

Monday, April 27th, 2015

Minutes of the Regular Public Meeting of Council held on Monday, April 27th, 2015 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Guest: Dwayne Gillam
Mitchell Nippard

Absent: Councillor Sam Winsor

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3687-15-Councillor D. Howell/Councillor M. Bailet**
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of April 6th, 2015 which had been circulated to all members.

Motion-3688-15-Deputy Mayor Peddle/Councillor D. Howell

Resolved that the Minutes of the Regular Council Meeting of April 6th, 2015 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Guest:

Dwayne Gillam & Mitchell Nippard

Mayor Howell welcomed Dwayne and Mitchell to the meeting. They are concerned with the run off from the bog behind their property causing freeze ups during the winter and the possibility of flooding. The bog is located on the town's property. They proposed to dig out the bog – about 100 ft. wide by 25 – 40 ft. back and fill it with shale rock. The trench would remain as it is between the two properties but the water would then leech out slowly in the wintertime and they feel would alleviate the problem. A second option proposed was that Dwayne would consider purchasing the property if the town was interested in selling it at a reasonable price.

Mayor Howell will meet with Dwayne tomorrow and look at the property in question and take pictures for council's perusal. Clerk/Manager will seek advice from the Town Engineer and whether approval from Environment and Conservation would be required.

Mayor Howell thanked the men for coming and advised council will check things out and get back to them with the response. Dwayne and Mitchell left the meeting at 7:50 p.m.

Business

Arising:

OH&S Inspection

General Agreement to purchase new Fire Extinguishers for the Municipal Building and Garage. The current extinguishers will then be sent with the Fire Dept. extinguishers for inspection.

Proposed Cabin Development

Motion-3689-15-Councillor L. Bailet/Councillor M. Bailet

Resolved not to approve the request to build a cabin at Whitewater Pond & Crackie Pond area as it is outside the Designated Seasonal Development Area and within our Stewardship Management Area.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

Committees

Finance:

Annual Wage Increase – Clerk/Manager

(Clerk/Manager left the meeting at 8:30 p.m. due to a conflict of interest and was invited back at 8:45 p.m.)

Motion-3690-15-Councillor D. Howell/Councillor M. Bailet

Resolved that the Clerk/Manager would be given a 5% raise rounded to the nearest dollar for the annual wage increase.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

MOG 2015 Allocation

The annual MOG Allocation has been confirmed at \$97,740.80 and will be paid in semi-annual payments of \$48,870.40 each.

Crown Lands Application

The town has to advertise a Notice of Intent complete with a Drawing of the Proposed Site for the Water/Sewer Project in 3 different newspapers. Two months after the publication date, copies of the advertisements must be forwarded to the Central Regional Crown Lands office.

Telephone Pole Damage (Invoice)

General Agreement that a letter be written to Bell Aliant informing them that council is not satisfied with the invoice in the amount of \$1,760.04 to replace a telephone pole damaged during snow clearing earlier this year. Pictures taken by the town indicate the pole was previously rotten and in the opinion of council would soon have to be replaced at their own expense anyway. Also, further clarification is required regarding the Pole credit of \$400.00. Response will be brought back when received.

FD Mother's Day Breakfast Donation

General Agreement to donate the same amount as in previous years to the Mother's Day Breakfast. Further that permission would be granted to the Fire Dept. to purchase a coffee urn if required.

Finance:

Municipal Taxation Concerns

CFIB ran a campaign in NL asking members if they felt they were being overtaxed. Responses were received from two business owners in our community who felt they were being overtaxed.

Public Works:

Water Report

Satisfactory

Water Quality Report

THM's and HAA's are still a little above the guidelines.

Drinking Water Annual Report

Available for viewing at the office.

Waterline Leak

The waterline leak at 312 A Main Street has been fixed temporarily and will be monitored and dug up and capped off as soon as possible. It was also agreed to send the part time worker for the Flagsperson course as soon as possible.

Fire Dept;

New Pickup Update

The new Fire Dept. Pickup is on site and registration will be transferred this week. The pickup will require a new rack and painting, etc. A list of what is required for the new pickup will be brought back to the next meeting.

SOP

The Standard Operating Procedures were recently updated by the Fire Department members and is available for viewing at the office. A change regarding the drivers experience will be made as there is no longer a requirement for the driver to be 25 years of age. FES advised there is no age restriction on drivers but the town insurance policy requires the driver to have 9 years driving experience regardless of the age of the driver.

Recall – Pumper

A recall notice regarding recalibration of the ECM on the Pumper to prevent the possibility of engine derate or eventual shut down has been received from the manufacturer. An appointment will be made to get this work done as soon as possible.

Accounts

Payable:

Trio Benefits	\$ 317.60 – Health Premiums (Paid)
Dooley’s Trucking	\$ 22.60 – Courier- Fire Extinguishers
Mercer’s Marine	\$ 104.13 – Flags
Battlefield Equipment Rentals	\$ 187.23 – Eye Wash Stations
Goodyear’s Electrical Limited	\$ 13.49 – Bulbs – Exit Lights
Rockwater	\$1,168.42 – Chlorine
G & M Services	\$ 885.90 – Fuel Town 488/FD 397
G & M Services	\$ 85.76 – Volunteer Appreciation
Linda Bailet	\$ 220.27 – Volunteer Appreciation
Dale Howell	\$ 119.78 – Volunteer Appreciation

Motion-3691-15 - Councillor K. Blackwood/Councillor M. Bailet

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0
 Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
JDRF	Walk to Cure Diabetes	Info Only

New Business: Application for Development

Application for Development at 380 Main Street was approved pending approval of all other relevant government departments as per policy.

Request to Build Shed

The request to demolish shed and rebuild smaller shed at 122 Main Street was approved as per policy.

Recycling Depot

Clerk/Manager will contact the owner of the Green Depot and see if the business is closing and find out when the money can be picked up for the

recyclables the Fire Dept. dropped off (between 1000 and 1200 cans and bottles).

Members

Business:

Computer Desk/Chair

(Councillor M. Bailet and Councillor L. Bailet left the meeting at 9:40 p.m. due to a conflict of interest)

Motion-3692-15-Councillor D. Howell/Councillor K. Blackwood

Resolved to purchase the computer desk, chair and monitor at the total cost of \$70.00 for the town office.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood

Opposed: 0

Abstaining: 0

Motion Carried.

(Councillor M. Bailet and Councillor L. Bailet were both invited back to the meeting at 9:55 p.m.)

Community Waste Diversion Fund

Up to \$10,000 in funding is available to communities that are finding exciting new ways to help divert waste from our landfills. The deadline for applications is May 26, 2015.

New Electoral Districts Proposal

The new Electoral Districts Proposal was reviewed by members. The proposal for our region now includes the area from Fogo Island to Hare Bay sharing a population of 14,035.

SAM Scholarship Opportunity

Information regarding a \$1,000 scholarship offered through SAM has been forwarded to Phoenix Academy.

Revision to Development Regulations

The Department of Municipal and Intergovernmental Affairs is considering a revision on the definition of “building height” from the Development Regulations which are binding on all Municipalities. Municipalities are offered the opportunity to provide their comments on this definition and suggestions as to how it could be improved.

Members

Business: Volunteer Appreciation Social

The Volunteer Appreciation Social held on April 25th, 2015 was very well received by the Community Volunteers who attended. A great time was had by all. The total cost was \$795.71. Pictures were printed off and viewed by members. A report of the social will be composed and sent along with some pictures to the Community Sector Council as per their request with their contribution of \$100.00 towards the cost of hosting this event.

Adjournment: Motion-3693-15-Councillor D. Howell/Deputy Mayor Peddle

Resolved that council do now adjourn to meet again on Monday, May 11th, 2015 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D.Howell Councillor K. Blackwood
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting was adjourned at 10:10 p.m.

Monday, April 6th, 2015

Minutes of the Regular Public Meeting of Council held on Monday, April 6th, 2015 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Clerk/Manager Dianne Goodyear

Absent: Councillor Michel Bailet
Councillor Linda Bailet

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3680-15-Councillor D. Howell/Councillor K. Blackwood**
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of March 23rd, 2015 which had been circulated to all members.

Motion-3681-15-Deputy Mayor Peddle/Councillor D. Howell

Resolved that the Minutes of the Regular Council Meeting of March 23rd, 2015 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising: **Volunteer Week Proclamation**

The Volunteer Week Proclamation was signed by Mayor Howell.

Volunteer Social

Members were informed that the application for \$100.00 towards the Volunteer Social was approved by the Community Sector Council.

Motion-3682-15-Councillor D. Howell/Deputy Mayor Peddle

Resolved that both hot and cold finger foods would be served at the Volunteer Social.

In favour: Mayor Howell Deputy Mayor Peddle

Councillor D. Howell Councillor S. Winsor

Opposed: 1 – Councillor K. Blackwood

Abstaining: 0

Motion Carried.

Committees

Finance:

NAPE – Wage Proposal

Motion-3683-15-Deputy Mayor Peddle/Councillor D. Howell

Resolved to accept the latest proposal of a wage increase for the Outside Worker as presented by the N.A.P.E. Representative.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Bugs & Debbie Greene Show

Motion-3684-15-Deputy Mayor Peddle/Councillor S. Winsor

Resolved that the town would not sponsor the Bugs & Debbie Greene Show.

In favour: Deputy Mayor Peddle Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor

Opposed: 1 – Mayor Howell

Abstaining: 0

Motion Carried.

Public Works:

Water Report

Satisfactory

Water Usage/Flow Data – March

Average water usage for the month of March was 160,000 gals/day.

Chlorine Readings – March

Chlorine Readings for the month of March were good overall and within the recommended guidelines.

Ice Control Mixture 2015/16

General Agreement to order the same amount as in previous years.

Garbage Collection/Cardboard

General Agreement that cardboard from businesses should be bagged or bundled and tied to be picked up by the town worker.

W/S Update

Town Engineer advised the specs will be delivered within the next day or so and tender should be called within the next couple of weeks. The anticipated start date is June 1st, 2015. He also advised there has been an increase in the cost of PVC and valves which will affect the tenders.

Fire Dept:

Pickup

Pictures and information on 3 Pickups were submitted for Council's perusal. One of the three met the specs. Clerk/Manager is to contact the owner and see if it is still available. If so, it would need to be inspected and checked for liens. Members will be notified of the results by email or phone for further direction.

Fire Protection/Boundary

The 911 Bureau Inc. was informed that the town provides fire protection to Beaver Cove which is not accurate. General Agreement to contact the Local Improvement Committee in Frederickton and see if they are interested in including the cabins at Beaver Cove in their Fire Protection Agreement. If so, they would then be responsible to collect the fees from the cabin owners. Results are to be brought back to the next meeting for further discussion.

Accounts

Payable:

NL Power	\$1,717.22 – Hydro – Street Lighting
NL Power	\$ 104.39 – Hydro – Chlor. Chambers
NL Power	\$ 800.73 – Hydro – Fire Hall
NL Power	\$ 248.00 – Hydro – Booster Station
NL Power	\$ 467.79 – Hydro – Municipal Bldg.
NL Power	\$ 228.50 – Hydro – Garage
Bell Aliant	\$ 76.94 – Phone – Fire Hall
Bell Aliant	\$ 215.41 – Phone/Fax/Internet/Office
Bell Mobility	\$ 36.22 – Phone – Cell
Receiver General for Canada	\$2,048.75 – Payroll Remittance March
NAPE	\$ 57.91 – Union Dues March

CIBC Mellon	\$ 383.16 – Pension Premiums March
Rockwater	\$1,168.42 – Chlorine
Computer Shack	\$ 180.79 – Drums (4) for Printer
Central Cashier’s Office	\$ 292.11 – Salt/Sand Mixture
Toromont Cat	\$1,235.09 – Service Call – Loader
Municipal Assessment Agency	\$3,360.00 – 2 nd Quarter Assessment Fees
Tulk’s Home Hardware	\$ 241.50 – Extinguishers//Garage Supplies
CNWM	\$2,115.30 – Curbside Collection March
CNWM	\$1,342.00 – Tipping Fees March
G & M Services	\$ 369.03 – Gas – Town 247.03: FD 122.00
D. Parsons	\$ 20.00 – O/H Door Electrical– Fire Hall
Pennell’s Service Station	\$ 43.11 – Fuses/Fuse Link/Con/FD Van/PU

Motion-3685-15-Councillor S. Winsor/Councillor D. Howell

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0
Abstaining: 0

Motion Carried.

Correspondence

From	Regarding	Action
RCMP	Quarterly Report	Info Only
Heart & Stroke	Mayor’s March	DM Peddle accepted

New Business:

OH&S Inspection

An inspection of the Municipal Building and Town Garage was conducted on March 31st, 2015. Several orders were issued and the Town was given until April 17th, 2015 to complete all orders.

Crown Land Recommendation Application

Crown Land Recommendation Application received on the property adjacent to 52 Noggin Cove Road was approved as per policy.

Proposed Cabin Development

The proposed cabin development is located within the stewardship protected area – Whitewater Pond and Crackie Pond. Since the application was made to Crown Lands in January and the town has just received it, the resident will first be contacted to see if he is still interested in this development. Results will be brought back to next meeting for further discussion.

Roads/Potholes

General Agreement to write Transportation & Works and request they repair the potholes throughout the community.

Prov. Summer Student Application

General Agreement to complete the Provincial Summer Student Application as in previous years.

Members

Business:

Land behind Fire Hall

Resident will be contacted for further clarification regarding the bog behind his property before a decision can be made. Members don't see a problem with extending the ditch on his own property but the water runoff cannot be diverted onto someone else's property.

Municipal Awareness Day

The Proclamation for Municipal Awareness Day – May 6th, 2015 was signed by Mayor Howell. Councillors D. Howell and K. Blackwood will organize an event for Municipal Awareness Day as in previous years.

Members

Business:

Clerk/Manager Convention

The Clerk/Manager will be attending a PMA Convention in Corner Brook from April 14th – 17th, 2015. The Part-time Clerk will cover during this period.

Part-time Clerk/Collections

General Agreement that following the PMA Convention, the Part-time Clerk will work 2 days a week for the next month or so strictly on Collections.

Adjournment:

Motion-3686-15-Deputy Mayor Peddle/Councillor K. Blackwood

Resolved that Council do now adjourn to meet again on Tuesday, April 21st, 2015 in Council Chambers.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:10 p.m.