

Wednesday, June 29th, 2016

Minutes of the Regular Public Meeting of Council held on Wednesday, June 29th, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Sam Winsor
Clerk/Manager Dianne Goodyear

Absent: Councillor Kim Blackwood
Councillor Michel Bailet
Councillor Linda Bailet

Call to Order: Chair @ 8:30 p.m.

Agenda: **Motion-3913-16-Councillor S. Winsor/Councillor D. Howell**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes June 13: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of June 13th, 2016 which had been circulated to all members.

Motion-3914-16-Councillor D. Howell/Councillor S. Winsor

Resolve that the Minutes of the Regular Public Council Meeting of June 13th, 2016 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes June 20: Mayor Howell asked if there were any errors or omissions to the Minutes of the Special Public Council Meeting of June 20th, 2016 which had been circulated to all members.

Minutes June 20: **Motion-3915-16-Councillor D. Howell/Councillor S. Winsor**

Resolve that the Minutes of the Special Public Council Meeting of June 20th, 2016 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0
Abstaining: 0
Motion Carried.

**Business
Arising:**

Municipal Plan Amendment

Motion-3916-16-Councillor S. Winsor/Councillor D. Howell

Resolve that Council adopt Amendment No. 1 to the Carmanville Municipal Plan and Amendment No. 1 to the Carmanville Development Regulations, and hold a Public Hearing at 7:00 p.m. on July 25th, at the Carmanville Town Office to hear comments or objections.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0
Abstaining: 0
Motion Carried.

Demolition Order

Motion-3917-16-Councillor S. Winsor/Deputy Mayor Peddle

Resolve to get the Outside Worker to begin demolition if capable with Backhoe.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0
Abstaining: 0

Motion Carried.

NAPE Grievance

Motion-3918-16-Councillor S. Winsor/Deputy Mayor Peddle

Resolve that the suspension stands.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0
Abstaining: 0
Motion Carried.

**Business
Arising:**

Tulk's Home Hardware

Motion-3919-16-Councillor S. Winsor/Councillor D. Howell

Resolve that the request be denied.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0
Abstaining: 0

Motion Carried.

Municipal Errors & Omissions Insurance

Motion-3920-16-Deputy Mayor Peddle/Councillor D. Howell

Resolve that the Town purchase the Municipal Errors and Omissions Insurance as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Accessory Building Permit Regulations

Notice of receipt of the Accessory Building Permit Regulations was received from the Minister of Municipal Affairs.

Committees

Finance:

Clerk/Manager Wage

Motion-3921-16-Councillor D. Howell/Deputy Mayor Peddle

Resolve to enter into a “Closed Session” to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

*Clerk/Manager left the meeting at 8:50 p.m. Discussion followed.
Clerk/Manager was invited back to the meeting at 9:05 p.m.*

Motion-3922-16-Councillor D. Howell/Deputy Mayor Peddle

Resolve to enter into an “Open Session” for the remainder of the meeting.

Finance:

Clerk/Manager Wage

Motion-3923-16-Councillor S. Winsor/Councillor D. Howell

Resolve the wage be increased by 50 cents an hour.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Authorization to pay bills

Motion-3924-16-Councillor D. Howell/Deputy Mayor Peddle

Resolve that authorization be given to the Clerk/Manager to pay the outstanding accounts during the summer months.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works:

Loader Recall

Clerk/Manager will check with CAT to see if they will cover the cost to send the Loader in for the recall or if they will send a technician out at no cost to the town.

Sander

Sander must be stored in the garage. Loader Blade must not be laid on grass, has to be propped up on blocks.

Driveway/culvert installation

Motion-3925-16-Councillor S. Winsor/Deputy Mayor Peddle

Resolve that a waiver must be signed by Resident stating that any damages to resident's waterline that results from the placing of culvert in driveway will be the responsibility of the owner of the said driveway. Council will not be liable for any damage to culvert or driveway.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works:

Permit Request to build shed

Approved as per policy and regulations.

Accounts

Payable:

NL Power	\$ 49.49 – Hydro – Chlor. Chamber
NL Power	\$ 282.76 – Hydro – Fire Hall
NL Power	\$ 204.82 – Hydro – Municipal Bldg.
NL Power	\$ 31.67 – Hydro - Garage
NL Power	\$ 201.46 – Hydro – Booster Stn.
Economy Printing Limited	\$ 77.97 – Permits
Rockwater	\$1,213.62 – Chlorine
APS	\$ 642.79 – Chlorine Test Packets
Stewart McKelvey	\$2,013.95 – Legal Fees re Collection
Bell Mobility	\$ 35.82 – Phone – Cell

Motion-3926-16-Deputy Mayor Peddle/Councillor D. Howell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0
Abstaining: 0
Motion Carried.

Members

Business:

Application for AES Summer Student

Town's application for AES Summer Student was denied.

Adjournment:

Motion-3927-16-Councillor D. Howell/Deputy Mayor Peddle

Resolve that Council do now adjourn to meet again at the call of the Chair.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor

Opposed: 0
Abstaining: 0

Motion Carried.

Meeting adjourned at 9:30 p.m.

Monday, June 20th, 2016

Minutes of the Special Public Meeting of Council held on Monday, June 20th, 2016 in Council Chambers.

Attendees:

Mayor Keith Howell (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent:

Deputy Mayor Marlene Peddle

Call to Order:

Chair @ 7:00 p.m.

Agenda:

Motion-3906-16-Councillor K. Blackwood/Councillor S. Winsor

Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

1. Shed Relocation

Motion-3907-16-Councillor S. Winsor/Councillor L. Bailet

Resolve that the town accept the offer from resident Jamie Abbott in the amount of \$10,000 as compensation to take down, relocate and rebuild shed.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

It was further agreed to offer the town loader and/or trailer to dispose of debris if required.

2. Summer Student Application

Members were in agreement to proceed with offering the Summer Student Position to the candidate recommended.

3. Date for next Council Meeting

As the date for the next Council Meeting falls on a Stat. Holiday and there will not be enough members for a quorum in the near future, the following items were added to this Agenda due to time restraints for action.

4. NAPE Negotiations

Motion-3908-16-Councillor L. Bailet/Councillor K. Blackwood

Resolve to accept the NAPE proposal as submitted in U-3 Negotiations.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

5. Disciplinary Action re: Inspection/Permit

Motion-3909-16-Councillor D. Howell/Councillor K. Blackwood

Resolve to enter a "Closed Session" to discuss this topic

Members discussed the situation and what disciplinary action should be taken.

Motion-3910-16-Councillor K. Blackwood/Councillor M. Bailet

Resolve to enter an "Open Session" for the remainder of the meeting.

Motion-3911-16-Councillor L. Bailet/Councillor D. Howell

Resolve to proceed with disciplinary action as agreed by members in the Closed Session.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet
Opposed: 0
Abstaining: 0
Motion Carried.

Adjournment: **Motion-3912-16-Councillor D. Howell/Councillor M. Bailet**
Resolve that Council do now adjourn to meet again at the call of the Chair.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet
Opposed: 0
Abstaining: 0
Motion Carried.

Meeting adjourned at 8:10 p.m.

Monday, June 13th, 2016

Minutes of the Regular Public Meeting of Council held on Monday, June 13th, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Marlene Peddle
Councillor Sam Winsor

Call to Order: Chair @ 7:30 p.m.

Agenda: "Staff Appreciation" was added to the Agenda under Members Business.
Motion-3899-16-Councillor M. Bailet/Councillor K. Blackwood
Resolve that the Agenda be adopted as amended.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet
Opposed: 0
Abstaining: 0
Motion Carried.

Minutes May 30: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of May 30th, 2016 which had been circulated to all members.

Motion-3900-16-Councillor L. Bailet/Councillor D. Howell

Resolve that the Minutes of the Regular Public Council Meeting of May 30th, 2016 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes May 31: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of May 31st, 2016 which had been circulated to all members.

Motion-3901-16-Councillor L. Bailet/Councillor D. Howell

Resolve that the Minutes of the Regular Public Council Meeting of May 31st, 2016 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business Arising: NL Power/Shed

Currently waiting on response from Resident regarding direction he wants to take on relocation of shed. There was General Agreement to contact the Town Insurance Broker to get a price on the "Errors and Omissions" insurance clause. Results will be brought back to council for further discussion.

Demolition Order

Four quotes in total were received regarding the Demolition Order. One of the quotes received required legal advice which has been requested. Council will be notified when this information has been received so the process can be initiated.

FD Member Health/Fitness

Personal Protective Equipment must be worn by all Fire Department Members responding to a fire regardless of what duty they are performing as a firefighter. A meeting will be set up with the Fire Chief, Clerk/Manager and a firefighter to discuss this issue and other health and safety concerns.

NAPE Negotiations

Council's final response to the Union's counterproposal will be presented at the next NAPE Negotiation meeting scheduled for Tuesday, June 14th, 2016.

Business Arising:

Beach Clean-up

During the recent Habitat Committee's beach clean-up, indiscriminate dumping and attempted burning of prohibited material was observed in several areas along the beach. Pictures were submitted with a letter from the Committee requesting that appropriate action be taken to clean up the mess. A copy of the letter and the pictures will be forwarded to Environment and Conservation to determine what action can be taken by that department. Municipal Affairs will also be contacted to see what action can be taken by council since the mess is located in the beach area. It was also agreed that a letter be sent to a resident to remove and properly dispose of debris located on the property next to his residence.

Committees

Finance:

Capital Works Program

Motion-3902-16-Councillor K. Blackwood/Councillor L. Bailet

Resolve to reaffirm the decision made through email on June 6th, 2016 to ask permission from the Minister of Municipal Affairs to spend the savings of approximately \$60,000.00 to continue with the Water/Sewer Project.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Municipal Affairs Inspection Report

A Municipal Affairs Inspection was conducted on May 26th, 2016 on the town's current financial situation and compliance with the Municipalities Act. An excellent report was received from Municipal Affairs, circulated to and discussed by members present. All financial procedures are followed as required under the Act and all compliance requirements under the Act are adhered to. The only recommendation was that further efforts are required to collect outstanding taxes. A Tax Recovery Plan and reporting procedure has been implemented and is adhered to.

Water Tax Exemption Request

Motion-3903-16-Councillor L. Bailet/Councillor D. Howell

Resolve that the request for water exemption be denied as the residence is capable of being connected to the main waterline.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0
Abstaining: 0
Motion Carried.

Public Works:

Water Report

Satisfactory. Boil Order was lifted as of June 3, 2016.

Chlorine Readings – May

Reviewed by members and found to be within guidelines.

Class A Gravel

General Agreement to pick up Class A Gravel when required for waterline repair as there is nowhere to safely store at this point.

Waterline Pig/Flush

Members were informed that a 10” Pig can be put in the main waterline at the Pond and taken out at the first hydrant at 5 Main Street which would clean the 10” line from the Pond to Town entrance. Then 6” and 8” Pigs can be put in at the Pond and taken out at hydrants located at Noggin Cove Head, the end of Main Street South and the end of Noggin Cove Road to clean the remaining 6 and 8 inch lines - with the exception of Howell’s Ave. This option, in conjunction with Flushing and the procedure previously put in place regarding hours of work during the pigging/flushing will be discussed before the fall schedule for Line Flushing.

Fire Dept:

NFPA 1041 Instructor 1

The Fire Chief has successfully completed the NFPA 1041 Instructor 1 Course to teach the Firefighter Level 1 course and will commence training Fire Department members in the Fall. A letter of congratulations on this achievement will be sent to the Fire Chief.

Fire Dept:

Mental Health First Aid Training

A representative from the Fire Dept. will attend the Mental Health First Aid Training in New-Wes-Valley on June 14th & 15th, 2016.

Accounts

Payable:

NL Power	\$1,704.41 – Hydro – Street Lighting (Paid)
NAPE	\$ 59.38 – Union Dues – May (Paid)
CIBC Mellon	\$ 388.74 – Pension Premiums May (Paid)
Receiver General for Canada	\$2,069.58 – Payroll Remit. May (Paid)
CNWM	\$2,174.70 – Curbside Collection Fees - May
CNWM	\$1,601.94 – Tipping Fees –May
Pennell’s Service Station	\$ 58.53 – Town P/U – Tires
Bell Aliant	\$ 231.38 – Phone/Fax/Internet/Office
Tulk’s Home Hardware	\$ 21.45 – Janitorial Supplies
Bell Aliant	\$ 75.37 – Phone – Fire Dept.
Stewart McKelvey	\$ 163.85 – Legal Advice/Collections

K & D Pratt \$ 425.16 – Wye Valve – Fire Dept.
TRIO \$ 338.56 – Health Premiums – June
G & M Services \$ 362.26 – Gas – Town P/U

Motion-3904-16-Councillor D. Howell/Councillor M. Bailet

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

New Business: Water Service Request

The request to connect to the Town Water was approved as per the Water/Sewer Regulations.

Crown Land Municipal Recommendation Request

Approved as per policy – conforms to Municipal Plan and Regulations.

Members

Business:

Spruce Budworm Project

Habitat Committee has agreed to participate in the Spruce Budworm Project. Contact information will be passed on to Forestry.

Members

Business:

2016 Backyard Composting Program

Composting bins ordered by the Town will be delivered within the next week or so.

SAM Report – Conference

The report to be tabled at the upcoming SAM Conference in Codroy was circulated to and reviewed by members present.

Premier’s Forum – Nominees

Members were informed of the current list of Nominees for Central and reminded that the deadline for Nominations is June 30th, 2016.

ATIPP – Personal Email Accounts

A guideline regarding the use of personal email accounts for public business was received from the Office of the Information and Privacy Commissioner and circulated to all members for information and retention.

Symposium

Information from the presentations at the Municipal Symposium was discussed by members. Copies were given to all members for information and retention.

Staff Appreciation (Added to Agenda)

Members agreed to provide a snack for all staff on Thursday, June 23rd in appreciation for the work they do.

Adjournment:

Motion-3905-16-Councillor K. Blackwood/Councillor D. Howell

Resolve that Council do now adjourn to meet again on Monday, June 27th, 2016 at 7:30 p.m.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:30 p.m.