

Monday, June 18th, 2018

Minutes of the Regular Public Meeting of Council held on Monday, June 18th, 2018 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle (arrived late)
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Councillor Shawn Budgell

Call to Order: Chair @ 7:30 p.m.

Agenda: "HR" was added to the Agenda under Members Business if time permits.
Motion-4267-18-Councillor M. Wheaton/Councillor G. Blackwood
Resolve that the Agenda be adopted as amended.

In favour: Mayor Howell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

MIN1218: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of June 4th, 2018 which had been circulated to all members.

Motion-4268-18-Councillor D. Day/Councillor M. Wheaton

Resolve that the Minutes of the Regular Public Council Meeting of June 4th, 2018 be adopted as circulated.

In favour: Mayor Howell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

MIN1318: Mayor Howell asked if there were any errors or omissions to the Minutes of the Emergency Meeting of Council held on Wednesday, June 6th, 2018 which had been circulated to all members.

Motion-4269-18-Councillor D. Howell/Councillor D. Day

Resolve that the Minutes of the Emergency Council Meeting of June 6th, 2018 be adopted as circulated.

In favour: Mayor Howell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

**Business
Arising:**

W/S – Update

Following items were identified still an issue:

- Flagging and Signage.

Construction Signs are not properly placed – needs one coming out of Noggin Cove Road and at the end of the shift the signs need to be turned or taken down. Also a flagsperson sitting on a concrete pipe during work hours is not acceptable.

(Deputy Mayor Marlene Peddle arrived at the meeting at 7:40 p.m.)

Motion-4270-18-Councillor D. Day/Councillor G. Blackwood

Resolve that the old waterline would be disconnected on June 22nd, 2018. Notices to this effect will be hand delivered to applicable residents.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

**Business
Arising:**

W.S. Update – Continued

Members were in agreement to ask the Resident for clarification to her letter of June 6th, 2018 and provide a list of what has not been completed. Results will be brought back to the next meeting for further discussion.

Waterleaks

Motion-4271-18-Councillor G. Blackwood/Councillor D. Day

Resolve to have the water leak at 350-352 repaired as soon as possible.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

Water leak at 266 Main Street should be resolved when the old waterline is disconnected on June 22nd, 2018.

Inspections

Motion-4272-18-Councillor D. Howell/Councillor M. Wheaton

Resolve to accept the recommendations on the Inspection List as presented with an exception to the Garage Inspection. Further to purchase an undercoating gun to apply undercoating on the Town Equipment.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Playground

Motion-4273-18-Councillor D. Howell/Councillor G. Blackwood

Resolve to respond to the School Board that the Town is willing to cover the wheelchair entrance but is not willing to replace the steps because Council feels there is a higher risk of injury (eg. Slips, trips and falls). If this is acceptable, the Town is willing to proceed with the rest of the plans as stated in the Minutes of May 22nd, 2018 with the exception of Lighting which is yet to be determined.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Committees

Finance:

Training

Motion-4274-18-Deputy Mayor Peddle/Councillor D. Howell

Resolve to register Outside Workers for required training as deemed necessary.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Delinquent Account

Motion-4275-18-Deputy Mayor Peddle/Councillor M. Wheaton

Resolve to enter into a “Closed Session” to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Day Councillor M. Wheaton

Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

Discussion

Motion-4276-18-Councillor M. Wheaton/Councillor G. Blackwood
Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

Motion-4277-18-Councillor D. Howell/Councillor D. Day
Resolve to accept the proposal as presented. Agreement to be signed and adhered to or water will be disconnected.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell
Opposed: 0
Abstaining: 0
Motion Carried.

Deed of Conveyance

Motion-4278-18-Councillor G. Blackwood/Councillor D. Howell
Resolve to authorize Mayor and Clerk/Manager to sign the Deed of Conveyance as presented.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor G. Blackwood Councillor D. Howell
Opposed: Councillor D. Day Councillor M. Wheaton
Abstaining: 0
Motion Carried.

Public Works:

Screen Cleaning

The Screens at the Pond were cleaned on June 11th, 2018. The Report and Pictures were circulated and reviewed by members.

Public Works:

Pressure Washer

Motion-4279-18-Councillor D. Howell/Councillor M. Wheaton
Resolve to purchase a new pressure washer.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Day Councillor M. Wheaton

Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Lawn Mower

Further research is required as to the problem with the lawn mower and what was repaired. Results will be brought back to the next meeting.

Rino Guard – Town P/U

Further research is required as to the spray in bedliner kit and whether or not it would counteract with Rino Guard in pan now.

Garbage Bins-Town Property

Motion-4280-18-Deputy Mayor Peddle/Councillor D. Howell

Resolve to purchase a garbage can with lid for outside on the Municipal grounds.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Fire Dept:

Membership Application

Motion-4281-18-Councillor G. Blackwood/Councillor D. Howell

Resolve that the Membership Application for Craig Boone be accepted as presented.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Sale of Water

Motion-4282-18-Councillor D. Howell/Deputy Mayor Peddle

Resolve that the request submitted for exemption re: Sale of water during water problems/Boil Order be denied.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor G. Blackwood Councillor D. Howell
Opposed: Councillor D. Day Councillor M. Wheaton

Abstaining: 0

Motion Carried.

Accounts

Payable:

Bell Aliant	\$ 858.30 – Phone Mun. Bldg. 3 mth. (Pd)
Newfoundland Exchequer	\$ 25.00 – License (Interp Property)
Computer Shack Inc.	\$ 471.45 – Toners
TRIO	\$ 272.02 – Health Premiums
Stewart McKelvey	\$ 859.63 – Collection/Land Sales
Rockwater	\$ 1,482.12 – Chlorine
Perfect Pen & Stationery	\$ 114.88 – Pens
CNWM	\$ 2,161.52 – Curbside Collection
CNWM	\$ 2,621.10 – Tipping Fees
G & M Services	\$ 499.27 – Gas/Diesel – Town

Motion-4283-18-Councillor D. Howell/Councillor D. Day

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
Gander Boys/Girls Club	Demolition Derby Sponsor	Denied

New Business:

Property Complaints

(Deputy Mayor Peddle left the meeting at 10:20 p.m. due to a Conflict of Interest)

Members were in agreement to write the owner of the first property and advise of the complaints that need to be taken care of.

(Deputy Mayor Peddle returned to the meeting at 10:25 p.m.)

Ownership of the second property is still not determined. Research is continuing.

Complaint re Pigs

A complaint and pictures were circulated and discussed by members. Members were in agreement to Hand Deliver a Letter to the resident and try to work with the owner to resolve the issue.

Members

Business:

Summer Meetings

Motion-4284-18-Councillor G. Blackwood/Councillor D. Day

Resolve that summer meetings will be held once a month for July and August, around the middle of each month as per past practice.

In favour:	Mayor Howell	Deputy Mayor Peddle
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Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Authorization Re Summer Bills

Motion-4285-18-Councillor D. Howell/Deputy Mayor Peddle

Resolve that the Clerk/Manager be authorized to pay the bills during the summer months as per past practice.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

HR (Added to Agenda)

Not discussed due to time.

Adjournment:

Motion-4286-18-Councillor D. Howell/Councillor M. Wheaton

Resolve that Council do now adjourn to meet again on Monday, July 16th, 2018 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:45 p.m.

Monday, June 4th, 2018

Minutes of the Regular Public Meeting of Council held on Monday, June 4th, 2018 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
 Councillor Shawn Budgell
 Councillor Dwight Day
 Councillor Michael Wheaton
 Councillor Gordon Blackwood
 Councillor Dale Howell

Clerk/Manager Dianne Goodyear

Guest: Jim Harty, Town Engineer

Absent: Deputy Mayor Marlene Peddle

Call to Order: Chair @ 7:30 p.m.

Agenda: “Road Signage” was added to the Agenda under Public Works; “Complaint re: Gravel” was added under New Business and “Municipal Building” was added under Members Business.

Motion-4261-18-Councillor D. Howell/Councillor M. Wheaton

Resolve that the Agenda be adopted as amended.

In favour: Mayor Howell Councillor S. Budgell
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of May 17th, 2018 which had been circulated to all members.

Motion-4262-18-Councillor G. Blackwood/Councillor M. Wheaton

Resolve that the Minutes of the Regular Public Council Meeting of May 17th, 2018 be adopted as circulated.

In favour: Mayor Howell Councillor S. Budgell
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

W.S. Project update/concerns

Following concerns were brought forward for discussion with Jim Harty, the Town Engineer.

- Flag Persons – Should be using 2 at all times. Will be addressed.
- Culverts – discussion regarding sod not being used now – ends are rocked up and some have extensions, some don't.

Jim advised that there are 2 culverts left to be finished and culverts and driveways are replaced as they found them.

- Dumping while traffic ongoing – should not happen. Flaggers should stop traffic while equipment is dumping until truck is done and moving on. Will be addressed.
- Barricades – were not properly placed around holes – Jim will address.

- Bathroom – question was raised where do workers go to use the bathroom? – Jim will address.
- Dumping of rocks was discussed. The ideal site is next to the outfall & new treatment plant site. However, there is a private sewer line coming out there with the resident not yet connected to the new sewer line although it is ready to connect into. The rock will be required when the new treatment plant is started. The options to use this site are: resident connect to the new sewer line or town covert his private sewer line to all the dumping of rock. Town will work with resident to reach a suitable arrangement.

Playground

Jim gave an update from our previous meeting regarding the playground.

- Jim and Wareham’s will check area for blasting to make a handicap parking lot at the back end of the playground. Jim will do up specs re location of equipment, measurements/specs for steps and provide a price estimate. Town can then hire anyone to assist our workers to complete the work.
- Replacement of steps – will check with School officials to see if we can just use the wheelchair accessible entrance at the back and not put the steps back.
- Swings – bolts need to be replaced with galvanized bolts; chains need to be replaced and the structure needs to be painted.
- Lighting – Run bright lights off the church and school was discussed as an option. Solar lighting is also an option.

Mayor Howell thanked Jim for his assistance and Jim left the meeting at 8:45 p.m.

No Smoking Policy

Motion-4263-18-Councillor D. Day/Councillor M. Wheaton

Amendment to motion 4193-18

Resolve to adopt a Smoke Free Outdoor Sport and Recreation Area Policy for the following areas:

- Rink
- Interpretation Property including Trail
- All Ball Fields
- New Picnic Area (across from the Rink)
- Any future Recreational Property Development

Further to implement a “No Smoking Restriction Policy” of 9 meters minimum from all doorways to all Municipal owned buildings.

In favour:	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	
Opposed:	Mayor Howell	Councillor G. Blackwood
	Councillor D. Howell	
Abstaining:	0	

Tied Vote – Motion Defeated.

Motion-4264-18-Councillor D. Howell/Councillor G. Blackwood

Resolve to adopt a Smoke Free Outdoor Sport and Recreation Area Policy for the following areas:

- Rink
- Interpretation Property including Trail
- All Ball Fields
- New Picnic Area (across from the Rink)
- Any future Recreational Property Development

Further to implement a “No Smoking Restriction Policy” of 9 meters from all public entrances to all Municipal owned buildings.

In favour: Mayor Howell Councillor G. Blackwood

Councillor D. Howell

Opposed: Councillor S. Budgell Councillor D. Day

Councillor M. Wheaton

Abstaining: 0

Tied Vote – Motion Defeated.

Smoking area @ School

A resident brought in a copy of a grant indicating the smoking area in question belongs to the School Board. The resident was meeting with the Principal to discuss these findings – results will be brought back to the next meeting.

Inspections

The pipe outside the Chlorination Chambers has been removed. There was discussion on moving the Gate at the Pond. Councillor Budgell and Councillor Day will check and report with pictures regarding the Gate at the Pond and submit an updated inspection list.

Land Sales

Lawyer advised the property obtained by the town through previous tax arrears only applies to 6.5 acres on 68-88 Noggin Cove Road. There are actually two properties there that were assessed as one for as far back as can be determined. The properties need to be reassessed individually and ownership needs to be determined.

Hog Farm

Concerns were brought to Council regarding a Hog Farm. Resident was contacted and said there will be no movement on his application with Agriculture until Fall and he will keep the town informed regarding same. Pigs and a Boar purchased for personal use at this point in time.

**Business
Arising:**

OH&S Committee

Members were in agreement to ask the Rec. Committee and Habitat Committee for a Rep from each committee to serve on our OH&S Committee. When these representatives are chosen, the Committee will be formed.

Committees

Finance:

Playground

Clerk/Manager to check with Gas Tax Secretariat to clarify if we can use Gas Tax Funding towards the Playground cost under the current agreement between the School and the Town.

Camera Surveillance

With recent vandalism occurring, members discussed various types and cost of camera surveillance. Further research is required and results will be brought back to next meeting for further discussion.

Special Advocacy Fund – FCM

Information received from FCM regarding a Special Advocacy Fund was reviewed and will be kept for information purposes only.

Canada Day/Summer Festival

Members were in agreement to donate \$100.00 towards the Canada Day Fireworks and \$900 towards the Summer Festival Fireworks as budgeted and per past practice.

Public Works:

Water Report

Satisfactory.

Roads – Signage (Added to Agenda)

Members were informed that the road where the culverts were replaced have dips that needs to be fixed. Highways have been contacted re same.

Accounts

Payable:

NL Power	\$1,744.85 – Hydro – Street Lighting
NL Power	\$ 38.78 – Hydro – Lift Station
NL Power	\$ 280.08 – Hydro – Municipal Bldg.
NL Power	\$ 226.30 – Hydro – Fire Hall
NL Power	\$ 178.46 – Hydro – Booster Station
NL Power	\$ 57.48 – Hydro – Chlor. Chambers
NL Power	\$ 97.23 – Hydro – Garage
Bell Mobility	\$ 36.45 – Phone – Cell
HiTech Communications	\$1,724.91 – FD – Portable Radios
Stewart McKelvey	\$ 450.39 – Legal Fees/Collection
Receiver General for Canada	\$8,218.16 – Payroll Remittance
NAPE	\$ 71.47 – Union Dues
CIBC Mellon	\$ 427.84 – Pension Premiums
Carmanville Value Grocer	\$ 10.16 – Kitchen Supplies

Computer Shack Inc.	\$ 114.99 – Printer Toner
Car Quest	\$ 336.82 – Jack 3.5 ton
G & M Services	\$1,184.94 – Town 839; FD 345
Bell Aliant	\$ 96.15 – Phone – FD
Central Office Equipment	\$ 39.09 – Office Supplies

Motion-4265-Councillor M. Wheaton/Councillor D. Howell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor S. Budgell
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
MNL	Legislative Review	Info Only
Prostate Cancer Canada	Plaid for Dad	Mayor Howell

New Business: Shed Permit

Request to build new shed at 341 Main Street South was approved as per Municipal Accessory Building Permit Policy and Regulations provided.

New Business: Complaint re Gravel – Added to Agenda

A complaint regarding gravel stockpiled on private property was discussed by members. Further research is required such as the legal requirements re stockpiling on private property and whether or not truck turning sign is required at the location. Results will be brought back to a future meeting for further discussion.

Members

Business: SAM Conference (Fall)

Members were in agreement that the Town would be interested in sending a Representative to the SAM Conference in Labrador in the fall with the monetary assistance provided and providing the Town Representative is available to attend.

Municipal Building – Added to Agenda

Complaints regarding the new addition to the Municipal Building were discussed such as the structure is an eyesore and the addition is not up to code. The addition is not completed and the storage space it provides is definitely required. Members agreed to have the Town Engineer check code and specs to change the layout to have the storage room left of existing room using the same exit door from kitchen. Storage room needs electrical and siding. Members were also in agreement to apply for JCP to complete this work.

Adjournment:

Motion-4266-18-Councillor S. Budgell/Councillor D. Howell

Resolve that Council do now adjourn to meet again on Monday, June 18th, 2018 at 7:30 p.m.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:40 p.m.