

## Monday, May 12th, 2014

Minutes of the Regular Public Meeting of Council held on Monday, May 12, 2014 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Councillor Dale Howell  
Councillor Sam Winsor  
Councillor Michel Bailet  
Councillor Linda Bailet  
Clerk/Manager Dianne Goodyear

**Absent:** Deputy Mayor Marlene Peddle  
Councillor Kim Blackwood

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** "Green House Permit" was added under New Business.  
**Motion-3532-14-Councillor S. Winsor/Councillor M. Bailet**  
Resolved that the Agenda be adopted as amended.

In favour: Mayor Howell            Councillor D. Howell  
                  Councillor S. Winsor    Councillor M. Bailet  
                  Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting on April 28, 2014 which had been circulated to all members.

**Motion-3533-14-Councillor D. Howell/Councillor S. Winsor**

Resolved that the Minutes of the Regular Council Meeting on April 28<sup>th</sup>, 2014 be adopted as circulated.

In favour: Mayor Howell            Councillor D. Howell  
                  Councillor S. Winsor    Councillor M. Bailet  
                  Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Insurance**

Baine Johnson advised that the Portable Fire Fighting Equipment Floater would provide coverage for items while located at the Fire Hall and stored in the vehicles as well as off premises. Anything that stays in the building is covered under the Building Contents section of the insurance. A list of items such as BA's, Bunker Gear, etc. that are considered mobile will be compiled and brought back to a future meeting to discuss added coverage under the Portable Fire Fighting section of our Insurance.

**Chlorine Readings Main St. South**

General Agreement to proceed with the installation of a curbstop and valve at the end of the waterline on Main Street South. This would allow us to run water when required to keep the chlorine readings up in that area.

**Legal acquisition of Property/Delinquents**

**Motion-3534-14-Councillor S. Winsor/Councillor L. Bailet**

Resolved to acquire legal acquisition of the 2 vacant properties previously discussed.

In favour: Mayor Howell                      Councillor D. Howell

Councillor S. Winsor      Councillor M. Bailet

Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**1<sup>st</sup> Quarter Financial Reports**

A detailed Quick Report listing all accounts was presented to Council as requested. A detailed explanation of the report was also presented. More questions arose regarding certain accounts. Clerk/Manager will research and bring results back to next meeting.

**Committees**

**Finance:**

**MOG Semi-annual Payment**

The Semi-annual payment in the amount of \$48,870.40 for the 2014/2015 Municipal Operating Grant Allocation has been received.

**Finance: Street Light – Howell’s Ave.**

The resident at 84 Howell’s Avenue advised that he has been paying for a street light in front of his residence but is giving it up. He wondered if the town wanted to keep the light there and take over the payment. The addition of extra street lighting was included in our 2014 Budget. Therefore, it was agreed that members would check throughout the community for locations that require additional lighting and report back to future meeting for a decision.

**Public Works: Water Report**

Satisfactory

**Monthly Flow Data/April**

Reviewed by members. Average flow for April was between 135,000 and 140,000 gals/day.

**Monthly Chlorine Readings/April**

Reviewed by members. Chlorine Readings have stabilized are now back to normal.

**Clean up week**

Clean up week will be scheduled for June 2 – 6, 2014 provided the Transfer Station will be open. The same schedule as last spring will be followed – 1 day for metals, 1 day for bulk materials, etc. Notification will be sent by Spring Newsletter.

**Fire Dept: Firefighting Equipment Program**

A letter was read from the Fire Commissioner acknowledging receipt of our application. We will be notified in writing when a decision has been reached.

**Accounts**

**Payable:**

NL Power	\$1,708.91 - Hydro – Street Lighting (Paid)
Receiver General for Canada	\$2,102.53 – Payroll Remitt April (Paid)
TRIO	\$ 319.32 – Health Premiums May (Paid)
CIBC Mellon	\$ 397.30 – Pension Premiums April (Paid)
NAPE	\$ 52.90 – Union Dues April (Paid)
Bell Aliant	\$ 74.52 – Phone – Fire Dept.
Bell Aliant	\$ 204.24 – Phone/Fax/Internet – Office
CMWM	\$2,173.86 – Tipping Fees – April

Overhead Door (NFLD) Limited	\$1,048.64 – Door Opener/Fire Hall
EMCO	\$ 333.22 – Covers W/S
EMCO	\$ 302.94 – Hydrant Repairs NC Road
EMCO	\$ 400.56 – Waterline
Pretty SAFE Enterprises	\$ 463.30 – First Aid Books/Rentals
G & M Services	\$ 802.44 – Gas/Diesel Town 583 FD 219
Rockwater	\$1,062.20 – Chlorine
Smitty’s Road Service Ltd.	\$ 273.69 – Pumper Inspection
Pennell’s Service Station	\$ 45.03 – FD Antifreeze/Tire Chg/Balance

**Motion-3535-14-Councillor L. Bailet/Councillor M. Bailet**

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor D. Howell  
Councillor S. Winsor Councillor M. Bailet  
Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
MAA	Clar Simmons Scholarship	Info Only

**New Business: Request to build Shed**

Inspected by Town Worker and reviewed by members – approved as per policy.

**Request to add Deck to existing Shed**

Inspected by Town Worker and reviewed by members – approved as per policy.

**Green House Permit (Added to Agenda)**

The question – “Does the construction of a Green House follow the same guidelines as a Shed and require a Permit” was deferred to the next meeting.

**Members**

**Business: SAM Activity Report/Conference**

A copy of the SAM Activity Report was circulated to all members and attached to the minutes.

### **New Council Handbook**

The new Council Handbooks have been received and distributed to all but one member who was not present.

### **Emergency Management/Symposium Report**

Deputy Mayor Peddle attended both these sessions but was not present to give a report. Deferred to next meeting.

### **Municipal Awareness Day**

An open house was held at the Municipal Building and Fire Hall on May 7<sup>th</sup>, 2014. Grades 2 and 3 from Phoenix Academy (31 students and 2 teachers) toured both buildings. About 6 – 8 adults dropped by the Municipal Building in the afternoon.

### **Mock Council Meeting**

From the visit on Municipal Awareness Day, one of the teachers showed interest in setting up a Mock Council Meeting for her class as they are learning about Municipal roles and responsibilities. Research is required regarding a kit that we can use for this event. Information obtained will be brought back for further discussion.

### **Clerk/Manager Vacation**

Clerk/Manager has requested the week of May 26 to 30<sup>th</sup> as vacation. Part time worker is on vacation. Back up worker is waiting on Code of Conduct. General Agreement that the vacation will be approved if the Code of Conduct can be obtained in time. Clerk/Manager will inform members by email.

### **Adjournment:**

#### **Motion-3536-14-Councillor D. Howell/Councillor M. Bailet**

Resolved that council do now adjourn to meet again on Monday, May 26<sup>th</sup>, 2014 at 7:30 p.m.

In favour: Mayor Howell Councillor D.Howell  
Councillor S. Winsor Councillor M. Bailet  
Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 9:00 p.m.