

Monday, January 27th, 2014

Minutes of the Regular Public Meeting of Council held on Monday, January 27th, 2014 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Sam Winsor
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Councillor Kim Blackwood
Councillor Michel Bailet

Call to Order: Chair @ 7:30 p.m.

Agenda: "Letter of Support" was added to the Agenda under New Business.
Motion-3569-14-Deputy Mayor Peddle/Councillor L. Bailet
Resolved that the Agenda be adopted as amended.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of January 13th, 2014 which had been circulated to all members.

Motion-3570-14-Councillor L. Bailet/Councillor S. Winsor

Resolved that the Minutes of the Regular Council Meeting of January 13th, 2014 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Chemical Feed Pump

The new back-up pump has arrived. No response to date regarding the pump that was sent out on Warranty in November.

Fire Hall O/H Doors

The part has been ordered and should be in Jan. 28th, 2014.

Weekend Coverage/Cell

The Outside Worker has verbally agreed to take the cell with him on evenings and weekends in case of an emergency.

Fire Hall Phone & Internet Services

Motion-3571-14-Councillor S. Winsor/Deputy Mayor Peddle

Resolved to write the members informing them that Council does not agree with their request. The minimum cost would be \$100/month; \$1,200/year and that would come out of their budget. Council feels this money could be better spent.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Loader – Tender

Motion-3572-14-Councillor S. Winsor/Councillor L. Bailet

Resolved to issue a tender for sale of the Loader complete with Bucket and Plow. Tender is to state “highest tender not necessarily accepted”.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Diesel & Furnace Oil

There are approximately 50 gals of Diesel and 150 gals of Furnace Oil remaining in the tanks. The Oil will be placed in drums, moved to the Town Garage and locked for safe keeping.

Motion-3573-14-Councillor D. Howell/Councillor L. Bailet

Resolved to issue a local Tender for the sale of the stored Diesel and Furnace Oil.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Committees

Finance:

Budget

Members had taken a copy of the Budget home for their perusal. Any questions they had were reviewed and answered.

Financial Reports 4th Quarter 2013

Collections have fallen behind and need to be brought up to date by accepting signed agreements or post-dated cheques on arrears by spring. Clerk/Manager is to follow current policy on collection including water shut off for those applicable. Extra hours are approved as required to meet this deadline.

Cost for Sanding Driveway

Current policy on sanding lots is \$25.00 fee.

Motion-3574-14-Councillor S. Winsor/Councillor L. Bailet

Resolved that the cost of sanding a driveway would be \$25.00.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Loader Loan re: Tender

Motion-3575-14-Councillor S. Winsor/Councillor D. Howell

Resolved to apply to CIBC for a loan of approximately \$115,000 amortized over 4 years for the purchase of a new Backhoe/Loader. Further that the Mayor and Clerk be authorized to negotiate on behalf of the Town.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor S. Winsor
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works: Water Report

Satisfactory.

Water Operators Focus Group

General Agreement not to send representation to this meeting.

Fire Dept.

Pick up

Fire Department was unable to find anything suitable in their price range. Cheapest they found is \$26,000 and up. After discussion on Conflict of Interest it was agreed that as per Council Policy the Mayor would be in a Conflict of Interest.

(Mayor Howell passed Chair to Deputy Mayor Peddle and left the meeting at 9:00 p.m.)

The previous tender was in this range and was declined as it was above their budget. Without having to retender, they can only get quotes on what was stated in the last tender call at a lower price range.

Motion-3576-14-Councillor L. Bailet/Councillor S. Winsor

Resolved to do the necessary repairs to the current pick-up as per the previous inspection to keep it operating for another year. Previous inspection indicated the fuel pump needed to be replaced. Further to keep looking for quotes as per the last tender call and if they can't find anything Council will look at budgeting for it in next year's budget.

In favour: Deputy Mayor Peddle Councillor D. Howell
Councillor S. Winsor Councillor L. Bailet

Opposed: 0
Abstaining: 0

Motion Carried.

(Mayor was invited back to the meeting and returned as Chair at 9:35 p.m.)

Powerline Fire Safety Course

Newfoundland Power is offering a free 3 hour training session at the Carmanville Fire Hall on January 28, 2014. Members from neighbouring communities have been invited to attend. Response indicates 40 – 50 firemen will be attending this course.

2 Day Instructor Course/Springdale/March 1&2

This course is offered in Springdale. Several firemen are interested in attending. More research is required regarding the prerequisites for this course. Information will be brought back to next meeting for further discussion.

Accounts

Payable:

Davis Clover Farm	\$427.01 – FD Turkeys/Cards/Kitchen Supp.
Central Office Equipment	\$ 52.23 – Office Supplies
Transcontinental Media	\$255.81 – Tax & Fee Structure Ad.
G & M Services	\$608.01 – Gas 207.01/Diesel – 401.00

Motion-3577-14-Deputy Mayor Howell/Councillor S. Winsor

Resolved that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor S. Winsor
	Councillor L. Bailet	

Opposed: 0
Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
Motor Registration	Slow Moving Vehicles	Info Only
Dept. of Finance	Pre-Budget Consultations	Info Only

Central Health
Claude Gravelle MP

Community Consultation Session
Resolution re: Dementia

Info Only
Info Only

New Business: Properties in Disrepair

Discussion regarding several properties that are in disrepair. Due to the time of year, it was agreed to bring this item back for discussion in time for spring clean-up.

Letter of Support (Added to Agenda)

Discussion regarding the oil spill off Change Islands. General Agreement that Councillor Winsor will write letters to the Minister of Transportation & Works, the Minister of Environment and Conservation and the Minister of Fisheries asking that appropriate remediation be taken to remove the oil from the sunken boat.

Members

Business:

MNL Central Regional Meeting

Mayor Howell, Councillor D. Howell and Clerk/Manager will attend this meeting. Registration for Deputy Mayor Peddle will be cancelled as she is unable to attend.

MNL Committee Members

Anyone interested in joining any of the MNL Committees can sign up online or by application at the town office.

Adjournment:

Motion-3578-14-Councillor S. Winsor/Deputy Mayor Peddle

Resolved that Council do now adjourn to meet again on Monday, February 10th, 2014 at 7:30 p.m.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor S. Winsor
	Councillor L. Bailet	

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:00 p.m.

Monday, January 13th, 2014

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Attendees: Mayor Keith Howell (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Marlene Peddle

Call to Order: Chair @ 7:30 p..m.

Agenda: **Motion-3562-14-Councillor S. Winsor/Councillor M. Bailet**
Resolved that the Agenda be adopted as circulated.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of December 9th, 2013 which had been circulated to all members.

Motion-3563-14-Councillor D. Howell/Councillor S. Winsor

Resolved that the Minutes of the Regular Council Meeting of December 9th, 2013 be adopted as circulated.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Composting Program (MMSB)

General Agreement not to avail of this program due to the minimum order requirement of 50.

Come Home Year

Waiting on response regarding the date and time of meeting.

Chemical Feed Pump

Motion-3564-14-Councillor D. Howell/Councillor S. Winsor

Resolved to purchase a back-up Chemical Feed Pump from Kean’s Pump Shop as per their quote of \$429.00 + tax.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

General Agreement to contact Mr. Hynes of Atlantic Technical Services Limited in writing stating that we require a response regarding the repair or replacement of our new Chemical Feed Pump by the end of this month. Further, that if no satisfactory response is received, the town will purchase another pump and not continue with this purchase.

Fire Hall O/H Doors

Waiting on response regarding the part ordered.

Community Enhancement

Discussion regarding materials required and work for the remainder of the program. Clerk/Manager to determine how much money is left to spend on materials.

Business

Arising:

Diesel/Furnace Oil – Loader

Members were informed that a Service Call was required for the leased Loader because it was not working. The Mechanic informed us that we can

only use Clear Diesel in the Loader – not Marked Diesel or Furnace Oil. Clerk/Manager to check with the supplier to see if they will take back the Diesel and Furnace Oil we have in storage and give us a credit. If not, there was general agreement to pump the fuel into barrels and put it on tender.

Committees

Finance:

Budget

Approval received from Municipal Affairs. A copy of the Budget was distributed to all members for their information and retention. It will be brought back to the next meeting for further discussion.

MCW Application

Motion-3565-14-Councillor S. Winsor/Councillor M. Bailet

Resolved that the extra \$100,000 for our Capital Works Project would be taken from our surplus if the full amount of the project is approved.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Water Tax Exemption/Policy

Approved as per Council Policy.

Backhoe/Loader (Monthly Payments)

The monthly payment for the Lease is \$2,936.87 and will be taken directly from the Town's bank account on the 15th of each month starting on January 15th, 2014. The term of the lease is 4 months and includes 100 hours usage. After 100 hours per month, the cost is \$25.00 per hour.

Public Works:

Water Reports

Satisfactory

Water Quality Report

THM's and HAA's are still slightly above the recommended guidelines.

Chlorine Readings Dec.

Overall good report and within the recommended range.

Monthly Usage & Flow Data Report

Monthly usage is approximately 130,000 imp gals/day.

Loader/Tender

General Agreement to get the old Loader checked by a Mechanic to see what's wrong with it before putting it up on tender. Results are to be brought back to the next meeting.

Weekend Coverage/Cell

Clerk/Manager to check with the Outside Worker to see if he's willing to take the cell with him on weekends so he can be reached in case of an emergency. His response will be brought back to the next meeting. Further, it was agreed to have the Outside Worker do up a "How to" list on everything he does so that in the event he cannot be reached, there is a procedure that the replacement worker can follow.

Property Damage

Members were informed of 3 incidents involving the new Loader where there was minor Property damage.

Motion-3566-14-Councillor S. Winsor/Councillor M. Bailet

Resolved that a letter be written to the Outside Worker for a breach of policy - an unauthorized agreement with a resident that was not approved by Council.

In favour:	Mayor Howell	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Clean & Safe Drinking Water Workshop-March 25-27

General Agreement that both the Outside Worker and the Part Time Worker would attend this workshop.

Water @ Interp. Center

General Agreement that the Water would be turned off and drained at the Interp. Center and the heat would be turned off at the building.

Fire Dept.

Phone & Internet Services

Email received from Acting Chief White requesting Phone and Internet Services for the Fire Hall. Further research is required. Will be brought back to next meeting when more information is received regarding this request.

Accounts

Payable:

Computer Shack	\$271.17 – Printer Ink Cartridges (Paid)
Central Office Equipment	\$ 30.32 – Office Supplies (Paid)
Car Quest	\$125.54 – Battery/Fire Pump (Paid)
NL Power	\$ 91.77 – Hydro – Garage (Paid)
NL Power	\$178.85 – Hydro – Booster Stn. (Paid)
NL Power	\$683.27 – Hydro – Fire Hall (Paid)
NL Power	\$356.93 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 66.11 – Hydro – Chlor. Chambers (Paid)
G & M Services	\$232.01 – Gas – Town (Paid)
Cal LeGrow	\$291.00 – Insurance -Backhoe Lease (Paid)
NL Power	\$1712.61 – Hydro – Street Lighting (Paid)
NAPE	\$ 61.32 – Union Dues Dec. (Paid)
Bell Aliant	\$ 74.52 – Phone – Fire Dept. Dec. (Paid)
Bell Aliant	\$199.11 – Phone/Fax/Internet Dec. (Paid)
Bell Mobility	\$ 34.97 – Phone – Cell Dec. (Paid)
Receiver General for Canada	\$2383.45 – Payroll Remittance Dec. (Paid)
CIBC Mellon	\$411.96 – Pension Premiums Dec. (Paid)
Tulk's Home Hardware	\$ 83.76 – Fire Hall Door/Fuses
FCM	\$200.82 – 2014 Membership Fees
PMA	\$150.00 – 2014 Membership Fees
MNL	\$707.52 – 2014 Membership Fees
Procom Data Services Inc.	\$2570.75 – 2014 Basic Support Fee
Procom Data Services Inc.	\$993.95 – 2014 Payroll Support Fee
Rockwater	\$1062.20 – Chlorine
Central Office Equipment	\$ 52.41 – Envelopes
Municipal Assessment Agency	\$3360.00 – 1 st Quarter 2014 Ass. Fee
CNWM	\$1980.00 – Curbside Collection Dec.
CNWM	\$1616.70 – Tipping Fees Dec.
G & M Services	\$555.95 – Town 194.07/Loader 361.88
Toromont Cat	\$131.86 – Hydraulic Oil/Filter – Loader

DSI	\$146.79 – Receipt Paper
TRIO	\$319.32 – Health Premiums – January
Professional Tire	\$110.68 – Trailer Tire

Motion-3567-14-Councillor D. Howell/Councillor K. Blackwood

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor
 Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From ction	Regarding	A
MAA Only	Board Members Elected	Info
MHA George Murphy Only	Petition re Family Violence Court	Info
MHA Dale Kirby Only	Petition re Gov't cuts to Disability Funding	Info

New Business: RCMP Quarterly Report

Reviewed by Council – information only.

Recycle My Cell

Members were informed of the new cell phone recycling stewardship program launched on Oct. 17/13. There are currently 56 locations in NL which accepts used or unwanted wireless devices regardless of make, model or condition.

Members

Business: MNL Workshop-GFW –Jan 31st/Feb. 1st

General Agreement to book 2 rooms at the Mount Peyton Hotel in Grand Falls-Windsor. Members interested in attending are asked to notify the Clerk/Manager as soon as possible to be registered.

PMA Convention-Gander-Apr 1-4

General Agreement that the Clerk/Manager will attend.

Adjournment:

Motion-3568-Councillor K. Blackwood/Councillor D. Howell

Resolved that Council do now adjourn to meet again on Monday, January 27th, 2014 at 7:30 p.m.

In favour:	Mayor Winsor	Councillor D. Howell
	Councillor K. Blackwood	Councillor S. Winsor
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:15 p.m.