

Monday, January 25th, 2016

Minutes of the Regular Public Meeting of Council held on Monday, January 25th, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle (arrived late)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Councillor Sam Winsor

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3829-16-Councillor D. Howell/Councillor K. Blackwood**
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

(Deputy Mayor Peddle arrived at the meeting at 7:35 p.m.)

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of January 11th, 2016 which had been circulated to all members.

Motion-3830-16-Councillor L. Bailet/Councillor D. Howell

Resolved that the Minutes of the Regular Public Council Meeting of January 11th, 2016 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Guest: Rodney Goodyear – Did not show up
Topic – Car Wrecks

Business
Arising: NAPE Negotiations

Council will meet Monday, February 1st, 2016 at 7:30 p.m. to discuss the upcoming NAPE Negotiations. Mayor and Clerk/Manager will meet with the NAPE Representative and Outside Worker to begin the negotiations on February 9th, 2016 at 2:00 p.m.

Quad Insurance

The insurance has been taken off the Quad as requested except coverage for fire, theft and vandalism. The insurance company must be notified annually of the dates we want coverage on this vehicle.

Committees

Finance:

2016 Budget

The Town's 2016 Budget has been accepted by Municipal Affairs.

Collection Reports Sept. – Dec. 31/15

As per the new requirement under the Tax Recovery Plan, collection reports covering the period September 1st to December 31st, 2015 were circulated to and reviewed by members. Monthly reports will be submitted for Council's review starting at the end of January.

4th Quarter 2015 financial report

Circulated to and reviewed by members.

Property Tax/Crown Land

General Agreement that the 2015 Property Tax invoice for this property remains in effect. Resident to be notified as per the applicable sections of the Municipalities Act and Assessment Act.

Property Tax/Reassessment

Motion-3831-16-Deputy Mayor Peddle/Councillor D. Howell

Resolved to enter into a "Closed Session" to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Discussion

Motion-3832-16-Deputy Mayor Peddle/Councillor K. Blackwood

Resolved to return to an "Open Session" for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-3833-16-Councillor D. Howell/Councillor L. Bailet

Resolved to apply the tax rates as per the assessments provided by the Municipal Assessment Agency.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Water Tax Exemption

Motion-3834-16-Deputy Mayor Peddle/Councillor L. Bailet

Resolved that the Water Tax Exemption is effective from the date written notification was received at the office as with other similar exemption requirements.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works: Water Report
Satisfactory.

Public Works: Clean & Safe Drinking Water Workshop
General Agreement that the Outside Worker and Part-time Outside Worker would attend the Annual Clean and Safe Drinking Water Workshop in Gander on March 22nd to March 24th and the Admin. Assistant would do the Chlorine Readings during this period.

Fire Dept: Pickup Tender
Motion-3835-16-Councillor D. Howell/Councillor K. Blackwood
Resolved that the old Fire Dept. pickup would be put up on Tender "As is Where is".

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Hoses & Pump

Members were informed that 5 length of 1.5" x 100 ft. and 5 length of 2.5" x 100 ft. hose that were previously approved have been ordered but the total

cost has increased to \$5,932.50 as the prices submitted by the Fire Dept. were from 2014. 3 Quotes were received on the Fire Pump.

Motion-3836-16-Councillor K. Blackwood/Councillor M. Bailet

Resolved to purchase the Fire Pump at the cost of \$7,369.14 from K & D Pratt which was the lowest quote received.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

FES Training School

The schedule for the Fire Services training school has been received. The training will take place in Grand Falls-Windsor from May 28th to June 3rd, 2016. This information has been forwarded to the Fire Chief and a hard copy has been printed to take to their next meeting.

Recreation:

Rink/Insurance

Advice was requested by the Clerk/Manager and obtained from the Town's Insurance Broker and through the MNL Legal Advisory regarding the Town's Insurance Coverage and our Due Diligence with both K-6 Hockey and General or Open Skating going on at the same time at the rink. They advised against having these two activities scheduled at the same time because if an injury occurred and a lawsuit was filed we would not be able to prove we were not negligent and had met our due diligent requirement.

Motion-3837-16-Councillor L. Bailet/Councillor M. Bailet

Resolved that "Open Skate" be removed from the Rink Schedule and replaced with "General Skating" and the split section be scheduled either Hockey or General Skating but not both during the same period. Further that during the General Skate times there will be no pucks allowed on the ice.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

G & M Services	\$ 442.57 – Gas/Diesel Town-315.54/FD127.03
Rockwater	\$1,213.62 – Chlorine
Computer Shack Inc.	\$ 124.29 – Toner – Printer

Motion-3838-16-Deputy Mayor Peddle/Councillor K. Blackwood

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
Heritage Foundation	National Heritage Day	Mayor to sign proclamation
MMSB	Backyard Compost Program	See following motion

MMSB Backyard Composting Program

Motion-3839-16-Councillor L. Bailet/Councillor D. Howell

Resolved that the Town take part in the MMSB 2016 Backyard Composting Program which involves purchasing 50 composting bins at a total cost of \$1,100.00 which would be sold to community residents.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

New Business:

Stop Work Order

Motion-3840-16-Councillor K. Blackwood/Councillor D. Howell

Resolved to enter into a "Closed Session" to discuss this topic.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

It was agreed to contact the resident and follow up with a letter advising him not to do any more work on the shed until the issue is resolved and to contact NL Power to find out the cost to move the pole.

Assessment Review Commissioner

Clerk/Manager to check with Musgrave Harbour to see if someone on their council would be our Assessment Review Commissioner and someone on our council would then be theirs.

New Business:

Canada Summer Jobs

Some duties to be included with our 2016 Summer Student application are:

- Assist with the community garden
- Assist with the community composting
- Assist with planting flower gardens and build flower boxes
- Work with the summer students on the Recreation and Habitat Summer Programs as required
- Assist the town departments with their Come Home Year Activities

Cat Problem

Issues of roaming cats were brought to council’s attention. As we are unable to enforce regulations regarding roaming animals, we do not have any such regulations in place. It was suggested to get live traps and bring the animals to the SPCA and to file a complaint with the RCMP.

Members

Business:

MNL Regional Meeting

The MNL Central Regional Meeting has been scheduled for February 26th and 27th in Gander. Clerk/Manager was asked to book 2 rooms and members will advise the office if they wish to register.

Adjournment:

Motion-3841-16-Councillor D. Howell/Deputy Mayor Peddle

Resolved that council do now adjourn to meet again on Monday, February 8th, 2016 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor K. Blackwood
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:20 p.m.

Monday, January 11th, 2016

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Attendees:

Mayor Keith Howell (Chair)
 Deputy Mayor Marlene Peddle
 Councillor Dale Howell
 Councillor Kim Blackwood
 Councillor Sam Winsor
 Councillor Michel Bailet
 Councillor Linda Bailet
 Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3821-16-Councillor M. Bailet/Deputy Mayor Peddle**
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of December 19th, 2015 which had been circulated to all members.

Motion-3822-16 – Councillor L. Bailet/Councillor D. Howell

Resolved that the Minutes of the Regular Public Council Meeting of December 19th, 2015 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Committees

Finance:

Budget

Members were informed that Municipal Affairs advised the following correction to the 2016 Budget: The government loan portion should be \$62,077 instead of \$69,338. This changes the Total Expenditures and Revenue to balance at \$668,504 instead of \$675,765. Adjustments have been made as requested.

Property Reassessment

Motion-3823-16-Councillor K. Blackwood/Deputy Mayor Peddle

Resolved to enter into a “Closed Session” to discuss these 2 topics.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Further research is required before a decision can be made on this matter. Results will be brought back to the next meeting.

Delinquent Account/Interest

Motion-3824-16-Councillor S. Winsor/Councillor D. Howell

Resolved that the request to have the interest taken off account #TCI0116 be approved as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-3825-16-Councillor D. Howell/Councillor K. Blackwood

Resolved to return to an "Open Session" for the remainder of the meeting.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works:

Water Quality Report

Excellent Report – THM's below recommended guideline and HAA's only .8 above the recommended guidelines.

Water Shut off-leak

General Agreement that the resident be charged for ½ hour loader hire and 1 hour callout due to the situation. In the spring curb stops on all properties are to be measured, checked against current records and ensured that all curb stops are recorded as per previous directions.

Operator of the Year Nominations

Information only.

Fire Dept:

Sale of Water

General Agreement that the Fire Dept. need to put a policy in place to deal with watering up boats. Town Administration's role in this matter is only to send invoices, take the payments and issue the receipts.

Rink/Hoses

General Agreement that when the Fire Dept. receive their new hose, they will pass a couple of lengths of the old hose to the Rec Committee for flooding the rink.

Pickup/Cleanup

Our worker advised that the new Fire Dept. pickup rack has been completed and the truck will be put in service Dec. 12th. An email will be sent to the Fire Chief regarding the above and addressing the cleanup issue brought forward by the Fire Dept.

Rec. Committee:

Center update

Motion-3826-16-Councillor D. Howell/Councillor L. Bailet

Resolved that the Part-time Town Worker will be hired to complete the plastering and plumbing at the Rec. Center as this work is required before the Electrical can be completed.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

Central Office Equipment	\$ 37.95 – Office Supplies (Paid)
CIBC Mellon	\$ 387.34 – Pension Premiums Dec. (Paid)
NAPE	\$ 70.41 – Union Dues Dec. (Paid)
Receiver General for Canada	\$2,530.20 – Payroll remit. Dec. (Paid)
Kean’s Pump Shop	\$ 181.21 – W/S Supplies (Paid)
Carmanville Valufoods	\$ 11.55 – Coffee Supplies (Paid)
NL Power	\$ 193.25 – Hydro – Lift Stn. (Paid)
NL Power	\$ 359.72 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 131.22 – Hydro – Chlor. Chamber (Paid)
NL Power	\$ 456.28 – Hydro – Garage (Paid)
NL Power	\$ 674.62 – Hydro – Fire Hall (Paid)
NL Power	\$1,704.41 – Hydro – Street Lighting (Paid)
G & M Services	\$ 178.04 – Gas: Town 133; FD 45 (Paid)
Bell Aliant	\$ 214.81 – Phone/Fax/Internet-Office (Paid)
Bell Aliant	\$ 75.37 – Phone – Fire Hall (Paid)
Bell Mobility	\$ 35.82 – Phone – Cell (Paid)
TRIO Benefits	\$ 338.56 – Health Premiums January (Paid)
Tulk’s Home Hardware	\$ 56.84 – Lights – Town Office
Townsuite	\$3,585.49 – Support Fee 2016
FCM	\$ 205.02 – Membership Dues 2016
MNL	\$ 891.77 – Membership Dues 2016
PMA	\$ 165.00 – Membership Dues 2016
CNWM	\$2,115.30 – Curbside Collection Fees – Dec.
CNWM	\$1,895.84 – Tipping Fees – Dec.

Credit Bureau	\$ 27.12 – Collections Commission
MAA	\$3,332.00 – 1 st Quarter Assessment Fees
Marlene Peddle	\$ 22.34 – Office Supplies
Dooley’s Trucking	\$ 39.80 – Courier Service Return BA

Motion-3827-16-Councillor S. Winsor/Councillor M. Bailet

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
RCMP	Quarterly Report	Info Only

Members

Business: Community Gardening

General Agreement that the Town will support the Habitat Committee with their proposal for a Community Gardening Project as presented.

Adjournment:

Motion-3828-16-Councillor D. Howell/Deputy Mayor Peddle

Resolved that Council do now adjourn to meet again on Monday, January 25th, 2016 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:00 p.m.