

Monday, September 26th, 2016

Minutes of the Regular Public Meeting of Council held on Monday, September 26th, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Marlene Peddle
Councillor Dale Howell

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3960-16-Councillor M. Bailet/Councillor K. Blackwood**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of September 12th, 2016 which had been circulated to all members.

Motion-3961-16-Councillor L. Bailet/Councillor S. Winsor

Resolve that the Minutes of the Regular Public Council Meeting of September 12th, 2016 be adopted as circulated.

In favour: Mayor Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising: **NAPE Meeting**
A summary of the previous NAPE Meeting received from NAPE Representative was read to members.

W/S Phase 2

We are still waiting on Municipal Affairs Regional Engineer for approval to proceed with Phase 2 of our Water and Sewer Project. MHA will be contacted again for assistance in getting a response.

Generator

Repairs to the Town's Generator at Domestic Service were costly. It was agreed that in the future we would get a quote to repair first and bring the information back to Council for their decision.

Town Pickup

We are waiting on a response from the General Motors Representative. In the meantime, Council decided to go with a silver – grey/beige colour if there was no extra charge for the colour, otherwise go with the cheapest colour.

Committees

Public Works:

Water Report

Satisfactory.

Screens @ Pond

Screens were cleaned at the Pond on September 13th, 2016. A Report and pictures were submitted to Council for review as per policy.

Hydrant Repairs

Reports were submitted and reviewed by members on the following:

- Cap replaced on Main Line Valve near 259 Main Street South
- Hydrant repair at 40-42 Main Street South and
- Restraint Joiner replaced on Hydrant at 277 Main Street South.

Outside Worker is to be complemented on a job well done with the new reporting system.

Curb Stop Book

Outside Worker has completed updating the Curb Stop Book for Main Street North, Noggin Cove Road and most of Howell's Avenue. Worker will continue as time permits to complete the remainder of Howell's Avenue and Main Street South.

Public Works:

Part-time worker

Part-time worker will be hired to assist the Outside Worker during Clean up week.

Salt and Sand Storage and Picnic Table Storage

If possible, the water pipes will be stored under the Municipal Building on platform or pallets. A concrete wall will be erected midway in the old Pumper Garage to store the Picnic Tables at the back and the Salt and Sand Mixture at the front.

Fire Dept:

Projector & Wifi Booster

Fire Chief Nathanael White is now ready to begin training members for Fire Fighter 1 Equivalency. The laptop has been passed over to Fire Chief White for training purposes. They have a screen and can borrow a Projector from Fireman Cory Boone for the interim. They will proceed with ordering a Projector and Wifi Booster for their training purposes. Councillor M. Bailet will obtain quotes for the town to purchase a projector for our use as well.

New Applications

Motion-3962-16-Councillor K. Blackwood/Councillor S. Winsor

Resolve that the Fire Department Applications for Membership for David Greene, Constable Duncan McRae and Rev. Sherpherd Munikwa be accepted as presented.

In favour: Mayor Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Red Shoe Walk

The request to use the Fire Hall and Fire Truck for the Red Shoe Walk on October 2nd, 2016 was approved by Council as per previous year.

Fire Dept:

Personnel Incident

A complaint from a firefighter was brought to Council as per their request. Meetings were held and documented regarding the incident. Fire Chief White will monitor the situation for about a month. If no success, Council will then assist the Fire Chief to achieve a solution to the ongoing problem.

The Assistant Deputy Fire Chief passed in his pager and stepped down from his position as he is not capable of performing the required duties at this time. He will remain an active fire member but will not attend Fire scenes or any Fire Training that require the use of PPE until he is capable of performing the required duties.

Accounts

Payable:

Sam Winsor	\$ 241.50 – Reimburse Generator Repair (Paid)
Baird Planning Associates	\$1,150.00 – Municipal Plan Amendment
G & M Services	\$ 361.16 – Gas/Diesel – Town
Rockwater	\$1,235.10 – Chlorine
NL Power	\$ 135.11 – Hydro – Fire Hall
NL Power	\$ 114.67 – Hydro – Booster Station
NL Power	\$ 101.56 – Hydro – Mun. Bldg.
NL Power	\$ 37.46 – Hydro – Garage

Motion-3963-16-Councillor K. Blackwood/Councillor M. Bailet

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

New Business:

Shed Permit Request

Shed Permit Request for 194 Main Street was approved as per policy and Accessory Building Regulations.

Water Connection Tower Road

Resident will be informed that Council has no plans to install a waterline on Tower Road at this time.

Members

Business:

Regional Cooperation

Members agreed to send a representative to a meeting to discuss Regional Cooperation and identified regional issues to be discussed as Air Transportation, Bus Transportation around the loop, Mutual Aid and sharing of Water Testing Services.

MNL Convention

Councillor L. Bailet will attend the MNL Convention in St. John's on October 6 to 8, 2016. Councillor Winsor will let Clerk/Manager know on Monday if he is able to attend as well. Registrations will then be completed for both.

Safety Council Workshop

Councillor L. Bailet will attend the Safety Council Workshop on October 5th, 2016.

Clerk/Manager

PMA Training/Fall Forum

Clerk/Manager will attend the PMA Training/Fall Forum on September 28 – 30, 2016. Part time Clerk will cover.

Admin. Assistant Resignation

A resignation was received from the Administrative Assistant. This position will be advertised.

Adjournment:

Motion-3964-16-Councillor K. Blackwood/Councillor M. Bailet

Resolve that Council do now adjourn to meet again on Tuesday, October 11, 2016 at 7:30 p.m. as Monday, October 10th, 2016 is a Statutory Holiday.

In favour: Mayor Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet

Councillor L. Bailet
Opposed: 0
Abstaining: 0
Motion Carried.

Meeting adjourned at 9:20 p.m.

Monday, September 12th, 2016

Minutes of the Regular Public Meeting of Council held on Monday, September 12th, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Marlene Peddle

Call to Order: Chair @ 7:30 p.m.

Agenda: "Potholes" was added to the Agenda under "Members Business".
Motion-3947-16-Councillor K. Blackwood/Councillor S. Winsor
Resolve that the Agenda be adopted as amended.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

MIN1716: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of August 5th, 2016 which had been circulated to all members.

Motion-3948-16-Councillor D. Howell/Councillor M. Bailet
Resolve that the Minutes of the Regular Public Meeting of August 5th, 2016 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0
Motion Carried.

MIN1816:

Mayor Howell asked if there were any errors or omissions to the Minutes of the Special Council Meeting of August 9th, 2016 which had been circulated to all members.

Motion-3949-16-Councillor S. Winsor/Councillor D. Howell

Resolve that the Minutes of the Special Council Meeting of August 9th, 2016 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0
Motion Carried.

MIN1916:

Mayor Howell asked if there were any errors or omissions to the Minutes of the Privileged Council Meeting of August 14th, 2016 which had been circulated to all members.

Motion-3950-16-Councillor L. Bailet/Councillor M. Bailet

Resolve that the Minutes of the Privileged Council Meeting of August 14th, 2016 be adopted as circulated. Further that **Motion 3945-16** would now be ratified as stated in the Privileged Council Meeting.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0
Motion Carried.

**Business
Arising:**

NAPE Meeting

Motion-3951-16-Councillor S. Winsor/Councillor L. Bailet

Resolve to rescind **Motion-3911-16** - June 20th Council Meeting and to rescind **Motion-3918-16** - June 29th Council Meeting.

In favour: Councillor D. Howell Councillor S. Winsor
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 1 – Mayor Howell
Abstaining: 0
Motion Carried.

Motion-3952-16-Councillor D. Howell/Councillor S. Winsor

Resolve to adopt the Outside Worker Duties and related forms as presented.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet
Opposed: 0
Abstaining: 0
Motion Carried.

Indiscriminate Dumping

General Agreement to send a letter to a resident regarding complaints received about prohibited burning materials in a pile on their property. Land ownership is being determined regarding another pile that has prohibited burning materials on the property.

It was further agreed that the next newsletter should inform Businesses that they are not permitted to burn prohibited materials. Environment and Conservation will be contacted regarding the indiscriminate dumping in the pit on the highway.

Demo Cost

The total demolition cost was \$8,348.48 which consisted of \$3,978.48 in tipping fees and \$4,370.00 in contractor fees.

W/S Phase 2

No response has been received from the Minister regarding our request to move forward with the installation of the tank in Phase 2 of the Water and Sewer approved funding. There was General Agreement that our MHA would be contacted for assistance regarding the above. As soon as a response is received, members will meet with the Town Engineer to move the project forward as soon as possible.

Committees

Finance:

2016 TRP/2015 TRS

Motion-3953-16-Councillor K. Blackwood/Councillor D. Howell

Resolve to adopt the 2016 Tax Recovery Plan and the 2015 Tax Receivable Summary as presented.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet
Opposed: 0
Abstaining: 0
Motion Carried.

Tax Exemption Request

Motion-3954-16-Councillor L. Bailet/Councillor D. Howell

Resolve to enter into a "Closed Session" to discuss this topic.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor

Councillor M. Bailet Councillor L. Bailet
Opposed: 0
Abstaining: 0

Motion Carried.

Discussion

Motion-3955-16-Councillor D. Howell/Councillor L. Bailet

Resolve to return to an “Open Session” for the remainder of the meeting.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

Motion-3956-16-Councillor D. Howell/Councillor L. Bailet

Resolve that the agreement from resident be accepted and the request for Water Tax Exemption be granted as the property is not capable of connecting to the water system at this point in time.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

Public Works:

Water Reports

Satisfactory – Partial Boil Advisory lifted as of August 26th, 2016.

Drinking Water Quality Report

Excellent. THM’s and HAA’s are both below the recommended maximum guidelines.

Chlorine Readings July & August

All within recommended guidelines.

Monthly Water Usage & Flow Data

Average 150,000 gal/day.

Screens @ Pond

Screens were cleaned on August 8th, 2016. Pictures of the screens before and after cleaning were presented as per procedure. Next scheduled cleaning is September 13th, 2016.

Generator

Town Generator is currently at Domestic Services for repair. We have borrowed the Rec's Generator until ours is repaired. Councillor Winsor will check with Domestic Service this week and pick it up if it's ready.

Town Pickup

Motion-3957-16-Councillor M. Bailet/Councillor S. Winsor

Resolve to purchase a new town Silverado pickup through Central Purchasing as per their listing. Specs for the pickup are: ¾ ton, 4 x 4, Single Cab, 8 ft. box.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Rec Garbage Box

The Rec. Committee has decided to put a lock on their garbage box. The Business currently using this box will be advised to get their own garbage box or transport their garbage themselves.

Public Works Fall Conference

The Canadian Public Works Association Fall Conference will be held in Grand Falls-Windsor on September 28th, 29th and 30th, 2016.

Hydrant Repair/Boil Order

The water will have to be shut off for a portion of Main Street South to do the hydrant repair on Monday, September 19th, 2016. General Agreement that Notices to this effect will be hand delivered to the residents affected.

Fall Clean-up

Fall Clean-up is scheduled for October 11th to 14th, 2016 following the previous fall schedule. Notices will be mailed out.

Accounts

Payable:

D & M Services	\$ 4,370.00 – House Demo (Paid)
CNWM	\$ 2,161.52 – Curbside Collection (July-Paid)
CNWM	\$ 3,978.48 – Tip Fees/House Demo (Paid)
CNWM	\$ 1,714.81 – Tipping Fees July (Paid)
NL Power	\$ 84.77 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 135.11 – Hydro – Fire Hall (Paid)
NL Power	\$ 100.50 – Hydro – Booster Stn. (Paid)
NL Power	\$ 23.94 – Hydro – Chlor. Chamber (Paid)
NL Power	\$ 30.15 – Hydro – Garage (Paid)
Hefford's Sales & Service	\$11,173.40 – Flow Meter (Paid)
Dooley's Trucking	\$ 17.25 – Courier BA's (Paid)

Central Office Equipment	\$ 118.77 – Office Supplies (Paid)
Bell Mobility	\$ 36.45 – Phone – Cell (Paid)
Rockwater	\$ 1,235.10 – Chlorine (Paid)
G & M Services	\$ 356.57 – Gas (Paid)
CIBC Mellon	\$ 383.70 – Pension Premiums (Paid)
NAPE	\$ 58.99 – Union Dues (Paid)
Receiver General for Canada	\$ 2,504.54 – Payroll Remittance (Paid)
Bell Aliant	\$ 236.93 – Phone/Fax/Internet – Office
Bell Aliant	\$ 76.70 – Phone – Fire Dept.
NL Power	\$ 1,711.56 – Hydro – Street Lights
TRIO	\$ 341.66 – Health Premiums – Sept.
Computer Shack	\$ 344.97 – Printer Toners
Tulk’s Home Hardware	\$ 167.25 – Garage Supplies
D.A.S.I.T.	\$ 70.15 – Fire Extinguisher Recharge
CNWM	\$ 2,161.52 – Curbside Collection August
CNWM	\$ 2,120.54 – Tipping Fees August
EMCO	\$ 2,321.85 – Water Supplies

Motion-3958-16-Councillor D. Howell/Councillor K. Blackwood

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
Dept. of Natural Resources	Quarry Permits	Info Only
Tulk’s Home Hardware	Window in Chambers	Warranty Expired

New Business: Shed Permit Request

The request to build a shed at 188 Main Street was approved as per policy and regulations.

Bus Shelter Permit Request

The request to build a bus shelter onto the shed at 191 Main Street was approved as per policy and regulations.

Members

Business:

MNL Convention

The MNL Convention is scheduled for October 6 to 8 in St. John’s. Members interested in attending are asked to notify the Clerk/Manager within the next few days to get registered.

FCM - Community Leaders

Mayor Howell and Councillor Linda Bailet both volunteered to serve as Community Leaders for the Canada 150 Community Leaders Network.

Potholes (Added to Agenda)

Clerk/Manager was asked to contact Transportation and Works Supervisor in Victoria Cove regarding the potholes on Noggin Cove Road. Members were in agreement that if the potholes were not filled in or paved within the next day or so, that the Superintendent of Transportation and Works in Grand Falls-Windsor would be contacted.

Adjournment:

Motion-3959-16-Councillor S. Winsor/Councillor D. Howell

Resolve that Council do now adjourn to meet again on Monday, September 26th, 2016 at 7:30 p.m.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:15 p.m.