

Monday, August 27th, 2018

Minutes of a Special Public Meeting of Council held on Monday, August 27th, 2018 in Council Chambers.

Attendees: Mayor Keith Howell
Deputy Mayor Marlene Peddle
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Absent: Councillor Shawn Budgell

Call to Order: Chair @ 7:30 p.m.

This meeting was called to discuss the quotes received on the Playground Upgrade and decide who the project would be awarded to.

Quotes received were:

H. Wareham and Sons Ltd	\$27,975.00 + HST 4,196.25	\$32,171.25
D & M Services Ltd.	\$24,700.00 + HST 3,705.00	\$28,405.00
Brinson's Sand & Gravel	\$20,480.00 + HST 3,072.00	\$23,552.00

The Town Engineer needs to check on the lowest quote to ensure that the Blaster is experienced, the Driller is experienced and the proper insurance is in place before the project can be awarded. The Engineer will also check to see if the church should be appraised for possible damage during the blast. Also, the price must be guaranteed as quoted for the completed job, whether or not other expenses are incurred by the contractor.

Members were in agreement that copies of all insurance and certifications must be provided to the town for retention.

Motion-4307-18-Deputy Mayor Peddle/Councillor D. Howell

Resolve that the meeting be adjourned to meet again when appropriate responses are obtained.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0
Abstaining: 0
Motion Carried.

Meeting adjourned at 8:15 p.m.

Monday, August 13th, 2018

Minutes of the Regular Public Meeting of Council held on Monday, August 13th, 2018 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Shawn Budgell
Councillor Dwight Day
Councillor Michael Wheaton
Councillor Gordon Blackwood
Councillor Dale Howell
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: "P.R." was added to the Agenda under "Members Business" by Councillor Wheaton.
Motion-4296-18-Deputy Mayor Peddle/Councillor S. Budgell
Resolve that the Agenda be adopted as amended.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0
Abstaining: 0

Motion Carried.

Minutes:

In the Minutes of the previous meeting, July 16th, 2018, the following Error was brought forward by Councillor Day – “Under the Community Enhancement Program duties the Shed Roof was to be dismantled, not left intact”.

Motion-4297-18-Councillor S. Budgell/Councillor D. Day

Resolve that the Minutes of the Public Council Meeting of July 16th, 2018 be adopted as amended.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Pig Problem

Provincial Regulations/Guidelines have only been found governing more than 5 animal units – Research is still ongoing.

Property Complaint

Motion-4298-18-Councillor D. Day/Councillor S. Budgell

Resolve that the Property at 113 Main Street is not to be used for storage of materials but parking of Rubber Tired Equipment would be permitted.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

Motion Carried.

Rec-Bingo

Members were in agreement that the letter would not be sent to the individual regarding the complaint brought forward at the previous meeting as the Town’s Citizen Complaint Policy was not being adhered to by Council in this respect.

Lawn Mower

Members were informed that the Town's Lawn Mower has been fixed and the purchase of a new one is not required.

Business

Arising:

OH&S Committee

The new OH&S Committee will consist of the following members: Mayor Howell, Clerk/Manager Dianne Goodyear and worker, Herbert Goodyear representing the Town, Jackie MacIsaac representing the Rec. Committee, Linda Bailet representing the Habitat Committee and Cory Boone representing the Fire Department. The required training will be scheduled as soon as possible to get this Committee up and running.

Committees

Finance:

Collection Report

The Collection Report for May and June was circulated to and reviewed by members. Steady progress is being made.

Swab retrieval

Motion-4299-18-Councillor D. Howell/Councillor D. Day

Resolve to advise the Town Engineer to proceed with arrangement for the retrieval of swabs in the waterline.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

Motion Carried.

Playground – Quotes & CIP

Motion-4300-18-Councillor D. Howell/Councillor M. Wheaton

Resolve to apply for \$45,000 through the Gas Tax Funding to upgrade the Playground making it wheelchair accessible.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0
Abstaining: 0

Motion Carried.

The quotes received were presented to Council but the contract cannot be awarded until the Town Engineer has confirmed insurances and all required work is included in the quotes and the approval has been received from Gas Tax Funding.

W.S. Update

The remaining complaints were addressed by the Town Engineer and both parties have reached a mutual agreement.

Public Works:

Boil Water Advisory

The Boil Water Advisory was lifted by Government Services on July 24, 2018. Chlorine Readings were satisfactory.

Screen Cleaning July 18

Report and pictures of the Screen Cleaning on July 18th, 2018 were presented to and reviewed by members.

Screen Cleaning August 8

Report and pictures of the Screen Cleaning on August 8th, 2018 were presented to and reviewed by members.

Monthly Water Usage/Flow Data – July

The monthly water usage and flow data for July was presented to and reviewed by members. The average was 184,695 gal/day.

Chlorine Readings – July

Chlorine Readings for July was presented to and reviewed by members. Readings were within recommended guidelines.

Fire Dept:

Application Procedures

Motion-4301-18-Councillor D. Howell/Deputy Mayor Peddle

Resolve that effective immediately a “Code of Conduct” and “Driver’s Abstract” would be included with the Fire Department Applications for Membership.

In favour: Mayor Howell

Deputy Mayor Peddle

Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

It was also agreed to contact the Community Public Health Nurse to speak to the Fire Dept. Membership about the benefits of Hep A and Hep B shots.

FD Positions

Motion-4302-18-Councillor G. Blackwood/Councillor D. Day

Resolve that the application for Assistant Chief from Bobby Goodyear and the application for Training Officer from Cory Boone be accepted as submitted.

In favour: Councillor S. Budgell Councillor D. Day
 Councillor M. Wheaton Councillor G. Blackwood
 Councillor D. Howell

Opposed: Mayor Howell Deputy Mayor Peddle

Abstaining: 0

Motion Carried.

Accounts

Payable:

Bell Mobility	\$ 40.48 – Phone – Cell (Paid)
NL Power	\$ 43.67 – Hydro – Garage (Paid)
NL Power	\$ 43.76 – Hydro – Chlor. Cham (Paid)
NL Power	\$ 129.79 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 139.41 – Hydro – Booster Stn (Paid)
NL Power	\$ 245.90 – Hydro – Fire Hall (Paid)
NL Power	\$ 35.27 – Hydro – Lift Stn. (Paid)
NL Power	\$1,771.43 – Hydro – St. Lights (Paid)
NLCSA	\$ 149.50 – Training Reg. (Paid)
Central Office Equipment	\$ 218.18 – Toners – Photocopier (Paid)
NAPE	\$ 96.00 – Union Dues (Paid)
CIBC Mellon	\$ 419.70 – Pension Premiums (Paid)
Rockwater	\$1,482.12 – Chlorine (Paid)

G & M Services	\$ 506.20 – Gas – Town (Paid)
Receiver General for Canada	\$3,578.62 – Payroll Remit (Paid)
Bell Aliant	\$ 292.19 – Phone/Fax/Internet (Paid)
Bell Aliant	\$ 76.70 – Phone – Fire Dept. (Paid)
TRIO	\$ 272.02 – Health Premiums
Pennell’s Service Station	\$ 31.97 – Pumper/Oil
D & M Services	\$ 287.50 – Topsoil – Mun. Grounds
NLCSA	\$ 230.00 – Training Registration
CNWM	\$2,161.52 – Curbside Collection Fees
CNWM	\$1,992.71 – Tipping Fees

Motion-4303-18-Deputy Mayor Peddle/Councillor S. Budgell

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
NLSACPC	Sexual Violence Awareness Week	Proclamation Signed by Mayor

New Business: Permit Request – Garage

The request to build a garage at 1-23 Howell’s Avenue was approved as per Policy and the Town’s Accessory Building Permit Guidelines.

New Business: Roaming Cat Problem

No Animal Control Officers or Town By-laws are in place to deal with roaming cats so there is nothing the Town can do to alleviate this problem.

Members

Business: MNL Convention

The MNL Annual Convention is scheduled for October 4 – 6, 2018 to be held in Gander. Interested members are asked to notify the town office for registration.

SAM Conference

The SAM Conference is scheduled for Sept. 21 – 22, 2018 to be held in Labrador City. Registration deadline is Sept. 7th, 2018.

P.R. (Added to the Agenda)

Motion-4304-18-Councillor M. Wheaton/Councillor S. Budgell

Resolve to enter into a Privileged Meeting to discuss this topic.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

Motion Carried.

(Clerk/Manager Dianne Goodyear left the meeting at 9:25 p.m. at Council's request)

(Clerk/Manager Dianne Goodyear was invited back to the meeting at 10:40 p.m.)

Motion-4305-18-Councillor S. Budgell/Councillor M. Wheaton

Resolve to come out of the Privileged Meeting.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

Motion Carried.

Adjournment:

Motion-4306-18-Councillor S. Budgell/Councillor D. Day

Resolve that Council do now adjourn to meet again on Monday, September 10, 2018 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor S. Budgell Councillor D. Day
Councillor M. Wheaton Councillor G. Blackwood
Councillor D. Howell

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:45 p.m.