

## Thursday, December 20<sup>th</sup>, 2018

Minutes of the Special Public Meeting of Council held on Thursday, December 20<sup>th</sup>, 2018 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Shawn Budgell  
Councillor Dwight Day  
Councillor Michael Wheaton (by Remote Attendance)  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Call to Order:** Chair @ 7:30 p.m.

This Special Public Meeting was called to discuss the proposed Budget for 2019 as previously presented to and agreed upon by the Finance Committee. Members reviewed and discussed the projected expenditures and income as presented.

### **Budget 2019**

#### **Motion-4387-18-Councillor S. Budgell/Councillor G. Blackwood**

Resolve to adopt the 2019 Budget balancing at \$981,466.13 with the mil rate remaining at 5.75 Residential & 8.25 Commercial; Water and Sewer tax at \$400/year; Water tax at \$300/year and all other taxes and fees remaining the same as the 2018 tax structure.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Wheaton (remote – phone)

Opposed: 0

Abstaining: 0

**Motion Carried.**

*(Remote connection to Councillor Wheaton ended at 7:55 p.m.)*

#### **Adjournment: Motion-4388-18-Councillor D. Howell/Councillor S. Budgell**

Resolve that the meeting be adjourned.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor D. Day  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:05 p.m.

## Monday, December 10<sup>th</sup>, 2018

Minutes of the Regular Public Meeting of Council held on Monday, December 10<sup>th</sup>, 2018 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Shawn Budgell  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Dwight Day (Leave of Absence)

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4374-18-Councillor D. Howell/Deputy Mayor Peddle**  
Resolve that the Agenda be adopted as presented.  
In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell  
Opposed: 0  
Abstaining: 0  
**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Public Council Meeting of November 26<sup>th</sup>, 2018 which had been circulated to all members.

**Motion-4375-18-Councillor S. Budgell/Councillor M. Wheaton**  
Resolve that the Minutes of the Public Council Meeting of November 26<sup>th</sup>, 2018 be adopted as circulated.  
In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell  
Opposed: 0  
Abstaining: 0  
**Motion Carried.**

**Business**

**Arising:** **FD Pickup Mirror**  
We are still waiting on price to replace the glass in the Fire Dept. Pickup Mirror.

**Order (Privileged Session)**

**Motion-4376-18-Councillor M. Wheaton/Councillor S. Budgell**

Resolve to enter a “Privileged Session” to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

*(Discussion)*

**Motion-4377-18-Councillor M. Wheaton/Councillor S. Budgell**

Resolve to end the “Privileged Session” and return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Motion-4378-18-Councillor D. Howell/Councillor G. Blackwood**

Resolve to issue the Stop Work and Removal Order as presented from Stewart McKelvey Law Firm.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business  
Arising:**

**Waterline Leak/Shut off**

Correspondence has been sent to Stewart McKelvey Law Firm for advice on options available to the town regarding this topic. Results will be brought back to the next meeting for consideration of action to be taken.

**Garage Rewire/Upgrade Quotes**

Three quotes have now been received but further research is required regarding the Service NL requirements relating to the rewire. Further, members were in agreement to apply to use the Gas Tax Funding for this project. When all the required information is obtained, it will be brought back to council to award the project.

**Motion-4379-18-Councillor S. Budgell/Deputy Mayor Peddle**

Resolve to complete a CIP to the Gas Tax Secretariat to use our Gas Tax Funding to cover the cost of the electrical upgrade to the Town Garage.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Burry's Turn around**

Members were in agreement to dig test holes on the property to determine the amount of bog, if any. We are also waiting on a response from legal and researching garbage pickup for that area in the interim. Results will be brought back to next meeting for consideration.

### **Salt & Sand Pickup**

Further research is required regarding this topic. Results will be brought back to the next meeting.

## **Business Arising:**

### **Back up Part time worker**

Members were in agreement to advertise for a casual backhoe/loader operator for emergency callouts only when the full time employee is not available.

### **Fire Dept. Incident Report**

Members were informed that the Fire Dept. automatic overhead door opener has been repaired.

### **FD Leave of Absence**

Clarification was received regarding the leave of absence previously approved for firefighter Enos Wheaton. The leave is approved for 6 – 9 month duration as requested.

## **Committees Finance:**

### **Severance Pay**

#### **Motion-4380-18-Councillor D. Howell/Councillor M. Wheaton**

Resolve to issue the Outside Worker Severance Pay as requested.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Water Tax Exemption**

#### **Motion-4381-18-Councillor D. Howell/Councillor M. Wheaton**

Resolve that the water tax exemption request for 18 A Noggin Cove Road be approved as per policy.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Finance:**

**Capital Works Application 2019-2020**

**Motion-4382-18- Deputy Mayor Peddle/Councillor G Blackwood**

Resolve to accept the quote from Harty Engineering to do the estimate for the Capital Works Application at no cost to the town. To date, there has been no response from the other two Engineering firms contacted for quotes.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Christmas Hours**

Members were in agreement that the office hours during Christmas will be:

Closed Dec. 24,25 & 26. Open Dec. 27 & 28, 2018

Closed Dec. 31& Jan. 1 Open Jan. 2,3, & 4, 2019.

**Christmas Bonus**

*(Clerk/Manager left the meeting @ 8:40 p.m.)*

Discussion

*(Clerk/Manager was invited back to the meeting at 8:55 p.m.)*

**Motion-4383-18-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that the Christmas Bonus will be the same as last year.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor G. Blackwood Councillor D. Howell

Opposed: Councillor S. Budgell Councillor M. Wheaton

Abstaining; 0

**Motion Carried.**

**Christmas Turkeys – FD**

Members were in agreement that Christmas Turkeys would be given to the fire department members as per policy.

**Public Works:**

**Boil Water Advisory Lifted**

The boil water advisory was lifted on December 7<sup>th</sup>, 2018 at 3:05 p.m. as per results from Government Services.

**Public Works:**

**Chlorine Readings**

The chlorine readings for the month of November were presented to members. Readings were within guidelines.

**Monthly Usage/Flow Data**

The average water usage for the month of November was 136,147 gal. per day.

**Water Usage South Side**

The outside worker advised that we no longer need the water running at Eastern Fish Markets to keep the chlorine levels up since there is continuous water running at the end of Main Street South. Members were in agreement to leave the water running at Eastern Fish Markets.

**Screen Cleaning**

The screen cleaning report from November 27<sup>th</sup>, 2018 was presented to council.

**Fire Dept:**

**Fireman's Ball**

Members were in agreement that the Fireman's Ball would be tentatively scheduled for spring 2019.

**Habitat**

**Committee:**

**New Membership request**

Members were in agreement that the request for Hayward Morgan to join the Habitat Committee be approved.

**Accounts**

**Payable:**

Receiver General for Canada	\$2,812.27 – Payroll Remitt. (Paid)
CIBC Mellon	\$ 425.82 – Pension Premiums (Paid)
NAPE	\$ 70.01 – Union Dues (Paid)
David Parsons	\$ 40.00 – FH O/H Door Repair
Bell Aliant	\$ 83.49 – Phone – Fire Dept.
Bell Aliant	\$ 295.29 – Phone/Fax/Internet
Bell Mobility	\$ 36.85 – Phone – Fire Hall
NL Power	\$1,775.52 – Hydro – Street Lighting
CNWM	\$2,161.52 – Curbside Collection Fees
CNWM	\$1,723.12 – Tipping Fees
EMCO	\$ 583.05 – Water Supplies
G & M Services	\$ 713.14 – FD 219; Town 494
Stewart McKelvey	\$ 74.75 – Legal Fees
Tulk's Home Hardware	\$ 115.76 – Garage/FH/Mun. Bldg.

**Motion-4384-18-Councillor S. Budgell/Councillor G. Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell  
Opposed: 0  
Abstaining: 0  
**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
Air Canada	Response to town letter	Info only
MAA	Amendment to the Act	Info only

**New Business: New Development Application**

The application to build a new home at 76 Howell's Avenue was approved pending approval of all other relevant government departments.

**Members**

**Business:**

**Chairs – Rec. Center**

**Motion-4385-18-Councillor M. Wheaton/Deputy Mayor Peddle**

Resolve to purchase up to 100 chairs at a reasonable price for the Recreation Center.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell  
Opposed: 0  
Abstaining: 0  
**Motion Carried.**

**Adjournment: Motion-4386-18-Councillor D. Howell/Councillor G. Blackwood**

Resolve that Council do now adjourn.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor S. Budgell Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell  
Opposed: 0  
Abstaining: 0  
**Motion Carried.**

Meeting adjourned at 9:25 p.m.