

Monday, September 28th, 2015

Minutes of the Regular Public Meeting of Council held on Monday, September 28th, 2015 in Council Chambers.

Attendees: Deputy Mayor Marlene Peddle (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Guest: Corporal John Hedges

Absent: Mayor Keith Howell

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3755-15-Councillor K. Blackwood/Councillor M. Bailet**
Resolved that the Agenda be adopted as circulated.

In favour:	Deputy Mayor Peddle	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Deputy Mayor Peddle asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of Council on September 14th, 2015 which had been circulated to all members.

Motion-3756-15-Councillor L. Bailet/Councillor D. Howell
Resolved that the Minutes of the Regular Public Meeting of September 14th, 2015 be adopted as circulated.

In favour:	Deputy Mayor Peddle	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

**Business
Arising:**

Rec Update

The Architect Stamp and Drawings have been received with minor changes that must be completed. Approval to proceed with the renovations has been received from Government Services that list several Fire and Life Safety

requirements that must also be met. Engineer is now preparing for the Electrical Tender Call.

Regulations Clean up Week

Motion-3757-15-Councillor K. Blackwood/Councillor L. Bailet

Resolved to adopt the Clean-up Week Garbage Collection Regulations as amended.

In favour: Deputy Mayor Peddle Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

The Regulations will be mailed to homeowners prior to Clean-up week which is scheduled for Oct. 19 – 23, 2015 subject to the Transfer Site schedule.

Flow Meter

Lloyd Hefford from H & B Construction is going to try to recalibrate the flow meter. If successful, he will then connect the new Chlorine Feed Pump as well.

Youth Delegates

Deadline to sponsor a Youth Delegate at the MNL Convention was June 19th, 2015.

Generator

Outside Workers advised the exhaust is vented outside the building but the building needs vents in the roof and sides to let the heat from the generator escape. Councillor Winsor will check and bring results back to Council.

Business

Arising:

Town Pickup

Before and after pictures of the Truck pan restoration were circulated to all members. Members were in agreement that a good job was done by the part time worker.

Committees

Finance:

Tax Recovery Plan

Motion-3758-15-Councillor D. Howell/Councillor L. Bailet

Resolved to adopt the Tax Recovery Plan as presented and amended.

In favour: Deputy Mayor Peddle Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Gas Tax Funding

Motion-3759-15-Councillor S. Winsor/Councillor M. Bailet

Resolved that the Town of Carmanville submit its Capital Investment Plan to the Department of Municipal and Intergovernmental Affairs for Gas Tax Funding in the amount of \$193,426.00 (up to March 2019) to be used as follows:

Priority	Project Title/Description	Total Project Cost	Gas Tax Funding
1	TownSuite Upgrade	\$ 18,895.00	\$ 3,720.00
2	Electrical Upgrade/Retrofit	\$ 77,292.00	\$58,349.70
3	Sewer Outfall Phase 1	\$ 569,000.00	\$54,383.00
4	W/S Project Phase 2 - Tank	\$2,482,899.22	\$76,973.30

In favour: Deputy Mayor Peddle Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Finance:

Rental of Chambers

Motion-3760-15-Councillor S. Winsor/Councillor K. Blackwood

Resolved to rent Chambers for an advanced poll on November 23rd and voting station on November 30th as requested for the Provincial Election.

In favour: Deputy Mayor Peddle Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

W/S Approval – Additional Funding

Motion-3761-15-Councillor S. Winsor/Councillor L. Bailet

Resolved to accept the additional funding in the amount of \$69,000 from the Department of Municipal and Intergovernmental Affairs for the 2015-16 Municipal Capital Works Program, Project No. 17-MCW-15-00047 – Water and Sewer System as presented. The Total Project Cost is \$569,000.00. Further to give authorization to the Mayor and Clerk/Manager to enter into this Amendment on behalf of Council.

In favour: Deputy Mayor Peddle Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor

Councillor M. Bailet Councillor L. Bailet
Opposed: 0
Abstaining: 0

Motion Carried.

Funding – Chlorination Chamber

We have been advised that our request for funding to replace the main waterline through the Chlorination Chamber has been approved for approximately \$19,000.00. Official notification should be received shortly.

Ltr re: Business Tax

Motion-3762-15-Councillor D. Howell/Councillor L. Bailet

Resolved to enter into a “Closed Session” to discuss this topic.

In favour: Deputy Mayor Peddle Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

Discussion

Motion-3763-15-Councillor K. Blackwood/Councillor L. Bailet

Resolved to enter into an “Open Session” for the remainder of the meeting.

In favour: Deputy Mayor Peddle Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

General Agreement to contact Municipal Affairs to see what our options are regarding this topic. Results will be brought back to the next meeting.

Public Works:

Water Report

Satisfactory.

Approval to Award Tender

The formal Approval to Award Tender for the 2014-2015 MCP Water and Sewer Project was received from the Department of Municipal and Intergovernmental Affairs.

Burry’s Lane Turn Around

A request was received from the Central Waste Management Truck Driver to widen the turn-around area in Burry’s Lane as he is unable to turn around at this point and has to back out of the Lane. Councillor Winsor will check it out and report back to Council.

Guest:

RCMP Guest – Corporal Hedges (*arrived at 8:55 p.m.*)

Corporal Hedges advised they are down to 2 members with a new member arriving on October 5th, 2015. The new member will be moving into the house within the next couple of weeks. Corporal Hedges discussed the concerns with dirt bikes/ATV's on the main roads and presented a letter that will be sent out to all drivers identified. Deputy Mayor Peddle thanked Corporal Hedges for coming to the meeting. He left the meeting at 9:40 p.m.

Public Works:

2016-17 MCW Application

Motion-3764-15-Councillor S. Winsor/Councillor D. Howell

Resolved to submit a 2016-2017 MCW Application as per the previous application with an updated estimate from the Town Engineer.

In favour:	Deputy Mayor Peddle	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Waterline Flushing

General Agreement that the Waterline Flushing will be scheduled for October 13 – 16, 2015. Notices of Flushing and Boil Advisory will be posted to this effect.

Accounts

Payable:

Kean's Pump Shop	\$ 1,832.26 – Chlorine Feed Pump
H & B Construction Ltd.	\$26,837.50 – W/S @ Chlor. Chamber
NL Power	\$ 55.48 – Hydro – Chlor. Chamber
NL Power	\$ 45.40 – Hydro – Garage
NL Power	\$ 110.58 – Hydro – Mun. Bldg.
NL Power	\$ 115.87 – Hydro – Booster Stn.
NL Power	\$ 94.75 – Hydro – Fire Hall

Motion-3765-15-Councillor L. Bailet/Councillor S. Winsor

Resolved that the outstanding accounts be paid in full as presented.

In favour:	Deputy Mayor Peddle	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From
FES

Regarding
Smoke Alarm – Apt. Bldg.

Action
Info Only

Members

Business:

Siding

Tabled to next meeting.

MNL Board Nominations

Nominations for positions on the MNL Board close on October 6/15.

Mayor’s Office

Mayor’s Office needs to be cleared out for use by the Engineer on the Sewer Outfall Project. There’s a possibility the contractor may want to rent it out during the Project as well. Deputy Mayor Peddle offered to help get the office ready.

Adjournment:

Motion-3766-15-Councillor K. Blackwood/Councillor D. Howell

Resolved that Council do now adjourn to meet again on Monday, October 19th, 2015 at 7:30 p.m.

In favour:	Deputy Mayor Peddle	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:55 p.m.

Monday, September 14th, 2015

Minutes of the Regular Public Meeting of Council held on Monday, September 14th, 2015 in Council Chambers.

Attendees:

- Mayor Keith Howell (Chair)
- Deputy Mayor Marlene Peddle
- Councillor Dale Howell
- Councillor Kim Blackwood
- Councillor Sam Winsor
- Councillor Michel Bailet
- Councillor Linda Bailet
- Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3748-15-Councillor K. Blackwood/Councillor M. Bailet**
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of Council on August 31st, 2015 which had been circulated to all members.

Motion-3749-15-Councillor L. Bailet/Councillor K. Blackwood

Resolved that the Minutes of the Regular Public Meeting of August 31st, 2015 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising: **Business Assessment**

General Agreement that the Clerk/Manager will write the Business Owner giving them the information we received from the Municipal Assessment Agency regarding their assessment. If they have any further questions they should contact the Municipal Assessment Agency.

Tender – W/S Project

We have been informed by Municipal Affairs that we could advise our consultant to proceed with the tender award.

Rec Update

The consultant got the Architect Stamp provided a few changes are made to the drawings which will then be submitted to Government Services for approval to proceed with an Electrical Tender.

Draft Regulations Clean up Week

Draft Regulations for clean-up week were reviewed by members. The formal Regulations will be presented for approval at the next meeting. The tentative date for clean-up week will be October 19 – 23, 2015.

Committees

Finance:

Audit – Fire Dept./Rec/Habitat

Detailed financial statements prepared by the Clerk/Manager were circulated to members along with the Auditor's Financial Statements for the Rec, Fire Dept. and Habitat. Copies will be forwarded to the Fire Chief and Chair persons for the Rec. and Habitat Committees.

Collections

Motion-3750-15-Councillor S. Winsor/Deputy Mayor Peddle

Resolved that Accounts # TC0115 to #TC0915 are to be written off as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-3751-15-Councillor L. Bailet/Councillor M. Bailet

Resolved that Accounts # TC1015 – #TC1315 and #TC1515 - #TC2415 will be forwarded to the Credit Bureau for Collection as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

AES Payments 2016

Notification from AES that beginning in 2016 they must seek written consent from clients to pay their annual municipal taxes directly to the municipalities. Further that they will no longer send list of client names to the municipality for verification.

Chamber Rental – Elections

Motion-3752-15-Deputy Mayor Peddle/Councillor D. Howell

Resolved to rent out Chambers for the Advanced Polls on October 9, 10, 11 & 12, 2015 at the rate of \$800.00 as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Loader Hire/Complaint

General Agreement that the Clerk/Manager will write the Business Owner that effective immediately if he wants the town to provide service because he is not available then he must notify the town in writing of the period involved. The town will then proceed with all jobs during this period as per policy until written notification is received that he is available again.

Finance:

Red Shoe Walk

The Red Shoe Walk has been postponed until the following weekend, September 26th, 2015.

Public Works:

Water Quality Report

Excellent report – THM's are down to 99.9% and HAA's down to 86.8%.

Monthly Usage & Flow Data

Average monthly usage – 148,000 gals/day.

Flow Meter

The flow meter has not been working since the power outage. The consultant is working on the problem. It was suggested to try Hans Electric and research online to correct the problem.

Town Pickup

The pan of the pickup under the liner and the hanger for the back fender is rusted. Approval was given for the part-time worker to proceed with the necessary repairs.

Fire Dept:

Standard Operating Procedure

A copy of the Fire Department's Standard Operating Procedure manual was given to each member for information and retention.

Accounts

Payable:

NL Power	\$1,704.41 – Hydro – Street Lighting (Paid)
Receiver General for Canada	\$3,531.90 – Payroll Remit. August (Paid)
CIBC Mellon	\$ 473.58 – Pension Premiums Aug. (Paid)
NAPE	\$ 98.14 – Union Dues Aug. (Paid)
TRIO	\$ 317.60 – Health Premiums Sept. (Paid)
Bell Aliant	\$ 210.06 – Phone/Fax/Internet-Office (Paid)
Bell Aliant	\$ 75.37 – Phone – Fire Hall (Paid)
Bell Mobility	\$ 37.81 – Phone – Cell (Paid)
Rockwater	\$1,213.62 – Chlorine
Tulk's Home Hardware	\$ 783.46 – W/S Supplies/Garage Supplies
CNWM	\$2,115.30 – Curbside Collection August
CNWM	\$1,478.64 – Tipping Fees
G & M Services	\$ 319.74 – Gas:183.74 Diesel:136.00

Motion-3753-15-Councillor D. Howell/Councillor K. Blackwood

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From

Jonathan Galgay

Regarding

MNL Candidate VP

Action

Info Only

New Business: Shed Permit – 119 Main St.

Approved as per policy.

Members

Business:

Smoking

General Agreement to proceed with ordering the picnic tables that were previously approved. This could serve as a designated smoking area as smoking is not permitted on the bridge and there is no current designated smoking area.

ATV/dirt bike use

General Agreement that the Clerk/Manager would write the RCMP Corporal regarding the concerns with kids driving dirt bikes on the town roads.

Youth Delegates

Clerk/Manager to obtain information regarding the Youth Delegation Package for representation at the MNL Convention and bring back to next meeting for further discussion.

SAM Conference

Councillor L. Bailet and Clerk/Manager Dianne Goodyear will be attending the SAM Conference in Deer Lake on October 2nd – 4th, 2015.

Members

Business:

Playground

The playground not being accessible to the public part of the summer and currently not accessible on evenings and weekends was discussed by members. With the exception of seven weeks during the summer when the Rec. Summer Students open and close the playground, the hours it is open is controlled by the School. No immediate solution to allow access during these periods was found.

Adjournment: Motion-3754-15-Deputy Mayor Peddle/Councillor D. Howell

Resolved that Council do now adjourn to meet again on Monday, September 28th, 2015 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:15 p.m.