

## Tuesday, December 19<sup>th</sup>, 2017

Minutes of the Regular Public Meeting of Council held on Tuesday, December 19<sup>th</sup>, 2017 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Marlene Peddle (arrived late)  
Councillor Shawn Budgell  
Councillor Dwight Day  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** Chainsaw Course was added to the Agenda under Members Business.  
**Motion-4177-17-Councillor G. Blackwood/Councillor S. Budgell**  
Resolve that the Agenda be adopted as amended.

In favour: Mayor Howell Councillor S. Budgell  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of December 4<sup>th</sup>, 2017 which had been circulated to all members.

**Motion-4178-17-Councillor S. Budgell/Councillor M. Wheaton**

Resolve that the Minutes of the Regular Public Council Meeting of December 4<sup>th</sup>, 2017 be adopted as circulated.

In favour: Mayor Howell Councillor S. Budgell  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Bonavista Bay Search & Rescue**

**Motion-4179-17-Councillor M. Wheaton/Councillor D. Howell**

Resolve to donate \$100.00 to the Bonavista Bay Search and Rescue.

In favour: Mayor Howell Councillor S. Budgell  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0  
Abstaining: 0  
**Motion Carried.**

**Fire Dept. Complaint**

The complaint is still being researched. Findings will be brought back to Council for further discussion.

*(Deputy Mayor Peddle arrived at the meeting at 7:40 p.m.)*

**Committees**  
**Finance:**

**2018 Budget**

**Motion-4180-17-Councillor M. Wheaton/Councillor S. Budgell**

Resolve to adopt the 2018 Budget balanced at \$861,035 with the Mil Rate remaining at 5.75; the Water and Sewer Tax increased to \$400/year and all other taxes and fees remaining the same as 2017 rates. Further that Loader Hire would be removed from the 2018 Tax and Fee Schedule.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0  
Abstaining: 0

**Motion Carried.**

**Roof – Municipal Bldg.**

Members were informed that the roof on the Municipal Building needs to be replaced. Members agreed that this can't be done until Spring. This will be brought back to a meeting in the Spring for further discussion.

**Public Works:**

**Boil Water Advisory**

The Boil Water Advisory has been removed with the exception of Noggin Cove Road and Main Street from Noggin Cove Road to Noggin Cove Head. More testing was done today by Government Services and the results will be received later this week.

**Spring Water Report**

The Spring 2017 Water Report is available on the Environment and Conservation Water Resource website. The THM's and HAA's for our area were slightly higher than the recommended guidelines.

**Watershed Area – Buffer**

Since the Town Watershed Buffer was increased a few years ago from 150 meters to 300 meters, a new boundary needs to be cut and signs need to be erected stating "No Cutting – Watershed Area". Research is required regarding funding and the coordinates and distance around the pond. The results will be brought back to a future meeting for further discussion.

**Monthly Water Usage/Flow Data**

Average flow data for November was 136,256 gal/day.

**Chlorine Readings**

Chlorine Readings for November were reviewed by members and found to be within the recommended guidelines.

**Screens @ Pond**

The screens at the Pond were cleaned on December 14/17. The report and pictures were presented to and reviewed by members.

**Accounts**

**Payable:**

Rockwater	\$1,482.12 – Chlorine
G & M Services	\$ 566.02 – Town 494: FD 72
Tulk’s Home Hardware	\$ 123.51 – Batteries/Salt/Lights
Carmanville Valu Grocer	\$ 10.15 – Kitchen Supplies
TRIO	\$ 354.50 – Health Premiums Dec.
Action Car & Truck Accessories	\$ 94.88 – Spreader Wiring
Computer Shack	\$ 126.49 – Toner
OK Tire	\$1,507.95 – Tires/Rims – Town P/U
Central Office Supplies	\$ 114.80 – Office Supplies
Computer Shack	\$ 471.45 – Printer Toners

**Accounts**

**Payable:**

**Motion-4181-17-Deputy Mayor Peddle/Councillor D.Howell**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence**

**From**

SAM

SAM

MAA

**Regarding**

Ban the Bag Campaign

Participation

Board of Directors

**Action**

Petition in office for public viewing

Info Only

Info Only

**New Business:**

**Geese**

A request was received for Council to put up signs asking residents Not to Feed the Geese. As we are unable to erect signs on private property, the decision was made to post notices to this effect throughout the community and on the town website.

**Shed Permit Request**

The shed permit request at 186 Main Street was approved as per policy and the Town Accessory Building Permit Regulations.

**Members**

**Business:**

**Video-Town**

The town video has been completed by our Internet Technician, Mark Parsons and will be posted on the town website shortly.

**Motion-4182-17-Councillor G. Blackwood/Councillor D. Howell**

Resolve to compensate Mark \$200.00 for his work on the video which was done mostly on his own time.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Members**

**Business:**

**Chainsaw Course (Added to Agenda)**

Members were in agreement to schedule both Outside Workers for the Chainsaw Course.

**Adjournment:**

**Motion-4183-17-Deputy Mayor Peddle/Councillor D. Howell**

Resolve that Council do now adjourn to meet again on January 8<sup>th</sup>, 2018 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor S. Budgell	Councillor D. Day
	Councillor M. Wheaton	Councillor G. Blackwood
	Councillor D. Howell	

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:40 p.m.

**Monday, December 4<sup>th</sup>, 2017**

Minutes of the Regular Public Meeting of Council held on Monday, December 4<sup>th</sup>, 2017 in Council Chambers.

**Attendees:**

Mayor Keith Howell (Chair)  
Councillor Shawn Budgell

Councillor Dwight Day  
Councillor Michael Wheaton  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Clerk/Manager Dianne Goodyear

**Absent:** Deputy Mayor Marlene Peddle

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4167-17-Councillor S. Budgell/Councillor M. Wheaton**  
Resolve that the Agenda be adopted as circulated.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of November 20<sup>th</sup>, 2017 which had been circulated to all members.

**Motion-4168-17-Councillor S. Budgell/Councillor G. Blackwood**

Resolve that the Minutes of the Regular Public Council Meeting of November 20<sup>th</sup>, 2017 be adopted as circulated.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Pigging Lines – Swab retrieval**

The attempt to retrieve the swabs at the new waterline connection was unsuccessful. Members agreed to take the hydrant at Noggin Cove Head apart and try to flush them through there.

Members agreed to check with the Town of New-Wes-Valley to borrow their camera/transmitter to find the swabs if they have the required equipment.

If neither of the above is successful, we may have to wait till spring to retrieve the swabs.

Government Services Officer will confer with Jim Pollett from Water Resource Management, Environment and Conservation for guidance on the status of the Boil Water Advisory due to the swabs stuck in the waterline.

**W.S. Project update**

The Engineer on site informed members that frontage has been an issue with the current water and sewer project. Members agreed that Residents must be informed of the right of way that is 33 ft. from the center of the road and that the Town and Trans and Works have access to this area.

Members agreed that this information must be given to the residents with all other pertinent information at the time the Engineer meets with the individual homeowner. Members further agreed that this information should be presented in writing and the homeowner’s signature should be obtained indicating that they have received and understand the information presented.

Several safety issues were discussed regarding the water and sewer project. These issues were identified to the Town Engineer and have since been addressed.

**Respectful Workplace workshop**

Members were informed that the facilitator for the “Creating a Respectful Workplace Workshop” is booked until the end of this year. She has agreed to present the workshop for the Fire Department and Council in the New Year.

**Business  
Arising:**

**Playground**

We are awaiting a response from the School Board.

**Committees  
Finance:**

**CEEP Amendment**

**Motion-4169-17-Councillor D. Howell/Councillor D. Day**

Resolve to accept the funding of \$11,938.37 for the Community Enhancement Program amendment as presented.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**W.S. Project Extra Funding**

**Motion-4170-17-Councillor G. Blackwood/Councillor M. Wheaton**

Resolve to request approval from Municipal Affairs to extend our current water and sewer project to install water/sewer lines an extra 82 meters; install 1 service, and reconnect service to the Government Wharf at the cost

of \$102,576.64. This funding would come from the unused amount of approx. \$61,000 from the \$1,000,000 originally approved and approx. \$60,000 in savings on the current contract.

In favour: Mayor Howell Councillor S. Budgell  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Capital Works Application 2018-2019**

#### **Motion-4171-17-Councillor D. Howell/Councillor G. Blackwood**

Resolve that the town will pay its share (\$99,195.47) and cover the HST Rebate (\$100,882.79) on our Capital Works 2018-2109 Water and Sewer Project from our own existing funds. The total amount committed from our own funds is \$199,078.26. The estimated cost of the project is \$1,082,837.51.

In favour: Mayor Howell Councillor S. Budgell  
Councillor D. Day Councillor M. Wheaton  
Councillor G. Blackwood Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Public Works:**

#### **Line Flushing/Swabbing**

Due to the lateness of the season, flushing/swabbing lines is not recommended at this time because it could create frazzled ice in the intake screen. This would require divers and be very costly.

### **Fire Dept:**

#### **Used Bunker Gear**

Information on free used Bunker Gear has been forwarded to the Fire Chief to be presented to their members.

#### **2018 Budget**

The Fire Dept. 2018 Budget includes 4 portable radios, accountability tags, accountability board, set of bunker gear and 10 nfpa rated flashlights. The budget will be passed to the Finance Committee for consideration in the town 2018 Budget.

#### **S.C. Parade/Pickup**

The request to use the Town Pickup to pull the Santa sleigh in the Parade was approved as per policy. It was agreed to remind the members that our insurance provider stated that children/passengers are not permitted to ride in the truck pan or sleigh under our policy.

#### **FES Assessment**

The Fire Department Assessment has been received from Fire and Emergency Services. A copy is also provided to the Fire Chief.

**Accounts**

**Payable:**

NL Power	\$ 383.57 – Hydro – Fire Hall (Paid)
NL Power	\$ 270.72 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 158.21 – Hydro – Booster Stn. (Paid)
NL Power	\$ 61.76 – Hydro – Chlor. Cham. (Paid)
NL Power	\$ 43.07 – Hydro – Garage (Paid)
CNWM	\$2,161.52 – Curbside Collection Fees
Receiver General for Canada	\$2,251.11 – Payroll Remittance
CIBC Mellon	\$ 410.78 – Pension Premiums
NAPE	\$ 56.42 – Union Dues
Bell Aliant	\$ 246.96 – Phone/Fax/Internet – Office
Bell Aliant	\$ 76.70 – Phone – Fire Hall
Action Car & Truck Accessories	\$ 284.63 – Wiring/Install Sander
Pennell’s Service Station	\$ 2.88 – Battery Lug – Trailer
NL Power	\$1,744.85 – Hydro – Street Lighting
Bell Mobility	\$ 36.45 – Phone – Cell
CNWM	\$2,156.96 – Tipping Fees – November

**Motion-4172-17-Councillor D. Howell/Councillor M. Wheaton**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
CNWM	CRSB 2018 Budget	Info Only
MHA Bragg	Small Grants Applications	Bring back to Jan. Meeting
CNWM	MMSB Funding	Info Only
Bonavista Bay Search/Rescue	Request for Donation	Tabled to next meeting.

**New Business: Shed Permit**

The request to build a shed 24 ft. x 32 ft. at 83 Main Street South was approved as per policy and the Town’s Accessory Building Permit Regulations.

**Members**

**Business: Turkeys – Fire Dept.**

Members agreed to present a Christmas Turkey to each fire department member as per policy.



**Members  
Business:**

**Christmas Bonus**

*Clerk/Manager left the meeting at 9:10 p.m. due to a conflict of interest*

Discussion

*Clerk/Manager returned to the meeting at 9:27 p.m.*

**Motion-4173-17-Councillor D. Day/Councillor G. Blackwood**

Resolve that the Christmas Bonus would be last year's higher rate for the full time workers and remain the same for the part-time workers.

In favour: Councillor D. Day Councillor G. Blackwood

Opposed: Mayor Howell Councillor S. Budgell

Councillor M. Wheaton Councillor D. Howell

Abstaining: 0

**Motion Defeated.**

*Clerk/Manager left the meeting at 9:30 p.m. due to a conflict of interest*

Discussion

*Clerk/Manager returned to the meeting at 9:35 p.m.*

**Motion-4174-17-Councillor D. Howell/Councillor M. Wheaton**

Resolve that the Christmas Bonus would be the same as in previous year.

In favour: Mayor Howell Councillor D. Howell

Opposed: Councillor S. Budgell Councillor D. Day

Councillor M. Wheaton Councillor G. Blackwood

Abstaining: 0

**Motion Defeated.**

*Clerk/Manager left the meeting at 9:37 p.m. due to a conflict of interest*

Discussion

*Clerk/Manager returned to the meeting at 9:50 p.m.*

**Motion-4175-17-Councillor D. Howell/Councillor S. Budgell**

Resolve that the Christmas Bonus remain the same.

In favour: Mayor Howell Councillor S. Budgell

Councillor M. Wheaton Councillor D. Howell

Opposed: Councillor D. Day Councillor G. Blackwood

Abstaining: 0

**Motion Carried.**

**Members  
Business:**

**Christmas Hours**

Members agreed that the office will be closed on December 25<sup>th</sup> and 26<sup>th</sup> and remain open for the remainder of that week. Further that the office would be closed on January 1<sup>st</sup>, 2018 and remain open for the remainder of that week.

**Adjournment:**

**Motion-4176-17-Councillor D. Howell/Councillor S. Budgell**

Resolve that Council do now adjourn to meet again on Monday, December 18<sup>th</sup>, 2017 at 7:30 p.m.

In favour:	Mayor Howell	Councillor S. Budgell
	Councillor D. Day	Councillor M. Wheaton
	Councillor G. Blackwood	Councillor D. Howell

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:55 p.m.