

## Monday, November 20<sup>th</sup>, 2017

Minutes of the Regular Public Meeting of Council held on Monday, November 20<sup>th</sup>, 2017 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle (arrived late)  
Councillor Dwight Day  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Guest:** Marty and Beverley Brinson

**Absent:** Councillor Shawn Budgell

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4160-17-Councillor D. Howell/Councillor M. Wheaton**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of November 6<sup>th</sup>, 2017 which had been circulated to all members.

**Motion-4161-17-Councillor G. Blackwood/Councillor M. Wheaton**

Resolve that the Minutes of the Regular Public Council Meeting of November 6<sup>th</sup>, 2017 be adopted as circulated.

In favour: Mayor Howell Councillor D. Day  
Councillor M. Wheaton Councillor G. Blackwood  
Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Business**

#### **Arising:**

#### **Closure of Business**

Guest Marty and Beverley Brinson were welcomed and invited to state their case. They did not agree with the decision regarding the closure of their business. Council policy regarding Closure of Business states “*Any request for exemption/reduction in tax rates will be effective from the date Council*

*has received written notification regarding the downsizing or closure of said Business”.*

Following the discussion, Mr. and Mrs. Brinson left the meeting @ 7:55 p.m.

*(Deputy Mayor Peddle arrived at the meeting at 8:00 p.m.)*

**Motion-4162-Councillor D. Howell/Councillor M. Wheaton**

Resolve that the Business Tax remain the same as stated in the previous Motion-4148-17 and as per Council Policy on the Closure of Business.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor G. Blackwood Councillor D. Howell

Opposed: 2 – Councillor M. Wheaton & Councillor D. Day

Abstaining: 0

**Motion Carried.**

**Landscaping**

**Motion-4163-17-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to leave the landscaping in the vicinity of the parking lot and side of Fire Hall as it currently is.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Day Councillor G. Blackwood  
Councillor D. Howell

Opposed: 1 – Councillor M. Wheaton

Abstaining: 0

**Motion Carried.**

**CEEP Applications**

We need 113 extra hours to offer employment to the 3 candidates requiring the lowest amount of hours as recommended by Municipal Affairs. Members were in agreement to approach MHA Derrick Bragg for the extra funding required.

**Business  
Arising:**

**OH&S Compliance**

Members were in agreement to postpone filling the position at this time. The Safety Procedures, Job Scope, Risk Analysis and the Daily Check List for winter duties will be completed by current staff and the remainder will be looked at later.

**W/S Project Issues**

Some concerns from a property owner regarding the water and sewer installation were discussed by members. It was agreed to set up a meeting with the Resident, Town Engineers, Mayor and Clerk/Manager to resolve the issues.

Pictures of garbage thrown in the new w/s ditch were circulated to members. This has been brought to the attention of the Town Engineer who will deal with the Contractor involved.

**Committees**

**Finance:**

**New Sewer Tax**

**Motion-4164-17-Councillor D. Howell/Councillor M. Wheaton**

Resolve that the new and existing water and sewer tax for 2018 will be \$100.00 per year.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor G. Blackwood
	Councillor M. Wheaton	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Public Works:**

**Water Report/Boil Order**

Satisfactory but the Boil Order will remain in effect until the swabs are retrieved and the maintenance on the waterlines has been completed.

**Screens @ Pond**

Screens at the Pond were cleaned on November 9<sup>th</sup>, 2017. The report and pictures were presented to and reviewed by members.

**Fire Dept:**

**Cap 5 Internet Cable**

Members were in agreement that further research is required to determine the best source to get internet at the Fire Hall. Results will be brought back to a future meeting for further discussion.

**Complaint**

Members were in agreement to set up training on “Creating a Respectful Workplace” for all Fire Department Members. It was noted that some of the Council Members are also interested in attending this session.

**Accounts**

**Payable:**

Rockwater	\$1,482.12 – Chlorine
Phoenix Academy	\$ 50.00 – Annual Scholarship Donation
Carmanville Public Library	\$ 100.00 – Annual Donation
Phoenix Academy	\$ 50.00 – Calendar Picture Sponsor
TRIO	\$ 354.50 – Health Premiums November

**Motion-4165-17-Deputy Mayor Peddle/Councillor G. Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor G. Blackwood
	Councillor M. Wheaton	Councillor D. Howell

Opposed: 0  
Abstaining: 0  
**Motion Carried.**

**Correspondence**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
MAA - 2018 Fees	Decrease by \$1.00 per parcel assessed	Info Only

**New Business:**

**Shed Permit**

A request to build a shed at 166 Main Street was approved as per policy and town accessory building guideline regulations provided.

**Playground**

Members were in agreement to contact the School Board to ask if they have made any decision regarding the future plans for the playground. The results will be brought back to a future meeting for further discussion.

**Members**

**Business:**

**Seniors Gifts**

Members were in agreement to purchase Christmas Gifts for the Seniors at the Personal Care Home as in previous years. Councillor Howell will coordinate this event.

**Adjournment:**

**Motion-4166-17-Councillor D. Howell/Deputy Mayor Peddle**

Resolve that Council do now adjourn to meet again on Monday, December 4<sup>th</sup>, 2017 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Day	Councillor G. Blackwood
	Councillor M. Wheaton	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:55 p.m

**Monday, November 6<sup>th</sup>, 2017**

Minutes of the Regular Public Meeting of Council held on Monday, November 6<sup>th</sup>, 2017 in Council Chambers.

**Attendees:**

Mayor Keith Howell (Chair)  
Councillor Shawn Budgell  
Councillor Dwight Day  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell

Clerk/Manager Dianne Goodyear

**Guest:** School Council Representatives: Lorna Angell, Kim Pennell and Natasha Mouland.

**Absent:** Deputy Mayor Marlene Peddle

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4152-17-Councillor S. Budgell/Councillor M. Wheaton**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Councillor S. Budgell  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of October 19<sup>th</sup>, 2017 which had been circulated to all members.

**Motion-4153-17-Councillor D. Howell/Councillor D. Day**

Resolve that the Minutes of the Regular Public Council Meeting of October 19<sup>th</sup>, 2017 be adopted as circulated.

In favour: Mayor Howell Councillor S. Budgell  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Guest:**

**Fire Call @ School**

**Lorna Angell (Representing the School Council)**

Mayor Howell welcomed the School Council Representatives to the meeting and invited Lorna to give her presentation. They wanted to know who owns the property that the current smoking area is located in so that they could have the area cleared. They are concerned about the potential of a fire in this area getting out of control. They were given a copy of the town map and advised to check with the School Board, Crown Lands and Land Registration to determine the owner of the property.

Clerk/Manager had obtained advice from Municipal Affairs and the legal office of Stewart McKelvey regarding the town's role with regard to the above. Both Municipal Affairs and Legal stated that unless the town owned the property, they have no authority to be involved and there is no role for the town to play.

Lorna thanked Council members and they left the meeting at 7:55 p.m.

Mayor Howell also read a letter from the United Church Board to the School Board regarding smoking behind the Church and causing damage to the Building.

**Pigging Waterline**

A letter regarding displeasure with Council's decision to pig the waterline was circulated to and discussed by members. Members agreed not to pig the remaining waterlines until the two pigs have been retrieved from the line.

**Business Tax re: Closure**

**Motion-4154-17-Councillor D. Howell/Councillor S. Budgell**

Resolve to enter a "Closed Session" to discuss this topic.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business  
Arising:**

**Business Tax Re: Closure**

Discussion

**Motion-4155-17-Councillor D. Howell/Councillor G. Blackwood**

Resolve to return to an "Open Session" for the remainder of the meeting.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Members agreed to invite the Business Owner to the next meeting as per his request.

**Committees  
Finance:**

**CEEP**

**Motion-4156-17-Councillor S. Budgell/Councillor D. Howell**

Resolve to accept the \$10,000 in funding for the Community Enhancement Program as presented.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton



NL Power	\$ 43.79 – Hydro – Chlor. Chamber (Paid)
NL Power	\$ 58.31 – Hydro – Garage (Paid)
CNWM	\$2,161.52 – Curbside Collection Fees
CNWM	\$2,428.96 – Tipping Fees
Tulk’s Home Hardware	\$ 90.08 – W/S Supplies
Toromont CAT	\$3,321.34 – Loader Forks
Bell Aliant	\$ 243.47 – Phone/Fax/Internet – Office
Bell Aliant	\$ 76.70 – Phone – Fire Dept.
Bell Mobility	\$ 36.45 – Phone – Cell
NL Power	\$1,744.85 – Hydro – Street Lighting
NAPE	\$ 63.59 – Union Dues
CIBC Mellon	\$ 401.64 – Pension Premiums
Receiver General for Canada	\$2,408.62 – Payroll Remittance
G & M Services	\$ 592.02 – Gas \$442.02; Diesel \$150

**Motion-4158-17-Councillor D. Howell/Councillor G. Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor S. Budgell  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
MAA	Central Director Position	Ballot Completed
Healthy Living Fund	Funding Opportunity	Email to Rec & School
FCC AgriSpirit Fund	Funding Opportunity	Download & Submit App.

**New Business: Shed Permit**

The request to build a shed at 217 Main Street was approved as per Policy and the Town Accessory Building Permit Regulations.

**Members**

**Business: Christmas Tree Lighting**

Members agreed to cut the tree for the tree lighting. It was further agreed that Councillor Howell will coordinate the event as in previous years.

**Members**

**Business: SAM Update**

The new executive for the Stewardship Association of Municipalities are: John Norman – President; Kathleen Blanchard – Vice President and Pat Woodford – Secretary.

**MHA Meet & Greet Update**



Some of the topics discussed were: financing – funding allocations and how it's accessed, ditching reimbursed with prior approval from Trans & Works, project allocation, sharing of fire equipment, training opportunities and declining population. MHA is available to attend a meeting if requested.

**Adjournment:**

**Motion-4159-17-Councillor D. Howell/Councillor G. Blackwood**

Resolve that Council do now adjourn to meet again on Monday, November 20<sup>th</sup>, 2017 at 7:30 p.m.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 10:05 p.m.