

Monday, January 26th, 2015

Minutes of the Regular Public Meeting of Council held on Monday, January 26th, 2015 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Councillor Sam Winsor

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3637-15-Deputy Mayor Peddle/Councillor D. Howell**
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of January 12th, 2015 which had been circulated to all members.

Motion-3638-15-Councillor D. Howell/Councillor L. Bailet

Resolved that the Minutes of the Regular Council Meeting of January 12th, 2015 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Quick Connect

Further research and price is required. Results will be brought back to next meeting for further discussion.

FD Pickup

Several quotes have been received on a pickup for the Fire Dept. Members are continuing to check with other dealers.

Committees

Finance:

Amendment to Municipalities Act

An amendment to the Municipalities Act regarding authority to sell, lease or dispose of Municipal Property was presented to members for their information.

2015 Budget

Acknowledgement from Municipal Affairs that Council's 2015 Budget has been reviewed and no material deficiencies were revealed.

Tax – Waterfront Property

Discussion regarding the minimum tax imposed on vacant land. Confirmation that other than the minimum tax Council can impose, Property Tax on vacant land must be determined by the assessed value of the property.

Motion-3639-15-Deputy Mayor Peddle/Councillor L. Bailet

Resolved to enter a "Closed Session" to discuss the next two items on the Agenda.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor K. Blackwood
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Discussion took place and decisions were made regarding **Business Tax Exemption Request/Complaint** and **Poll Tax Exemption Request**.

Motion-3640-15-Councillor D. Howell/Deputy Mayor Peddle

Resolved that the meeting would return to an “Open Session”

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business Tax Exemption Request/Complaint

Motion-3641-15-Councillor L. Bailet/Councillor D. Howell

Resolved that the Business Tax be removed from the account in question and the letter be forwarded as reviewed by Council.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Poll Tax Exemption Request

Motion -3642-15-Councillor L. Bailet/Councillor K. Blackwood

Resolved that the 2015 Poll Tax Exemption be approved as per the request dated January 21st, 2015. Further that a letter be sent to the former resident thanking him for his past services with the Fire Department and asking that all Fire Dept. Gear and badges be returned to the Fire Department.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

It was also agreed to inform the former resident that he is welcome to reapply to join the Fire Department should he become a resident in the future.

Public Works: Water Report

Satisfactory

Waterline Leak

A discussion took place regarding a waterline leak on private property from a waterline that is servicing more than one household. General Agreement by the resident and members that the leak will be monitored and will not be repaired until spring unless the situation changes. Further research is required and the results will be brought back to the next meeting for further discussion.

Clean & Safe Drinking Water Workshop

Scheduled for March 24 – 26, 2015 in Gander. General Agreement to send both the Outside Worker and Part Time Outside Worker. Chlorine Readings will be done by Admin. Assistant if she is available during this period.

New Recycling & Garbage Program (CNWM)

Residential garbage will be sorted using a Blue transparent bag for recyclables and a Clear transparent bag for household garbage allowing 2 small privacy bags for sensitive materials. The new program will commence on March 2nd, and anticipate full compliance by March 30th, 2015.

Sander

Further research is required and information will be brought back to next meeting for further discussion.

Water Maintenance

Discussion regarding the manual completed by the Regional Water Operator which included check list and logs for water maintenance. Due diligence and liability concerns in the event of an incident were discussed by members. General Agreement that these check list and logs for water maintenance should be completed on a regular basis to provide a paper trail. Further that the Water Operator will be required to submit the appropriate records/check list monthly to Council for review.

Public Works: Snow clearing

A letter was received from Tulk's Trucking informing the town that they are capable and ready to do snow clearing and spread gravel when required by residents. As per the Municipalities Act, the town will no longer offer

these services as long as they are provided by this business. A meeting with the owner/operator is scheduled for tomorrow.

Town Pickup Repairs

Motion-3643-15-Councillor K. Blackwood/Councillor D. Howell

Resolved to purchase the necessary equipment for the Outside Worker to do the required repairs to the town pickup.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Fire Dept:

Hazardous Materials Awareness Course

Course is offered in Grand Falls-Windsor on February 20th, 2015. Information has been forwarded to the Fire Dept. for their consideration.

Poker Run

Tentatively scheduled for February 28th, 2015.

Minutes, Inventory, and Equipment Maintenance

Members discussed due diligence and liability coverage for Council and the Fire Department Members in the event an incident occurs. General Agreement that check list, maintenance and record keeping would be required to prove due diligence in the event such an incident occurred. The following suggestions were made in this regard.

- - - - That their last inventory list be updated on a regular basis and kept for retention and future reference
 - That the checklist provided by FES on the fire equipment be maintained, checked and recorded regularly and
 - That the minutes record all decisions made as well as new policies/procedures introduced and the training completed including in house.

Accounts

Payable:

Central Office Equipment	\$ 87.34 – Toner/Photocopier
Carmanville Valufoods	\$ 15.90 – Janitorial Supplies
Procom Data Services Inc.	\$3,549.33 – Basic/Payroll Support Fee
G & M Services	\$ 294.04 – Gas/Diesel – Town

Motion-3644-15-Deputy Mayor Peddle/Councillor M. Bailet

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence

From

Alzheimer Society

Regarding

First Link

Action

Info Only

New Business:

Water Connection/Spring

A request was brought forward for the town to provide water to a property on Noggin Cove Head Road in the spring. Council discussed the possibility of extending the town waterline to this area. This topic will be discussed further at future meetings.

Request to Reopen Business

The Request to reopen Lloyd's Auto Service was approved as per policy.

Members

Business:

Central Destination Development Plan Session

This session, hosted by Adventure Central, was attended by Councillor L. Bailet. It dealt with improving tourism aspects around the province and ways to improve tourism in our own community.

Recycle my cell

Will be researched further and results brought back to the next meeting for further discussion.

SAM – Environmental Awards

Tabled to next meeting

Adjournment:

Motion-3645-15-Deputy Mayor Peddle/Councillor M. Bailet

Resolved that Council do now adjourn to meet again on Monday, February 9th, 2015 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:25 p.m.

Monday, January 12th, 2015

Minutes of the Regular Public Meeting of Council held on Monday, January 12th, 2015 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Councillor Sam Winsor

Call to Order: Chair @ 7:30 p.m.

Agenda: “Truck” was added to the Agenda under “Fire Department”.
Motion-3631-15-Councillor D. Howell/Councillor K. Blackwood

Resolved that the Agenda be adopted as amended.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes:

Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Meeting of December 15th, 2014 which had been circulated to all members.

Motion-3632-15-Councillor L. Bailet/Councillor M. Bailet

Resolved that the Minutes of the Regular Public Meeting of December 15th, 2014 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

FD Budget

Members are working on prioritizing the budget they submitted and will bring information back when completed. The FD Pickup was weighed on Dec. 17th, 2014 with 3 men aboard but without the Bunker Gear and BA's (approximately 150 kg.). The gross weight was 3100 kg. The allowable gross weight for this pickup is 2900 kg.

Committees

Finance:

Gas Tax Allocation – CIP

Motion-3633-15-Deputy Mayor Peddle/Councillor L. Bailet

Resolved that the Town of Carmanville submit its Capital Investment Plan to the Department of Municipal and Intergovernmental Affairs for Gas Tax Funding in the amount of \$193,425 for the Water and Sewer Project.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor D. Howell
Councillor M. Bailet

Councillor K. Blackwood
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works: Water Report

Satisfactory

Chlorine Readings - Dec.

Satisfactory and within guidelines.

Monthly Water Usage & Flow Data - Dec.

Average 110,000 gals/day.

Snow clearing/Pole Damage

Members were informed of a Bell Aliant Pole broken during snow clearing of a resident's driveway on January 3rd, 2015. A representative from Bell Aliant was given the town's insurance information as requested.

Public Works: Loader – Quick Connect

Motion-3634-15-Councillor M. Bailet/Deputy Mayor Peddle

Resolved that if it doesn't void the warranty and was not included in the tender, we would invest in 2 quick connects for the Loader.

In favour: Mayor Howell
Councillor D. Howell
Councillor M. Bailet

Deputy Mayor Peddle
Councillor K. Blackwood
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Rec. Damage to Rink

Members were informed of damage to the rink and volleyball court that was reported to the RCMP on December 8th, 2014. Rec. members are meeting on January 15th to discuss the damage. General Agreement to have the Town Worker to cut the pipe that is sticking out of the ground at the volleyball court due to the safety concern. Further to offer the Outside Worker Services if requested to assist with the repairs.

Fire Dept:**Application for Equipment**

The application process for the Fire Protection Vehicle Program and Firefighting Equipment Program is now open and will close on March 31, 2015. A copy of the application and guidelines has been forwarded to the Fire Department.

Truck (Added to Agenda)

Fire Department members are going to get the specs and go to the Dealerships to find a suitable pre-owned pickup. Several were found but were either ½ ton or only had a 6 ft. box. Members were informed that it is illegal to boost the suspension on a ½ ton pickup as was the previous custom.

Accounts**Payable:**

Bell Aliant	\$200.98 – Phone/Fax/Internet – Office
Bell Aliant	\$ 74.52 – Phone – Fire Dept.
Bell Mobility	\$ 34.97 – Phone – Cell
NL Power	\$ 92.95 – Hydro – Garage
NL Power	\$ 86.92 – Hydro – Chlor. Chambers
NL Power	\$386.14 – Hydro – Mun. Bldg.
NL Power	\$180.84 - Hydro – Booster Station
NL Power	\$576.98 – Hydro – Fire Hall
NL Power	\$1717.22 – Hydro – Street Lighting
TRIO	\$317.60 – Health Premiums Jan. 2015
Pennell’s Service Station	\$ 53.95 – Tires/Town P/U & Trailer
Tulk’s Home Hardware	\$ 76.11 – W/S Maint. & Tree Lighting
Municipal Assessment Agency	\$3360.00 – 1 st Quarter 2015 Assess Fees
Credit Bureau	\$ 27.12 – Collection Commission
Rockwater	\$1168.42 – Chlorine
FCM	\$202.96 – Membership Fees 2015
MNL	\$894.37 – MNL/PMA Membership Fees 2015
CNWM	\$2032.80 – Curbside Collection Fees Dec
CNWM	\$2160.31 – Tipping Fees Dec
CIBC Mellon	\$368.00 – Pension Premiums Dec.
NAPE	\$ 70.06 – Union Dues Dec.
Receiver General for Canada	\$2272.23 – Payroll Remittance Dec.
G & M Services	\$539.20 – Gas/Diesel Town & F.D.
Central Office Equipment	\$124.24 – Office Supplies

Motion-3635-15-Councillor K. Blackwood/Councillor D. Howell

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
RCMP	Quarterly Report	Info Only
MAA	Annual Report	Info Only
D. Bragg	Meeting with Council	Will Set Up Meeting
NL Power	Take Charge Program	Info Only
Gov. NL	Wellness Grants	Info Only

Members

Business: MNL Regional Meeting

Members were informed that the Central Regional MNL Meetings are scheduled in Gander on March 27th and 28th.

Members

Business: Bugs & Debbie Greene Show

These performers are in the process of promoting the Kittiwake Coast and Bonavista North area through a TV Show. They would like to do a presentation to Council about sponsoring the show and including our town in the series. General Agreement to give them our meeting schedule so they can do the presentation at a future meeting.

Adjournment: Motion-3636-15-Councillor D. Howell/Councillor K. Blackwood

Resolved that Council do now adjourn to meet again on Monday, January 26th, 2015 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0
Motion Carried.

Meeting adjourned at 9:15 p.m.