

Tuesday, April 26th, 2016

Minutes of the Regular Public Meeting of Council held on Tuesday, April 26th, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Guest: Corporal John Hedges

Absent: Deputy Mayor Marlene Peddle

Call to Order: Chair @ 7:30 p.m.

Agenda: “Community Gardens” was added to Members Business and “Garbage” was added under Public Works.

Motion-3872-16-Councillor K. Blackwood/Councillor M. Bailet
Resolve that the Agenda be adopted as amended.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of April 4th, 2016 which had been circulated to all members.

Motion-3873-16-Councillor L. Bailet/Councillor K. Blackwood
Resolve that the Minutes of the Regular Public Meeting of April 4th, 2016 be adopted as circulated.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Guest: Corporal Hedges

Corporal Hedges gave an overview of their Policing Priorities and Community/School activities and involvement during the past year. This involved off road vehicle use and internet safety presentations at the schools

which were very well received. He stated the zero tolerance for off road vehicle use will continue this year and they will focus on speeding, traffic enforcement, school visibility and presentations and violence prevention.

He informed members that Constable Perry will be leaving in June and a replacement – Constable Dwight Sacrey will arrive shortly afterward.

Corporal Hedges said to let them know when we have something going on that we would like them to be involved with and they will attend. Mayor Howell thanked Corporal Hedges for coming and he left the meeting at 7:40 p.m.

**Business
Arising:**

Draft Permit Regulations

Draft Permit Regulations were reviewed by members and amended. The amended Permit Regulations will be brought back to the next meeting for final review and approval.

NL Power/Shed

As per verbal information from Newfoundland Power Technician to the Clerk/Manager, her understanding is: In the past they could place poles on private property without the property owner signing an easement and if the pole has been on the property for more than 10 years, they have “prescriptive rights” commonly known as “squatter’s rights” to allow them to keep the pole there. This right however only applies to the land directly below/under the power line.

At the present time, they cannot place a pole on private property without an easement signed by a registered land owner. When an easement is signed by the property owner, the following applies:

For a single phase line – 1 line at the top with a neutral line, the easement covers 5.4 meters wide which means no structure can be built in this area.

For a 3 phase line – 3 lines at the top with a neutral line, the easement covers 7.4 meters wide which means no structure can be built in this area.

In the case of the Shed built under the powerline at 190 Main Street, the pole was placed years ago without an easement so Newfoundland Power only have access to the property directly under the powerline. Council now has to check with the property owner to determine exactly where the shed will be moved. Clerk/Manager will then obtain 3 quotes to move the shed and bring the results back to Council.

Quote to demolish house

One quote has been received to demolish the house. Clerk/Manager will obtain 2 more quotes and bring the results back to Council.

Fewers Ambulance request

The Fire Department vehicles are washed outside in the parking lot and would actually have to be placed outside to accommodate their request.

Fewer's advised that they are considering using a car wash in Gander and they will be informed that is their best option as the Fire Hall is not equipped to wash vehicles.

Changes to Town Plan

As per recommendation from the Town Planner, to allow an Amusement Park in the Rural Zone the following change will be made to the Town Plan/Regulations.

Motion-3874-Councillor D. Howell/Councillor S. Winsor

Resolve to create a Special Zone to allow all of the proposed uses and not create the potential for similar applications in other parts of the Rural Zone.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Committees

Finance:

1st Quarter Financial Report

The 1st Quarter Financial Report was circulated to and reviewed by members. Overall, both revenue and expenses are where they should be at the end of the 1st Quarter.

Finance:

Prime Refund

Members were informed that the town has received a Prime refund from Workplace NL in the amount of \$115.80 which will be credited to the town's account.

Town Insurance

Clerk/Manager will check with Insurance Broker for clarification on the actual payout in the event of a loss and bring the results back to the next meeting.

NAPE Negotiations

Council will meet Monday, May 2nd, 2016 at 7:30 to discuss the upcoming NAPE Negotiations.

Public Works:

Water Report

Satisfactory – Boil Water Advisory lifted on April 7th, 2016.

Ice Control Materials

20 Tonnes of Salt/Sand Mixture has been ordered for 2016-2017 to be picked up in the Fall and stored. Outside Worker will check the old pumper garage to see if a partial wall can be built to store the salt/sand mixture at the front of the garage to allow access with the loader. The back portion can

then be used for storage of water and sewer lines or racks can be built to store them.

Transportation and Works has advised that they now require all parties entering their property to obtain materials on behalf of municipalities must have COR Certification under the Newfoundland and Labrador Construction Safety Association. Further that an approved Safety Plan must be received by the Dept. of Transportation and Works prior to entering their premises to obtain ice control materials.

Garbage (Added to Agenda)

General Agreement that the Outside Worker would pick up the paint cans and garbage that has been left there since last clean up. Further that Environment and Conservation would be notified that there are Businesses and Residents burning prohibited items.

Fire Dept:

FES Online Store

NL Association of Fire Services/Chandler Sales now has an online store that offers uniforms, apparel and regalia for Fire Department members. This information has been forwarded to the Fire Chief to present at their next meeting.

Application for new membership

Motion-3875-16-Councillor D. Howell/Councillor M. Bailet

Resolve that the new membership application from Lorne Russell be approved as per recommendation from the Fire Department.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Donation towards Fireworks

Motion-3876-16-Councillor S. Winsor/Councillor D. Howell

Resolve to grant their request to donate \$200.00 towards the Fireworks for Come Home Year and \$100.00 towards the Fireworks for Canada Day.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

Central Cashier's Office

\$1,213.06 – Salt/Sand Mixture (pile)

Central Cashier's Office	\$ 536.75 – Salt/Sand Mixture (Jan)
Municipal Assessment Agency Inc.	\$3,332.00 – 2 nd Quarter Assess Fees
Toromont Cat	\$ 265.02 – Oil/Filters – Loader
Dooley's Trucking	\$ 104.78 – Courier Service FD
TRIO	\$ 338.56 – Health Premiums Apr.
G & M Services	\$ 670.30 – Gas Town 371/FD 299
K & D Pratt	\$ 201.76 – BA Insp/Recharge
NL Power	\$ 74.00 – Hydro – Garage
NL Power	\$ 313.35 – Hydro – Mun. Bldg.
NL Power	\$ 217.86 – Hydro – Booster Stn.
NL Power	\$ 463.27 – Hydro – Fire Hall
NL Power	\$ 120.09 – Hydro – Chlor. Chamber
Transcontinental Media	\$ 182.72 – Ad re: Liquor Express
Computer Shack Inc.	\$ 463.25 – Toners – Printer

Motion-3877-16-Councillor D. Howell/Councillor S. Winsor

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
Music NL	Municipal Dance Off	Deadline Past
MLCRC	Manolis L	Send Letter of Support

New Business: Development Application

Development Application for Army Road approved pending approval of all other relevant government departments and Outside Worker inspection of site.

Development Application

Development Application for 18 Main Street approved pending approval of all other relevant government departments. Outside Worker has already inspected the site.

Members

Business: Symposium

Members were reminded that the Municipal Symposium is scheduled for May 5 – 7, 2016 in Gander. Registration will be submitted on Monday, May 2nd, 2016.

Members

Business: Municipal Awareness Day

To celebrate Municipal Awareness Day on May 11th, all students at Phoenix Academy have been invited to submit a Poster, Collage or other Creative

Project with the theme “Municipal Awareness” or their interpretation of a Municipality or the services provided by a Municipality. A winning poster/collage/project will be selected from each grade and displayed in the foyer of the Municipal Building from May 11th to 31st.

The Primary Students have requested to come to the Municipal Building and Fire Hall on May 3rd to meet with Council and Staff and hopefully the Fire Chief or some Fire Department members to ask questions and get some ideas on how to proceed with their poster/collage/creative project.

During the evening of May 11th, a tour of all Municipal Facilities – including the Municipal Building, Fire Hall, Recreation Center and Interpretation Center has been scheduled. Everyone will meet at the Municipal Building at 7 p.m. Rides will be provided. A light snack will also be provided at the Municipal Building at the end of the tour. Notices will be posted to this effect.

Budget 2016

General Agreement is to immediately initiate a Petition regarding the Closure of the Medical Clinic. The Petition will be posted in all Businesses, Post Office and Town Office. A meeting with the MHA will be set up for later this week to discuss the impact the new Budget and the Clinic Closure will have on our residents.

Community Garden (Added to Agenda)

Members were informed that the 2 proposals for a Community Garden submitted by the Habitat Committee were declined. Councillor and Chair of the Habitat Committee, Linda Bailet asked if the \$500.00 annual amount budgeted for the Habitat Committee could be used towards the Community Garden and if Council would consider donating any further money towards this cause.

Adjournment:

Motion-3878-16-Councillor D. Howell/Councillor S. Winsor

Resolve that Council do now adjourn to meet again on Monday, May 9th, 2016 at 7:30 p.m. for the next Regular Public Meeting of Council.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:30 p.m.

Monday, April 4th, 2016

Minutes of the Regular Public Meeting of Council held on Monday, April 4th, 2016 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3866-16-Councillor K. Blackwood/Deputy Mayor Peddle**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of March 21st, 2016 which had been circulated to all members.

Motion-3867-16-Councillor L. Bailet/Councillor K. Blackwood
Resolve that the Minutes of the Regular Public Council Meeting of March 21st, 2016 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

Business Arising:

Boil Water Advisory

Members were informed that the Boil Water Advisory is still on as Government Services worker has not been out yet to take the water samples.

2016 FES Funding Application

Completed and submitted.

Age Friendly Application

We do not meet the criteria for the Age Friendly Funding this year. Our application fits better with the Healthy Living Program so it has been forwarded for consideration under that funding.

Flow Meter

Town Engineer and Danny Hynes will be out one day this week to try to recalibrate the Flow Meter. If that does not work, they will provide the information we require to proceed with obtaining three quotes for a new Flow Meter. Results will be brought back to Council.

Committees

Public Works:

Maintenance Assurance Manual

Town was advised that the new Maintenance Assurance Manual will now become part of the “Permit to Operate” the water and wastewater systems through the Department of Environment and Conservation. Copies of the manual have been downloaded and are on file. The new manual will be compared with our existing Manual to ensure we meet the new criteria.

Chlorine Readings

The Chlorine Readings for the past 3 months were reviewed by members. Overall, the readings are good and within the guidelines.

CNWM Credit

Members were informed that due to the lower cost of fuel in 2015, the town will receive a credit of \$432.30 for 2016 from the Central Newfoundland Waste Management.

Fire Dept:

Fire Training

A seminar on “Fire Tactics 2.0 – It’s Not Your Grampa’s Fire Today, You Know” will be held in Gander on May 8th, 2016. Information on the seminar has been forwarded to the Fire Chief for presentation at their next meeting.

Accounts

Payable:

Receiver General for Canada	\$2,507.50 – Payroll Remittance March (Paid)
NL Power	\$ 129.23 – Hydro –Chlor. Chambers (Paid)
NL Power	\$ 304.63 – Hydro – Garage (Paid)
NL Power	\$ 223.73 – Hydro – Booster Stn. (Paid)
NL Power	\$ 615.19 – Hydro – Fire Hall (Paid)
NL Power	\$ 380.35 – Hydro – Mun. Bldg. (Paid)
TRIO	\$ 397.68 – Pension Premiums (Paid)
NAPE	\$ 69.97 – Union Dues –March (Paid)
Day & Ross	\$ 48.26 – Courier/Loader Supplies (Paid)
Rockwater	\$1,213.62 – Chlorine

Carmanville Grocer	\$ 10.76 – Kitchen/Janitorial Supplies
NL Power	\$1,704.41 – Hydro – Street Lighting
Bell Aliant	\$ 222.61 – Phone/Fax/Internet – Office
Bell Aliant	\$ 75.37 – Phone – Fire Hall
Bell Mobility	\$ 35.82 – Phone – Cell
K & D Pratt	\$ 324.90 – BA Refill/Repair/Test
CarQuest Auto Parts	\$ 29.23 – Straps/Washer Fluid – Town PU
Receiver General for Canada	\$ 82.00 – FD Radio License Renewal
Tulk’s Home Hardware	\$ 23.13 – Fire Hall Maintenance
Car Quest Auto Parts	\$ 200.59 – Bearings/Spring – Town PU
CNWM	\$1,841.64 – Tipping Fees – March

Motion-3868-16-Councillor M. Bailet/Deputy Mayor Peddle
 Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0
 Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
SAM	Newsletter	Info Only
RCMP	Quarterly Report	Info Only
ILRCNL	Inclusive Communities Summit	Info Only

New Business:

Development Regulations - Amusement Park
Motion-3869-16-Councillor D. Howell/Councillor S. Winsor

Resolve that Council is in support of the Amusement Park proposal and will hire a Planner to proceed with the Rural Zoning Amendment in the Town Regulations. Amendments are:

- (1) Add the group “General Assembly” to the Permitted section of the Rural Use Zone Table to meet the Amusement criteria and
- (2) Add the group “Residential Uses” to the Discretionary Section of the Rural Use Zone Table to meet the Commercial and Seasonal Dwellings (Cottages & Cabins) criteria. Further, all associated cost for the Rural Zone Amendment is the responsibility of the developer.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0
 Abstaining: 0

Motion Carried.

Liquor Express Approval Request

Motion-3870-16-Deputy Mayor Peddle/Councillor S. Winsor

Resolve that the request to open a Liquor Express at G & M Services be approved as per policy.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

New Business: Sawmill Operator Request

Request permission for Brother to operate previously approved private sawmill at 103 Howell's Ave. was approved as presented.

Policing Priorities 2016-17

Members were in agreement to write the RCMP Corporal, that with the summer season coming soon, to suggest they do a session at the school regarding the use of off road vehicles and what is permitted under the law. Further that they continue with the zero tolerance as per previous year, and that they need to increase their visibility in the community.

Provincial Summer Student Application

Members were in agreement to submit an application to the Provincial Government for a summer student as in previous years.

Members

Business:

SAM AGM

The SAM AGM will be held in the Codroy Valley on June 16th to 18th, 2016. Councillor Linda Bailet and Clerk/Manager will attend.

Find your Fit Challenge

The town has received a Certificate of Recognition for participating in the 2016 Community Physical Activity Challenge for the month of April 2016. Deputy Mayor Peddle will present this challenge to the Recreation Committee at their meeting later this week.

Adjournment: Motion-3871-16-Councillor D. Howell/Councillor K. Blackwood

Resolve that Council do now adjourn to meet again on Monday, April 18th, 2016 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0
Motion Carried.

Meeting adjourned at 8:50 p.m.