

Tuesday, May 31st, 2016

Minutes of the Regular Public Meeting of Council held on Tuesday, May 31st, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Marlene Peddle
Councillor Sam Winsor

Call to Order: Chair @ 7:00 p.m.

Agenda: Continued from previous meeting – May 30th, 2016 (**MIN1116**) and adopted by **Motion # 3887-16**.

Business Arising:

Town Insurance

Motion-3894-16-Councillor L. Bailet/Councillor D. Howell

Resolve to pay the increase in the Insurance Premium for the Garage and Municipal/Recreation Hall to increase the Building value to 80% of the Replacement Cost.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Committees

Finance:

Water Exemption Request

Motion-3895-16-Councillor L. Bailet/Councillor D. Howell

Resolve that the Water Exemption be approved as per Request.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works:

Water Report

Satisfactory.

Water Complaints

Following the Waterline Flushing there were several complaints of a strong Chlorine smell and really dirty water. Outside Worker reports the same procedure was followed as in the past.

Motion-3896-16-Councillor L. Bailet/Councillor M. Bailet

Resolve that a letter be written to the Town Worker stating:

- that effective immediately he must take pictures of screens before and after cleaning them, complete the appropriate forms and submit to Council every time they are cleaned according to the schedule.

-The W/S Manual must be completed for all Water and Sewer Repairs, Curb Stop Replacements, Complaints, etc. and submitted to Council on a monthly basis.

- The Curb Stop Manual must be completed with accurate up to date recordings as previously requested by Council. This project must be started as soon as clean-up is completed and an update on the progress must be submitted to Council by June 27th, 2016.

Water Shut Off/Project

Members were informed that the W/S Project required the water to be shut off on June 1st from Noggin Cove Road to Noggin Cove Head to connect the section of new waterline and disconnect the old section. Notices were hand delivered to those residents by the Contractor on May 31st, 2016.

Benches @ Ballfield

Members agreed that the Town workers would install the Benches at the Ballfield for the Rec. Committee when the spring clean-up is done.

Fire Dept:

Application for Membership

Motion-3896-16-Councillor D. Howell/Councillor M. Bailet

Resolve that the application for Membership for Ryan Ellsworth be accepted as submitted.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Fire Dept:

BBQ

Council and Staff are invited to the Fire Dept. BBQ on June 21st, 2016. Members are asked to notify Tammy if they plan to attend. The time has not yet been determined.

Member Health & Fitness

FES will be contacted to find out what regulations are in place under the Fire Services Act regarding Member Health and Fitness. Results will be brought back for further discussion.

Dunk Tank (Added to Agenda)

Approval was given by Council for the Pentecost Church to borrow the Fire Department’s Dunk Tank for their Family Day on July 20th, 2016 to use as a fundraiser for the Fire Department.

Accounts

Payable:

TRIO	\$ 338.56 – Health Premiums May (Paid)
Bell Mobility	\$ 36.22 – Phone – Cell
G & M Services	\$ 711.04 – Town 446.03; FD 265.01
Central Office Equipment	\$ 214.38 – Toners – Photocopier
Air Liquide	\$ 165.93 – Oxy/Acet Cylinder Lease
Rockwater	\$1,213.62 – Chlorine
Pennell’s Service Station	\$ 22.54 – Antifreeze – Town P/U
C.H. Parsons & Sons Ltd.	\$ 226.00 – Inspection – Fire Van
NL Power	\$ 500.87 – Hydro – Fire Hall
NL Power	\$ 269.04 – Hydro – Municipal Bldg.
NL Power	\$ 215.52 – Hydro – Booster Station
NL Power	\$ 43.29 – Hydro – Garage
NL Power	\$ 90.66 – Hydro – Chlorination Chamber

Motion-3897-16-Councillor D. Howell/Councillor L. Bailet

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
Adventure Central	OM Sessions Central	June 10, 2016 – Gander
Service NL	Burning of Material	Info Only

New Business: CHY – Liquor License

An application for a Liquor License for a Garden Party/Local Talent night on July 20th, 2016 from 8 p.m. to 12 a.m. for the Come Home Year Committee was approved by Council.

Crown Land Application

Municipal Recommendation for a Crown Land application for the property across from the United Church was approved as per policy.

Members

Business: Summer Student Approval

The Town has received approval to hire 1 Summer Student for 7 weeks @ 35 hours a week.

Premier’s Forum on Local Government

Premier’s Forum is scheduled for Oct. 5th in conjunction with the MNL Convention. The deadline for nominations for the Central Representative is June 30th, 2016. The nominees will be voted on by the Municipalities in the Region and the one with the highest number of votes will be chosen to represent Central.

Training Session

A training session on “Conducting Municipal Council Meetings” and “Conflict of Interest” is offered in Grand Falls on June 8th, 2016. Town Clerk/Manager will attend. Any Council member wishing to attend should contact the office a.s.a.p. to get registered.

Beach Clean up

Members were in agreement that the town would supply gloves and garbage bags for the Habitat Committee Beach Clean-up scheduled for Saturday, June 4th, 2016. Volunteers are asked to meet at the wharf at 10:00 a.m. and the clean-up will finish at 1:00 p.m. The Harbour Authority will serve refreshments following the clean-up.

**Members
Business:**

Vigilant Management

MNL have partnered with Vigilant Management who will provide 1 free hour of consulting with regard to project management.

Symposium – Tabled to Next Meeting

Clinic

Central Health estimate the cost to repair the Carmanville Clinic and bring it up to code is between \$80,000 and \$85,000. The estimated sale price of the property “as is” would be \$100,000 to \$110,000. The supplies/equipment including the lift and computers could be negotiated into the sale. However, in the future Central Health would not provide supplies such as dressings, bandages, etc. They advise that they would help with the recruitment of a Physician. They are not willing to delay the closure of the clinic at this point as they are not keeping it open so they feel they have to move forward.

Adjournment:

Motion-3898-16-Councillor K. Blackwood/Councillor D. Howell

Resolve that Council do now adjourn to meet again on Monday, June 13th, 2016 at 7:30 p.m.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor M. Bailet
	Councillor L. Bailet	
Opposed:	0	

Abstaining: 0
Motion Carried.

Meeting adjourned at 9:20 p.m.

Monday, May 30th, 2016

Minutes of the Regular Public Meeting of Council held on Monday, May 30th, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Guest: John Tulk & Lorna Angell – Tulk’s Home Hardware

Absent: Deputy Mayor Marlene Peddle
Councillor Sam Winsor

Call to Order: Chair @ 7:30 p.m.

Agenda: “Dunk Tank” was added to the Agenda under Fire Dept. “Symposium” was Tabled to the next Regular Public Meeting of Council.

Motion-3887-16-Councillor M. Bailet/Councillor K. Blackwood
Resolve that the Agenda be adopted as amended.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of May 9th, 2016 which had been circulated to all members.

Motion-3888-16-Councillor L. Bailet/Councillor D. Howell
Resolve that the Minutes of the Regular Public Council Meeting of May 9th, 2016 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor M. Bailet

Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Guest:

John Tulk, Tulk's Home Hardware

John Tulk and Lorna Angell were welcomed to the meeting and Mr. Tulk was given the opportunity to make his presentation to Council.

John informed members that they are considering some major renovations to Tulk's Home Hardware which will mean their Appraisal will certainly be a significant increase.

They expect a decrease in sales over the next few years and within the next couple of years Lorna will be taking over the business. In this regard, they are looking to Council for a 15 year tax break with no increases, asking Council to lower their mil rate as their assessments increase for the next 15 years. They stated they will not be making the changes to their building if the tax break is not given.

Mayor Howell thanked John and Lorna for their presentation and they left the meeting at 7:40 p.m.

Further research is required before a decision can be made regarding this request. Information will be brought back to the next meeting for further discussion.

**Business
Arising:**

Clean up Week

It was agreed that loose boards and wood put out for clean-up week will not be picked up unless they are bagged in a clear bag as the Clean-up Regulations clearly state "No construction or demolition materials will be collected". It was further agreed that tires will be picked up as in the past. This information will be included in the upcoming newsletter.

NL Power/Shed

Newfoundland Power Technician will visit the site this week to determine if the relocation site chosen is acceptable. Quotes will be obtained after the approval is given.

Motion-3889-16 – Councillor K. Blackwood

Resolve to get Newfoundland Power to move the Pole and leave shed as is as per quote of \$20,219.83 from Newfoundland Power.

No Seconder to the Motion – **Motion Defeated**

It was agreed to obtain more information from Newfoundland Power regarding the easements – whether the cost of obtaining the two easements would be extra and if the current pole containing the phone and cable wires would remain or if there would be an extra cost to move those wires. A

Special Meeting will be called to discuss further when this information is obtained.

Demolition Order

Four quotes were requested – Two have been received. It was agreed that no fill would be required. It was agreed that if a third quote can be obtained before the Special Meeting is called, this topic will be discussed further at that meeting.

Flow Meter

A recommendation from the Town Engineer was discussed outlining the extra cost associated with a Tender Call when the cost involved for the Flow Meter only required quotes.

Motion-3890-16-Councillor D. Howell/Councillor L. Bailet

Resolve to accept the Engineer’s initial recommendation to replace the Flow Meter at the Chlorination Chambers.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Town Insurance

An email from the Insurance Broker was discussed which outlined the option for the town to purchase coverage for 80% of the replacement cost on the Town Garage and Rec. Center.

Previous correspondence with prices for 100% coverage of the replacement cost will be brought back to the next meeting for further discussion.

NAPE Negotiations

Council’s response to the Union’s proposal was composed and will be presented at the next NAPE Negotiations.

Crown Land Property

Motion-3891-16-Councillor D. Howell/Councillor M. Bailet

Resolve to write off the Property Taxes for the Crown Land Property at 94 Howell’s Ave.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-3892-16-Councillor D. Howell/Councillor L. Bailet

Resolve that effective immediately Property Tax will be charged from the date the title/grant is received from Crown Lands. Onus is on the new Property Owner to provide copy of the title/grant to the Town.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Municipal Plan Amendment

No concerns were received regarding the Rezoning of the Municipal Town Plan and Regulations. There were 2 phone calls to the office indicating relatives owned property at Noggin Cove Head. They were informed that the Town is not taking possession of the property but that it is listed as Crown Lands and they should contact Crown Lands regarding their concerns or interest in the property.

The Amendment to the Municipal Town Plan and Regulations has now been forwarded to Municipal Affairs for their approval. When approval is received it will be brought back to Council for formal adoption.

Adjournment:

Motion-3893-16-Councillor D. Howell/Councillor M. Bailet

Resolve that due to the late hour, this meeting would be adjourned and Council will meet again on Tuesday, May 31st, 2016 at 7:00 p.m. to continue with the remainder of the Agenda.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:45 p.m.

Monday, May 9th, 2016

Minutes of the Regular Public Meeting of Council held on Monday, May 9th, 2016 in Council Chambers.

Attendees: Mayor Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell

Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: “Crown Land Property Tax” added to Members Business; “Community Gardening” added to Business Arising and “W/S Project Concerns” added to Public Works.

Motion-3879-16-Councillor M. Bailet/Councillor K. Blackwood
Resolve that the Agenda be adopted as amended.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of April 26th, 2016 which had been circulated to all members.

Motion-3880-16-Councillor L. Bailet/Councillor D. Howell
Resolve that the Minutes of the Regular Public Council Meeting of April 26th, 2016 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business Arising:

Permit Regulations

Motion-3881-16-Councillor L. Bailet/Deputy Mayor Peddle
Resolve that the Accessory Building Permit Regulations be adopted as presented and attached.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

A copy of the Accessory Building Permit Regulations will be sent to the Minister of Municipal Affairs as per the requirement of the Municipalities Act.

NL Power/Shed

Mayor Howell and the Outside Worker took measurements to move the shed straight back or to the side and back. After Mayor meets with owner to confirm measurements and preferred option, Newfoundland Power Technician will be contacted to make sure the shed can go in the chosen location. When the location has been determined 3 quotes will be obtained for the shed relocation.

Town Insurance

Motion-3882-16-Councillor S. Winsor/Councillor M. Bailet

Resolve to leave the limit of Insurance Coverage for the Town Garage, Recreation Center and Municipal Building as it is currently listed and make the necessary changes to the Policy to change from “Replacement Cost Coverage” to “Actual Cash Value Coverage”.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

**Business
Arising:**

Town Plan Amendment

Motion-3883-16-Councillor D. Howell/Councillor S. Winsor

Resolve to adopt the Amendment to the Town’s Municipal Plan and Development Regulations as presented by Planner and attached.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Demolition Order

One quote has been received. Two other contractors have been contacted and will submit their quotes later this week. Clerk/Manager was directed to contact one other contractor for a quote as well.

Picnic Tables

Tables are ready for pick up. There was General Agreement that the Outside Worker would use the utility trailer to pick up the tables.

Community Gardening – Added to Agenda

It was agreed that with the upcoming expenses the town is incurring that were not budgeted, there is no funding available for Community Gardening this year. It was further agreed to look for funding for next summer as this year’s proposals were both declined.

Committees

Public Works:

Chlorine Readings

Chlorine Readings for the month of April were reviewed by members. Readings are within guidelines.

Flow Meter

A quote of \$9,001.58 was received from Kean’s Pump Shop to supply a Flow Meter and Display. A quote of \$9,716.00 was received from H & B Construction to supply and install a Flow Meter and Display.

Motion-3884-16-Councillor L. Bailet/Councillor S. Winsor

Resolve to engage the Town Engineer to compose a Public Tender for the Flow Meter and Display. Further that the Tender would be advertised on the Government Website rather than through newspaper.

In favour: Deputy Mayor Peddle Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 1 – Mayor Howell

Abstaining: 0

Motion Carried.

Clean up week

Clean up week has been scheduled for the week of May 30th to June 3rd, 2016. Clean up Regulations are in place and the same schedule will be followed as last year. Notices will be posted to this effect.

Line Flushing

Line Flushing has been scheduled for the week of May 24th to 27th, 2016 as per procedure. Notices will be posted to this effect.

Garbage Complaint

Several complaints were discussed regarding garbage and burning of garbage which sometimes includes prohibited items. There was General Agreement that garbage concerns should be included in the upcoming newsletter and the list of prohibited items provided by government and posted on the town website should also be referred to. Further to include fire ban dates if they are available.

Water/Sewer Project Concerns – Added to Agenda

Two concerns were discussed regarding the Water/Sewer Project. There was only one flagperson on site when it seems like there should be two. Clerk/Manager will discuss with contractor and check with OH&S to clarify. Also, the signage has not yet been put in place. This will be checked into as well.

Fire Dept:

Mental Health First Aid Training

Central Health is offering a 2 day training course on Mental Health First Aid in New Wes Valley Fire Hall on June 14 and 15. They have invited one member from each Fire Department in the surrounding areas to attend. The invitation has been forwarded to the Fire Chief and Secretary to discuss at their next meeting.

Fire Dept:

Motorcycle Poker Run

No concerns were raised regarding the request from the Fire Department to do a motorcycle poker run on July 19th, 2016.

National Fire Chief Award

Deadline for nomination for the 2016 National Fire Chief of the Year Award is August 1st, 2016.

Accounts

Payable:

NL Power	\$1,704.41 – Hydro – Street Lighting
Credit Bureau	\$ 37.60 – Collections Commission
Bell Aliant	\$ 75.37 – Phone – Fire Dept.
Bell Aliant	\$ 232.29 – Phone/Fax/Internet – Office
Bell Mobility	\$ 36.61 – Phone – Cell
Tulk's Home Hardware	\$ 14.87 – Janitorial Supplies
CNWM	\$2,174.70 – Curbside Collection Fees
CNWM	\$1,615.68 – Tipping Fees
Receiver General for Canada	\$2,575.35 – Payroll Remittance - April
NAPE	\$ 62.85 – Union Dues – April
CIBC Mellon	\$ 480.86 – Pension Premiums – April
Stewart McKelvey	\$ 101.70 – Legal Fees
Dooley's Trucking	\$ 104.78 – Courier BA's/Fire Ext.
Smithy's Road Service Ltd.	\$ 409.00 – Pumper Inspection

Motion-3885-16-Deputy Mayor Peddle/Councillor M. Bailet

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence

From

Dept. of Fisheries/Aquaculture Response

Regarding

re: Northern Shrimp Fishery

Action

Info Only

New Business:

Canada 150 Funding Programs

There was General Agreement that the opportunities for funding for future programs would be looked into.

Meeting with Central Health

Clerk/Manager was directed to respond to Central Health that their previous response is not acceptable to Council; that Council demands a meeting with their representatives regarding the closure of our Clinic and if no response is received the town will go public via print and audio.

Canada Post – Saturday Service

There was General Agreement that a letter outlining the communities “Need” for the Saturday Service will be sent to support the CPAA taking the grievance for Carmanville Post Office to arbitration.

Members

Business:

Newsletter

There was General Agreement to include information regarding the prohibited list for burning, dumping and car wrecks to the Spring Newsletter.

Symposium

Tabled to next meeting.

Crown Lands Property Tax – Added to Agenda

Discussion regarding Property Tax on Crown Land that is occupied but has not received Clear Title. Clerk/Manager will obtain legal advice on their interpretation of the Municipalities Act and Municipal Assessment Act regarding this topic. Results will be brought back to Council for a decision as to what point in time Property Tax should be charged.

Municipal Awareness Day – Contest Judging

There was an excellent response from K – 6 students with a variety of ideas to celebrate Municipal Awareness Day. The following 6 posters were our first choice but the remaining posters were all so fabulous that they will also be displayed at our building. Good job everyone.

Kindergarten - Joice Munikwa
Grade 1 - Shirley Fulford
Grade 2 - Chloe Coles
Grade 3 - Owen Hodder
Grade 4 - Bethany Hodder
Grade 5 - Class Poster
Grade 6 - Madison Hodder

Adjournment:

Motion-3886-16-Councillor D. Howell/Deputy Mayor Peddle

Resolve that Council do now adjourn to meet again on Monday, May 30th, 2016 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:30 p.m.