

Monday, July 15th, 2013

Minutes of the Regular Meeting of Council held on Monday, July 15th, 2013 in Council Chambers.

Attendees: Mayor Sam Winsor
Deputy Mayor Keith Howell
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Marlene Peddle
Councillor Ross Collins
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: "Above Ground Water Connection" was added to the Agenda under Public Works.

Motion-3463-13-Deputy Mayor Howell/Councillor R. Collins

Resolved that the Agenda be adopted as amended.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle Councillor R. Collins
Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Winsor asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of June 20th, 2013 which had been circulated to all members.

Motion-3464-13-Councillor L. Bailet/Councillor D. Howell

Resolved that the Minutes of the Regular Council Meeting of June 20th, 2013 be adopted as circulated.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle Councillor R. Collins

Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

NAPE Negotiations

Motion-3465-13-Councillor L. Bailet/Councillor M. Peddle

Resolved that authority be given to the Mayor to sign the NAPE Agreement as per the changes accepted in the previous negotiations and the email to all members on July 4, 2013.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Outside Worker Duties/Regulations

Motion-3466-13-Councillor R. Collins/Councillor M. Peddle

Resolved that the Duties and Regulations for the Outside Worker Position be adopted as circulated and attached.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Committees

Finance:

Clerk/Manager Annual Wage Increase

(Clerk/Manager left the meeting at 7:35 p.m.)

Motion-3467-Councillor D. Howell/Councillor R. Collins

Resolved that the Clerk/Manager's annual wage increase would be \$1.00 per hour to be retroactive to March 1, 2013.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor M. Peddle
 Councillor R. Collins Councillor L. Bailet

Opposed: 1 – Councillor K. Blackwood

Abstaining: 0

Motion Carried. (*Clerk/Manager returned to meeting @ 7:45 p.m.*)

Finance:

Part-time Clerk Wage Increase

(Councillor K. Blackwood left the meeting at 7:50 p.m. due to a conflict of interest)

Motion-3468-13-Councillor L. Bailet/Councillor D. Howell

Resolved that the Part Time Clerk would be given a 50 cent per hour annual raise for the next 2 years parallel with the NAPE Agreement and would be effective as of today's date.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor M. Peddle
 Councillor R. Collins Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

(Councillor K. Blackwood returned to the meeting at 7:55 p.m.)

Schedule of Revenue/Expenditures

A summary of the audited 2012 Financial Statements was presented to and reviewed by Council in detail.

Hydro Rate Decrease

Notification received from Newfoundland Power that the Town will receive an average decrease of 8% in hydro rates as of July 1st, 2013.

Public Works:

Water Report

Satisfactory

Dump Inspection

An inspection of our dump site was conducted by Government Services. There were no issues identified.

Monthly Water Usage/Flow Data

Reviewed by Council – average usage is 150,000 gallons/day.

Monthly Chlorine Readings June

Reviewed by Council – less fluctuations in the readings since the new pump has been installed. Readings are within guidelines provided.

Public Works:

Student/Hydrants/Gas

Motion-3469-13-Deputy Mayor Howell/Councillor L. Bailet

Resolved that provided Service Canada has no issue with the student using his own vehicle for work purposes and that the student is in agreement, the student would be offered \$25.00 per week to use his own vehicle when required to do town work.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Stop Signs

Motion-3470-13-Councillor D. Howell/Deputy Mayor Howell

Resolved that the town purchase and install a Stop Sign for each of the 3 Town Roads that exit onto the main road.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

O/S Worker Vacation Coverage

General Agreement to have the Part-time Outside Worker on for the week to cover the Outside Worker's vacation. Further that the Outside Worker will use his vehicle if the training scheduled for July 22nd goes ahead and will receive the applicable travel allowance.

Extra Curbstop/Line @ 38 Main St.

During the waterline repair at 38 Main Street an extra curbstop was located and removed by the town. It was later determined that the curbstop was installed for a Video Store that was located across the road. The property owner has asked the town to put it back for future use at no expense to him. General Agreement that the Town will replace the Curbstop we removed at no expense to the property owner when required.

Pigging/Flushing Lines

General Agreement to contact Jim Pollett and ask to have the new Line Flushing Plan developed as soon as possible. Further that the hydrant at 324 Main Street needs to be flushed with a 2 ½ inch fire hose if possible. It was suggested that a 25 ft. hose instead of the longer fire hose we currently use would probably work better in this area.

Above Ground Water Connection (Added to Agenda)

A Noggin Cove Resident has requested permission to use an above ground waterline during the summer months to obtain water from our main waterline on Noggin Cove Road. If this procedure is acceptable, it could also be used to supply water to the Interpretation Center during the summer months. Clerk/Manager will check with the appropriate government departments and bring results back to next meeting for further discussion.

Rec:

Building Update

The latest information from the Town Engineer regarding the work that has to be completed on the Rec Center to get the Architect's Stamp will take a couple of workers about 2 weeks. General Agreement that after the festival, the Rec Committee needs to hire a Carpenter and Worker to complete the work as outlined by the Town Engineer to bring the building up to code to get the Architect's Stamp.

Fire Dept:

Regional Firefighting Training

An email regarding regional firefighting for Clarendville and area was received from FES and will be passed on to the Acting Fire Chief to present to the Fire Dept. members.

Pickup

Informed by Deputy Mayor Howell that a pick up the Fire Department were looking into purchasing is no longer available.

Accounts Payable:

Sam Winsor

\$300.00 – 2nd Quarter Remuneration (Paid)

Keith Howell	\$150.00 – 2 nd Quarter Remuneration (Paid)
Dale Howell	\$150.00 – 2 nd Quarter Remuneration (Paid)
Kim Blackwood	\$150.00 – 2 nd Quarter Remuneration (Paid)
Marlene Peddle	\$150.00 – 2 nd Quarter Remuneration (Paid)
Ross Collins	\$150.00 – 2 nd Quarter Remuneration (Paid)
Linda Bailet	\$150.00 – 2 nd Quarter Remuneration (Paid)
CIBC Mellon	\$443.62 – Pension Premiums June (Paid)
Receiver General for Canada	\$2469.37 – Payroll Remittance June (Paid)
Bell Aliant	\$ 74.52 – Phone – Fire Hall (Paid)
Bell Aliant	\$196.77 – Phone/Fax/Internet/Office (Paid)
Bell Mobility	\$ 34.97 – Phone – Cell (Paid)
NL Power	\$ 26.22 – Hydro – Garage (Paid)
NL Power	\$217.63 – Hydro – Mun. Bldg. (Paid)
NL Power	\$205.85 – Hydro – Booster Station (Paid)
NL Power	\$ 90.85 – Hydro – Fire Hall (Paid)
NL Power	\$ 49.47 – Hydro – Chlor. Chamber (Paid)
Lori Mercer	\$5,989.00 – Audit (Paid)
NAPE	\$ 77.44 – Union Dues – June (Paid)
TRIO	\$326.42 – Health Premiums July (Paid)
Central Cashier's Office	\$ 25.00 – License
Pennell's Service Station	\$ 6.78 – Bulb – Town Pick up
Pennell's Service Station	\$ 39.49 – Bulb & Assessment/FD Pick up
Jim's Services Ltd.	\$224.72 – Wheel Align/Tie Rod/Town P.U
NL Power	\$1675.44 – Hydro/Street Lighting
Municipal Assessment Agency	\$3311.00 – 3 rd Quarter Assessment Fees
CNWM	\$1980.00 – Curbside Collection June
CNWM	\$2053.60 – Tipping Fees June
Valero Energy Inc.	\$530.22 – Diesel/Loader
G & M Services Ltd.	\$552.68 – Gas-Town
Carmanville Rec. Committee	\$700.00 – Annual Donation/Fireworks

Motion-3471-13-Councillor M. Peddle/Councillor K. Blackwood

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle Councillor R. Collins

Councillor L. Bailet

Opposed: 0

Abstaining:0

Motion Carried.

Correspondence:

From	Regarding	Action
Central Health	Brochures	Info Only
CNWM	2012 Financial Statements	Info Only
Dept. of Mun. Affairs Council	National Building Code	Already Adopted by
Dept. of Mun. Affairs	Capital Works Project Management	Info Only

New Business: Crown Lands Application

As per policy, approved pending approval of all other relevant government departments.

Permit for Shed 14 MSS

Motion-3472-13-Councillor D. Howell/Councillor M. Peddle

Resolved that the request for a permit to build a shed at 14 Main Street South be approved as presented.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Permit for Patio 304 MS

Motion-3473-13-Councillor D. Howell/Councillor R. Collins

Resolved that the request for a permit to build a Patio at 304 Main Street be approved as presented.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins

Councillor L. Bailet

Opposed: 0

Abstaining:0

Motion Carried.

New Business:

350A Main St.

Motion-3474-13-Deputy Mayor Howell/Councillor K. Blackwood

Resolved that the change from House to Shed is approved pending receipt of the appropriate documents to support the transfer of house and land.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Permission to move waterline

Motion-3475-13-Councillor D. Howell/Councillor L. Bailet

Resolved that the request be approved with all related expenses including a new curbsstop to be the owner's responsibility.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Baile

Opposed: 0

Abstaining:0

Motion Carried.

Fireworks @ Wharf

During a discussion regarding shooting fireworks from the wharf for Canada Day and Festival celebrations, members were informed by Councillor Blackwood of the requirements and conditions that must be met after approval has been given by the Harbour Authority. Following this discussion it was suggested that both committees may be better off finding a different site to shoot the fireworks due to the many factors that can change at the last minute which makes scheduling the fireworks difficult.

Members

Business:

Property across from Rink

Motion-3476-13-Councillor D. Howell/Councillor L. Bailet

Resolved to fence the property across from the rink and check prices for picnic tables, gazebo, benches, etc. and bring back to the next meeting for further discussion.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Town Clerk/Manager Vacation

General Agreement that the Clerk/Manager can take a week vacation during early August as requested. Further that the Part-time Clerk be called in to cover.

SAM Update

Reservations have been made for participants. Dates of Sept. 6 and 7th are confirmed. A draft itinerary has been emailed. MHA Eli Cross has been invited to the Meet and Greet. School has been confirmed for meeting. The Breakfast Group has been contacted to provide list and price to supply the nutrition break and lunch.

Adjournment:

Motion-3477-13-Councillor D. Howell/Councillor K. Blackwood

Resolved that Council do now adjourn to meet again on August 19th, 2013 or at the call of the Chair.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:00 p.m.