

Monday, January 22nd, 2018

Minutes of the Regular Public Meeting of Council held on Monday, January 22nd, 2018 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Shawn Budgell
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4191-18-Councillor S. Budgell/Councillor M. Wheaton**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Councillor Day identified the following error to the Minutes of January 8th, 2018. The GPS coordinates he referred to in the previous meeting were in reference to the old boundary of 150 meters instead of the new boundary of 300 meters as stated in the minutes.

Motion-4192-18-Councillor D. Day/Councillor M. Wheaton

Resolve that the Minutes of the Regular Public Council Meeting of January 22nd, 2018 be adopted as amended.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business Arising:

Watershed Buffer/Boundary

Forestry advised upon advice from the Water Resource Management Division of Environment and Conservation back in 2012, no permits are issued for domestic harvesting within the whole Public Watershed Area.

NAPE Negotiations

Members were informed the NAPE Negotiations this year are for wages only. The NAPE contract (except for the wage reopener) is up February 28, 2019.

Geese

A complaint regarding the signs recently erected throughout the town was presented to members.

Creating a Respectful Workplace Workshop

This workshop is scheduled for March 3rd, 2018 from 9 – 4 at the Recreation Center.

Playground

A response from the School Board stated they are having an assessment of the equipment and play area completed to determine what is required to reopen the playground and is expecting a report in the near future. A further update will be provided when the report is complete.

Designated Smoking Area

Motion-4193-18-Councillor D. Day/Councillor M. Wheaton

Resolve to adopt a “Smoke Free Outdoor Sport and Recreation Area” Policy with a “No Smoking” Restriction Policy of 9 meters minimum from the nearest entrance of any Municipality Owned Property.

In favour:	Councillor D. Day	Councillor S. Budgell
	Councillor G. Blackwood	Councillor M. Wheaton
Opposed:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	

Abstaining: 0

Motion Carried.

Committees

Public Works:

Water Report

Satisfactory.

Screen Cleaning

Pictures and the applicable report of the Screen Cleaning on January 16th, 2018 were circulated to and reviewed by members.

Clean & Safe Drinking Water Workshop

Members were in agreement to schedule both Outside Workers for this workshop as in previous years.

Accounts

Payable:

NL Power	\$ 363.52 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 494.97 – Hydro – Fire Hall (Paid)
NL Power	\$ 179.64 – Hydro – Booster Stn. (Paid)

NL Power	\$ 77.71 – Hydro – Chlor. Cham. (Paid)
NL Power	\$ 49.25 – Hydro – Garage (Paid)
G & M Services	\$ 508.11 – Gas/Diesel T393 FD 115 (Paid)
Receiver General for Canada	\$ 3,074.68 – Payroll Remit Dec. (Paid)
CIBC Mellon	\$ 526.06 – Pension Prem. Dec. (Paid)
NAPE	\$ 73.40 – Union Dues Dec. (Paid)
NL Power	\$ 1,744.85 – Hydro – Street Lighting (Paid)
TRIO	\$ 355.46 – Health Premiums
NL Power	\$ 465.30 – Hydro – Mun. Bldg.
NL Power	\$ 789.12 – Hydro – Fire Hall
NL Power	\$ 216.55 – Hydro – Booster Stn.
NL Power	\$ 100.69 – Hydro – Chlor. Chambers
NL Power	\$ 124.15 – Hydro – Garage

Motion-4194-18-Councillor S. Budgell/Councillor M. Wheaton

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
Gander Int. Airport	Letter of Support	Send Letter

New Business: Indoor Rink

Councillor Budgell is currently conducting research on cost and funding for an Indoor Rink. The results will be brought back for future consideration.

Members

Business: Municipalities Act Review

Members were informed that Public consultations to modernize the Municipalities Act are currently ongoing throughout the Province. Further information can be obtained through the website www.EngageNL.ca.

Adjournment: Motion-4195-18-Councillor S. Budgell/Councillor M. Wheaton

Resolve that Council do now adjourn to meet again on Monday, February 5, 2018 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0
Motion Carried.

Meeting adjourned at 9:00 p.m.

Monday, January 8th, 2018

Minutes of the Regular Public Meeting of Council held on Monday, January 8th, 2018 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Shawn Budgell
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Marlene Peddle

Call to Order: Chair @ 7:30 p.m.

Agenda: “Designated Smoking Area” was added to the Agenda under Members Business and “Water/Sewer Update” was added to the Agenda under Business Arising.

Motion-4184-18-Councillor M. Wheaton/Councillor S. Budgell
Resolve that the Agenda be adopted as amended.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of December 19th, 2017 which had been circulated to all members.

Motion-4185-18-Councillor G. Blackwood/Councillor S. Budgell

Resolve that the Minutes of the Regular Public Council Meeting of December 19th, 2017 be adopted as circulated.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0
Motion Carried.

**Business
Arising:**

Small Grants Application

Mayor Howell will look at this application.

Fire Dept. Complaint

Motion-4186-18-Councillor D. Howell/Councillor G. Blackwood

Resolve to write the Firefighter and give him the results of the investigation. Further that there doesn't appear to be any credibility to the accusations made and the town will contact FES to see how to proceed from here.

In favour: Mayor Howell Councillor S. Budgell
Councillor D. Day Councillor G. Blackwood
Councillor D. Howell

Opposed: 1 – Councillor M. Wheaton

Abstaining: 0

Motion Carried.

Watershed Buffer/Boundary

Members agreed to contact Forestry to get a map of our buffer zone (300 meters) and question if and why the buffer extends to 600 or more meters in some areas and 100 or less meters in some areas by using the GPS Coordinates as reported by Councillor Day.

Purchasing a GPS for town use in curb stop location was also discussed. Prices and type required will be checked into with the Town Engineer and this information will be brought back to the next meeting for further discussion.

Water and Sewer Update (Added to Agenda)

Members were informed that the Electrical is completed at the new Lift Station. The internet is required to send information from the Lift Station to the Town which has been set up for January 10th. Then the system will be set up and operational allowing the remaining houses to connect.

Committees

Finance:

Budget

A copy of the completed Budget was circulated to all members for their information and retention.

Finance:

Tax Receivable Summary

The total arrears on the 2016 Tax Receivable Summary and the 2016 Financial Statement differed. The Town Auditor acknowledged that the 2016 Tax Receivable Summary figures are the correct figures. Municipal Affairs now require a revision to the 2016 Financial Statement Page 10 Arrears Total to correspond with the Tax Receivable Summary 2016.

Collections Report

The 4th Quarter 2017 Collections Report was circulated to and reviewed by members. The arrears collection for 2017 was 43% of the total arrears which is reasonable. Collection methods will continue in 2018 as per previous year.

OH&S/WHSCC Compliance

Motion-4187-18-Councillor M. Wheaton/Councillor G. Blackwood

Resolve that the wage would be \$15/hour and 40 hours a week for the above position.

In favour: Mayor Howell Councillor S. Budgell
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 1 – Councillor D. Day

Abstaining: 0

Motion Carried.

Fax Toners – Costco

Toners for the Fax Machine are no longer available in Gander. Councillor S. Budgell will order them through Costco for the Town and get reimbursed when the invoice is submitted.

NAPE Negotiations

Members were advised that the NAPE Contract is due for renewal on March 1, 2018.

Public Works:

Monthly Usage & Flow Data

The average monthly usage was 129,000 gal. per day for December.

Chlorine Report

The Chlorine Report for December was presented to and reviewed by members and found to be within guidelines.

Accounts

Payable:

NL Power	\$ 363.52 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 494.97 – Hydro – Fire Hall (Paid)
NL Power	\$ 179.64 – Hydro – Booster Stn. (Paid)
NL Power	\$ 77.71 – Hydro – Chlor. Cham. (Paid)
NL Power	\$ 49.25 – Hydro – Garage (Paid)
G & M Services	\$ 508.11 – Gas/Diesel T393 FD 115 (Paid)
Receiver General for Canada	\$ 3,074.68 – Payroll Remit Dec. (Paid)
CIBC Mellon	\$ 526.06 – Pension Prem. Dec. (Paid)
NAPE	\$ 73.40 – Union Dues Dec. (Paid)
NL Power	\$ 1,744.85 – Hydro – Street Lighting (Paid)
Municipal Assessment Agency	\$ 3,179.25 – 1 st Quarter Assessment Fee
Bell Mobility	\$ 36.45 – Phone – Cell

Bell Aliant	\$ 256.06 – Phone/Fax/Internet – Office
Central Office Equipment	\$ 52.75 – Office Supplies
Tulk’s Home Hardware	\$ 573.73 – Garage/Xmas/W.S/Mun. Bldg.
TownSuite	\$ 3,754.55 – Financial Software/Support
Carmanville Value Grocer	\$ 20.75 – Kitchen Supplies
FCM	\$ 304.45 – Membership Fees
MNL	\$ 984.20 – Membership Fees
PMA	\$ 168.30 – Membership Fees
CNWM	\$ 1,804.72 – Tipping Fees – Dec.
CNWM	\$ 2,161.52 – Curbside Collection Fees/Dec
G&M Services	\$ 384.05 – Gas: T 158 :FD 62; Diesel 164
Pennell’s Service Station	\$ 9.20 – Tire Repair
Bell Aliant	\$ 76.70 – Phone – Fire Dept.

Motion-4187-18-Councillor D. Howell/Councillor M. Wheaton

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor S. Budgell
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
MAA	Central Director	Info Only

New Business: Complaint re Sheds

A complaint was brought forward to Council about the fact that we do not inspect sheds after they have been built. Members were satisfied with the response given and felt there was nothing new to add.

Canada Summer Jobs

Motion-4188-18-Councillor D. Howell/Councillor M. Wheaton

Resolve to apply for the Canada Summer Jobs as in previous years.

In favour: Mayor Howell Councillor S. Budgell
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business: Regional Meetings

The Central Regional Meeting will be held in Grand-Falls-Windsor on March 23 and 24, 2018. Clerk/Manager will book 2 rooms and Members will advise if they wish to attend.

Designated Smoking Area (Added to Agenda)

Motion-4189-18-Councillor D. Day/Councillor M. Wheaton

Resolve that the town implement a Designated Smoking Area 15 meters from any entrance to all Municipal Buildings and Fire Hall. Further that the Designated Smoking Area for the Town and Fire Department would be the area between the Municipal Building and the Fire Hall.

In favour: Councillor D. Day Councillor M. Wheaton

Opposed: Mayor Howell Councillor S. Budgell

Councillor G. Blackwood Councillor D. Howell

Abstaining: 0

Motion Defeated.

Adjournment:

Motion-4190-18-Councillor D. Howell/Councillor S. Budgell

Resolve that Council do now adjourn to meet again on Monday, January 22, 2018 at 7:30 p.m.

In favour: Mayor Howell Councillor S. Budgell

Councillor D. Day Councillor M. Wheaton

Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:30 p.m.