

Monday, April 28th, 2014

Minutes of the Regular Public Meeting of Council held on Monday, April 28, 2014 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Marlene Peddle
Councillor Michel Bailet
Councillor Linda Bailet

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3525-14-Councillor S. Winsor/Councillor D. Howell**
Resolved that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting on April 14th, 2014 which had been circulated to all members.

Motion-3526-14-Councillor D. Howell/Councillor S. Winsor

Resolved that the Minutes of the Regular Council Meeting on April 14th, 2014 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell
 Councillor K. Blackwood Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes:

Mayor Howell asked if there were any errors or omissions to the Minutes of the Special Meeting of Council on April 18th, 2014 which had been circulated to all members.

Motion-3527-14-Councillor S. Winsor/Councillor D. Howell

Resolved that the Minutes of the Special Meeting of Council on April 18th, 2014 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Insurance

Waiting for response from Cal LeGrow/Baine Johnson.

FD Training Equip

No response has been received from the Fire Department.

FD Application for Equipment

Motion-3528-14-Councillor K. Blackwood/Councillor D. Howell

Resolved to apply to FES-NL for firefighting equipment in the amount of \$20,327.63.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

A copy of the equipment required is attached to the minutes.

1st Quarter Financial Reports

Townsuite is working on the problem with the CPP deductions. A report showing a breakdown of the other A/R – invoiced and receipted will be brought back to the next meeting as requested.

Capital Works Agreement

Motion-3529-14-Councillor S. Winsor/Councillor D. Howell

Resolved to accept funding from the Provincial Government in the amount of \$500,000 on a 90/10 Provincial/Municipal ratio for the Capital Works Project 17-MCW-15-00047 Water & Sewer System.

Further that the Mayor and Clerk/Manager are authorized to enter into this agreement on behalf of the Town of Carmanville.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Age Friendly Agreement

We have now received written confirmation that our proposal for the Age Friendly Grant was approved in the amount of \$5000. The agreement clearly states that the funding can only be used for the purposes outlined and approved in our application. A copy of the activities and budget summary will be given to all members and brought back to a future meeting for further discussion.

Loader Hire

Section 101 of the Municipalities Act states: "All taxes that may be imposed or varied by a council shall be imposed or varied by a resolution of council before April 1st in the financial year in which the tax or tax variation is to be applied". Municipal Affairs confirmed that the charge for Loader Hire cannot be changed after April 1st.

Committees

Public Works: Water Report

Satisfactory

Noggin Cove Head Road

Some repair work needs to be done at Noggin Cove Head. The culvert is exposed, ditching needs to be done and the pipe needs to be buried. Prices to be obtained from Brinson's and Tulk's to transport a couple of loads of gravel from the Rec. Outside worker can load the truck.

Equip. Hire/Property Damages

Damages to the clothesline and post at 76 Main St. have been repaired. Worker needs to be reminded to be extremely careful when working on properties.

Public Works: Town Garage/Siding

Siding has been torn off the town garage by the wind and needs to be replaced and painted if required.

Sewer Problem – Main St. South

The sewer blockage on Main St. South was a result of cloths, mop heads, socks, etc. in the sewer line. A letter will be written to all residents advising them of the problem and asking not to dispose of this type of materials through the sewer drains in the future. It was noted that in the sewer permit it states the worker should be trained as a Level 1 Wastewater Operator and the sewerline should be flushed annually. General Agreement that our worker will be sent to the next available training in Gander.

Chlorine Readings Main St. South

The Outside Worker submitted a proposal to install a curbstop and valve at the end of the waterline on Main St. South to enable us to run water when required to keep the chlorine readings up in that area. Mayor Howell and Councillor Winsor will check the location and report back.

Rec Committee: Flea Market/BBQ

General Agreement that the Rec. Committee be given permission to use the Town and Fire Hall Parking Lot for a Flea Market/BBQ as a fundraiser on June 7th or 14th. Further that in the event of rain, the Flea Market could be moved inside the Fire Hall.

Accounts

Payable:

Davis Clover Farm	\$ 64.14 – Kitchen 43.02 Fruit Basket 21.12
NL Power	\$ 536.60 – Hydro – Fire Hall
NL Power	\$ 338.47 – Hydro – Mun. Bldg.
NL Power	\$ 101.75 – Hydro – Garage
NL Power	\$ 85.80 – Hydro – Chlor. Chamber
NL Power	\$ 205.60 – Hydro – Booster Station
Bell Mobility	\$ 34.97 – Phone – Cell
Brinson’s Sand & Gravel	\$ 96.05 – Snow clearing Dec.
CNWM	\$2,032.80 – Curbside Collection Fees Apr.

Accounts

Payable: Motion-3530-14-Councillor D. Howell/Councillor K. Blackwood

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
MAA	Board of Directors Meeting	Info Only

Members

Business: Waterline – Interp

Town Engineer advised that it is possible to run a hose on top of the ground from the Chlorination Chambers back to the Interpretation Center to get chlorinated water for the center during the summer. He said we would have to use 1” Black Hose or Municipex – can’t use a garden hose. He also stated we could put an ultraviolet treatment on the water going from the main line into the center for about \$700 or \$800. This would also purify the water for drinking but samples would have to be sent out periodically for testing.

Emerg. Mgmt/Symposium

Deputy Mayor Peddle is working on May 1st so cannot attend most of the sessions on that date. Anyone interested in registering is asked to contact the office.

Backhoe/Loader update

The loan for the new Backhoe is currently being set up. Written confirmation has been received from Toromont Cat that 2 tires and 2 rims were included in the tender price.

Adjournment: Motion-3531-14-Councillor D. Howell/Councillor K. Blackwood

Resolved that council do now adjourn to meet again on Monday, May 12th, 2014 at 7:30 p.m.

In favour: Mayor Howell Councillor D. Howell
Councillor K. Blackwood Councillor S. Winsor

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:10 p.m.

Fire Dept. – List – Re: Application to FES for funding on 90/10 split.

5 lengths of 1 ½ inch Fire Hose -	@ \$285/length = \$1,425.00
10 lengths of 2 ½ inch Fire Hose -	@ \$465/length = \$4,650.00
5 sets of Bunker Gear (Jacket, Pants & Suspenders)	@ 1,245/set = \$6,225.00
5 pair of Boots	@ 194.95 each = \$974.75
5 Helmets	@ 174.95 each = \$874.75
6 pair of Gloves	@ 94.95 each = \$569.70
10 each Nomex Hoods	@ 29.50 each = \$295.00
1 Hydrant Wrench	@ 94.95 each = \$94.95
2 Flashlights with Chargers	@ 189.95 each = \$379.90
5 Pagers	@ 500.00 each = \$2500.00
	\$17,989.05
Tax:	<u>2,338.58</u>
Total Price:	<u>\$20,327.63</u>

Friday, April 18th, 2014

Minutes of a Special Public Meeting held on Friday, April 18th, 2014 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell

Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Councillor Kim Blackwood
Councillor Sam Winsor

Call to Order: Chair at 12:50 p.m.

This meeting was called to open and award the Tender for the Purchase of a Rubber Tired Backhoe Loader.

One (1) Tender was received and presented to Council:
From Toromont Cat – for the purchase of the existing unit currently on rent and crediting the town with the previous 4 monthly rentals of \$2,599 per month, the tendered price is: \$107,651 plus \$13,995 HST = Total of \$121,646.

Motion-3523-14-Councillor D. Howell/Councillor M. Bailet

Resolved to accept the Tender from Toromont Cat as presented at the total cost of \$121,646.00.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Adjournment: **Motion-3524-14-Deputy Mayor Peddle/Councillor D. Howell**

Resolved that this meeting be adjourned.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 1:05 p.m.

Monday, April 14th, 2014

Minutes of the Regular Public Meeting of Council held on Monday, April 14th, 2014 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Marlene Peddle
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Sam Winsor
Councillor Michel Bailet
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: “Vacant Property”, “Rec. Committee Cold Plate Sale” and “Burned- out Property” were all added to the Agenda under New Business.
Motion-3513-14-Councillor K. Blackwood/Deputy Mayor Peddle
Resolved that the Agenda be adopted as amended.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of March 31st, 2014 which had been circulated to all members.

Motion-3514-14-Councillor D. Howell/Councillor S. Winsor
Resolved that the Minutes of the Regular Council Meeting of March 31st, 2014 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Insurance

More research is required from the Insurance Provider such as: what they consider Portable Equipment and if the Bunker Gear, BA's, etc. that are stored in the vehicles are covered under the Building Contents in the event of a fire. Results will be brought back to next meeting for further discussion.

Wood Pile/G. Pond

Mayor Howell checked the location of the Wood Pile at Grandfather's Pond and found it should be far enough away from the pond to not be of concern. The wood doesn't appear to have been cut there, more like stored until the owner can truck it home.

FD Training Equip

No response has been received from the Acting Fire Chief regarding the questions/concerns addressed in the previous meeting.

FD First Aid Members/Public

Motion-3515-14-Councillor K. Blackwood/Councillor M. Bailet

Resolved to grant permission to the Fire Department to offer a First Aid Course to the public as per their request.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

FD Purchase of Crest/Epaulettes

Re: Motion #3492-14 – MIN0414

Councillor L. Bailet requested that the Minutes show her reasoning in voting against the purchase of the Crest/Epaulettes in the above motion. She thinks the money could be better spent on safety and required equipment to assist in fire-fighting. She felt that with the Fire Department struggling for funding, there are more pressing needs at this point in time.

Business

Arising:

Capital Works Update

Clerk/Manager informed members that with the House in Session, it was not possible to meet with Minister Stephen Kent regarding our Capital Works Application at this time. Further that Minister Kent said the Capital Works Funding allocations will be announced within the next week. MHA Eli Cross advised that he has been working on our behalf and has had several conversations with the Minister regarding our request.

Committees

Finance:

1st Quarter Financial Reports

Some research and clarification is required and information will be brought back to the next meeting for further discussion.

Age Friendly Grant

Our application for the Age Friendly NL Grant Program was approved for \$5,000. An official letter from Minister Sullivan and a grant agreement will be forthcoming in the next few days.

Audit

The annual Audit of the Town's Financial Records will be conducted on Monday, April 28th, 2014.

Clerk/Manager Annual Wage Increase

(Clerk/Manager left the meeting at 8:31 p.m.)

Discussion by members.

(Clerk/Manager was invited back to the meeting at 8:46 p.m.)

Clerk/Manager was informed of the following motion.

Motion-3516-14-Councillor K. Blackwood/Councillor S. Winsor

Resolved to offer a \$0.50 per hour increase retroactive to the contract expiry date.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor K. Blackwood
	Councillor S. Winsor	Councillor M. Bailet
	Councillor L. Bailet	

Opposed: 0

Abstaining: 0

Motion Carried.

Finance:

Janitor Wage Increase

Motion-3517-14-Councillor L. Bailet/Councillor D. Howell

Resolved to offer \$1.00 per hour increase effective April 1st, 2014.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor K. Blackwood
	Councillor S. Winsor	Councillor M. Bailet
	Councillor L. Bailet	

Opposed: 0

Abstaining: 0

Motion Carried.

Part-Time Worker Hours

Members agreed that due to the conditions of the NAPE Agreement and the Budget restraints, the town is unable to guarantee sufficient hours to the Part-time worker annually to prevent him from seeking work elsewhere. Furthermore, they understand that he may not be available for call in during the summer months. We will provide employment opportunities as they arise for as long as he is interested in keeping the part-time position.

Public Works: Water Report

Satisfactory

Water Usage/Flow Data

Average usage - 120,000 gals/day during month of March.

Chlorine Readings/March

Overall good readings during the month of March – still on the higher end of the spectrum. With the new pump installed and a decrease in the amount of chlorine added daily, the readings should return to normal within the next couple of weeks.

Chlorine Barrel/Bucket

Members agreed to purchase a new sealed Chlorine Barrel and Bucket for the Chlorination Chamber.

Garbage on Property

Appears to be stored waiting for clean-up week. Agreement to monitor the situation until then.

Public Works: Property across from Rink

Tabled to next meeting.

Fire Dept: Pick-up Research

Three options that met the FD Tender for the purchase of a used pick-up were presented from our Web Administrator. The information will be passed to the Fire Dept. for their perusal. An email with the tender information was also sent to Avalon Ford in St. John's for their assistance.

Application For Equipment

The Fire Department is asking the Town to apply for Fire Fighting Equipment Assistance through FES Funding. The town portion would come from the amount budgeted for 2014 for Fire Fighting Equipment. A list of equipment required and relevant prices will be compiled by the Fire Department and presented at the next meeting of council.

NLAFS Regional Meeting

Scheduled for April 27th, 2014 at 1:30 p.m. in Gander. Information will be forwarded to the Acting Fire Chief.

Accounts

Payable:

TRIO Benefits	\$319.32 – Health Premiums April (Paid)
Toromont Cat	\$1461.98 – Service Call
G & M Services Ltd.	\$507.24 – Town 182.04 FD 325.20
Transcontinental Media	\$292.36 – Tender Ad – Loader
Receiver General for Canada	\$ 21.08 – CPP Underpayment 2013
NL Power	\$1708.91 – Hydro – Street Lighting
Bell Aliant	\$ 74.52 – Phone – Fire Hall
Rockwater	\$1062.20 – Chlorine
Credit Bureau	\$159.06 – Collections Commission
CNWM	\$2032.80 – Curbside Collection – March
CNWM	\$1660.23 – Tipping Fees - March
Municipal Assessment Agency Inc.	\$3360.00 – 2 nd Quarter Assessment Fees
Overhead Door (Nfld) Limited	\$140.19 – FH Door Open/Close Box

Accounts

Payable:

Motion-3518-14-Councillor D. Howell/Councillor M. Bailet

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
RCMP	Quarterly Report	Info Only
Minister of Environment	Response to letter re: MV Manolis L	Info Only

New Business:

Permit to build shed

Request to build shed at 218 Main Street – approved as all conditions stated in the policy guidelines have been met.

House Numbering

Clerk/Manager informed Council that with the NL 911 Assistance Program currently being developed, all houses will require numbering. Agreement to include this information in the upcoming spring newsletter.

Loader Cost

Loader cost per hour based solely on Diesel consumption and Operator's wages work out to \$32.75. Clerk/Manager to check with Municipal Affairs to clarify if the Town can increase the hourly rate for Loader Hire in the current year as her understanding is that taxes and fees cannot be changed after April 1st.

Waterline NC Residents

Town Engineer advised that we could provide water to several houses in Noggin Cove during the summer months by using a 1 ½ inch lawn hose over the bog. However, he advised that due to a portion of our waterline being only 6 inches there will be a drop in pressure to the residents on Noggin Cove Road.

New Business:

Vacant Property (Added to Agenda)

Motion-3519-14-Councillor S. Winsor/Deputy Mayor Peddle

Resolved to contact a Lawyer to see how we proceed to obtain ownership of vacant properties.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Rec. Committee Cold Plate Sale (Added to Agenda)

Motion-3520-14-Councillor S. Winsor/Councillor M. Bailet

Resolved to write the Rec. Committee to congratulate them on their outstanding job in preparing and delivering Cold Plates on Saturday. Further to thank them for their initiative in fundraising towards the completion of the Rec. Center.

In favour: Mayor Howell Deputy Mayor Peddle
Councillor D. Howell Councillor K. Blackwood
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Burned-out Building (Added to Agenda)

General Agreement to contact the owner and inform her that the property needs to be cleaned up and the burnt remains need to be removed by either herself or her insurer.

Members

Business:

Proposed Amendments to the Mun. Act.

A letter from Minister Kent regarding the proposed amendments to the Municipalities Act was presented to Council. A copy was given to each member for their perusal.

Members

Business:

Emergency Management Conference/Municipal Symposium

An Emergency Management Conference is scheduled for April 30th and May 1st, in Gander. Deputy Mayor Peddle will be attending. The Municipal Symposium is scheduled for May 1st to 3rd in Gander. Deputy Mayor Peddle will be attending. Anyone else interested in attending either of the above, is asked to notify the office immediately to get registered.

SAM Convention

No one is available to attend the Spring SAM Convention scheduled for May 2nd and 3rd in Hawkes Bay.

Healthy Eating Policy

Motion-3521-14-Councillor L. Bailet/Deputy Mayor Peddle

Resolved to adopt a Healthy Eating Policy as follows:

Effective April 14th, 2014 when food and beverages are served at events sponsored by the Town of Carmanville and affiliated Committees we will follow our healthy eating policy.

We will do our best to:

- Serve vegetables and fruit more often
- Offer a variety of whole grain products
- Offer skim, 1% or 2% milk
- Offer low fat milk alternatives (yogurt, cheese)
- Provide smaller portion sizes
- Serve plain water
- Choose green options where possible
- Always encourage healthy options

In favour: Deputy Mayor Peddle Councillor D. Howell
Councillor S. Winsor Councillor M. Bailet
Councillor L. Bailet

Opposed: 2 – Mayor Howell and Councillor K. Blackwood

Abstaining: 0

Motion Carried.

Members

Business:

Canada Summer Student Position

Verbal approval has been received for 1 Summer Student Position for 7 weeks at 35 hours/week with a start date of July 7, 2014. Written approval and contract will be forwarded by mail from Service Canada.

Adjournment:

Motion-3522-14-Councillor D. Howell/Councillor K. Blackwood

Resolved that Council do now adjourn to meet again on Monday, April 28th, 2014 at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle
 Councillor D. Howell Councillor K. Blackwood
 Councillor S. Winsor Councillor M. Bailet
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:30 p.m.