

Monday, August 19th, 2013

Minutes of the Regular Meeting of Council held on Monday, August 19th, 2013 in Council Chambers.

Attendees: Mayor Sam Winsor
Deputy Mayor Keith Howell
Councillor Dale Howell
Councillor Kim Blackwood
Councillor Marlene Peddle
Clerk/Manager Dianne Goodyear

Absent: Councillor Linda Bailet
Councillor Ross Collins

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3478-13-Deputy Mayor Howell/Councillor K. Blackwood**
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Winsor asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of July 15th, 2013 which had been circulated to all members.

Motion-3479-13-Deputy Mayor Howell/Councillor M. Peddle

Resolved that the Minutes of the Regular Council Meeting of July 15th, 2013 be adopted as circulated.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Pig Lines/Flush Hydrants

Councillor K. Blackwood asked to let it be known that she would like pigging of the lines included with our regular line flushing.

Property across from Rink

Motion-3480-13-Councillor M. Peddle/Councillor D. Howell

Resolved to go with the pressure treated 4 x 4 post and chain for the Picnic Area. Materials and post installed will cost approximately \$2,000.00. Further that this work will be completed by the Town Worker.

| | | |
|------------|-------------------------|----------------------|
| In favour: | Deputy Mayor Howell | Councillor D. Howell |
| | Councillor K. Blackwood | Councillor M. Peddle |

Opposed: 1 – Mayor Winsor

Abstaining: 0

Motion Carried.

Committees

Finance:

Capital Works Application

The application for funding for the Water & Sewer Project has been denied under the 2013-13 Municipal Capital Works due to a limited program budget. We will have to reapply in the fall. Clerk/Manager will check with the MHA regarding the Multi year funding and our application status and bring results back to the next meeting.

Delinquent Accounts

Motion-3481-13-Deputy Mayor Howell/Councillor M. Peddle

Resolved that Account #'s: TOC37, TOC38, TOC39, TOC40, TOC41 and TOC44 be written off.

| | | |
|------------|----------------------|-------------------------|
| In favour: | Mayor Winsor | Deputy Mayor Howell |
| | Councillor D. Howell | Councillor K. Blackwood |
| | Councillor M. Peddle | |

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-3482-13-Councillor D. Howell/Councillor M. Peddle

Resolved that Account #s: TOC42 and TOC43 be written off.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-3483-13-Councillor M. Peddle/Councillor K. Blackwood

Resolved that Account #'s TOC01 – TOC36 inclusive would be given a notice of 30 days to bring their account up to date or make arrangement for payment of arrears. If no response is received within 30 days, the account will be forwarded to the Credit Bureau for collection.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works:

Water Reports

Satisfactory

Water Quality Report

Overall good report – THM's and HAA's are a little above the recommended levels.

Chlorine Readings - June/July

Submitted and reviewed by Council – within the required levels.

Water Usage/Flow Data – July

Average between 150,000 to 200,000 gals/day range.

Public Works:

Culvert – Burry's Lane

General Agreement to replace the Culvert in Burry's Lane as soon as possible.

Ditching Concerns

Resident concerns regarding Ditching in the area of 360 Main Street have previously been reported to the MHA and the Department of Trans & Works on several occasions. General Agreement to write the Dept. of Transportation & Works again and send a copy to the Resident concerned. Further to inform the Resident that this will be our last attempt and advise him to contact his MHA.

Fire Dept:

Hazardous Materials Training

A copy has been forwarded to the Acting Fire Chief to bring to the next Fire Dept. meeting.

Car Fire/Response

Motion-3484-13-Councillor D. Howell/Councillor M. Peddle

Resolved that a letter be sent to the Fire Department asking why the Fire Extinguishers were removed from the Pick-up as it was reported that when it responded to a fire call on Route 330 there were no extinguishers on the truck.

In favour: Mayor Winsor Deputy Mayor Howell
 Councillor D. Howell Councillor K. Blackwood
 Councillor M. Peddle

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

| | |
|-----------------------------|--|
| Rockwater | \$1,062.20 – Chlorine (Paid) |
| D & M Services | \$1,172.38 – Waterline Repair (Paid) |
| Davis Clover Farm | \$ 72.93 – Janitorial/Coffee/Fruit Basket (Paid) |
| Bell Mobility | \$ 34.97 – Phone – Cell (Paid) |
| Bell Aliant | \$ 200.19 – Phone/Fax/Internet – Office (Paid) |
| D & M Services | \$ 282.50 – Curb Stop Repair (Paid) |
| P. J. Sports | \$ 35.78 – Student Shirts (Paid) |
| CIBC Mellon | \$ 420.08 – Pension Premiums July (Paid) |
| N.A.P.E. | \$ 62.64 – Union Dues – July (Paid) |
| Receiver General for Canada | \$2,781.57 – Payroll Remittance July (Paid) |
| G & M Services | \$ 391.02 – Gas – Town 245.00/FD 146.02 (Paid) |

| | |
|-----------------------------|--|
| NL Power | \$ 25.92 – Hydro – Garage (Paid) |
| NL Power | \$ 40.96 – Hydro – Chlor. Chambers (Paid) |
| NL Power | \$ 113.12 – Hydro – Mun. Bldg. (Paid) |
| NL Power | \$ 138.66 – Hydro – Booster Stn. (Paid) |
| NL Power | \$ 57.44 – Hydro – Fire Hall (Paid) |
| NL Power | \$1,711.54 – Hydro – Street Lighting (Paid) |
| Central NL Waste Mgmt. | \$1,980.00 – Curbside Collection July (Paid) |
| Bell Aliant | \$ 74.52 – Phone – Fire Dept. (Paid) |
| TRIO Benefits Inc. | \$ 326.42 – Health Premiums August (Paid) |
| Stagg Signs & Graphics Inc. | \$ 67.80 – Street Signs (Paid) |
| Tulk’s Home Hardware | \$ 254.39 – Garage/Mun. Bldg/Hydrants (Paid) |
| G & M Services | \$ 445.15 – Town 250.11; FD 195.04 |
| Rockwater | \$1,062.20 – Chlorine |
| Central NL Waste Mgmt. | \$2,292.79 – Tipping Fees July |
| Stagg Signs & Graphics | \$ 530.37 – Street Signs/Stop Signs |

Motion-3485-13-Councillor M. Peddle/Deputy Mayor Howell

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

| From | Regarding | Action |
|----------------|------------------------------|-----------------|
| RCMP | Quarterly Report | Info Only |
| NLSVA | Sexual Violence Proclamation | Sign by Mayor |
| Canada Post | Rural Mailboxes | Info Only |
| Central Health | Survey | To be completed |

New Business: Election

Motion-3486-13-Councillor K. Blackwood/Deputy Mayor Howell

Resolved that the Town Clerk/Manager would be given the authorization to take all the necessary precautions to ensure the Election Procedure is followed properly.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle
Opposed: 0
Abstaining: 0
Motion Carried.

Members

Business:

Habitat Conservation Plan

Motion-3487-13-Councillor D. Howell/Deputy Mayor Howell

Resolved to accept the Habitat Conservation Plan for the Town of Carmanville as developed and presented.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle
Opposed: 0
Abstaining: 0
Motion Carried.

MNL Convention

The MNL Convention is scheduled for November 7 – 9, 2013 at the Delta Hotel in St. John's. Deadline for registration is Sept. 27, 2013. Clerk/Manager to check on registering Councillors as it is an election year and there will not be a meeting of the new Council before the deadline.

SAM Conference

Preparations for the SAM Conference scheduled for Sept. 6th and 7th are ongoing. An itinerary will be available at the next meeting.

Adjournment:

Motion-3488-13-Councillor K. Blackwood/Deputy Mayor Howell

Resolved that Council do now adjourn to meet again on August 29th, 2013 at 7:30 p.m.

In favour: Mayor Winsor Deputy Mayor Howell
Councillor D. Howell Councillor K. Blackwood
Councillor M. Peddle
Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:25 p.m.

Monday, August 29th, 2013

Minutes of the Regular Meeting of Council held on Monday, August 29th, 2013 in Council Chambers.

Attendees: Mayor Sam Winsor
Councillor Dale Howell
Councillor Marlene Peddle
Councillor Ross Collins
Councillor Linda Bailet
Clerk/Manager Dianne Goodyear

Absent: Deputy Mayor Keith Howell
Councillor Kim Blackwood

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-3489-13-Councillor D. Howell/Councillor R. Collins**
Resolved that the Agenda be adopted as circulated.

In favour: Mayor Winsor Councillor D. Howell
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Winsor asked if there were any errors or omissions to the Minutes of the Regular Council Meeting of August 19th, 2013 which had been circulated to all members.

Motion-3490-13-Councillor D. Howell/Councillor M. Peddle

Resolved that the Minutes of the Regular Council Meeting of August 19th, 2013 be adopted as circulated.

In favour: Mayor Winsor Councillor D. Howell
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Town list/Garbage Pick-up

Motion-3491-13-Councillor R. Collins/Councillor M. Peddle

Resolved that Garbage Pick from the Salvation Army be added to the Garbage Pick up list previously approved with the Outside Worker Duties and Regulations.

In favour: Mayor Winsor Councillor D. Howell
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Line Flushing Report

A report of the Line Flushing on August 22nd, 2013 was submitted by J. Pollett and circulated to all members. The line flushing plan will not be further developed as it was evident that any type of flushing activity (hydrant operation) created negative pressure zones. The minimum drop in pressure allowed is 20 psi during flushing activities. The flushing was therefore discontinued due to system design inadequacies and the town was advised to discuss ways to alleviate the problem with Municipal Affairs.

Screens @ Pond

Motion-3492-13-Councillor L. Bailet/Councillor M. Peddle

Resolved that the Screens at the Pond be checked monthly and cleaned as required.

In favour: Mayor Winsor Councillor D. Howell
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

New Computer

General Agreement that the Clerk/Manager bring the old computer to Gander on Thursday, September 5th to have files transferred to the new computer and pick up the new computer when the work has been completed.

Committees

Finance:

Municipal Election Rates

Motion-3493-13-Councillor L. Bailet/Councillor R. Collins

Resolved that the Electoral Voter's List be used if it was available and if not available use the list the Clerk/Manager had prepared.

In favour: Councillor L. Bailet Councillor R. Collins

Opposed: 3 – Mayor Winsor Councillor D. Howell
 Councillor M. Peddle

Abstaining: 0

Motion Defeated.

Clerk/Manager then asked to have the rates suggested by Municipal Affairs for the preparation/typing of the Voter's List be removed.

Motion-3494-13-Councillor D. Howell/Councillor L. Bailet

Resolved to accept the Rates of Pay for the Returning Officer and Poll Clerk as suggested by Municipal Affairs.

In favour: Mayor Winsor Councillor D. Howell

 Councillor M. Peddle Councillor R. Collins

 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Town Pin Order

Motion-3495-13-Councillor L. Bailet/Councillor D. Howell

Resolved to order 1000 Town Pins as presented.

In favour: Mayor Winsor Councillor D. Howell
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works: Water Reports

Satisfactory

Fire Hydrant Key

General Agreement to have a Fire Hydrant Key made up locally as presented.

Report of Burning Garbage

A report from Government Services that a resident had been burning garbage in the beach was checked out by the Outside Worker. The Town Worker observed the resident has been putting his garbage out for the past two weeks and there is no indication of a recent fire in the beach.

Water System Forms

Motion-3496-13-Councillor M. Peddle/Councillor D. Howell

Resolved to adopt the Water System Forms as presented.

In favour: Mayor Winsor Councillor D. Howell
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

| | |
|--------------------------|---------------------------------------|
| Central Office Equipment | \$403.35 – Office Supplies/Cartridges |
| Transcontinental Media | \$146.18 – Notice re: Nominations |
| NL Power | \$ 38.86 – Hydro – Chlor. Chambers |
| NL Power | \$ 25.97 – Hydro – Garage |
| NL Power | \$122.90 – Hydro – Booster Station |
| NL Power | \$ 68.17 – Hydro – Fire Hall |
| NL Power | \$ 77.78 – Hydro – Mun. Bldg. |
| Bell Mobility | \$ 40.62 – Phone – Cell |
| Bell Aliant | \$207.81 – Phone/Fax/Internet/Office |

Motion-3497-13-Councillor R. Collins/Councillor D. Howell

Resolved that the outstanding accounts be paid in full as presented.

In favour: Mayor Winsor Councillor D. Howell
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence

| From | Regarding | Action |
|-------------------|---------------------------|---------------|
| Municipal Affairs | Mun. Support Info. System | Info Only |

New Business: Permit – Bus Shelter

Subject to confirmation that resident has ownership of the property and that it meets the guidelines in the Town Plan. Further that it would be checked by the Part time Outside Worker.

Members

Business: MNL Convention

General Agreement to register 2 people for the Convention and book 2 hotel rooms.

Members

Business: SAM Conference

Itinerary circulated to all members. Council and Habitat Members and Spouses are invited to the Meet and Greet on Friday night, the tour of the Center and Trail walk on Saturday and the Dinner at the Fire Hall on Saturday Night.

Election/Nomination

Members are reminded that the Nomination Day is Tuesday, September 3rd, 2013. The fee is \$10.00 non-refundable and all taxes for 2013 must be paid prior to nomination.

Councillor Handbooks/Manuals

Councillors were asked to return the Manuals they received when they first joined Council so they can be updated for the new Council. They were also asked to return the Councillor Handbooks to be reissued to the new Council.

Adjournment:

Motion-3498-13-Councillor D. Howell/Councillor M. Peddle

Resolved that Council do now adjourn to meet again on Monday, September 16th, 2013 at 7:00 p.m.

In favour: Mayor Winsor Councillor D. Howell
 Councillor M. Peddle Councillor R. Collins
 Councillor L. Bailet

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 8:50 p.m.