

Thursday, April 27th, 2017

Minutes of the Regular Public Meeting of Council held on Thursday, April 27th, 2017 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle (arrived late)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: Snow clearing at the Rec. was added to the Agenda under Public Works.
Motion-4062-17-Councillor M. Bailet/Councillor L. Bailet
Resolve that the Agenda be adopted as amended.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on Monday, April 17th, 2017 which had been circulated to all members.

Motion-4063-17-Councillor D. Howell/Councillor S. Winsor
Resolve that the Minutes of the Regular Public Council Meeting of April 17th, 2017 be adopted as presented.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business Arising:

Property Across from Rink

Members were in agreement to check with the owner to see if 8 or 12 feet would be enough to give him access to his land prior to fencing. Members will be informed of his response.

Chlorine Pumps

A new valve has been ordered for the Chemical Feed Pump and the back-up pump has been sent out for repair. Members were in agreement that if the back-up pump cannot be repaired, a new one would be purchased.

Auction

The date set for Auction of the property at 312 A Main Street is June 8th, 2017 at 1:00 p.m. in Council Chambers.

Town Pickup

An appointment has been made at Bodyworks in Gander to get the damage to the new Town Pickup repaired. Action Car & Truck Accessories are paying for the repairs.

BA Hydro test/valve replacement

Cylinders have to match the Breathing Apparatus set they are used on. They cannot be interchanged. Also the Breathing Apparatus (Mask) has to be flow tested every year, if they are Survive Air they have to be done by K & D Pratt. This information has been passed on to the Fire Chief and Secretary. 2 Breathing Apparatus and 3 or 4 cylinders have been sent to K & D Pratt for flow testing and hydro test and refill.

(Deputy Mayor Peddle arrived at the meeting at 7:50 p.m.)

Committees

Finance:

NAPE Negotiations

Motion-4064-17-Councillor K. Blackwood/Deputy Mayor Peddle

Resolve to enter into a “Closed Session” to discuss the next two topics.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Finance:

NAPE Negotiations & Collections Report

Discussion

Motion-4065-17-Councillor D. Howell/Councillor K. Blackwood

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

NAPE Negotiations

Motion-4066-17-Councillor K. Blackwood/Councillor D. Howell

Resolve to accept the wage increase as proposed in the NAPE Negotiations meeting on April 21, 2017.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Collections Report

The Collections Report for March was circulated to and reviewed by members. The collection of arrears is ongoing. There are water shut offs planned for May and court action planned for the summer on accounts that have not responded to their notice of arrears.

1ST Quarter Financial Report

The 1st Quarter Financial Report was circulated to and reviewed by members. No concerns or issues were identified.

Town Insurance

The town insurance renewal was reviewed by members.

AES Student Application

Members were in agreement to apply as in previous years.

Public Works:

Water Report

Satisfactory

Road Condition

Members were in agreement to register a complaint to Minister Al Hawkins regarding the condition of the road; in particular the section between G & M Services and the Post Office is in dire need of an upgrade. Further that a copy of the letter will be posted on the town website and on the town bulletin board.

Snow Clearing at the Rec (Added to Agenda)

Snow clearing the exits at the Rec Center and a broken rail on the upper bridge was discussed. The Rec. Committee takes care of clearing snow from all exits at the Rec. Center and repairs to their bridges. The importance of keeping all exits clear as it is a public building has already been passed onto the Rec. Chair and arrangements have been made to fix the broken rail and to keep the bridges on all exists clear of snow in future.

Fire Dept:

Application for Funding

Motion-4067-17-Councillor S. Winsor/Councillor D. Howell

Resolve to approve submission of the FES Application for Funding for Fire Equipment as presented. This includes 2 sets of Bunker Gear, 12 Nomac Hoods, 6 pair of Gloves and 2 SCBA's.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Phone App update

A letter was received from Cpl. McRae stating their satisfaction on the use of the new Phone App to date. Notifications are received by the phone app immediately following the pager notification.

Habitat:

Envirofest Grant

Councillor Linda Bailet informed members that the Habitat Committee has received an Envirofest Grant from Newfoundland Power for community garden boxes.

Green Team

Councillor Linda Bailet informed members that the Habitat Committee has received approval for 4 summer students for a Green Team which will be funded by the Hamilton Sound Credit Union.

Accounts

Payable:

NL Power	\$ 546.72 – Hydro – Fire Hall
NL Power	\$ 197.50 – Hydro – Booster Station
NL Power	\$ 362.01 – Hydro – Mun. Bldg.
NL Power	\$ 55.66 – Hydro – Chlor. Chambers
Rockwater	\$ 1,235.56 – Chlorine
Stewart McKelvey	\$ 178.25 – Legal Fees
Cal Legrow	\$28,299.20 – Insurance
Central Office Equipment	\$ 2,845.10 – Office Safe
Bell Mobility	\$ 36.45 – Phone - Cell

Motion-4068-17-Councillor K. Blackwood/Deputy Mayor Peddle

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0
Abstaining: 0
Motion Carried.

Correspondence:

From	Regarding	Action
Calvin LeFresne	Thank you to Outside Workers	Compliments passed on to both Outside Workers.

New Business: **Shed – Permit**
The request to build a shed at 9 Army Road is approved as per Permit Regulations.

**Members
Business:**

Municipal Awareness Day
Both Councillor Blackwood and Councillor Winsor are available for Municipal Awareness Day, May 10th, 2017. Definite plans regarding the activities for the day have not yet been made.

Municipal Symposium
Mayor Howell and Councillor D. Howell will be attending the upcoming Municipal Symposium.

SAM Spring AGM
The SAM Spring AGM will be held in Torbay on June 2nd and 3rd, 2017. Councillor L. Bailet will be attending.

Hurricane Awareness Tour
Mayor, Councillors and Staff are invited to a VIP Tour of the hurricane aircraft and to meet the hurricane experts on May 7th, 2017 at 9:15 to 9:45 a.m. Anyone interested in attending need to notify the office as confirmation of attendance is required as soon as possible.

Adjournment: **Motion-4069-17-Councillor S. Winsor/Councillor D. Howell**
Resolve that Council do now adjourn to meet again on Monday, May 15th, 2017 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0
Abstaining: 0
Motion Carried.

Meeting adjourned at 9:15 p.m.

Monday, April 17, 2017

Minutes of the Regular Public Meeting of Council held on Monday, April 17, 2017 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Kim Blackwood (arrived late)
Councillor Sam Winsor
Clerk/Manager Dianne Goodyear

Absent: Councillor Michel Bailet
Councillor Linda Bailet

Call to Order: Chair @ 9:30 a.m.

Agenda: **Motion-4055-17-Councillor D. Howell/Councillor S. Winsor**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

MIN0617: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on Monday, March 27th, 2017 which had been circulated to all members.

Motion-4056-17-Councillor S. Winsor/Councillor D. Howell

Resolve that the Minutes of the Regular Public Council Meeting of March 27th, 2017 be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

MIN0717: Mayor Howell asked if there were any errors or omissions to the Privileged Council Meeting held on Thursday, March 30th, 2017 which had been circulated to all members.

(Councillor K. Blackwood arrived at the meeting at 9:35 a.m.)

MIN0717: **Motion-4057-17-Councillor S. Winsor/Councillor D. Howell**

Resolve that the Minutes of the Privileged Council Meeting of March 30th, 2017 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

It was further agreed to approve and ratify the following motion from the Privileged Meeting of March 30th, 2017 regarding the 2017-18 Capital Works Program.

Motion-4053-17-Councillor D. Howell/Councillor S. Winsor

Resolve to apply for the 2017-2018 Municipal Capital Works Program for Phase 3 of our Water and Sewer Project in the amount of \$1,000,000. This phase will start where Phase 2 ends and continue with the replacement of current waterlines and the installation of new sewer lines as per the previous phase.

In favour: Mayor Howell Councillor D. Howell
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

New Pickup Damage

Members were informed that the owner of Action Car & Truck Accessories has contacted the office for the serial number of the pickup and advised he was in the process of obtaining quotes for the repair.

Committees

Finance:

NAPE Negotiations

Motion-4058-17-Deputy Mayor Peddle/Councillor K. Blackwood

Resolve to enter into a Closed Session to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Members were in agreement that the Clerk/Manager and Mayor negotiate the wage increase until an agreement is reached or to the point where they are unable to reach an agreement. The results will then be brought back to Council.

Land Sales

Motion-4059-17-Councillor D. Howell/Councillor S. Winsor

Resolve to proceed with the sale of the property at 312A Main Street by way of tax sale.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works:

Monthly Usage/Flow Data

Average flow for the month of March was 147,768 gal/day.

Chlorine Readings – March

Chlorine Readings for the month of March were within guidelines.

Utility Trailer

Members were informed that the town Utility Trailer is worn out and needs to be replaced. Clerk/Manager will check prices of second hand utility trailers the size of ours that are for sale and bring results back to Council.

Chlorine Pumps

Members were informed that the valves on the Chemical Feed Pump had to be replaced on the weekend so we need to order replacements. Members were also advised that the Back- up Chemical Feed Pump needs to be sent out for repair.

Fire Dept:

Invoice/Phone App.

Members were informed that the invoice for the phone app was sent in error and does not require payment.

Fire Dept:

Fire Equip. Program Application

The 2017-18 Fire Fighting Equipment Application was received at the office on April 11th, and has been forwarded to the Fire Chief for their input. Results will then be brought back to Council for approval and submission of application.

Firefighter Injury

A firefighter sustained an injury to his ankle while responding to a recent fire call which resulted in a trip to Emergency. Members agreed to compensate the firefighter for the trip using the Government mileage rate. Further that this compensation will become policy for future incidents of this nature.

Accounts

Payable:

TRIO Benefits

\$ 354.50 – Health Premiums (Paid)

Municipal Assessment Agency	\$3,311.00 – 2 nd Quarter Fees
CNWM	\$2,161.52 – Curbside Collection Fees
CNWM	\$1,819.85 – Tipping Fees
Computer Shack Inc.	\$ 126.49 – Black Toner
Tulk’s Home Hardware	\$ 39.02 – Garage Supplies
G & M Services	\$ 583.00 – Gas \$166: Diesel \$417
Central Office Equipment	\$ 223.94 – File Cabinet/Hang Files

Motion-4060-17-Deputy Mayor Peddle/Councillor D. Howell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
Town of Gander	Regional Governance Sessions	Info Only
MP Drummond	Bilingualism of Supreme Court Judges	Info Only
Canada 150	Funding Canada 150 Projects	Info Only

New Business:

Permit – Replace Shed

The request to replace an existing shed at 38 – 40 Noggin Cove Road was approved as per regulations.

Members

Business:

ATIPP Info – Councillors

ATIPP Information for Councillors regarding emails and any records created or stored on personal devices that relate to municipal business was distributed to all members for their perusal and retention.

Municipal Awareness Day

Members were reminded that Municipal Awareness Day is May 10th and we still need a member(s) to coordinate and prepare for this event.

Municipal Symposium

Members were reminded that the Municipal Symposium is scheduled for May 4 – 6 and anyone wishing to attend should contact the office within the next week or so to get registered.

PMA Convention Update

Clerk/Manager gave a brief update on some of the recent topics presented at the PMA Convention earlier this month.

Property across from Rink

Members were in agreement to fence the property across from the Rink, starting the fence post about 12 ft. from the building next to the property to allow the owner access to the back of his building. It was further agreed to notify the building owner before blocking off the driveway. The area would then be fenced and picnic tables would be set out for visitors to our town.

Adjournment:

Motion-4061-17-Deputy Mayor Peddle/Councillor D. Howell

Resolve that the meeting be adjourned to meet again on Thursday, April 27th, 2017 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 11:00 a.m.