

Monday, February 19th, 2018

Minutes of the Regular Public Meeting of Council held on Monday, February 19th, 2018 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Shawn Budgell
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Guest: Safety Coordinator Hayward Morgan

Absent: Deputy Mayor Marlene Peddle

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4201-18-Councillor D. Day/Councillor S. Budgell**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor S. Budgell
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of February 5th, 2018 which had been circulated to all members.

Motion-4202-18-Councillor S. Budgell/Councillor M. Wheaton

Resolve that the Minutes of the Regular Public Council Meeting of February 5, 2018 be adopted as circulated.

In favour: Mayor Howell Councillor S. Budgell
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Guest: **Safety Coordinator – Presentation**

Safety Coordinator Hayward Morgan gave a presentation on the OH&S/Workplace NL requirements that we need to make and presented a Safety Orientation Video he has developed for new employees. He informed members of our current status and gave an overview of what has been completed and what is left to complete. He presented the Safety PPE

that has been recently purchased and answered any questions posed by members.

On behalf of Council, Mayor Howell thanked Mr. Morgan for his presentation.

**Business
Arising:**

W/S Update

The Commissioning of the new Lift Station took place on February 15th, 2018. The Lift Station is now in operation and residents who are capable of connecting to the new system have been informed that they can now connect.

Fire Dept. Complaint

Motion-4203-18-Councillor D. Howell/Councillor S. Budgell

Resolve to enter into a “Closed Session” to discuss this topic.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

(Mr. Morgan left the Meeting at 8:40 p.m. due to the Closed Session)

Members were brought up to date on this topic. This has now been brought to the attention of the Fire Commissioner and FES Representative Tony Rose is conducting an investigation on behalf of FES. Members will be updated throughout this process.

Motion-4204-18-Councillor M. Wheaton/Councillor S. Budgell

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

(Mr. Morgan was invited back to the meeting at 9:25 p.m.)

**Committees
Public Works:**

Water Report

Satisfactory

Monthly Usage & Flow Data Chart

A new Monthly Usage & Flow Data Chart was developed by the Safety Coordinator and presented to members. This Chart will be presented monthly with the current Monthly Usage and Flow Data information.

Property Upkeep

A complaint was brought forward about a pile of debris on a property that appears to be compiled for burning purposes. Members were in agreement to send a letter to the resident in question and to forward the information to the RCMP if necessary.

Accounts

Payable:

EMCO	\$1,622.65 – Waterline Supplies
TRIO	\$ 355.46 – Health Premiums
Air Liquide	\$ 341.44 – Oxy/Acet Annual Lease
Action Car & Truck	\$ 219.88 – Wiring/Sander
Carmanville Value Grocer	\$ 23.74 – Kitchen Supplies
G & M Services	\$ 293.09 – Gas: Town 242: FD 51
D & M Services Ltd.	\$ 172.50 – Pickup S/S Mixture

Accounts

Payable:

Motion-4205-18-Councillor S. Budgell/Councillor G. Blackwood

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor S. Budgell
 Councillor D. Day Councillor M. Wheaton
 Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business:

Respectful Workplace Workshop

Members were in agreement to get a quote for catering lunch and the town will purchase snacks for the breaks.

Operator of the Year Award

Members were in agreement not to complete the nomination at this time.

Clinic

Members were in agreement to research the current status and future plans for the Clinic. Results will be brought back to Council.

Card/Fruit Basket

Motion-4206-18-Councillor D. Howell/Councillor S. Budgell

Resolve to purchase a \$25 gift certificate from Tims and present with a Get Well Card to the family member as per past practice.

In favour: Mayor Howell Councillor S. Budgell

Minutes:

Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of January 22, 2018 which had been circulated to all members.

Motion-4197-18-Councillor M. Wheaton/Councillor G. Blackwood

Resolve that the Minutes of the Regular Public Council Meeting of January 22, 2018 be adopted as circulated.

In favour: Mayor Howell Councillor S. Budgell
Councillor D. Day Councillor M. Wheaton
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Fire Dept. Complaint

(Deputy Mayor Peddle arrived at the meeting at 7:33 p.m.)

A response from FES was circulated to and discussed by members. Members were in agreement to forward this information to the Fire Department Member in question. Further to inform Fire Department Members that attendance at the “Creating a Respectful Workplace Workshop” is Mandatory.

Committees

Finance:

Safety Requirements

Motion-4198-18-Deputy Mayor Peddle/Councillor G. Blackwood

Resolve to purchase Panic Hardware for both Municipal Doors and Hoisting Chains for the Garage Doors as recommended.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Town Garage – Electrical

Members were in agreement to get an Electrician to check out the Electrical concerns and requirements at the Town Garage. Results will be brought back to a future meeting for further discussion.

Public Works:

Chlorine Readings

Chlorine Readings for January were reviewed by members and found to be satisfactory and within guidelines.

Monthly Usage/Flow Data

Average Water usage for January was 151,710 gals/day.

Fire Dept:

Fire Assessment Update

The Fire Department update from Fire Chief White to FES on the assessment criteria was presented to members for their perusal and retention.

Accounts

Payable:

Bell Aliant	\$ 76.70 – Phone – Fire Dept.
Bell Aliant	\$ 224.21 – Phone/Fax/Internet – Office
Bell Mobility	\$ 36.45 – Phone – Cell
CNWM	\$2,161.52 – Curbside Collection
CNWM	\$2,065.16 – Tipping Fees
Economy Printing	\$ 171.35 – Daily Check Sheets
G & M Services	\$ 634.04 – Gas/Diesel
NL Power	\$1,744.85 – Hydro – Street Lighting
NL Power	\$ 24.21 – Hydro – New Lift Station
Tulk’s Home Hardware	\$ 213.79 – Janitorial/Garage/Mun. Bldg.
Rockwater	\$1,482.12 – Chlorine
NAPE	\$ 53.00 – Union Dues – January
CIBC Mellon	\$ 407.10 – Pension Premiums – January
Receiver General for Canada	\$2,534.99 – Payroll Remittance – January
Computer Shack Inc.	\$ 471.45 – Printer Toners
Computer Shack Inc.	\$ 80.50 – Computer Repairs

Motion-4199-18-Deputy Mayor Peddle/Councillor S. Budgell

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business:

Part-time Outside Worker

The Part-time Outside Worker has concerns regarding the lack of work available during this period. Members were in agreement that work will continue to be provided whenever a second worker is required.

Adjournment:

Motion-4200-18-Councillor D. Howell/Councillor S. Budgell

Resolve that Council do now adjourn to meet again on Monday, February 19th, 2018 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood

Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 8:20 p.m.