

## Monday, October 21<sup>st</sup>, 2013

Minutes of the Regular Meeting of Council held on Monday, October 21<sup>st</sup>, 2013 in Council Chambers.

**Attendees:** Mayor Keith Howell  
Deputy Mayor Marlene Peddle  
Councillor Dale Howell  
Councillor Kim Blackwood  
Councillor Michel Bailet  
Councillor Linda Bailet  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Sam Winsor

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-3522-13-Councillor L. Bailet/Councillor D. Howell**  
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular

Council Meeting of October 7<sup>th</sup>, 2013 which had been circulated to all members.

**Motion-3523-13-Deputy Mayor Peddle/Councillor L. Bailet**

Resolved that the Minutes of the Regular Council Meeting of October 7<sup>th</sup>, 2013 be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood

Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

## **Business**

### **Arising:**

#### **Garbage on Property**

##### **Motion-3524-13-Councillor L. Bailet/Councillor D. Howell**

Resolved to send our Part-time Outside Worker to clean up the prohibited items from the

bonfire pile.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

#### **Part-time O/S Worker**

One application received for the Part-time O/S Worker position. The applicant later withdrew leaving the position still open. Clerk/Manager will check with the part-time backup worker and see if he's interested. If so, he will be sent to take WHMIS so he can look after the Chlorine Readings in the absence of the O/S Worker.

#### **Fall Clean up**

Scheduled for November 4 – 8, 2013 following the previous schedule of sorting items for pick up. This will have to be coordinated with the hours the transfer station is open. Notices will be posted to this effect and it will be included in the upcoming newsletter.

#### **Line Flushing Motion 3517-13 (MIN1913)**

*Motion 3517-13 – Meeting of Oct. 7<sup>th</sup>, 2013 read as follows:*

##### **Motion-3517-13-Councillor D. Howell/Councillor L. Bailet**

Resolved to flush the lines properly (do one hydrant, skip one hydrant). If we get complaints of dirty water, then we would pig the lines. Further that if the procedure is not done right, it will have to be redone or hire someone else to do it.

***Amendment to/clarification of Motion 3517-13 as follows:  
Motion-3525-13-Councillor D. Howell/Councillor L. Bailet  
Resolved to add the following to Motion 3517-13:***

That if the Outside Worker refuses to do the job the way we want it done, we will take

the hours from him and give them to the backup worker.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Plow – Loader**

General Agreement to check prices of a new Backhoe/Loader including Bucket and Plow attachments and extended boom on the Backhoe. Councillor M. Bailet will research further and bring results back to next meeting.

**Come Home Year**

General Agreement that a letter would be sent to the CHY Committee stating that we have received information from CWT regarding their role in the Come Home Year they hosted this past summer. Council would like to meet with a couple of their committee members to clarify what role Council is expected to provide and to clarify some issues that have been identified. Preferred time and date of meeting is Tuesday, Oct. 29<sup>th</sup> at 1:00 p.m. Otherwise, Wednesday, Oct. 30<sup>th</sup>, at 1:00 p.m.

**Committees**

**Finance:**

**3<sup>rd</sup> Quarter Financial Reports**

Financial Reports for the 3<sup>rd</sup> Quarter 2013 were circulated and reviewed by all members. Town is in good financial standing and on par for this time of year.

**Public Works Water Report**

Satisfactory.

**Water Usage/Flow Data – Sept.**

The Water Usage/Flow Data report for September was reviewed. Average usage around 150,000 gals/day.

### **Water Pressure/Screens**

#### **Motion-3526-13-Deputy Mayor Peddle/Councillor M. Bailet**

Resolved to have the Outside Worker check the screens weekly from April to December and monthly from January to March. Further to clean the screens monthly from April to December and as required from January to March.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Watershed Gate/Building**

At a recent visit to the Watershed area, the following items were identified for repair/installation:

- No gate – Gate from old dump should be located/installed
- Very few signs – Extra signs are available to be erected
- Eaves on the building need to be replaced/capped
- Building needs to be painted.

This will be passed on to the Outside Worker or Part-time Worker to be completed as soon as possible.

### **Water leak – Main St. South**

Members were informed that a water leak at a curb stop on Main Street South was identified and investigated by Mayor and Clerk/Manager last week. It will be repaired within a couple of days.

### **Chemical Feed Pump**

Chlorine has accumulated at the back of the new Chlorine Feed Pump which needs to be resolved before payment of the invoice occurs. Town Engineer will be called to look at the pump and see if the problem is with the pump or with the connection. Results will be brought back to the next meeting.

**Fire Dept:**

**Tender**

A Tender received from W. Sheppard dated Oct. 8<sup>th</sup>, was withdrawn Oct. 9<sup>th</sup>, 2013. No other tenders were received. Information will be forwarded to the Fire Dept. to determine if they want to retender.

### **Training**

Two names were submitted for Pump Operations Training in Springdale on Oct. 26<sup>th</sup> and 27<sup>th</sup>. However, one of the firemen is off with an injury so cannot attend the training and the other does not have a driver's license so is unable to attend as well.

### **Accounts**

#### **Payable:**

The Beacon	\$97.45 – Ad -Tender for F.D. Pickup
Professional Tire Limited	\$180.69 – Loader Tubes
Atlantic Technical Services Limited	\$1,606.86 – Chemical Feed Pump
Computer Shack	\$112.99 – Ink Cartridge/New Printer

### **Motion-3527-13-Councillor K. Blackwood/Councillor M. Peddle**

Resolved that the outstanding accounts be paid in full with the exception of the invoice from Atlantic Technical Services Limited for the Chemical Feed Pump.

In favour:	Mayor Howell	Deputy Mayor Peddle
	Councillor D. Howell	Councillor K Blackwood
	Councillor M. Bailet	Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Correspondence**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
Central Health	Invitation to attend AGM	Info Only
MNL InfoNote	New Minister of Municipal Affairs	Info Only

### **Members**

#### **Business:**

### **Rental of Fire Hall**

#### **Motion-3528-13-Councillor L. Bailet/Councillor K. Blackwood**

Resolved that the monies received from the Rental of the Fire Hall on October 12<sup>th</sup> be donated to the Fire Department.

In favour: Councillor D. Howell Councillor K. Blackwood  
Councillor M. Bailet Councillor L. Bailet

Opposed: 1 – Deputy Mayor Peddle

Abstaining: 1 – Mayor Howell – due to Conflict of Interest

**Motion Carried.**

### **Municipal Budgeting**

Offered in Gander on October 31<sup>st</sup>, 2013. Deadline for registration is Tuesday, Oct. 22/13. Clerk/Manager will attend. Anyone else interested is asked to notify the office by Oct. 22/13.

### **Councillor Orientation**

Scheduled for Dec. 7<sup>th</sup>, 9 am – 5 pm – Gander. All elected officials are encouraged to attend. Clerk/Manager and Councillor M. Bailet will attend. Anyone else interested in attending is asked to notify the office by Nov. 27/13.

### **Property Assessment Seminar**

Offered on Dec. 5/13 from 9 am to 5 pm in Gander. Clerk/Manager and Councillor M. Bailet will attend. Anyone else interested in attending is asked to notify the office by November 27/13.

### **Clerk/Manager Vacation**

Clerk/Manager will be taking vacation from Thursday, Oct. 24<sup>th</sup> to Monday, Oct. 28<sup>th</sup>, inclusive. The Part-time Clerk will work in the office in the afternoons as she is doing the Chlorine Readings in the mornings during this period.

### **Adjournment:**

#### **Motion-3529-13-Councillor D. Howell/Deputy Mayor Peddle**

Resolved that Council do now adjourn to meet again on Monday, November 4<sup>th</sup>, 2013

at 7:30 p.m.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor M. Bailet Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 10:20 p.m.

**Monday, October 7<sup>th</sup>, 2013**

Minutes of the Regular Meeting of Council held on Monday, October 7<sup>th</sup>, 2013 in Council Chambers.

**Attendees:** Mayor Keith Howell  
Deputy Mayor Marlene Peddle  
Councillor Dale Howell  
Councillor Kim Blackwood  
Councillor Linda Bailet  
Clerk/Manager Dianne Goodyear

**Guest:** Angela Ellsworth, CHC Committee

**Absent:** Councillor Michel Bailet  
Councillor Sam Winsor

**Call to Order:** Chair at 7:30 p.m.

**Agenda:** **Motion-3515-13-Councillor L. Bailet/Deputy Mayor Peddle**  
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular

Council Meeting of September 23<sup>rd</sup>, 2013 which had been circulated to all members.

**Motion-3516-13-Councillor L. Bailet/Councillor D. Howell**

Resolved that the Minutes of the Regular Council Meeting of September 23<sup>rd</sup>, 2013

be adopted as circulated.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Guest: A. Ellsworth, CHY Committee**

Mayor Howell welcomed Ms. Ellsworth to the Meeting. Ms. Ellsworth is the Chair Person of a Come Home Year Committee. The Committee is seeking Council and the Mayor's support and involvement with this group in putting together a Come Home Year for 2016 for the towns of Carmanville, Noggin Cove and Frederickton. Ms. Ellsworth presented and left for Council's perusal a copy of a Come Home Year Planning Guide and brochure from the Centreville-Wareham-Trinity Come Home Year 2013.

A copy of her presentation is attached to the Minutes. Clerk/Manager to do further research regarding the expectations, roles and responsibilities with respect to Council's involvement and bring results back to a future meeting for further discussion.

**Business**

**Arising:**

**Garbage on Property**

Clerk/Manager will contact the Dept. of Environment to get a list of what materials are and are not suitable to burn. This list will be forwarded to the resident(s) who will be instructed to keep the materials not suitable for burning for our fall clean up or take them to the landfill himself within a specified period. Further that as a Fireman, he should already be aware of what materials are suitable or not suitable for burning. A letter will be written to the other resident whose name was brought forward regarding the garbage pile and requesting the removal of any materials placed there by this individual.

**Fall Clean up**



Will be left as scheduled (Oct. 28 – Nov. 1/13) provided the part time worker position is filled in time. If not, the clean-up will be rescheduled at the next meeting.

### **Line Flushing**

#### **Motion-3517-13-Councillor D. Howell/Councillor L. Bailet**

Resolved to flush the lines properly (do one hydrant, skip one hydrant). If we get complaints of dirty water, then we would pig the lines. Further that if the procedure is not done right, it will have to be redone or hire someone else to do it.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor L. Bailet  
Opposed: 1 – Councillor K. Blackwood  
Abstaining: 0

#### **Motion Carried.**

Councillor K. Blackwood requested to let the record show that she requested the opposite approach – pigging first, then flushing the lines.

### **Chlorine Readings Sept.**

The Chlorine Readings for the month of September were presented to Council for review. Procedures are currently being developed to accurately record the daily ratio of chlorine/water required to achieve consistent acceptable readings at the end of the lines.

### **Part-time O/S Worker**

The closing date for the Part-Time Outside Worker position is October 16<sup>th</sup>, 2013. If there is more than 1 applicant, a hiring committee will be formed as soon as possible to fill the position. If there is only one qualified applicant, the position will be filled immediately following the closing date.

### **Town Website**

#### **Motion-3518-13-Councillor L. Bailet/Councillor D. Howell**

Resolved to offer Mark Parsons \$15.00 per hour to update the Town Website for a maximum of 2 hours per week. Further that this agreement would be reviewed in 6 months.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood

Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

## Committees

### **Public Works: Water Reports**

Satisfactory

### **Plow**

Members were informed that Lloyd Parsons has a plow for sale at the cost of \$2,500.00. The plow would have to be modified to fit our Loader. Clerk/Manager will check with Municipal Affairs to see if the 90/10 split applies to new and used Backhoes, Loaders, or Plows.

Results will be brought back to next meeting for further discussion.

### **BNJC Meeting**

Mayor Howell will attend the Bonavista North Joint Council Meeting in Centreville on October 16<sup>th</sup>, 2013.

## Fire Dept:

### **Electrical Training**

A Fire Electrical Training seminar will be held in Campbellton on November 4<sup>th</sup> at 7:00 p.m. This information will be passed on to the Fire Department to see if they are interested in attending.

### **Service Inspection Report**

A quote for a service inspection on the fire hall overhead doors was presented for information and retention.

### **Fire Hall**

#### **Motion-3519-13-Councillor L. Bailet/Deputy Mayor Peddle**

Resolved that once a month we would have the Outside Worker clean the Fire Hall – floor, bathrooms, kitchen, etc.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Accounts**

**Payable:**

NL Power	\$1,717.08 – Hydro - Street Lighting (Paid)
NL Power	\$ 27.18 – Hydro - Garage (Paid)
NL Power	\$ 113.17 – Hydro – Booster Station (Paid)
NL Power	\$ 68.17 – Hydro – Fire Hall (Paid)
NL Power	\$ 89.70 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 42.01 – Hydro – Chlor Chamber (Paid)
Bell Mobility	\$ 34.97 – Phone – Cell (Paid)
Bell Aliant	\$ 76.94 – Phone – Fire Dept. (Paid)
Bell Aliant	\$ 197.28 – Phone/Fax/Internet (Paid)
MNL	\$ 900.00 – Convention Registration (Paid)
PMA	\$ 305.10 – Training Registration (Paid)
NAPE	\$ 46.86 – Union Dues – Sept.
CIBC Mellon	\$ 344.66 – Pension Premiums – Sept.
Receiver General for Canada	\$ 1,782.16 – Payroll Remittance – Sept.
CNWM	\$ 1,980.00 – Curbside Collection – Sept.
CNWM	\$ 1,824.03 – Tipping Fees – Sept.
Computer Shack	\$ 347.75 – Printer
Rockwater	\$1,062.20 – Chlorine
Tulk’s Home Hardware	\$ 24.47 – Batteries/Pulley/Bolt
Municipal Assessment Agency	\$3,311.00 – 4 <sup>th</sup> Quarter Assess Fees
Pennell’s Service Station	\$ 16.89 – Fuse/Trailer Tire Change

**Motion-3520-13-Deputy Mayor Peddle/Councillor D. Howell**

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Deputy Mayor Peddle  
Councillor D. Howell Councillor K. Blackwood  
Councillor L. Bailet

Opposed: 0

Abstaining: 0

**Motion Carried.**

## Correspondence

<b>From</b>	<b>Regarding</b>	<b>Action</b>
RCMP	Quarterly Report	Info Only
MAA	Nominations/Director	DM Peddle Checking into

**New Business:**      **Permit for Shed/359 Main St. South**  
Approved pending inspection of the Outside Worker.

### **Sewer Approval/Conditional**

Conditions for the current sewage disposal system for a new residence were received from Government Services and presented to members.

## Members

### **Business:**      **Policing Concerns**

The following policing concerns were discussed and it was suggested a letter be written to the RCMP outlining the town's concern: people driving up and down the road illegally on ATV's, Dirt Bikes, etc.; people walking on the wrong side of the road – 4 abreast, not moving for traffic, and loitering around the Rink and Church. The previous Mayor (Winsor) recently met with the new Acting Corporal to discuss any concerns the town had so some of these concerns may already have been addressed.

### **Rec/Fire Dept. Concerns**

Clerk/Manager will check out all concerns brought to the member's attention and report findings back to Council.

### **Adjournment:**      **Motion-3521-13-Councillor K. Blackwood/Councillor D. Howell**

Resolved that Council do now adjourn to meet again on Monday, October 21<sup>st</sup>, 2013 at 7:30 p.m.

In favour:    Mayor Howell                  Deputy Mayor Peddle  
                  Councillor D. Howell      Councillor K. Blackwood  
                  Councillor L. Bailet

Opposed:      0

Abstaining:   0

**Motion Carried.**

Meeting adjourned at 10:20 p.m.