

## Monday, January 30<sup>th</sup>, 2017

Minutes of the Regular Public Meeting of Council held on Monday, January 30<sup>th</sup>, 2017 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Councillor Dale Howell  
Councillor Kim Blackwood  
Councillor Sam Winsor  
Councillor Michel Bailet  
Councillor Linda Bailet  
Clerk/Manager Dianne Goodyear

**Absent:** Deputy Mayor Marlene Peddle

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** “Garbage” was added to the Agenda under Public Works.  
**Motion-4016-17-Councillor K. Blackwood/Councillor M. Bailet**  
Resolve that the Agenda be adopted as amended.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of Council held on January 9<sup>th</sup>, 2017 which had been circulated to all members.

**Motion-4017-17-Councillor L. Bailet/Councillor S. Winsor**  
Resolve that the Minutes of the Regular Public Council Meeting of January 9<sup>th</sup>, 2017 be adopted as circulated.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business  
Arising:**

**Land Sales**

**Motion-4018-17-Councillor S. Winsor/Councillor D. Howell**  
Resolve to proceed with the Sale of the Property at 97 Main Street by Public Auction to be held on Thursday, March 16<sup>th</sup>, 2017 at 2:00 p.m. in Council Chambers.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Motion-4019-17-Councillor L. Bailet/Councillor D. Howell**

Resolve to continue the process of Land Sale for Tax Arrears on 312A Main Street with the issuance of the Notice of Arrears as presented by Stewart McKelvey.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Committees**

**Finance:**

**CIP**

Members were in agreement to complete a Capital Investment Plan using our Gas Tax remaining funds towards our share of future Water/Sewer Projects that are cost shared by the Provincial Government only. This would include the purchase of the required Flow Meter.

**New Pickup**

Members were in agreement to purchase steps, Class 3 Hitch, Seat covers, Floor Mats for the new pickup. Further to check the price for spray in pan liner and the type of tires on the pickup to determine if new tires/rims are required immediately. It was also agreed that the wiring for sander would be left until the pickup was ready for use. Councillor Winsor will pick up the plates on Wednesday.

**Finance:**

**Water Exemption Request**

**Motion-4020-17-Councillor S. Winsor/Councillor D. Howell**

Resolve that the request for water and sewer exemption at 121-123 Main Street South be granted as of the date written notification was received at the office that this house would no longer be used as a residence.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Safe Grad Donation Request**

Members were in agreement to purchase a couple of Gift Cards from Walmart to present to the Safe Grad Committee.

### **First Responder Assistance Program**

Information regarding an EAS Program for First Responders was circulated and discussed by members. Members were in agreement that no action would be taken regarding this proposal at this point in time.

**Public Works:**      **Water Report**  
Satisfactory.

### **Clean & Safe Drinking Water Workshop**

Members were in agreement that the Outside Worker and Part time Outside Worker would attend the Clean and Safe Drinking Water Workshop in Gander on March 28 – 30, 2017.

### **Garbage – Added to Agenda**

Council was informed that there is bulk garbage outside the Apartment Building at 178 Main Street. Members were in agreement that a letter be sent to the owner asking to have the bulk garbage removed.

### **Accounts**

#### **Payable:**

CNWM	\$1,370.16 – Tipping Fees Dec. (Paid)
Sam Winsor	\$ 20.00 – Re: Generator Repair (Paid)
G & M Services	\$ 599.82 – Gas: 301.82; Diesel 298.00
Tulk’s Home Hardware	\$ 223.68 – Insulation
Stewart McKelvey	\$ 133.40 – Legal Fees
Toromont Cat	\$ 52.30 – Bucket Teeth
NL Power	\$ 843.24 – Hydro – Fire Hall
NL Power	\$ 201.87 – Hydro – Booster Station
NL Power	\$ 410.62 – Hydro – Municipal Building
TRIO	\$ 354.50 – Health Premiums January
Bell Mobility	\$ 36.45 – Phone – Cell
NAPE	\$ 59.36 – Union Dues January
CIBC Mellon	\$ 394.56 – Pension Premiums – January
Receiver General for Canada	\$2,188.04 – Payroll Remittance – January

### **Motion-4021-17-Councillor S. Winsor/Councillor M. Bailet**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
TRIO	Health Premium Taxation	Send Letter of Support
NL Power	Refund	Info only
NL Power	Take Charge	Info only
Citizen's Crime Prevention	Area representative	Info only

**New Business: Rabbit Problem**

Forestry and Wildlife representatives from the Gambo Office have determined there is a problem with tame rabbits down harbour and plan to commence snaring rabbits during the week of February 6<sup>th</sup>, 2017. Members were in agreement to send notices to homeowners informing them of the plan to snare and advising them to keep their pets inside until the snaring has been completed. Upon completion, notices will be posted throughout town and on the town website.

**Members Business:**

**Municipal Information & Privacy Policy**

**Motion-4022-17-Councillor M. Bailet/Councillor L. Bailet**

Resolve that the Municipal Information and Privacy Policy submitted by ATIPP be adopted as presented. Further that the Municipal Information and Privacy Policy be posted on the town website with a link to the ATIPP Website.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Safety Workshop/Meeting update**

Councillor L. Bailet gave a brief overview of the OH&S presentation regarding a new OH&S Committee requirement for the town since the Fire Department members are now considered employees. Further information will be presented at the next Council Meeting.

**Permanent Projector Stand**

**Motion-4023-17-Councillor K. Blackwood/Councillor D. Howell**

Resolve to purchase the Wall Projector Mount as per the quotes presented.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Adjournment: Motion-4024-17-Councillor D. Howell/Councillor M. Bailet**

Resolve that Council do now adjourn to meet again on Thursday, February 9<sup>th</sup>, 2017 at 7:30 p.m.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:50 p.m.

## Monday, January 9<sup>th</sup>, 2017

Minutes of the Regular Public Meeting of Council held on Monday, January 9<sup>th</sup>, 2017 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Councillor Dale Howell  
Councillor Kim Blackwood  
Councillor Sam Winsor  
Councillor Michel Bailet  
Councillor Linda Bailet  
Clerk/Manager Dianne Goodyear

**Guest:** Constable Duncan McRae

**Absent:** Deputy Mayor Marlene Peddle

**Call to Order:** Chair at 7:30 p.m.

**Agenda:** “Regional Meetings” was added to the Agenda under “Members Business”.  
**Motion-4008-17-Councillor M. Bailet/Councillor K. Blackwood**  
Resolve that the Agenda be adopted as amended.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of Council held on Thursday, December 8<sup>th</sup>, 2016 which had been circulated to all members.

**Motion-4009-17-Councillor L. Bailet/Councillor K. Blackwood**

Resolve that the Minutes of the Regular Public Council Meeting of December 8<sup>th</sup>, 2016 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Guest:**

**Cell Phone App - FD**

Constable Duncan McRae was welcomed to the meeting and given the opportunity to speak on behalf of the Fire Department regarding the Cell Phone App. Constable McRae said the Cell Phone App was not meant to replace the Pager System but work in conjunction with it. The app will provide the pager information to all members who choose to use it thus alleviating the cost to purchase new pagers. Information regarding the proposed Cell Phone App was circulated to all members. The cost for this service is \$79/month US and a free trial period with no obligation to purchase is offered through eDispatches.

Mayor Howell thanked Constable McRae for his presentation. He left the meeting at 8:00 p.m.

**Motion-4010-17-Councillor K. Blackwood/Councillor M. Bailet**

Resolve to move forward with the trial period for the Cell Phone App and after the trial period their results would be brought back to Council for a decision.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Waterline Break/Repair**

**Motion-4011-17-Councillor K. Blackwood/Councillor D. Howell**

Resolve to accept the proposal from resident to pay half the cost of the waterline break repairs as presented.

In favour: Mayor Howell Councillor D. Howell  
Councillor K. Blackwood Councillor S. Winsor  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business  
Arising:**

**Mercers Ambulance**

A response has been received from Mercers Ambulance stating they no longer require parking at the Municipal Lot. They have made other arrangements for this winter.

**Letter to Contractors/Response**

The letter sent to the Contractors regarding snow clearing was read to members and the response was discussed.

**Generator**

Town Generator is repaired. The brushes were replaced free of cost and repairs were made to the handle at the cost of \$20.00. Councillor Winsor will pick it up on January 11<sup>th</sup>.

**Committees  
Finance:**

**Budget**

Written notification was received that the Town's 2017 Budget has been accepted by Municipal Affairs.

**Land Sales**

Further research is required before setting a date for Public Auction. Results will be brought back to Council for further discussion. The other property is currently being worked on by legal, updates will be provided as they are received.

**Crown Land Application**

The Town's application for title to Crown Land for the Water and Sewer Project has been conditionally approved. An easement agreement will be prepared at the rental of \$100 plus HST and a \$300 title document fee will be required. A land survey must be submitted by December 19, 2017.

**Home Based Businesses**

Members discussed Home Based Businesses in our community and agreed decisions regarding taxation have to be based on individual assessments as the need arises.

**Public Works:**

**Water Report**

Satisfactory

**Public Works:**

**Water Usage/Flow Data**

Average Water Usage for December was 153,236 gal/day. Lloyd Hefford will be contacted to see if the Flow Meter is set on liters or gallons as this record indicates an excessive use of water.

**Chlorine Readings**

Chlorine Readings for December were reviewed by members and found to be within the guidelines set by Environment and Conservation.

**Fire Dept.****Fire Hall Lighting**

Information was received from Constable McRae and circulated to all members regarding an alternate lighting source for the Fire Hall.

**Accounts****Payable:**

D & M Services	\$ 253.00 – Class A/Road Repair (Paid)
Computer Shack	\$ 471.45 – Printer Toners (Paid)
Central Office Supplies	\$ 133.71 – Office Supplies (Paid)
Pretty SAFE Enterprises	\$ 46.00 – First Aid Book/Training (Paid)
Bell Aliant	\$ 241.36 – Phone/Fax/Internet/Office (Paid)
Bell Mobility	\$ 36.45 – Phone – Cell (Paid)
Rockwater	\$1,235.56 – Chlorine (Paid)
NL Power	\$ 60.13 – Hydro – Chlor Chambers. (Paid)
NL Power	\$ 312.81 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 172.44 – Hydro – Booster Stn. (Paid)
NL Power	\$ 424.30 – Hydro – Fire Hall (Paid)
NAPE	\$ 60.00 – U. Dues (Paid)
CIBC Mellon	\$ 498.04 – Pension Premiums (Paid)
Pennell’s Service Station	\$ 84.53 – Fire Van-Fuses/Labour (Paid)
Receiver General for Canada	\$3,036.00 – Payroll Remittance (Paid)
G & M Services	\$ 624.11 – Gas – 315.11; Diesel 309. (Paid)
Bell Aliant	\$ 76.70 – Phone – Fire Dept. (Paid)
NL Power	\$1,711.56 – Hydro – Street Lighting (Paid)
NL Power	\$ 90.76 – Hydro – Garage (Paid)
FCM	\$ 217.52 – Membership Fees
MNL	\$ 891.77 – Membership Fees
PMA	\$ 168.30 – Membership Fees
TownSuite	\$3,697.25 – Annual Support Fee
Tulk’s Home Hardware	\$ 491.37 – Garage Supplies/Mun. Bldg.
Municipal Assessment Agency	\$3,311.00 – 1 <sup>st</sup> Quarter Assessment Fees
CNWM	\$2,161.52 – Curbside Collection Fees

**Motion-4012-Councillor S. Winsor/Councillor K. Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
CNWM	Response to GFW Letter	Info Only
Gander Airport Authority	Seeking a Board member	Councillor M. Bailet to apply

**New Business:****Permit to Rebuild Shed**

The request to rebuild a shed on the previous foundation was approved as per policy.

**Municipal Recommendation Forms**

Crown Lands no longer require applicants for Crown Land to submit a Municipal Recommendation Form from their municipal council. The new procedure is that the Lands Branch will forward registered applications to the appropriate municipality as part of their referral process.

**Market Value Pricing for Municipalities**

A new Market Value Pricing Policy for Municipalities to acquire leases for Crown Lands with the objective of promoting economic activity was received from Municipal Affairs and circulated to all members.

**Burned Structure Debris Disposal**

As a follow up to a report of indiscriminate dumping of what is believed to be debris from a burned structure members agreed to forward the information and pictures to Environment and Conservation and request they conduct an investigation.

**Members****Business:****HR Complaint****Motion-4013-17-Councillor D. Howell/Councillor M. Bailet**

Resolve to enter into a “Closed Session” to discuss this topic.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.***Discussion***Motion-4014-17-Councillor D. Howell/Councillor L. Bailet**

Resolve to return to an “Open Session” for remainder of meeting.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

Upon review of the complaint presented members were in agreement that no action is required by Council.

**Regional Meetings (Added to Agenda)**

Central Regional Meetings are scheduled at the Albatross Hotel in Gander on January 27<sup>th</sup> and 28<sup>th</sup>, 2017. Clerk/Manager will book 2 rooms. Members wishing to attend are asked to notify the office.

**Adjournment:**

**Motion-4015-17-Councillor D. Howell/Councillor K. Blackwood**

Resolve that Council do now adjourn to meet again on Thursday, January 26<sup>th</sup>, 2017 at 7:30 p.m.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 10:05 p.m.