**

The Christmas Tree Lighting has been scheduled for December 7<sup>th</sup>, 2018 at 7:30 p.m. and will be held at the Recreation Center. Members were in agreement that the base would be cement on a wooden pallet that can be easily moved with the forklift.

### **Business**

#### **Arising:**

#### **CEEP**

Members were given a brief update on the status of the Community Enhancement Program.

### **Committees**

#### **Finance:**

#### **Sewer Line Easement**

#### **Motion-4367-18-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to sign the lease for the Sewer Line Easement and pay the applicable fees in the amount of \$415.00 as presented from the Department of Fisheries and Land Resources.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

#### **Salt & Sand Pickup**

Tabled to next meeting.

### **Public Works:**

#### **Water Reports**

Satisfactory.

#### **Hydraulic Hose Leak/Loader**

A Spill Report Form regarding a hydraulic hose leak was presented to and reviewed by members.

#### **Waterline leak/Shut off**

#### **Motion-4368-18-Councillor D. Howell/Councillor M. Wheaton**

Resolve to seek legal advice regarding this incident.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Howell

Opposed: Councillor M. Wheaton

Abstaining: 0

**Motion Carried.**

### **Public Works:**

#### **Hydrants**

#### **Motion-4369-18-Deputy Mayor Peddle/Councillor D. Howell**

Resolve that in future, hydrants are to be winterized within the first week of October.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Generator Shed**

Pictures of the Generator Shed moved off its blocks during the last wind storm were presented to and reviewed by members. Members were in agreement to use 2- 6 x 6 boards and anchor the shed to the boards.

### **Sander/Operator**

Table to next meeting.

### **Fire Dept:**

#### **Injury Report**

Members were informed of a firefighter injury that occurred while fighting a recent fire. The appropriate injury reporting forms were completed and forwarded to Workplace NL.

#### **Fire Reports**

Three fire reports were presented to members for information and retention in town files.

#### **Incident Report**

An incident report regarding the overhead fire bay door was presented to members. The investigation is ongoing. Updates will be provided to members.

### **Fire Dept:**

#### **Request for Leave of Absence**

#### **Motion-4370-18-Councillor D. Howell/Councillor M. Wheaton**

Resolve that a Leave of Absence from the Fire Department requested by Enos Wheaton be approved as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Rec. Committee:**

#### **Membership Request**

#### **Motion-4371-18-Councillor D. Howell/Councillor S. Budgell**

Resolve to approve the request to allow Corey Boone to join the Recreation Committee as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
 Councillor S. Budgell Councillor M. Wheaton  
 Councillor D. Howell

Opposed: 0  
 Abstaining: 0  
**Motion Carried.**

**Accounts**

**Payable:**

Central Office Equipment	\$ 20.23 – File Folders
Central Office Equipment	\$ 89.53 – Storage Boxes/Stubs
Carmanville Value Grocer	\$ 10.77 – Kitchen Supplies
TRIO	\$ 272.02 – Health Premiums
Rockwater	\$1,482.12 – Chlorine
Carmanville Public Library	\$ 100.00 – Annual Donation
Phoenix Academy	\$ 50.00 – Annual Scholarship Don
G & M Services	\$ 339.07 – Town 203.03: F 136.04
David Parsons	\$ 30.00 – Heater Repair FH
William O’Reilly	\$ 320.00 – Registration OH&S
NL Power	\$ 136.83 – Hydro – Garage
NL Power	\$ 96.82 – Hydro – Chlor. Cham.
NL Power	\$ 327.81 – Hydro – Mun. Bldg.
NL Power	\$ 168.80 – Hydro – Booster Stn.
NL Power	\$ 482.64 – Hydro – Fire Hall
NL Power	\$ 42.63 – Hydro – Lift Station
Carmanville Value Grocer	\$ 24.88 – Kitchen/Janitorial
Car Quest	\$ 103.41 – Hydraulic Hose
Central Office Equipment	\$ 27.26 – Office Supplies
NLCSA	\$ 483.00 – Reg. Confined Space

**Motion-4372-18-Deputy Mayor Peddle/Councillor S. Budgell**  
 Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
 Councillor S. Budgell Councillor M. Wheaton  
 Councillor D. Howell

Opposed: 0  
 Abstaining: 0  
**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
CNWM	2019 Budget	Info Only

**Adjournment: Motion-4373-18-Deputy Mayor Peddle/Councillor D. Howell**  
 Resolve that Council do now adjourn to meet again on Monday, December 10<sup>th</sup>, 2018 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 10:45 p.m.

## Monday, November 5<sup>th</sup>, 2018

Minutes of the Regular Public Meeting of Council held on Monday, November 5<sup>th</sup>, 2018 in Council Chambers.

**Attendees:** Mayor Keith Howell  
Deputy Mayor Marlene Peddle  
Councillor Shawn Budgell (arrived late)  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Michael Wheaton  
Councillor Dwight Day (Leave of Absence)

**Call to Order:** Chair @ 7:40 p.m.

**Agenda:** **Motion-4351-18-Councillor D. Howell/Deputy Mayor Peddle**  
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Public Council Meeting of October 17<sup>th</sup>, 2018 which had been circulated to all members.

**Motion-4352-18-Deputy Mayor Peddle/Councillor D. Howell**  
Resolve that the Minutes of the Public Council Meeting of October 17<sup>th</sup>, 2018 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining; 0

**Motion Carried.**

**Business  
Arising:**

**Live Fire Training**

The live fire training is scheduled at the Gander Fire Department Training Grounds for November 17<sup>th</sup>, 2018, with 6 of our members attending. Gander has agreed to provide 4 SCBA's with spare bottles for this training so our members will only need to take 2 SCBA's with them. There is an action plan developed for the remaining members in case of a fire call and there will be 4 SCBA's left for use if required.

**Burry's Lane Turn-around**

*(Councillor S. Budgell arrived at the meeting at 7:45 p.m.)*

**Motion-4353-18-Councillor D. Howell/Councillor S. Budgell**

Resolve to proceed with the extension at the end of Burry's Lane to provide space for the CNWM garbage truck to turn around adhering to the applicable safe work procedures.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**FD Pickup Mirror**

It is still unknown how the pickup mirror was broken but it may have happened during the latest firefighting incident. Members were in agreement to check price and availability for used mirror and bring results back to next meeting.

**Pond – Gate/Fence**

Members were advised that there is still confusion as to the work to be done in this area. Mayor Howell will assist the Outside Workers in determining what needs to be done.

**Business  
Arising:**

**Property at 113 Main St.**

As Council's previous two written request to remove material on this property has not been complied with, Clerk/Manager was instructed to get Legal advice on options available to the town.

**Chlorination Chamber Upgrade**

Approval has been received from the Gas Tax Secretariat for the amount of \$46,408 towards the Chlorination Chamber Upgrade. Town Engineer is working on obtaining the 3 quotes required. Results will be brought back to council for the award.

**Mun. Bldg. Bathroom**

Members were in agreement that provided the Outside Worker indicates in writing his satisfaction to get the part-time worker to do this job, it will be offered to the part-time worker.

**Garage Rewire/Upgrade**

Several electricians have been contacted regarding the rewire or upgrade at the town garage. Quotes have not yet been received. Gas Tax will be contacted to see if this work is eligible under Gas Tax Funding. Results will be brought back to Council.

**Nuisance Calls – Fire Dept. Phone**

Members were in agreement to put the Fire Department phone number on a “No call list” as recommended by Bell Aliant in an attempt to end the daily nuisance calls being received.

**Printer Toners**

Printer Toners have been ordered from Quest 4 Toners at the total cost of \$83.73, tax and shipping included. Delivery time and the toner life will be assessed and results brought back to Council.

**Committees  
Finance:**

**2018-2019 Capital Works Application**

Written notification was received from Municipal Affairs that our 2018-19 Municipal Capital Works Application was not approved due to their limited program budget. Application for the 2019-20 Capital Works Program is currently being completed.

**Collective Bargaining**

NAPE Representative has requested to start the collective bargaining on November 19<sup>th</sup>, 2018. Members were in agreement to request their proposal be submitted to council for their consideration. Following this a date to start negotiations would be then be set.

**Ongoing Safety Requirements**

A list of ongoing safety requirements including the CEEP program SOP’s and Safety Orientation packages required was presented to council for consideration.

**Motion-4354-18-Councillor D. Howell/Councillor G. Blackwood**

Resolve to hire the previous Safety Coordinator to complete the task identified. Further that regular updates be provided to Council.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Public Works: Monthly Usage/Flow Data**

The monthly water usage and flow data for October was presented to and reviewed by members. The average daily usage was 128,762 gal/day.

### **Chlorine Readings**

The daily chlorine readings for October were presented to and reviewed by members. Readings are with the recommended guidelines.

### **Accounts**

#### **Payable:**

NL Power	\$1,775.52 – Hydro – Street Lighting
NL Power	\$ 230.89 – Hydro – Municipal Building
NL Power	\$ 204.33 – Hydro – Fire Hall
NL Power	\$ 70.87 – Hydro – Garage
NL Power	\$ 77.27 – Hydro – Chlorination Chamber
NL Power	\$ 141.96 – Hydro – Booster Station
NL Power	\$ 39.57 – Hydro – Lift Station
NLCSA	\$ 149.50 – Reg – Traffic Control/Flagging
NLCSA	\$ 149.50 – Reg – Trenching/Excavation
CNWM	\$2,161.52 – Curbside Collection Fees
CNWM	\$2,791.26 – Tipping Fees
Carmanville Value Grocer	\$ 17.08 – Janitorial/Kitchen Supplies
Bell Aliant	\$ 296.36 – Phone/Fax./Internet – Office
Bell Aliant	\$ 76.70 – Phone – Fire Hall
Bell Mobility	\$ 36.45 – Phone – Cell
NAPE	\$ 70.61 – Union Dues – October
CIBC Mellon	\$ 419.46 – Pension Premiums – October
Receiver General for Canada	\$2,662.79 – Payroll Remittance – October
G & M Services	\$ 598.37 – Gas – Town
Tulk's Home Hardware	\$ 160.49 – Paint/Primer Loader/Gar. Supplies
NLCSA	\$ 483.00 – Registration re Fall Protection

### **Motion-4355-18-Councillor D. Howell/Councillor S. Budgell**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **New Business:**

#### **Complaint re Business**

An anonymous letter complaining about a business owner was presented to and reviewed by members.

### **Members**

#### **Business:**

#### **Clerk/Manager Training**

Clerk/Manager will be attending OH&S Training on November 19<sup>th</sup> and 20<sup>th</sup> and PMA training on November 23<sup>rd</sup>, 2018.

**Christmas Tree Lighting & Christmas Gifts- PCH**

**Motion-4356-18-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that the town's annual Christmas Tree Lighting and Gifts for the Residents at Carmanville Terrace would be made policy.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Town Website – Community History**

The town's Internet Technician, Mark Parsons, has compiled a detailed community history on the town's website. A copy was presented to and reviewed by members. The community history was informative and well documented and is available to all residents and tourist on the town's website.

**Adjournment:**

**Motion-4357-18-Councillor D. Howell/Councillor S. Budgell**

Resolve that Council do now adjourn to meet again on Monday, November 19<sup>th</sup> at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:15 p.m.