

## Monday, March 27<sup>th</sup>, 2017

Minutes of the Regular Public Meeting of Council held on Monday, March 27<sup>th</sup>, 2017 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle (arrived late)  
Councillor Dale Howell  
Councillor Kim Blackwood  
Councillor Michel Bailet  
Councillor Linda Bailet  
Clerk/Manager Dianne Goodyear

**Guest:** Corporal Mark Bishop

**Absent:** Councillor Sam Winsor

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4046-17-Councillor M. Bailet/Councillor L. Bailet**  
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor M. Bailet  
Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on Thursday, March 9<sup>th</sup>, 2017 which had been circulated to all members.

**Motion-4047-17-Councillor L. Bailet/Councillor D. Howell**

Resolve that the Minutes of the Regular Public Council Meeting of March 9<sup>th</sup>, 2017 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor M. Bailet  
Councillor L. Bailet

Opposed: 0  
Abstaining: 0

**Motion Carried.**

**Guest:**

**Corporal Mark Bishop**

Corporal Bishop introduced himself to the members and gave some information on his background. He said that new members would be here on a 3 year term. He advised that Constable Sacrey has transferred out and will be leaving in the spring and his replacement should be here by June. Constable McRae has one year remaining on his term and Corporal Bishop has three years remaining. He discussed the Police Priorities for the coming year and indicated they will be continuing with last year's priorities – Safer Roads, Community Police Relations and Safer Youth.

Corporal Bishop will attend a meeting in April or May to present and explain the Quarterly Report we normally receive. He suggested adding information to the report to include things they have recently done and upcoming events they have planned. Members agreed that our Internet Technician could post these events on the town website and Carmanville Connect for public viewing.

Mayor Howell thanked Corporal Bishop for coming and he left the meeting at 7:45 p.m.

**Business**

**Arising:**

**Inspection – Pumper**

Members were informed that the inspection for the Pumper can't be done in Centerville as they don't have the equipment to calibrate the pumps which needs to be done during Inspection. The inspection will be done in Bishop Falls.

**New Pickup Damage**

A letter has been sent to the owner regarding the damage to the new pickup. No response has been received to date.

**Committees**

**Finance:**

**NAPE Negotiations**

Notification has been received from the Union Representative regarding the upcoming negotiations. Further information was requested by members to be brought back to the next meeting for further discussion.

**2017-18 Capital Works**

The deadline for the 2017-18 Capital Works Application is April 21, 2017. Consultant will be contacted to determine the next phase and a meeting will be set up as soon as possible to begin the application process.

**Finance:**

**Land Donated**

**Motion-4048-17-Councillor D. Howell/Councillor L. Bailet**

Resolve to accept the property at 27 Main Street as donated.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor M. Bailet  
Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**FCM Legal Defense Fund**

Reviewed by members and retained for information.

**Public Works:**

**Water Report**

Satisfactory

**Snow Clearing**

Recent issues regarding snow clearing were brought to light. Members were in agreement to get legal advice on the interpretation of Section 221 of the Municipalities Act and bring information back to next meeting for further discussion.

**Fire Dept:**

**BA Tanks – valve replacement/hydro test**

Fire Chief White advised the SCBA tanks are due for hydro testing by the end of December and they found another company that is cheaper, costing \$48 per hydro test and refill per bottle. Also, they have 8 older tanks to be refurbished. The cost to have the valves replaced is \$100 per tank for refurbished valve or \$200 per tank with new valve plus the cost of hydro testing. Other quotes will be obtained and FES will be contacted to make sure the proper code requirement is met. Information will be brought back to the next meeting for further discussion.

The Fire Department is requesting to apply for funding to purchase 3 suits of Bunker Gear. They will get 3 quotes and bring to Council for approval and completion of FES Funding Application.

**Fire School Training**

Fire school training is scheduled for May 27 – June 7, 2017 in Clarenville. This information has been forwarded to the Fire Chief and Secretary to bring to their members at their next meeting.

*(Deputy Mayor Peddle arrived at the meeting at 8:45 p.m.)*

**Accounts**

**Payable:**

Central Alternator & Starter	\$ 684.25 – Liner-Town Pickup
Central Office Equipment	\$ 223.94 – Cabinet/Folders – Office
Stewart McKelvey	\$1,407.71 – Legal Fees
Central Cashier’s Office	\$ 941.77 – Salt/Sand Mixture
FCM	\$ 20.72 – Membership Adjustment
Action Car & Truck Accessories	\$1,199.68 – Steps/Hitch – Pickup
Action Car & Truck Accessories	\$ 38.93 – Hitch Ball/Mount – Pickup
Carmanville Valufoods	\$ 16.67 – Kitchen Supplies
G & M Services	\$ 548.00 – Gas: \$223; Diesel: \$325
Bell Mobility	\$ 36.45 – Phone – Cell
NAPE	\$ 55.50 – Union Dues – March
Receiver General for Canada	\$2,061.86 – Payroll Remittance-March
CIBC Mellon	\$ 393.84 – Pension Premiums –March

**Motion-4049-17-Councillor M. Bailet/Councillor D. Howell**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor K. Blackwood
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**New Business: Request to open new Business**

**Motion-4050-17-Councillor D. Howell/Councillor L. Bailet**

Resolve to approve the request to open a new business “Evolution Homes” at 212 Main Street at the Minimum Business Tax Rate.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**New Business: Sale of Family Fireworks**

Council has no issues or concerns regarding the request to sell Family Fireworks at Tulk's Home Hardware.

**Members**

**Business: Disclosure Statement**

A Disclosure Statement was completed and submitted by Councillor Blackwood.

**Municipal Awareness Day**

Municipal Awareness Day is scheduled for May 10<sup>th</sup>, 2017. Councillor Howell advised that due to other commitments, she is unable to coordinate this event this year but will help out any way she can. Any member available to take the role of coordinator is asked to advise Council at the next meeting.

**Adjournment: Motion-4051-17-Councillor K. Blackwood/Councillor M. Bailet**

Resolve that Council do now adjourn to meet again on Thursday, April 13<sup>th</sup>, 2017 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:00 p.m.

**Thursday, March 9<sup>th</sup>, 2017**

Minutes of the Regular Public Meeting of Council held on Thursday, March 9<sup>th</sup>, 2017 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle  
Councillor Dale Howell  
Councillor Sam Winsor  
Councillor Michel Bailet  
Councillor Linda Bailet  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Kim Blackwood

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** “SAM Update” was added under Members Business and “Minutes” was added under Fire Dept.

**Motion-4033-17-Councillor M. Bailet/Deputy Mayor Peddle**  
Resolve that the Agenda be adopted as amended.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on February 16<sup>th</sup>, 2017 which had been circulated to all members.

**Motion-4034-17-Councillor L. Bailet/Councillor S. Winsor**

Resolve that the Minutes of the Regular Public Council Meeting of February 16<sup>th</sup>, 2017 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Property Auction**

**Motion-4035-17-Councillor S. Winsor/Councillor M. Bailet**

Resolve that the Minimum Bid for the Auction of Property at 97-99 Main Street be set at \$4,000.00.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

It was further agreed that the Auctioneer would be Councillor Winsor.

**Utility Tax 2017**

The decrease in revenue from Bell Mobility this year is due to their claim that they do not have to pay for data, texting and roaming charges under the Taxation of Utilities and Cable Television Companies Act. Municipal Affairs are looking into this but said any action to be taken will not happen in time to change towns' 2017 budget.

Members were informed that the Town Rebate from Newfoundland Power was \$3,401.30 less the Habitat Portion of \$225.57 which was included with the town payment.

**Meeting Schedule**

Members were in agreement to leave the Meeting Schedule as previously agreed alternating Monday and Thursday Nights. Date of the following meeting will continue to be stated in the Minutes of the previous meeting.

**Committees**

**Finance:**

**Collection Report**

A collection report covering January and February was circulated to and reviewed by members. Collection efforts to date are positive with further action to be taken on several outstanding accounts.

**Delinquent Accounts**

**Motion-4036-17-Councillor D. Howell/Councillor M. Bailet**

Resolve to enter a "Closed Session" to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0  
**Motion Carried.**

### **Delinquent Accounts**

Discussion

#### **Motion-4037-17-Councillor D. Howell/Deputy Mayor Peddle**

Resolve to return to an “Open Session”

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

#### **Motion-4038-17-Councillor D. Howell/Councillor S. Winsor**

Resolve to write off Accounts #TC0117 to TC0717 inclusive with the amount totaling \$2,391.94.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Office Safe**

Three quotes were presented for the purchase of an Office Safe – 60” high, 26.5” deep and 26.5” wide with a 2 hour fire rating at 1,850 degrees F. The safe is required to store Town Legal Documents such as Minutes, Regulations, Municipal Development Plan and Regulations, etc. The quotes received were: Central Office Equipment - \$2,474.00; Keystone Safe Company - \$2,565.00; and BABB Security Systems - \$2,871.00.

#### **Motion-4039-17-Councillor L. Bailet/Councillor D. Howell**

Resolve to purchase the Office Safe at Central Office Equipment at the lowest quote of \$2,474.00.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**



### **NAPE Negotiations**

Members were informed that the NAPE Negotiations for a Wage Increase for the Outside Worker position was due March 1, 2017. To date nothing has been received from the Union. Members agreed to wait until notification is received from the Union and the Provincial Budget comes down to initiate negotiations.

### **Donation Request**

A request for donation was received from the Underwater Robotics Team at Phoenix Academy. The Town allocates money annually for The Public Library, Sponsor of the School Calendar, Safe Grad and the Scholarship Fund at Phoenix Academy. All monies budgeted for donations in 2017 have been allocated so the request cannot be accommodated.

### **Public Works:**

#### **Water Report**

Satisfactory.

#### **Monthly Usage/Flow Data**

The average monthly usage/flow data for February was 143,638 gal/day.

#### **Chlorine Readings**

Chlorine Readings for the Month of February was presented to and reviewed by members. Readings are good and within the guidelines.

#### **Screens @ Pond**

The Screens at the Pond were cleaned on February 23, 2017. The report and before and after pictures were presented to and reviewed by members.

### **Fire Dept:**

#### **Application for Membership**

#### **Motion-4040-17-Councillor S. Winsor/Councillor D. Howell**

Resolve that the application for new membership for Alex Brett to join the Fire Department be accepted as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

#### **Inspection – Pumper & Van**

Members were informed that the Inspection for the Pumper and Fire Van is due this month. Members agreed that if the Pumper can be inspected at Centerville, both vehicles would be done there.

### **Poker Run – Snow Clearing**

Members agreed to allow the Town Loader to be used to clear the road crossing areas for the upcoming Poker Run.

### **New phone app**

Members were informed that the new phone app was received about three weeks ago and has to be installed/set up with the existing pager system. Const. MacRae will do the installation/set up along with Councillor M. Bailet or Councillor Winsor.

### **Minutes (Added to Agenda)**

Members agreed to remind the Fire Department that their Minutes are to be passed in on a regular basis whether they are hand written or typed and the back minutes are to be submitted to the town office.

### **Accounts**

#### **Payable:**

Receiver General for Canada	\$2,144.66 – Payroll Remittance (Paid)
CIBC Mellon	\$ 388.42 – Pension Premiums (Paid)
NAPE	\$ 60.22 – Union Dues Feb. (Paid)
Bell Aliant	\$ 243.45 – Phone/Fax/Internet Office (Paid)
Bell Aliant	\$ 76.70 – Phone – Fire Dept. (Paid)
Bell Mobility	\$ 36.45 – Phone – Cell (Paid)
Habitat Committee	\$ 225.57 – Hydro Rebate
CNWM	\$2,161.52 – Curbside Collection Fees
CNWM	\$ 30.00 – Tipping Fees – Bulbs
CNWM	\$1,394.00 – Tipping Fees
Central Office Equipment	\$ 82.29 – Office Supplies
Computer Shack	\$ 471.45 – Printer Toners
DSI	\$ 74.69 – Receipt Paper
Receiver General for Canada	\$ 82.00 – FD Radio License Renewal
NL Power	\$ 447.53 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 209.50 – Hydro – Booster Station (Paid)
NL Power	\$ 628.27 – Hydro – Fire Hall (Paid)
NL Power	\$1,711.56 – Hydro – Street Lighting (Paid)
NL Power	\$ 397.36 – Hydro – Garage (Paid)
NL Power	\$ 66.34 – Hydro – Chlor. Chamber (Paid)
WHSCC	\$2,038.19 – Workers Comp. 2017
G & M Services	\$ 630.58 – Town 425.00; FD 205.58
EMCO	\$1,907.37 – W/S Supplies

Transcontinental Media	\$ 892.60 – Ad re Land Sale 97 Main
Car Quest Auto Parts	\$ 118.19 – Hydraulic Hose Break-Loader
TRIO	\$ 354.50 – Health Premiums March
Rockwater	\$1,235.56 – Chlorine
Carmanville Valufoods	\$ 12.50 – Batteries/Kitchen Supplies
APS	\$ 614.10 – Chlorine Test Packets
DSI	\$ 332.25 – Cheques
Dooley’s Trucking	\$ 17.25 – Courier re Cheques

**Motion-4041-17-Deputy Mayor Peddle/Councillor D. Howell**  
 Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
 Councillor D. Howell Councillor S. Winsor  
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0  
 Abstaining: 0  
**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
CPWA	Spring Conference	Info Only
FES	Wildfire Community Preparedness Day	Info Only
MHA	2017 Seniors of Distinction Awards	Info Only
Town of GFW	Waste Management/CNWM	Info Only

**Members**  
**Business:**

**Disclosure Statements**  
**Motion-4042-17-Councillor D. Howell/Councillor L. Bailet**  
 Resolve to enter a “Closed Session” to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle  
 Councillor D. Howell Councillor S. Winsor  
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0  
 Abstaining: 0  
**Motion Carried.**

Disclosure Statements were completed and reviewed by members.

**Motion-4043-17-Councillor D. Howell/Deputy Mayor Peddle**  
 Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Municipal Symposium**

The Municipal Symposium will be held in Gander on May 4 – 6, 2017 at Hotel Gander. Two rooms will be booked and members interested in attending are asked to notify the office to get registered.

### **PMA Convention**

The PMA Convention will be held in Gander on April 5 – 7, 2017 at Hotel Gander. Clerk/Manager will be attending and Phyllis Collins will cover during her absence.

### **Clinic**

An inquiry from a resident regarding a Clinic recently reopened that had previously been closed was discussed by members. Very little is known at this point regarding the reopening of the Clinic other than it would be open 2 days a month.

## **Members**

### **Business:**

### **Easter Egg Hunt**

#### **Motion-4044-17-Councillor L. Bailet/Councillor M. Bailet**

Resolve to inform the Rec. Committee that the Easter Function – whether it be Hunt or Party, the Rec. Center is a much more appropriate site. Furthermore, it should be the responsibility of the Rec. Committee to organize and fund this event on a yearly basis.

In favour: Deputy Mayor Peddle Councillor M. Bailet  
Councillor L. Bailet

Opposed: 3 – Mayor Howell, Councillor D. Howell,  
Councillor S. Winsor

Abstaining: 0

**Motion Defeated.**

### **SAM Update (Added to Agenda)**

Members were informed that the new Minister of Environment is Eddie Joyce and that 8 positions had been cut. One of the positions cut in the Wildlife Division is Jonathan Sharpe who was a valuable resource to and

worked closely with the Stewardship Management Association and often assisted the Association with funding opportunities. SAM will now be forced to lay off their two employees and the future status of the Stewardship Association of Municipalities is unclear at this point.

**Adjournment:**

**Motion-4045-17-Councillor D. Howell/Councillor M. Bailet**

Resolve that Council do now adjourn to meet again on Monday, March 27<sup>th</sup>, 2017 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:25 p.m.